

BANNON LAKES
Community Development District

August 7, 2024

AGENDA

Bannon Lakes

Community Development District

475 West Town Place, Suite 114, St. Augustine, FL 32092

Phone: 904-940-5850 - Fax: 904-940-5899

July 31, 2024

Board of Supervisors
Bannon Lakes Community Development District

Dear Board Members:

The Bannon Lakes Community Development District Board of Supervisors Regular Meeting is scheduled for **Wednesday, August 7, 2024, at 6:00 p.m.** at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, FL 32092. Following is the advance agenda for this meeting:

- I. Call Order
- II. Public Comments
- III. Organizational Matters
 - A. Acceptance of Resignation from Supervisor Dodson
 - B. Appointment of New Supervisor to Fill Unexpired Term of Office (11/24)
 - C. Oath of Office for Newly Appointed Supervisor
 - D. Election of Officers, Resolution 2024-04
- IV. Approval of Minutes of the May 1, 2024 Meeting
- V. Fiscal Year 2025 Budget
 - A. Overview of Budget
 - B. Public Hearing Adopting the Budget for Fiscal Year 2025
 1. Consideration of Resolution 2024-05, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2025
 2. Consideration of Resolution 2024-06, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2025
- VI. Ratification of Agreement with Envera Systems

- VII. Ratification of Proposal from Landcare Group for Landscape Maintenance Services
- VIII. Discussion of CDD Goals & Objectives
- IX. Ratification of Requisitions:
 - A. Series 2021 Requisition (50)
 - B. Series 2022 Requisition (10)
- X. Other Business
- XI. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager – Discussion of Fiscal Year 2025 Meeting Schedule
 - D. General Manager - Report
- XII. Audience Comments
- XIII. Supervisor’s Requests
- XIV. Financial Reports
 - A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending June 30, 2024
 - B. Assessment Receipt Schedules
 - C. Approval of Check Register
- XV. Next Scheduled Meeting – To Be Determined @ 1:00 p.m. at World Golf Village Renaissance Hotel
- XVI. Adjournment

THIRD ORDER OF BUSINESS

A.

Jim,

Effective immediately I'm resigning from the Bannon Lakes CDD board. Let me know if this is sufficient or if I need to sign a resignation document?

Thank you to you and your team for all your assistance in managing the CDD, you all have done a great job!

Thank you,

John Dodson

EASTLAND

&

Palmetto Properties, LLC

700 Ponte Vedra Lakes Blvd

Ponte Vedra Beach, FL 32082

Phone: 904-476-0111

www.eastlandpartners.net

D.

RESOLUTION 2024-04

**A RESOLUTION DESIGNATING OFFICERS OF THE
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT**

WHEREAS, the Board of Supervisors of the Bannon Lakes Community Development District at a regular business meeting held on August 7, 2024 desires to elect the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE BANNON LAKES
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were elected to the offices shown, to wit:

_____	Chairman
_____	Vice-Chairman
<u>James Oliver</u>	Secretary
<u>James Oliver</u>	Treasurer
<u>Darrin Mossing</u>	Assistant Treasurer
<u>Marilee Giles</u>	Assistant Treasurer
<u>Daniel Laughlin</u>	Assistant Treasurer
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
<u>Daniel Laughlin</u>	Assistant Secretary
<u>Marilee Giles</u>	Assistant Secretary
<u>Darrin Mossing</u>	Assistant Secretary

PASSED AND ADOPTED THIS 7TH DAY OF AUGUST 2024.

Chairman / Vice Chairman

Secretary / Assistant Secretary

FOURTH ORDER OF BUSINESS

MINUTES OF MEETING
BANNON LAKES
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannan Lakes Community Development District was held on Wednesday, May 1, 2024 at 1:00 p.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Art Lancaster	Chairman
John Dodson	Vice Chairman
Michael Sheldon	Supervisor
Chris d'Aquin	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Jeff Johnson	RMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 1:00 p.m. Four members of the Board were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment

Mr. Oliver noted this was the public's opportunity to make comments on items that were on this agenda. Hearing no comments, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the February 7, 2024 Meeting

Mr. Oliver presented the meeting minutes from the regular February 7, 2024 Board of Supervisor's meeting. Mr. Dodson sent some changes prior to the start of the meeting and those changes were incorporated to the current provided minutes.

On MOTION by Mr. Lancaster, seconded by Mr. Dodson, with all in favor, the Minutes of the February 7, 2024 Board of Supervisor’s Meeting, were approved as amended.

FOURTH ORDER OF BUSINESS

Acceptance of Resignation from Supervisor Hill from Landowner Seat 2

Mr. Oliver noted that this would be the acceptance of the resignation from Chris Hill filling the Landowner Seat number 2. Chapter 190 of Florida statute allows the Board to fill that vacancy if it so chooses, otherwise it will be filled during the general election process in 2026 when the seat expires.

On MOTION by Mr. Lancaster, seconded by Mr. d’Aquin, with all in favor, Acceptance of Resignation from Supervisor Hill from Landowner Seat 2, was approved.

Mr. Lancaster stated that there is a candidate that works for Pulte and lives in Bannon Lakes, and he would like to nominate him to fill that vacancy. The Board had a discussion regarding vacancies and what those looks like in the future. After discussion and advice from District Counsel, Robert Korman was nominated to fill that seat.

On MOTION by Mr. d’ Aquin, seconded by Mr. Dodson, with all in favor, the Appointment of Robert Korman to fill Landowner Seat 2, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Proposals:

A. Capital Reserve Study

Mr. Oliver noted that they are at the point in the Districts life as it transitions into a resident-controlled Board that a capital reserve study is done to help the Board decide what they want to do in terms of budgeting for capital reserve contributions each Fiscal Year in order to build up a cash pool to handle all the repairs and replacements that come with the aging of the community. Mr. Oliver presented the different options to the Board. The Board expressed that they would rather the firm that handles the reserve study to be local rather than out of Tampa. After discussion, there was a motion to accept the Community Advisors, LLC proposal for Capital Reserve Study services.

On MOTION by Mr. Sheldon, seconded by Mr. d'Aquin, with all in favor, Awarding Community Advisors, LLC to Preform a Capital Reserve Study, was approved.

B. U.S. Mulching for Mulch at Amenity Center Playground

Mr. Oliver noted that the three following proposal are just barely over \$1,000 and are very routine. They were placed in the agenda package for transparency purposes more than anything else. The three proposals were approved as a slate.

On MOTION by Mr. d'Aquin, seconded by Mr. Lancaster, with all in favor, U.S Mulching for Mulch at Amenity Center Playground, was approved

C. Mulch at Amenity Center

On MOTION by Mr. d'Aquin, seconded by Mr. Lancaster, with all in favor, U.S Mulching for Mulch at Amenity Center, was approved

D. Landscare Group for Palm Pruning

On MOTION by Mr. d'Aquin, seconded by Mr. Lancaster, with all in favor, Landscare Group for Palm Pruning, was approved

E. Bio-Tech Consulting

Mr. Lancaster stated this is the final wrap up proposal for the five-year monitoring which keeps the permit for the District in place. After lengthy discussion about costs and what was budgeted for and how the costs should be allocated there was a motion of approval.

On MOTION by Mr. Dodson, seconded by Mr. d' Aquin, with all in favor, the Bio-Tech Consulting, was approved.

SIXTH ORDER OF BUSINESS

Ratification of Proposal from VallenCourt Construction Co, Inc. for Concrete Repair and Asphalt Overlay

Mr. Oliver noted that the work was delayed until the 29th because of weather delays. This item will be allocated to the capital account and is tied into the maintenance bonds that the County holds. All of this work is being directed and inspected by St. Johns County’s public works department. After discussion of logistics there was a motion of approval.

On MOTION by Mr. d’ Aquin, seconded by Mr. Dodson, with all in favor, the Proposal from VallenCourt Construction Co, Inc. for Concrete Repair and Asphalt Overlay, was ratified.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2024-03, Approving the Fiscal Year 2025 Proposed Budget & Setting a Public Hearing Date for Adoption *(budget will be sent under separate cover)*

Mr. Oliver presented the resolution to the Board and noted that budget was sent under separate cover and suggested the public hearing date of August 7, 2024 at 6:00 p.m. He noted that there is actually a slight decrease in assessment for FY25 that total \$1,001 and stated that the decrease is due to all lots being platted. He summarized the budget for the Board and highlighted a few areas informational purposes. A healthy discussion ensued where questions were asked and answered including questions answered directly to audience members until the Board was comfortable moving forward with a motion of approval.

On MOTION by Mr. Lancaster, seconded by Mr. Dodson, with all in favor, Resolution 2024-03, Approving the Fiscal Year 2025 Proposed Budget & Setting a public Hearing Date for Adoption on August 7, 2024 at 6:00 p.m., was approved.

EIGHTH ORDER OF BUSINESS

Ratification of Requisitions (7-9)

Mr. Oliver presented requisitions 7-9 to the Board and offered to answer any questions. After discussion and answered questions, there was a motion to ratify the list of requisitions.

On MOTION by Mr. Lancaster, seconded by Mr. Dodson, with all in favor, Requisitions (7-9), were ratified.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

1. Ethics Training

2. Filing of Form 1

Mr. Haber reminded the Board about finishing the now required ethics training by the end of the year. He provided two two-hour presentations that will allow the Board to complete their four-hours of training. He added that the Form 1 needs to be filed no later than July 1st can now be electronically filed. They should have received an email with a link and if they have not, they should let the District Manager know. The ethics training box that needs to be checked on the Form 1 will not be required until they fill out the Form 1 in 2025. After answering some Board questions, the next item followed.

B. Engineer

Mr. Oliver stated that there was nothing to share from the engineer today.

C. District Manager

1. General Elections

Mr. Oliver stated that Seats #1 and #3 will be filled by the general election process this year. To qualify you must be a registered voter living in Bannon Lakes and the qualifying period with the Supervisor of Elections is from June 10th at noon until June 14th at noon.

2. Report on the Number of Registered Voters (1,173)

Mr. Oliver noted that they are required by Chapter 190 of Florida statute to put on the record the number of registered voters living in the District as of April 15th every year. The current number is 1,173 registered voters in the District.

D. General Manager – Report

Ms. Lambert could not attend the meeting. Mr. Johnson highlighted that they are having a problem with scooters at the amenity center coming in at high speeds and there is concern that there will be an accident. He proposed that they ban the use of scooters at the amenity center. Mr. Oliver asked if there was a legal issue and Mr. Haber noted that they have the right to amend the policy as long as it is for legitimate safety purposes. Discussion followed where the Board and staff talked about the options of this idea. Staff can work with a Supervisor to come up with an appropriate policy change.

On MOTION by Mr. d’ Aquin, seconded by Mr. Lancaster, with all in favor, Staff Working with Supervisor d’ Aquin to Amend the Policy for Scooters at the Amenity Center, was approved.

A question was brought up about clubhouse rental fees. Mr. Oliver noted if there is going to be a change in rate, they will have to hold a hearing to do so and if they are going to do that, they should review all rates to bring a resolution to the Board to consider rates.

ELEVENTH ORDER OF BUSINESS

Audience Comments

- A female resident brought up an issue with the gaps along IGB with the shrubs and plants. There are areas that have been filled in and look good, but she believes there are a lot of areas with gaps. The noise is bad and the light with the cars are bothersome. Mr. Johnson actually had a proposal ready for presentation and the Board made a motion to approve the problem of gaps.

On MOTION by Mr. Lancaster, seconded by Mr. Dodson, with all in favor, The Filling of Shrub Gap Proposal, was approved.

- A male resident asked about the progress from the request to install a charcoal or gas grill. Mr. Haber weighed in about risk factors for Board consideration. After lengthy discussion, the Board decided to look into surveying the community before moving forward.

TWELFTH ORDER OF BUSINESS

Supervisor’s Requests

There being no comments, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending March 31, 2024

Mr. Oliver presented the unaudited financials through March 31, 2024, There were no unusual variances on the income statement.

B. Assessment Receipt Schedules

Mr. Oliver stated the District is almost fully collected with the on-roll assessments.

C. Approval of Check Register

Mr. Oliver presented the check register for the General Fund to the Board. He offered to answer any questions. After brief discussion, Mr. Oliver asked for a motion of approval.

On MOTION by Mr. d’ Aquin, seconded by Mr. Lancaster, with all in favor, the Check Register, was approved.

FOURTEENTH ORDER OF BUSINESS

**Next Scheduled Meeting – August 7, 2024
@ 6:00 p.m. at the World Golf
Renaissance Hotel**

Mr. Oliver stated the next scheduled regular meeting date would be August 7, 2024 at 6:00 p.m. at the World Golf Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, FL 32092.

FIFTEENTH ORDER OF BUSINESS

**Shade Session: Discussion of Agreement
with Envera for Purchase, Installation and
Monitoring of Security Camera Systems**

After the shade session, the Board decided to continue working on the Envera contract. Mr. d’ Aquin will work with staff to negotiate the terms of the contract and this will be brought back to a later meeting.

On MOTION by Mr. Lancaster, seconded by Mr. d’ Aquin, with all in favor, the Authorization of Staff to Work with Supervisor d’ Aquin

May 1, 2024

Bannon Lakes CDD

to Negotiate with Envera for the Purchase and Installation of a Security System, was approved.

SIXTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. d' Aquin, seconded by Mr. Dodson, with all in favor, the meeting was adjourned.

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

FIFTH ORDER OF BUSINESS

A.

Bannon Lakes

Community Development District

Approved Budget

FY 2025



August 7, 2024

Presented by:



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Bannon Lakes
Community Development District
Approved Budget
General Fund

Description	Adopted Budget FY2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Special Assessments - On Roll	\$650,966	\$654,860	\$139	\$654,999	\$927,349
Special Assessments - Direct	144,602	144,602	-	144,602	-
Interest income	800	6,940	3,900	10,840	6,000
Facility Revenue	300	250	50	300	300
Miscellaneous Revenue	-	12	-	12	-
TOTAL REVENUES	\$796,667	\$806,665	\$4,089	\$810,753	\$933,649

EXPENDITURES:

Administrative

Supervisor Fees	\$1,200	\$1,000	\$400	\$1,400	\$6,000
FICA Taxes	-	77	31	107	459
Engineering	4,000	1,091	2,500	3,591	10,000
Attorney	12,000	5,220	6,780	12,000	18,000
Annual Audit	3,725	-	3,725	3,725	3,725
Assessment Administration	7,950	7,950	-	7,950	7,950
Arbitrage Rebate	1,800	1,200	600	1,800	1,800
Dissemination Agent	9,010	6,757	2,253	9,010	9,551
Trustee Fees	13,545	16,562	-	16,562	17,000
Management Fees	52,088	39,066	13,022	52,088	55,213
Information Technology	1,908	1,431	477	1,908	2,022
Website Maintenance	1,272	954	318	1,272	1,348
Telephone	500	80	30	110	150
Postage & Delivery	500	447	30	477	750
Meeting Room	2,200	1,688	563	2,250	4,000
Insurance General Liability	7,388	6,952	-	6,952	8,197
Printing & Binding	1,600	869	731	1,600	1,600
Legal Advertising	2,000	198	500	698	1,000
Other Current Charges	600	250	250	500	500
Office Supplies	400	3	30	33	250
Dues, Licenses & Subscriptions	175	175	-	175	175
TOTAL ADMINISTRATIVE	\$123,861	\$91,970	\$32,239	\$124,209	\$149,691

Operations & Maintenance

Amenity Center

Insurance	\$26,505	\$27,475	\$0	\$27,475	\$30,609
Utilities					
Phone/Internet/Cable	8,735	5,832	2,040	7,872	8,735
Electric	25,000	15,534	5,475	21,009	25,000
Water/Irrigation	15,000	7,143	5,322	12,465	15,000
Gas	200	-	-	-	200
Refuse	6,000	1,922	726	2,648	2,940
Security					
Security Monitoring	600	-	600	600	600
Access Cards	2,500	744	744	1,488	1,000

Bannon Lakes
Community Development District
Approved Budget
General Fund

Description	Adopted Budget FY2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
Management Contracts					
Facility Management	74,617	55,963	18,654	74,617	79,094
Facility Attendant	6,400	4,507	1,893	6,400	8,400
Field Mgmt / Admin	24,289	18,217	6,072	24,289	25,746
Pool Maintenance	13,356	10,035	3,339	13,374	14,157
Pool Chemicals	12,075	4,705	7,370	12,075	12,075
Janitorial	14,039	9,806	3,355	13,161	19,039
Janitorial Supplies	3,840	892	375	1,267	1,840
Facility Maintenance	33,604	25,550	8,400	33,950	35,620
Repairs & Maintenance	45,000	26,400	6,000	32,400	55,000
Special Events	10,000	8,130	1,870	10,000	15,000
Holiday Decorations	5,000	5,000	-	5,000	5,000
Fitness Center Repairs/Supplies	7,000	2,687	2,703	5,390	7,000
Office Supplies	1,500	2,568	150	2,718	1,500
ASCAP/BMI Licenses	500	-	-	-	500
Pest Control	4,950	2,340	1,390	3,730	4,410
TOTAL AMENITY CENTER	\$340,710	\$235,450	\$76,479	\$311,929	\$368,466
Grounds Maintenance					
Hydrology Quality/Mitigation	\$3,000	\$1,600	\$0	\$1,600	\$28,000
Landscape Maintenance	182,320	117,990	39,330	157,320	187,040
Landscape Contingency	26,000	19,621	6,380	26,000	35,000
Lake Maintenance	8,580	6,816	2,364	9,180	9,840
Grounds Maintenance	19,600	13,260	6,340	19,600	19,600
Pump Repairs	2,000	250	500	750	10,000
Streetlights	12,012	8,192	2,745	10,937	12,012
Streetlight Repairs	5,000	310	690	1,000	5,000
Irrigation Repairs	15,000	5,946	5,694	11,640	15,000
Miscellaneous	5,000	-	1,000	1,000	5,000
Reclaim Water	46,500	21,070	11,200	32,270	40,000
Storm Cleanup	4,000	-	4,000	4,000	4,000
TOTAL GROUNDS MAINTENANCE	\$329,012	\$195,055	\$80,243	\$275,297	\$370,492
TOTAL EXPENDITURES	\$793,583	\$522,475	\$188,961	\$711,436	\$888,649
Other Sources/(Uses)					
Capital Reserve	(\$3,084)	\$0	(\$3,084)	(\$3,084)	(\$45,000)
TOTAL OTHER SOURCES/(USES)	\$(3,084)	\$-	\$(3,084)	\$(3,084)	\$(45,000)
EXCESS REVENUES (EXPENDITURES)	\$0	\$284,190	\$(187,956)	\$96,234	\$-

Bannon Lakes
Community Development District
Budget Narrative
Fiscal Year 2025

REVENUES

Special Assessments

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year. There may also be direct bills paid by developers to cover the rest.

Interest

The District earns interest on the monthly average collected balance for each of their investment accounts.

Facility Revenue

Income received from residents for rental of clubroom, patio, access cards or special events deposits.

Miscellaneous

Miscellaneous income received on behalf of the District.

Expenditures - Administrative

Supervisors Fees

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated

FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Engineering

The District's engineer will provide general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review of invoices, and other specifically requested assignments.

Attorney

The District's Attorney, will be providing general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

Annual Audit

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from the previous year engagement plus anticipated increase.

Assessment Roll Administration

Governmental Management Services LLC provides assessment services for closing lot sales, assessment roll services with the local Tax Collector and financial advisory services.

Arbitrage Rebate

The District is required to annually have an arbitrage rebate calculation on the District's Series 2016, Debt Series 2021 and Debt Series 2022 Special Assessment Revenue Bonds.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

Trustee Fees

The District issued Series 2016, Series 2021, and Series 2022 Special Assessment Revenue Bonds which are held with a Trustee at BNY Mellon. The amount of the trustee fees is based on the agreement between BNY Mellon and the District.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Information Technology

The District processes all of its financial activities, i.e. accounts payable, financial statements, etc. on a main frame computer leased by Governmental Management Services, LLC.

Website Maintenance

Per Chapter 2014-22, Laws of Florida, all Districts must have a website to provide detailed information on the CDD as well as links to useful websites regarding Compliance issues. This website will be maintained by Governmental Mangement Services, LLC and updated monthly.

Telephone

Phone, internet and fax service for Office.

Bannon Lakes
Community Development District
Budget Narrative
Fiscal Year 2025

Expenditures - Administrative (continued)

Postage and Delivery

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Meeting Room

The estimated cost for the District to seek out venue to hold board meeting.

Insurance General Liability

The District's General Liability & Public Officials Liability Insurance policy is with a qualified entity that specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for general liability insurance for the District.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Other Current Charges

This includes monthly bank charges and any other miscellaneous expenses that incur during the year.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Due, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Commerce for \$175.

Expenditures – Amenity Center

Insurance

The District's Property insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for property insurance related to the Amenity Center.

Phone/Internet/Cable

The District will provide internet & cable television services for the Amenity Center through AT&T.

Vendor	Address	Monthly	Annual
AT&T	435 Bannon Lakes Blvd	\$272	\$3,264
AT&T	35 Bannon Lakes Blvd Entr	\$218	\$2,616
AT&T	435 Bannon Lakes Blvd	\$189	\$2,268
	Contingency	\$49	\$587
	Total	\$728	\$8,735

Electric

The cost of electric associated with the Recreation Facility.

Vendor	Address	Monthly	Annual
FPL	435 Bannon Lakes Blvd	\$1,515	\$18,180
FPL	35 Bannon Lakes Blvd Entr	\$36	\$432
FPL	435 Bannon Lakes Blvd	\$250	\$3,000
	Contingency	\$282	\$3,388
	Total	\$2,083	\$25,000

Water/Irrigation

Water, sewer and irrigation systems cost for the district.

Vendor	Address	Monthly	Annual
SJCUD	435 Bannon Lakes Blvd	\$988	\$11,856
	Contingency	\$262	\$3,144
	Total	\$1,250	\$15,000

Gas

The District will contract with vendor to provide propane delivery for amenity center use.

Refuse Service

Cost of garbage disposal service will be provided by Republic Services #687 for the District.

Security Monitoring

The District will contract with vendor to provide security monitoring for the Amenity Center.

Access Cards

Represents the estimated cost for access cards purchased by the District's Amenity Center.

Bannon Lakes
Community Development District
Budget Narrative
Fiscal Year 2025

Expenditures – Amenity Center (continued)
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Facility Management

Cost to provide management services for the Amenity Center.

Vendor	Monthly	Annual
Riverside Mgmt Services	\$6,591	\$79,094

Facility Attendance

Cost to provide help for Facility Manager during summer weekend hours contracted with Riverside Management Services.

Field Management and Admin

The District will contract Riverside Management Services, Inc. for onsite field management of contracts for District Services such as landscaping, amenity & pool facilities, lake maintenance, etc.

Vendor	Monthly	Annual
Riverside Mgmt Services	\$2,146	\$25,746

Pool Maintenance

The estimated amount based on proposed contract with Riverside Management Services, Inc. to provide maintenance of the Amenity Center swimming pool.

Vendor	Monthly	Annual
Riverside Mgmt Services	\$1,180	\$14,157

Pool Chemicals

The estimated amount based on proposed contract with Riverside Management Services and Poolsure to provide chemicals to maintain the Amenity Center swimming pool.

Janitorial

The estimated amount based on proposed contract with Riverside Management Services, Inc. to provide janitorial services for the Amenity Center.

Vendor	Monthly	Annual
Jani-King of Jacksonville	\$1,535	\$18,416
Contingency	\$52	\$623
Total	\$1,587	\$19,039

Janitorial Supplies

All supplies needed for janitorial services of the Amenity Center.

Facility Maintenance

The estimated amount based on proposed contract with vendor to provide routine repairs and maintenance for the Amenity Center.

Repair & Maintenance

Regular maintenance and replacement cost incurred by the Amenity Center of the District.

Special Events

Represents estimated costs for the District to host special events for the community throughout the Fiscal Year.

Holiday Decorations

Represents estimated costs for the District to decorate the amenity center throughout the Fiscal Year.

Fitness Center Repairs/Supplies

Represents estimated costs for the Fitness Center repairs of equipment, purchase of supplies, and preventative maintenance contract.

Office Supplies and Equipment

Represents estimated cost for office supplies for the Amenity Center.

ASCAP/BMI Licenses

License fee required to broadcast music to the amenity center.

Pest Control

The District is contracted with Freedom Pest Control for pest control services

Hydrology Quality/Mitigation

Cost to preserve beneficial aquatic plants in the wetland mitigation area and control nuisance and exotic pest plant

Landscape Maintenance

Cost to maintain the common areas of the District based on a proposed contract with Landcare Group, Inc.

Vendor	Monthly	Annual
Landcare Group	\$13,503	\$162,040
Mulch	\$0	\$25,000
Total	\$13,503	\$187,040

Bannon Lakes
Community Development District
Budget Narrative
Fiscal Year 2025

Expenditures – Grounds Maintenance

Landscape Contingency

Other landscape costs that is not under contract which includes landscape light repairs and replacements.

Lake Maintenance

Cost for the maintenance of District lakes based on a contract.

Vendor	Monthly	Annual
Lake Doctors	\$820	\$9,840

Grounds Maintenance

Contracted staff for repairs and trash pick-up on District owned property.

Pump Repairs

Provision for pool pump repair or replacements as needed.

Streetlights

FPL provides the District street lighting cost for the community. The amount is based upon the agreement plus estimated cost for fuel charges.

Vendor	Address	Monthly	Annual
FPL	100 International Golf Prkwy	\$912	\$10,944
	Contingency	\$89	\$1,068
	Total	\$1,001	\$12,012

Streetlight Repairs

Estimated costs for street lighting and parking lot repairs and replacements.

Irrigation Repairs

Miscellaneous irrigation repairs and maintenance cost for the District.

Miscellaneous

Any unanticipated and unscheduled maintenance cost to the District.

Reclaimed Water

Reclaimed water Services for the District provided by St. Johns County Utility Department.

Vendor	Address	Monthly	Annual
SJCUD	35 Bannon Lakes Blvd Entr	\$1,800	\$21,600
	435 Bannon Lakes Blvd	\$970	\$11,640
	Contingency	\$563	\$6,760
	Total	\$3,333	\$40,000

Storm Cleanup

Estimated cost for any cleanup due to inclement weather.

Capital Reserve

The District will establish a reserve to fund the renewal and replacement of District's capital related facilities transferred to Capital Reserve Fund.

Bannon Lakes
Community Development District

Approved Budget

Debt Service Series 2016 Special Assessment Revenue Bonds

Description	Adopted Budget FY2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Special Assessments-On Roll	\$741,000	\$744,764	\$158	\$744,922	\$740,977
Interest Earnings	7,000	30,567	11,760	42,327	30,000
Carry Forward Surplus ⁽¹⁾	549,310	557,372	-	557,372	611,646
TOTAL REVENUES	\$1,297,310	\$1,332,703	\$11,918	\$1,344,621	\$1,382,623
EXPENDITURES:					
Interest - 11/1	\$263,850	\$263,850	\$-	\$263,850	\$259,125
Principal - 11/1	210,000	210,000	-	210,000	220,000
Interest - 5/1	259,125	259,125	-	259,125	254,175
TOTAL EXPENDITURES	\$732,975	\$732,975	\$-	\$732,975	\$733,300
Other Sources/(Uses)					
Interfund transfer In/(Out)	\$-	\$-	\$-	\$-	\$-
TOTAL OTHER SOURCES/(USES)	\$-	\$-	\$-	\$-	\$-
TOTAL EXPENDITURES	\$732,975	\$732,975	\$-	\$732,975	\$733,300
EXCESS REVENUES (EXPENDITURES)	\$564,335	\$599,728	\$11,918	\$611,646	\$649,323
⁽¹⁾ Carry Forward is Net of Reserve Requirement			Interest Due 11/1/25	\$254,175	
			Principal Due 11/1/25	230,000	
				<u>\$484,175</u>	

Bannon Lakes

Community Development District

Debt Service Series 2016 Special Assessment Revenue Bonds Term Bonds Due Combined

Period	Outstanding Balance	Coupons	Principal	Interest	Annual Debt Service
11/01/24	10,410,000		220,000	259,125	479,125
05/01/25	10,190,000		-	254,175	-
11/01/25	10,190,000		230,000	254,175	738,350
05/01/26	9,960,000		-	249,000	-
11/01/26	9,960,000		240,000	249,000	738,000
05/01/27	9,720,000		-	243,000	-
11/01/27	9,720,000		255,000	243,000	741,000
05/01/28	9,465,000		-	236,625	-
11/01/28	9,465,000		265,000	236,625	738,250
05/01/29	9,200,000		-	230,000	-
11/01/29	9,200,000		280,000	230,000	740,000
05/01/30	8,920,000		-	223,000	-
11/01/30	8,920,000		290,000	223,000	736,000
05/01/31	8,630,000		-	215,750	-
11/01/31	8,630,000		305,000	215,750	736,500
05/01/32	8,325,000		-	208,125	-
11/01/32	8,325,000		320,000	208,125	736,250
05/01/33	8,005,000		-	200,125	-
11/01/33	8,005,000		340,000	200,125	740,250
05/01/34	7,665,000		-	191,625	-
11/01/34	7,665,000		355,000	191,625	738,250
05/01/35	7,310,000		-	182,750	-
11/01/35	7,310,000		375,000	182,750	740,500
05/01/36	6,935,000		-	173,375	-
11/01/36	6,935,000		390,000	173,375	736,750
05/01/37	6,545,000		-	163,625	-
11/01/37	6,545,000		410,000	163,625	737,250
05/01/38	6,135,000		-	153,375	-
11/01/38	6,135,000		430,000	153,375	736,750
05/01/39	5,705,000		-	142,625	-
11/01/39	5,705,000		455,000	142,625	740,250
05/01/40	5,250,000		-	131,250	-
11/01/40	5,250,000		475,000	131,250	737,500
05/01/41	4,775,000		-	119,375	-
11/01/41	4,775,000		500,000	119,375	738,750
05/01/42	4,275,000		-	106,875	-
11/01/42	4,275,000		525,000	106,875	738,750
05/01/43	3,750,000		-	93,750	-
11/01/43	3,750,000		550,000	93,750	737,500
05/01/44	3,200,000		-	80,000	-
11/01/44	3,200,000		580,000	80,000	740,000
05/01/45	2,620,000		-	65,500	-
11/01/45	2,620,000		605,000	65,500	736,000
05/01/46	2,015,000		-	50,375	-
11/01/46	2,015,000		640,000	50,375	740,750
05/01/47	1,375,000		-	34,375	-
11/01/47	1,375,000		670,000	34,375	738,750
05/01/48	705,000		-	17,625	-
11/01/48	705,000		705,000	17,625	740,250
Total			\$10,410,000	\$7,791,725	\$18,201,725

Bannon Lakes

Community Development District

Approved Budget

Debt Service Series 2021 Special Assessment Revenue Bonds

Description	Adopted Budget FY2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Special Assessments-On Roll	\$413,100	\$418,631	\$89	\$418,720	\$413,088
Interest Earnings	4,000	14,498	4,521	19,019	15,000
Carry Forward Surplus ⁽¹⁾	132,180	155,353	-	155,353	176,642
TOTAL REVENUES	\$549,280	\$588,482	\$4,610	\$593,092	\$604,730
EXPENDITURES:					
Interest - 11/1	\$128,275	\$128,275	\$-	\$128,275	\$126,238
Special Call 11/1	-	5,000	-	5,000	-
Principal - 5/1	155,000	155,000	-	155,000	160,000
Interest - 5/1	128,275	128,175	-	128,175	126,238
TOTAL EXPENDITURES	\$411,550	\$416,450	\$-	\$416,450	\$412,475
Other Sources/(Uses)					
Interfund transfer In/(Out)	\$-	\$-	\$-	\$-	\$-
TOTAL OTHER SOURCES/(USES)	\$-	\$-	\$-	\$-	\$-
TOTAL EXPENDITURES	\$411,550	\$416,450	\$-	\$416,450	\$412,475
EXCESS REVENUES (EXPENDITURES)	\$137,730	\$172,032	\$4,610	\$176,642	\$192,255

⁽¹⁾ Carry Forward is Net of Reserve Requirement

Interest Due 11/1/25

\$124,238

Bannon Lakes

Community Development District

Debt Service Series 2021 Special Assessment Revenue Bonds Term Bonds Due Combined

Period	Outstanding Balance	Coupons	Principal	Interest	Annual Debt Service
11/01/24	6,950,000		-	126,238	126,238
05/01/25	6,950,000		160,000	126,238	
11/01/25	6,790,000		-	124,238	410,475
05/01/26	6,790,000		165,000	124,238	
11/01/26	6,625,000		-	122,175	411,413
05/01/27	6,625,000		170,000	122,175	
11/01/27	6,455,000		-	119,625	411,800
05/01/28	6,455,000		175,000	119,625	
11/01/28	6,280,000		-	117,000	411,625
05/01/29	6,280,000		180,000	117,000	
11/01/29	6,100,000		-	114,300	411,300
05/01/30	6,100,000		185,000	114,300	
11/01/30	5,915,000		-	111,525	410,825
05/01/31	5,915,000		190,000	111,525	
11/01/31	5,725,000		-	108,675	410,200
05/01/32	5,725,000		200,000	108,675	
11/01/32	5,525,000		-	105,175	413,850
05/01/33	5,525,000		205,000	105,175	
11/01/33	5,320,000		-	101,588	411,763
05/01/34	5,320,000		210,000	101,588	
11/01/34	5,110,000		-	97,913	409,500
05/01/35	5,110,000		220,000	97,913	
11/01/35	4,890,000		-	94,063	411,975
05/01/36	4,890,000		230,000	94,063	
11/01/36	4,660,000		-	90,038	414,100
05/01/37	4,660,000		235,000	90,038	
11/01/37	4,425,000		-	85,925	410,963
05/01/38	4,425,000		245,000	85,925	
11/01/38	4,180,000		-	81,638	412,563
05/01/39	4,180,000		255,000	81,638	
11/01/39	3,925,000		-	77,175	413,813
05/01/40	3,925,000		260,000	77,175	
11/01/40	3,665,000		-	72,625	409,800
05/01/41	3,665,000		270,000	72,625	
11/01/41	3,395,000		-	67,900	410,525
05/01/42	3,395,000		280,000	67,900	
11/01/42	3,115,000		-	62,300	410,200
05/01/43	3,115,000		295,000	62,300	
11/01/43	2,820,000		-	56,400	413,700
05/01/44	2,820,000		305,000	56,400	
11/01/44	2,515,000		-	50,300	411,700
05/01/45	2,515,000		315,000	50,300	
11/01/45	2,200,000		-	44,000	409,300
05/01/46	2,200,000		330,000	44,000	
11/01/46	1,870,000		-	37,400	411,400
05/01/47	1,870,000		345,000	37,400	
11/01/47	1,525,000		-	30,500	412,900
05/01/48	1,525,000		360,000	30,500	
11/01/48	1,165,000		-	23,300	413,800
05/01/49	1,165,000		370,000	23,300	
11/01/49	795,000		-	15,900	409,200
05/01/50	795,000		390,000	15,900	
11/01/50	405,000		-	8,100	414,000
05/01/51	405,000		405,000	8,100	413,100
Total			\$6,950,000	\$4,292,025	\$11,242,025

Bannon Lakes

Community Development District

Approved Budget

Debt Service Series 2022 Special Assessment Revenue Bonds

Description	Adopted Budget FY2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Special Assessments-On Roll	\$521,800	\$368,193	\$151,845	\$520,038	\$521,786
Special Assessments-Prepayments	-	28,811	-	28,811	-
Interest Earnings	5,000	14,532	3,924	18,456	7,000
Carry Forward Surplus ⁽¹⁾	191,773	222,562	-	222,562	209,699
TOTAL REVENUES	\$718,573	\$634,098	\$155,769	\$789,867	\$738,485
EXPENDITURES:					
Interest - 11/1	\$175,084	\$175,084	\$-	\$175,084	\$171,475
Principal - 5/1	170,000	170,000	-	170,000	175,000
Interest - 5/1	175,084	175,084	-	175,084	171,475
Special Call 5/1	-	60,000	-	60,000	-
TOTAL EXPENDITURES	\$520,168	\$580,168	\$-	\$580,168	\$517,950
Other Sources/(Uses)					
Interfund transfer In/(Out)	\$-	\$-	-	-	\$-
TOTAL OTHER SOURCES/(USES)	\$-	\$-	\$-	\$-	\$-
TOTAL EXPENDITURES	\$520,168	\$580,168	\$-	\$580,168	\$517,950
EXCESS REVENUES (EXPENDITURES)	\$198,406	\$53,930	\$155,769	\$209,699	\$220,535

⁽¹⁾ Carry Forward is Net of Reserve Requirement

Interest Due 11/1/25

\$168,959.38

Bannon Lakes

Community Development District

Debt Service Series 2022 Special Assessment Revenue Bonds Term Bonds Due Combined

Period	Outstanding Balance	Coupons	Principal	Interest	Annual Debt Service
11/01/24	8,905,000		-	171,475	171,475
05/01/25	8,905,000		175,000	171,475	
11/01/25	8,730,000		-	168,959	515,434
05/01/26	8,730,000		180,000	168,959	
11/01/26	8,550,000		-	166,372	515,331
05/01/27	8,550,000		185,000	166,372	
11/01/27	8,365,000		-	163,713	515,084
05/01/28	8,365,000		190,000	163,713	
11/01/28	8,175,000		-	160,578	514,290
05/01/29	8,175,000		200,000	160,578	
11/01/29	7,975,000		-	157,278	517,855
05/01/30	7,975,000		205,000	157,278	
11/01/30	7,770,000		-	153,895	516,173
05/01/31	7,770,000		210,000	153,895	
11/01/31	7,560,000		-	150,430	514,325
05/01/32	7,560,000		220,000	150,430	
11/01/32	7,340,000		-	146,800	517,230
05/01/33	7,340,000		230,000	146,800	
11/01/33	7,110,000		-	142,200	519,000
05/01/34	7,110,000		235,000	142,200	
11/01/34	6,875,000		-	137,500	514,700
05/01/35	6,875,000		245,000	137,500	
11/01/35	6,630,000		-	132,600	515,100
05/01/36	6,630,000		255,000	132,600	
11/01/36	6,375,000		-	127,500	515,100
05/01/37	6,375,000		265,000	127,500	
11/01/37	6,110,000		-	122,200	514,700
05/01/38	6,110,000		280,000	122,200	
11/01/38	5,830,000		-	116,600	518,800
05/01/39	5,830,000		290,000	116,600	
11/01/39	5,540,000		-	110,800	517,400
05/01/40	5,540,000		300,000	110,800	
11/01/40	5,240,000		-	104,800	515,600
05/01/41	5,240,000		315,000	104,800	
11/01/41	4,925,000		-	98,500	518,300
05/01/42	4,925,000		325,000	98,500	
11/01/42	4,600,000		-	92,000	515,500
05/01/43	4,600,000		340,000	92,000	
11/01/43	4,260,000		-	85,200	517,200
05/01/44	4,260,000		355,000	85,200	
11/01/44	3,905,000		-	78,100	518,300
05/01/45	3,905,000		370,000	78,100	
11/01/45	3,535,000		-	70,700	518,800
05/01/46	3,535,000		385,000	70,700	
11/01/46	3,150,000		-	63,000	518,700
05/01/47	3,150,000		400,000	63,000	
11/01/47	2,750,000		-	55,000	518,000
05/01/48	2,750,000		415,000	55,000	
11/01/48	2,335,000		-	46,700	516,700
05/01/49	2,335,000		430,000	46,700	
11/01/49	1,905,000		-	38,100	514,800
05/01/50	1,905,000		450,000	38,100	
11/01/50	1,455,000		-	29,100	517,200
05/01/51	1,455,000		465,000	29,100	
11/01/51	990,000		-	19,800	513,900
05/01/52	990,000		485,000	19,800	
11/01/52	505,000		-	10,100	514,900
05/01/53	505,000		505,000	10,100	515,100
Total			\$8,905,000	\$6,239,998	\$15,144,998

Bannon Lakes
Community Development District
Proposed Budget
Capital Reserve Fund

Description	Adopted Budget FY2024	Actuals Thru 6/30/24	Projected Next 3 Months	Projected Thru 9/30/24	Approved Budget FY 2025
REVENUES:					
Interest Income	1,100	2,075	600	2,675	2,500
Carry Forward Balance	92,095	81,934	-	81,934	72,480
TOTAL REVENUES	\$93,195	\$84,010	\$600	\$84,610	\$74,980
EXPENDITURES:					
Repair and Maintenance	\$40,000	\$15,109	\$-	\$15,109	\$40,000
Other Current Charges	420	79	25	104	420
TOTAL EXPENDITURES	\$40,420	\$15,188	\$25	\$15,213	\$40,420
Other Sources/(Uses)					
Transfer in/(Out)	\$3,084	\$-	\$3,084	\$3,084	\$45,000
TOTAL OTHER SOURCES/(USES)	\$3,084	\$-	\$3,084	\$3,084	\$45,000
EXCESS REVENUES (EXPENDITURES)	\$55,859	\$68,821	\$3,659	\$72,480	\$79,560

Bannon Lakes
Community Development District
Non-Ad Valorem Assessments Comparison
2024-2025

Neighborhood	O&M Units	Bonds Units 2016	Bonds Units 2021	Bonds Units 2022	Annual Maintenance Assessments			Annual Debt Assessments						Total Assessed Per Unit							
					FY 2025	FY2024	Increase/(decrease)	FY 2025			FY2024			Increase/(decrease)	FY 2025			FY2024			Increase/(decrease)
								Series			Series				Series			Series			
					2016	2021	2022	2016	2021	2022	Total	2016	2021	2022	2016	2021	2022	Total			
Single Family	986	383	236	296	\$1,000.55	\$1,001.98	-\$1.43	\$1,732.47	\$1,862.10	\$1,875.31	\$1,732.47	\$1,862.10	\$1,875.31	\$0.00	\$2,733.02	\$2,862.65	\$2,875.86	\$2,734.45	\$2,864.08	\$2,877.29	-\$4.29
Duplex	0	72	0	0	\$0.00	\$0.00	\$0.00	\$1,732.47	\$0.00	\$0.00	\$1,732.47	\$0.00	\$0.00	\$0.00	\$1,732.47	\$0.00	\$0.00	\$1,732.47	\$0.00	\$0.00	\$0.00
Total	986	455	236	296																	

B.

1.

RESOLUTION 2024-05
[FY 2025 APPROPRIATION RESOLUTION]

THE ANNUAL APPROPRIATION RESOLUTION OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET(S) FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, for the fiscal year beginning October 1, 2024, and ending September 30, 2025 (“**FY 2025**”), the District Manager prepared and submitted to the Board of Supervisors (“**Board**”) of the Bannan Lakes Community Development District (“**District**”) prior to June 15, 2024, proposed budget(s) (“**Proposed Budget**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local general-purpose government(s) having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing on the Proposed Budget and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website in accordance with Section 189.016, *Florida Statutes*; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Proposed Budget, attached hereto as **Exhibit A**, as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* (“**Adopted Budget**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- b. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Bannan Lakes Community Development District for the Fiscal Year Ending September 30, 2025.”

- c. The Adopted Budget shall be posted by the District Manager on the District’s official website in accordance with Section 189.016, *Florida Statutes* and shall remain on the website for at least two (2) years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for FY 2025, the sum(s) set forth in **Exhibit A** to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated as set forth in **Exhibit A**.

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within FY 2025 or within 60 days following the end of the FY 2025 may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.
- c. Any other budget amendments shall be adopted by resolution and consistent with Florida law. The District Manager or Treasurer must ensure that any amendments to the budget under this paragraph c. are posted on the District’s website in accordance with Section 189.016, *Florida Statutes*, and remain on the website for at least two (2) years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 7th DAY OF AUGUST, 2024.

ATTEST:

**BANNON LAKES COMMUNITY DEVELOPMENT
DISTRICT**

Secretary / Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A: FY 2025 Budget

2.

RESOLUTION 2024-06
[FY 2025 ASSESSMENT RESOLUTION]

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT PROVIDING FOR FUNDING FOR THE FY 2025 ADOPTED BUDGET(S); PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Bannan Lakes Community Development District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District, located in St. Johns County, Florida ("**County**"); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, for the fiscal year beginning October 1, 2024, and ending September 30, 2025 ("**FY 2025**"), the Board of Supervisors ("**Board**") of the District has determined to undertake various operations and maintenance and other activities described in the District's budget ("**Adopted Budget**"), attached hereto as **Exhibit A**; and

WHEREAS, pursuant to Chapter 190, *Florida Statutes*, the District may fund the Adopted Budget through the levy and imposition of special assessments on benefitted lands within the District and, regardless of the imposition method utilized by the District, under Florida law the District may collect such assessments by direct bill, tax roll, or in accordance with other collection measures provided by law; and

WHEREAS, in order to fund the District's Adopted Budget, the District's Board now desires to adopt this Resolution setting forth the means by which the District intends to fund its Adopted Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT:

1. **FUNDING.** The District's Board hereby authorizes the funding mechanisms for the Adopted Budget as provided further herein and as indicated in the Adopted Budget attached hereto as **Exhibit A** and the assessment roll attached hereto as **Exhibit B ("Assessment Roll")**.

2. **OPERATIONS AND MAINTENANCE ASSESSMENTS.**

a. **Benefit Findings.** The provision of the services, facilities, and operations as described in **Exhibit A** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands is shown in **Exhibit A** and **Exhibit B** and is hereby found to be fair and reasonable.

- b. O&M Assessment Imposition.** Pursuant to Chapter 190, *Florida Statutes*, a special assessment for operations and maintenance (“**O&M Assessment(s)**”) is hereby levied and imposed on benefitted lands within the District and in accordance with **Exhibit A** and **Exhibit B**. The lien of the O&M Assessments imposed and levied by this Resolution shall be effective upon passage of this Resolution.
 - c. Maximum Rate.** Pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.
 - 3. DEBT SERVICE SPECIAL ASSESSMENTS.** The District’s Board hereby certifies for collection the FY 2025 installment of the District’s previously levied debt service special assessments (“**Debt Assessments**,” and together with the O&M Assessments, the “**Assessments**”) in accordance with this Resolution and as further set forth in **Exhibit A** and **Exhibit B**, and hereby directs District staff to affect the collection of the same.
 - 4. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.** Pursuant to Chapter 190, *Florida Statutes*, the District is authorized to collect and enforce the Assessments as set forth below.

 - a. Tax Roll Assessments.** To the extent indicated in **Exhibit A** and **Exhibit B**, those certain O&M Assessments (if any) and/or Debt Assessments (if any) imposed on the “**Tax Roll Property**” identified in **Exhibit B** shall be collected by the County Tax Collector at the same time and in the same manner as County property taxes in accordance with Chapter 197, *Florida Statutes* (“**Uniform Method**”). That portion of the Assessment Roll which includes the Tax Roll Property is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County property taxes. The District’s Board finds and determines that such collection method is an efficient method of collection for the Tax Roll Property.
 - b. Direct Bill Assessments.** To the extent indicated in **Exhibit A** and **Exhibit B**, those certain O&M Assessments (if any) and/or Debt Assessments (if any) imposed on “**Direct Collect Property**” identified in **Exhibit B** shall be collected directly by the District in accordance with Florida law, as set forth in **Exhibit A** and **Exhibit B**. The District’s Board finds and determines that such collection method is an efficient method of collection for the Direct Collect Property.

 - i. Due Date (O&M Assessments).** O&M Assessments directly collected by the District shall be due and payable in full on December 1, 2024; provided, however, that, to the extent permitted by law, the O&M Assessments due may be paid in several partial, deferred payments and according to the following schedule: 25% due no later than October 15, 2024, 25% due no later than January 1, 2025, 25% due no later than April 1, 2025, and 25% due no later than July 1, 2025.

- ii. *Due Date (Debt Assessments)*. Debt Assessments directly collected by the District shall be due and payable in full on December 1, 2024; provided, however, that, to the extent permitted by law, the Debt Assessments due may be paid in several partial, deferred payments and according to the following schedule: 25% due no later than October 15, 2024, 25% due no later than January 1, 2025, 25% due no later than April 1, 2025, and 25% due no later than July 1, 2025.
 - iii. In the event that an Assessment payment is not made in accordance with the schedule(s) stated above, the whole of such Assessment, including any remaining partial, deferred payments for the Fiscal Year: shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District's sole discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent Assessments shall accrue at the rate of any bonds secured by the Assessments, or at the statutory prejudgment interest rate, as applicable. In the event an Assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170, *Florida Statutes*, or other applicable law to collect and enforce the whole Assessment, as set forth herein.
- c. **Future Collection Methods.** The District's decision to collect Assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

5. **ASSESSMENT ROLL; AMENDMENTS.** The Assessment Roll, attached hereto as **Exhibit B**, is hereby certified for collection. The Assessment Roll shall be collected pursuant to the collection methods provided above. The proceeds therefrom shall be paid to the District. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 7th day of August, 2024.

ATTEST:

**BANNON LAKES COMMUNITY DEVELOPMENT
DISTRICT**

Secretary / Assistant Secretary

By: _____

Its: _____

Exhibit A: Budget
Exhibit B: Assessment Roll


SEVENTH ORDER OF BUSINESS



Irrigation • Landscape • Maintenance

Landscape Maintenance Service Agreement

For:



BANNON LAKES CDD
435 BANNON LAKES BLVD.
ST. AUGUSTINE, FL 32092

4/23/2024

Prepared By:

DAVE JACKSON
PROJECT DEVELOPMENT MANAGER
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Landscape Maintenance Service Agreement
Practical Specifications for Contract Landscape Maintenance for:
Bannon Lakes CDD

The work for the exterior landscape maintenance is to include the furnishing of all labor, materials, equipment, accessories, and services necessary or incidental to sustain all turf and plant materials in a healthy, vigorous growing condition, free from weeds, diseases, insects, and nutritional deficiencies as well as a completely operational irrigation system. All associated planted areas are to be kept in a continuous healthy, neat, clean and debris free condition for the entire life of the contract.

SCHEDULE "A" – GENERAL SERVICES

A. Turf Maintenance

Turf maintenance is defined as all mowing, edging, trimming and cleanup of lawn areas.

1. Mowing of Common Area

- a. Prior to mowing, remove and dispose of normal litter and debris from all landscape areas.
- b. St. Augustine turf shall be mowed weekly during the growing season from April 1st through October 15th and as needed during the non-growing season from October 16th through March 31st. Based on this schedule, it is estimated that the contractor will perform a minimum of 40 and a maximum of 42 mowing cycles per 12-month period in the performance of this contract. It is understood that the contractor may be required to periodically add or delete mowing cycles based on weather or other factors beyond their control.
- c. Bahia turf shall be mowed weekly during the growing season from April 1st through October 1st and as needed during the non-growing season from October 2nd through March 31st. Based on this schedule, it is estimated that the contractor will perform approximately 40 mowing cycles per 12-month period in the performance of this contract. It is understood that the contractor may be required to periodically add or delete mowing cycles based on weather or other factors beyond their control.
- d. St. Augustine and Bahia turf shall be cut with rotary mowers to maintain a uniform height. Mowing blades shall be kept sufficiently sharp and properly adjusted to provide a cleanly cut grass blade. The mowing pattern shall be varied where feasible to prevent rutting and minimize compaction.
- e. Mowing height for St. Augustine turf will be set at 3½" to 4".

- f. Visible clippings that may be left following mowing operations shall be removed from the site each visit.
- g. Contractor will take special care to avoid allowing any clippings to be discharged or blown into stormwater ponds or drop inlets.
- h. Contractor will take special care to prevent damage to plant material as a result of the mowing operations. Any damage caused by the contractor's mowing equipment may result in the replacement of damaged material at the contractor's cost. Replacement material will be of a similar size to the material being replaced.

2. Edging

Sidewalks, curbs, concrete slabs, and other paved surfaces will be edged in conjunction with mowing operations. Edging is defined as removal of unwanted turf from the above-mentioned borders by use of a mechanical edger. String trimmers will not be used for this function. It is understood that edging of beds and hard surfaces will be skipped periodically to let the turf fill in and/or thicken the vertical edge. It is also understood that growth regulators are an acceptable practice to maintain the edges during the growing season.

3. String Trimming

- a. String Trimming shall be performed around road signs, guard posts, trees, shrubs, utility poles, and other obstacles where mowers cannot reach. Grass shall be trimmed to the same desired height as determined by the mowing operation. Trimming shall be completed with each mowing operation.
- b. Maintaining grass-free areas by use of chemicals may be the preferred method in certain applications.
- c. Turf around the edge of all waterways shall be mowed or string trimmed to the natural water's edge during each mowing cycle. It is understood that every effort will be made to keep clippings out of water bodies, but inevitably some clippings will get in the water with prevailing wind. It is understood that the Owner is responsible for regular lake maintenance, including spraying the water line with aquatic herbicide where it meets the turf, and cleaning out culverts, inlets, and outlets.

4. Blowing

- a. When using forced air machinery to clean curbs, sidewalks and other paved surfaces, care must be taken to prevent blowing grass clippings into beds, stormwater ponds, inlets, onto vehicles or onto other hardscape surfaces.
- b. Contractor will be expected to blow off the boardwalks, tennis courts, pool area and all entry points and other similar amenities.

- c. When blowing by garages or front doors forced air should be aimed to push debris away from all entries.

5. Damage Prevention/Repair

Special care shall be taken to protect building foundations, light poles, signposts and other hardscape elements from mowing, edging or string trimming equipment damage. Contractor will agree to have repairs made by specialized contractors or reimburse the association or homeowners within 30 days for any damage to property caused by their crew members or equipment. Mulch beds are recommended in areas where equipment may come in contact with the above-mentioned items.

B. Detail

The detailing process will include trimming, pruning, and shaping of all shrubbery, ornamental trees and groundcover, removal of tree suckers, structural pruning of select varieties of plant material and ornamental grasses as directed, as well as the defining of bed lines, tree saucers and the removal of all unwanted vegetation.

1. Pruning

- a. Prune trees, shrubs, and groundcovers to encourage healthy growth and create a natural appearance. Prune to control the new plant growth, maintain the desired plant shape and remove dead, damaged, or diseased portions of the plant.
- b. Pruning of trees up to a height of 8 feet is included in the scope of the work. If pruning is required above the height of 8 feet contractor shall propose an extra service to management and acquire approval prior to performing the work. The branching height of trees shall be raised to 8 feet only for the following reasons:
 - Provide clearance for pedestrians, small vehicles, mowers, and buildings.
 - Maintain clearance from shrubs in bed areas.
 - Improve visibility in parking lots and around entries.
- c. Prune trees to remove weak branching patterns and provide corrective pruning for proper development. Cut back to branch collar without leaving stubs. Provide clean and flush cut with no tearing of the tree bark.
- d. Prune all shrubbery in accordance with the architectural intent as it relates to adjacent plantings and intended function.
- e. Prune to contain perimeter growth within intended bed areas. Established groundcover shall be maintained 4" to 6" away from adjacent hardscape and turf. Mature groundcover shall be maintained at a consistent, level height to provide a smooth and even appearance and separation from adjacent plant material.
- f. Crape Myrtles are to be trimmed once per year in the winter months. Trimming should include removal of old blooms, sucker growth and any cross branching. Trimming should be done in such a way that

cuts are no less than 12” away from previous year’s cuts. “Hat Racking” will not be permitted unless directed otherwise by management. Pruning of Crape Myrtles up to a height of 8 feet is included in the scope of work.

- g. Major cutbacks at wood lines of groundcover, shrubs, or trees are not included in the scope of this Agreement and would be proposed as an additional charge to Owner if requested. In addition, if there is a major loss of plant life due to freeze, the pruning of those materials would also be an additional charge.

2. Weed Control

- a. Bed areas are to be sprayed after each detail service. Pre- and post-emergent chemicals are acceptable means of control.
- b. Hardscape cracks and expansion joints are to be sprayed in conjunction with the detail cycle to control weeds.

C. General

1. Policing/Special Maintenance

- a. Contractor will police the grounds on each service visit to remove trash, debris and fallen tree litter less than 2” in diameter. Contractor is not responsible for removal of excessive storm debris which would be performed with prior approval.
- b. Contractor will dedicate personnel and specialized equipment for the removal of seasonal leaf drop from all landscape and hardscape areas during the months of November through March.

2. Communication

- a. The Contractor will communicate with management for any landscape issues requiring immediate attention.
- b. Contractor agrees to take part in monthly inspections of the property to ensure their performance of this agreement meets the standards required herein and protects the overall well-being of the property’s landscape. Contractor also agrees to complete any work that appears on punch lists resulting from inspections or reviews within three weeks of receiving them. Contractor will have their Account Manager participate on its behalf and have their Lawn and Ornamental and Irrigation Managers or Technicians available if needed.
- c. Contractor will be required to maintain an interactive web site or a customer service work order system (software) that will allow management to make direct contact for service requests and/or extra work. The web site also must be set up to alert property management when requests become delinquent.

3. Staffing

- a. The Contractor shall have a well-experienced Account Manager. This person should have extensive knowledge of horticultural practices and be capable of properly supervising others. The Account Manager will communicate with the property's staff. To maintain continuity, the same Account Manager shall direct the scheduled maintenance operations throughout the year. Any anticipated changes in supervisory personnel shall be brought to the attention of management prior to any such change. This will assure Management that maintenance personnel remain familiar with the maintenance specifications, the Property, and any changing conditions.
- b. The crew members should be properly trained to carry out their assigned task, and should work in a safe, professional manner. Each crew member should be in full uniform at all times to include all rain, cold weather gear and hats.
- c. Contractor is expected to staff the property with trained personnel experienced in commercial landscape maintenance. All personnel applying fertilizers, insecticides, herbicides, and fungicides must be certified by the FL Department of Agriculture and Consumer Services. These individuals should be Best Management Practices Certified and hold a Limited Certification for Urban Landscape Commercial Fertilizer or a Certified Pest Control Operator or an employee with an ID card working under the supervision of a CPCO.
- d. Contractor agrees to screen all crew members for criminal background, advise Management and not employ persons for this Contract that have been convicted of or pled guilty to a felony crime. Also, Contractor agrees to follow all applicable government guidelines for hiring and to maintain an I-9 or other required documents on each employee.
- e. Holidays observed that do not require staffing include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Normal working hours are from 7:00 AM until 5:00 PM. Saturdays will be made available for makeup work due to inclement weather from 8:00 AM until 5 PM.

SCHEDULE "B"

TURF PEST CONTROL & FERTILIZATION PROGRAM (ST. AUGUSTINE)

A. Application Schedule

<u>Month</u>	<u>Application</u>
January:	Late winter fertilization, broadleaf weed, and disease control
March:	Spring granular fertilization, broadleaf weed control, insect, and disease control
May:	Early summer liquid fertilization with Arena and weed control

- July: Insect and weed control.
- September: Late summer fertilization, insect, and disease control
- November: Fall fertilization and broadleaf weed/disease control

Note: Some applications will be combined for efficiency. Applications can be added or deleted based on soil samples, availability of products or inclement weather.

B. Application Requirements

1. Fertilization

- a. Annual program will include a minimum of 5 lbs. of N/1000 square feet with a minimum of 30% slow release and a high Potassium blend in the fall fertilization to promote root development unless soil samples indicate the presence of sufficient Potassium.
- b. All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of grasses are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.
- c. All hardscape surfaces are to be blown off immediately following a fertilizer application to prevent staining.
- d. The irrigation system will be fully operational prior to any fertilizer application.
- e. Soils shall be tested at a reliable testing facility twice per year to monitor for pH and chemical makeup. The results will be provided to management along with the contractor's recommendation as to any changes in the turf care program based on these results.

2. Insect/Disease Control

- a. The reduction of irrigation water during the winter season will dramatically reduce the potential for fungus/disease problems. Contractor will be responsible to manage settings of irrigation timers.
- b. Supplemental insecticide applications will be provided in addition to the normal preventive program as needed to provide control.

3. Weed Control

- a. Weed control will be limited to the broadleaf variety under this program.
- b. Contractor shall alert management of outbreaks of Sedge, invasive Bermuda, or Crabgrass.

4. Warranty

If the grass covered under this turf care program dies due to insect infestation, disease or improper fertilizer application, the affected grass will be replaced at no charge. Contractor will not be held responsible for turf loss due to conditions beyond their control. This includes nematodes, diseases such as Take-All Root Rot and weeds such as Crabgrass which are untreatable with currently available chemicals, high traffic areas, drainage problems, or acts of God. In the event these conditions are pre-existing, the contractor is responsible to employ whatever cultural practices can be reasonably performed to extend the life of the affected material.

SCHEDULE "B1"

TURF PEST CONTROL & FERTILIZATION PROGRAM (BAHIA)

A. Application Schedule

<u>Month</u>	<u>Application</u>
March:	Complete liquid 18-0-8 N-P-K fertilizer and broadleaf weed control to include blanket pre-emergent herbicide application.
June:	Chelated Iron application and Mole Cricket control.
September:	Chelated Iron application and Insect control.
October:	Complete liquid 18-0-8 N-P-K fertilizer and broadleaf weed control to include blanket pre-emergent herbicide application.

Note: Some applications will be combined for efficiency. Applications can be added or deleted based on soil samples, availability of products or inclement weather.

B. Application Requirements

1. Fertilization

Owner's Initials _____

- a. The annual program will include a minimum of 2 lbs. of N/1000 square feet with a minimum of 30% slow release and a high Potassium blend in the October fertilization to promote root development unless soil samples indicate the presence of sufficient potassium.
- b. All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of grasses are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.
- c. All hardscape surfaces are to be blown off immediately following a fertilizer application to prevent staining.
- d. The irrigation system will be fully operational prior to any fertilizer application.

2. Insect/Disease Control

- a. The reduction of irrigation water during the winter season will dramatically reduce the potential for fungus/disease problems. The contractor will be responsible to manage settings of irrigation timers.
- b. Supplemental insecticide applications will be provided in addition to the normal preventive program as needed to provide control.

3. Weed Control

- a. Weed control will be limited to the broadleaf variety under this program.
- b. Contractor shall alert management of outbreaks of Sedge, invasive Bermuda, or Crabgrass.

4. Warranty

There is no warranty for Bahia turf.

SCHEDULE "B2"

TURF PEST CONTROL & FERTILIZATION PROGRAM (BERMUDA)

A. Application Schedule

<u>Month</u>	<u>Application</u>
January:	Disease & Insect Control

Owner's Initials _____

February: Fertilization 18-0-8 Ammonium Sulfate
Barricade/Potash 0-0-22

March: Fertilization 13-3-13 w/ Ronstar or equivalent product.

April: Sedge & Broadleaf Weed Control/Disease & Insect Control

May: Fertilization 14-0-14, TopChoice Application

June: Disease & Insect Control as Needed.

August: Sedge & Broadleaf Weed Control/Disease & Insect Control

October: Fertilization 18-0-8

November: Disease & Insect Control

December: Potash 0-0-62

Note: Some applications will be combined for efficiency. Applications can be added or deleted based on soil samples, availability of products or inclement weather.

B. Application Requirements

1. Fertilization

- a. All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of grasses are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.
- b. All hardscape surfaces are to be blown off immediately following a fertilizer application to prevent staining.

Owner's Initials _____

- c. The irrigation system will be fully operational prior to any fertilizer application.
- d. Soils shall be tested at a reliable testing facility twice per year to monitor for pH and chemical make-up. The results will be provided to management along with the contractor's recommendation as to any changes in the turf care program based on these results.

2. Insect/Disease Control

- a. The reduction of irrigation water during the winter season will dramatically reduce the potential for fungus/disease problems. Contractor will be responsible to manage settings of irrigation timers.
- b. Supplemental insecticide applications will be provided in addition to the normal preventive program as needed to provide control.

3. Weed Control

Sedge control is included as a part of this program.

4. Warranty

If the grass covered under this turf care program dies due to insect infestation, disease or improper fertilizer application, the affected grass will be replaced at no charge. Contractor will not be held responsible for turf loss due to conditions beyond their control. This includes nematodes, high traffic areas, drainage problems, or acts of God. In the event these conditions are pre-existing, the contractor is responsible for employing whatever cultural practices can be reasonably performed to extend the life of the affected material.

**SCHEDULE "C"
TREE & SHRUB PEST CONTROL & FERTILIZATION PROGRAM**

A. Application Schedule

<u>Month</u>	<u>Application</u>
February:	Spring granular fertilization and insect/disease control as needed
March/April:	Insect/disease control/fertilization as needed
May/June:	Insect/disease control/fertilization as needed
July/August:	Insect/disease control/fertilization as needed

October: Fall granular fertilization and insect/disease control as needed

December: Insect/disease control as needed

Note: Some applications will be combined for efficiency. Applications can be added or deleted based on soil samples, availability of products or inclement weather.

B. Application Requirements

1. Fertilization

- a. Fertilizers selected must be appropriate for the plant material to be fertilized such as an acid forming fertilizer for Azaleas which require a lower soil pH.
- b. Annual program will include a minimum of 30% slow release Nitrogen and a high Potassium blend in the fall fertilization to promote root development unless soil sample results indicate the presence of sufficient Potassium.
- c. All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of plant material are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.
- d. This program covers fertility requirements on shrubs, trees, and palms up to 15' overall height. All native trees or trees over 15' in overall height will require special consideration and are therefore excluded from this program.
- e. Fertilizer will be distributed evenly under the drip zone of each plant. Special care will be taken not to "clump" fertilizer neither at the base nor in the crown of plants.
- f. The irrigation system will be fully operational prior to any fertilizer application.
- g. Soils shall be tested at a reliable testing facility once per year to monitor for pH, Nematodes, Take All Root Rot and chemical make-up. The results will be provided to management along with the contractor's recommendation as to any changes in the Tree/Shrub care program based on these results.

2. Insect/Disease Control

- a. Insect and disease control is intended to mean a thorough inspection of all plantings for the presence of insect or disease activity and the appropriate treatment applied. Most insect and disease infestations require follow-up applications for control and are included in this program.

Owner's Initials _____

- b. Contractor is responsible for the continuous monitoring for the presence of damaging insects or disease. Any problems noted between regularly scheduled visits will be treated as a service call. Service calls due to active infestations are included in this program.
- c. This program covers most disease and Insect activity on shrubs, trees, and palms up to 15' overall height. All native trees or existing trees over 15' in overall height will require special consideration and are therefore excluded from this program.
- d. Contractor will be required to apply all pesticides in accordance with labeled directions including the use of any Personal Protective Equipment.

3. Warranty

If a plant or tree dies from insect or disease damage while under this Tree/Shrub Care Program, it will be replaced with one that is reasonably available. Exclusions to this warranty would be pre-existing conditions, freeze damage, nematodes, borers, locusts, and diseases such as Verticillium, Fusarium Wilt, and Ganoderma Butt Rot that are untreatable with currently available chemicals, Texas Phoenix Palm Decline ("TPPD"), or lethal bronzing, soil contamination or conditions that are known to not be suitable for certain plants, such as Loropetalum or Anise, which cannot tolerate high ph levels, drainage problems or conditions that prevent the contractor from providing proper irrigation, such as Water Management District restrictions or unapproved irrigation repairs, and Acts of God. In the event these conditions exist, the contractor is responsible to employ whatever cultural practices can be reasonably performed to extend the life of the affected material.

SCHEDULE "D"- SPECIAL SERVICES

A. Flower Beds

The nature and purpose of "Flower Beds" is to draw attention to the display. The highest level of attention should be placed on their on-going care.

1. Schedule

- a. All flower beds on the property will be changed out four (4) times per year.
- b. Contractor recognizes that flower beds are intended to highlight and beautify high profile areas and should be selected for profusion of color and display.

2. Installation

- a. **2,050** Plants are to be installed utilizing a triangular spacing of 8"-10" O.C. (depending on type) between plants.

- b. Annually, prior to the Spring change out, existing soil will be removed to a depth of 6" in all annual beds and replaced with clean growing medium composed of 60% peat and 40% fine aged pine bark.
- c. All beds will be cleaned and hand or machine cultivated to a depth of 6" prior to the installation of new plants.
- d. Create a 2" trench where the edge of the bed is adjacent to turf or hardscape.
- e. A granular time-release fertilizer and a granular systemic fungicide will be incorporated into the bedding soil at the time of installation.
- f. Follow-up applications of fertilizer, fungicide and insecticide are provided as needed and are included in the scope of work.

3. Maintenance

- a. Flower beds, pots and urns will be reviewed at each service visit for the following:
 - Removal of all litter and debris.
 - Removal of weeds.
 - Inspect for the presence of insect or disease activity and treat immediately.
- b. Pre-emergent herbicides are not to be used in annual beds.

4. Warranty

Contractor guarantees the survivability and performance of all annual plantings for a period of 90 days. Any plant that fails to perform during this period due to insect damage or disease will be replaced under warranty. Exclusions to this warranty would be freeze damage, theft, vandalism, rabbits, deer, or conditions beyond their control. Rabbit and deer repellent are not included in this contract and will be installed at an additional charge.

5. Payment Proration

- a. Customer acknowledges that payment for each of the four (4) flower installations per contract year, in the quantities stated above, shall be included in the monthly payment, but the portion of each monthly payment attributed to flower installation is prorated in accordance with the schedule below. Should the contract be cancelled for any reason, by either party, prior to the end of the term, Customer is still responsible for any remaining payments due for future months that pertain to any flower installation that has already occurred prior to the cancellation in accordance with this schedule.

Approx. September 2024

AUGUST 2024	SEPTEMBER 2024	OCTOBER 2024
\$1,264.17	\$1,264.17	\$1,264.16

Due from Customer for 1st Flower Installation: \$3,792.50

Approx. December 2024

NOVEMBER 2024	DECEMBER 2024	JANUARY 2025
\$1,264.17	\$1,264.17	\$1,264.16

Due from Customer for 2nd Flower Installation: \$3,792.50

Approx. March 2025

FEBRUARY 2025	MARCH 2025	APRIL 2025
\$1,264.17	\$1,264.17	\$1,264.16

Due from Customer for 3rd Flower Installation: \$3,792.50

Approx. June 2024

MAY 2025	JUNE 2025	JULY 2025
\$1,264.17	\$1,264.17	\$1,264.16

Due from Customer for 4th Flower Installation: \$3,792.50

- b. Due to national material shortages and higher than average prices, Contractor retains the right to adjust the above amounts should the contractor’s cost for these materials increase. The contract may then be equitably adjusted by written notice from Contractor to Owner, and subsequent Amendment to this Agreement.

B. Monthly Reports

Landcare Group, Inc. will submit to the Owner’s Representative, a monthly report detailing what was done to the various areas of the property, including details for turf areas, trees and shrubs, the irrigation system, and any additional noteworthy areas of the property. The report is to be sent via email on a monthly basis, for the prior month of service, and shall provide information regarding any plans of action for the future.

SCHEDULE “E” – IRRIGATION MAINTENANCE

A. Frequency of Service

Contractor will perform the following itemized services under “Specifications” on a monthly basis.

B. Specifications

1. Activate each zone of the system.
2. Visually check for any damaged heads or nozzles needing repair.
3. Clean, straighten, or adjust any heads not functioning properly.
4. Report any valve or valve box that may be damaged in any way.
5. Leave areas in which repairs or adjustments are made free of debris.
6. Adjust controller to the watering needs as dictated by weather conditions and seasonal requirements including adjustment of rain sensor.

Owner’s Initials _____

C. Qualifying Statements

1. Repairs

- a. Repairs that become necessary that are over and above the routine maintenance contract will be done on a time and material basis at the rates of \$42.00/hr. for a technician and \$65.00/hr. for a specialist.
- b. It is understood that time is of the essence for repairs so that sod, plants and trees do not die. Therefore, a not to exceed price of \$1,000.00 is approved without a formal proposal so that the contractor can proceed in a timely manner.

2. Service Calls

- a. While there is no minimum service call charge for requests of service during normal business hours, any repairs required between scheduled visits will be billed on a time and material basis at the rates of \$42.00/hr. for a technician and \$65.00/hr. for a specialist.
- b. Service calls that occur after hours on weekdays, on national holidays, or weekends, which are of an emergency nature will be billed on a time and material basis of \$65.00/hr. for a technician and \$95.00/hr. for a specialist.
- c. When not an emergency, request for authorization must be submitted in written form to management for approval when the costs will exceed \$1,000.00. A description of the problem, its location and estimated cost should be included.

3. Contractor will pay special attention during irrigation maintenance inspections to ensure that sprinkler heads are positioned so that water does not spray directly onto buildings, windows or parking areas and to adjust any heads that are found to be out of position.

4. Damage resulting from contractor's crews working on the property (i.e., mower and edger cuts) will be repaired at no charge to the owner.

5. Contractor shall not be held responsible for any system failure caused by lightning, construction work, pre-existing conditions, freeze, acts of God, or conditions beyond their control.

6. Contractor shall not be held responsible for damage to the landscape caused by mandatory water restrictions placed on the property by the governing water management district.

SCHEDULE "F" - EXCLUSIONS & EXTRA SERVICES

A. Exclusions

All work restricted specifically to the described areas as listed in our scope of work.

Mulch replenishment is not included in this Agreement but can be proposed as an additional cost upon Owner's request.

No under brushing or any natural vegetation is included unless otherwise specified. No vines or material will be pruned away from property lines, this is an additional service.

No cut-backs due to freeze are included. This is an additional service and would be billed accordingly.

This does not include any brush trimming in center of canals/ponds or areas inaccessible to normal mowing conditions. Also excludes removal of large logs or anything two men cannot physically (within reason) pick up.

Any damage to screen enclosures not protected by landscape borders or kick plates.

Damage from dog urine, freezes, high winds, hail, hurricanes, tornado, floods, tsunami, lightning, fire, restrictions by governmental agencies including state or local watering restrictions, regulations, or mandates, acts of God, or any act of nature.

Pests, fungi, disease, or anything imported to or created in the United States that has no immediate control such as, but not limited to; Asian Cycad Scale, Bonder Nesting Whitefly, Borers, Chilli Thrips, Fig Whitefly, Fusarium Wilt, Ganoderma Butt Rot, Pink Hibiscus Mealy Bug, Rugose Spiraling Whitefly, Sri Lanka Weevil, and Take-All Root Rot. New pests are introduced into the United States every year and this list is subject to change without notice.

Damage caused by faulty irrigation controllers, timers, valves, solenoids, line breaks or anything affiliated with irrigation components restricting or stopping irrigating.

This does not include any maintenance or replacement to weathered items including sign repair, fence posts, timber retaining ties, or any other item that has deteriorated due to normal conditions. Any replacement of such items done by the Contractor will be done in the form of a written proposal to be paid by the Owner, and signed and dated by both parties prior to any additional work.

B. Extra Services

Mulch Replenishment:

The quantity estimated to replenish the **Brown** mulch in the areas included in the scope of this Agreement as of the date of this Agreement is approximately **315 cubic yards**. The quantity estimated of **Certified Playground Mulch** is **65 cubic yards**. The quantity estimated to replenish the **Pine Straw** is **350 bales**.

The anticipated price to install the **Brown** mulch is currently **\$46.00** per yard. The price to install the **Certified Playground Mulch** is **\$64.00** per yard. The price to install the **Pine Straw** is **\$7.00 per bale**. However, Contractor retains the right to adjust this figure, should Contractor's cost increase more than anticipated.

Therefore, the price to replenish the above referenced mulch one time is estimated to be **\$21,100.00**.

This amount is not included in this Agreement and would be due from Owner to Contractor in addition to the regular monthly maintenance payments upon completion of installation and receipt of Contractor's invoice.

Palm Pruning:

As of the date of this Agreement, the property has a total of **11** Phoenix variety palms and **22** non-Phoenix variety palms.

The anticipated price to prune each Phoenix palm is **\$100.00** each, and **\$50.00** each per non-Phoenix variety. However, Contractor retains the right to adjust this figure, should Contractor's cost increase more than anticipated.

Therefore, the price to prune all palms one time is estimated to be **\$2,200.00**.

This amount is not included in this Agreement and would be due from Owner to Contractor in addition to the regular monthly maintenance payments upon completion of installation and receipt of Contractor's invoice.



TERMS & COMPENSATION

This Agreement, is entered into on _____, 2024 by and between Landcare Group, Inc., hereafter referred to as “Contractor”, and **Bannon Lakes Community Development District**, the owner or designated owner’s representative, hereinafter referred to as “Owner”.

The Contractor and Owner wish to enter into an agreement that defines the terms and conditions in which the Contractor will provide grounds maintenance, pest control and fertilization, and irrigation services as stated in “Practical Specifications for Contract Landscape Maintenance”, which is attached to this agreement.

Services: The Contractor agrees to perform landscape maintenance services for the Owners property, located at, **Bannon Lakes CDD Common Area, lakes, front median easement, Duran Drive Bahia area, and Amenity Center at 435 Bannon Lakes Blvd., Saint Augustine, FL**, hereinafter referred to as “Property”, as put forth in the “Practical Specifications for Contract Landscape Maintenance”.

Term of Contract: The Contractor shall render landscape maintenance services for the term of one **(1)** year(s) commencing on **August 1, 2024** and ending on **July 31, 2025**, unless terminated by either party by providing thirty (30) days written notice prior to the end of the current term.

Compensation: The Owner shall pay to the Contractor for services rendered, the sum of:

*Thirteen thousand, five hundred three dollars and thirty cents (\$13,503.30) per month, or
One hundred sixty-two thousand, thirty-nine dollars and sixty cents (\$162,039.60) per year*

To be paid within thirty (30) days of receipt of each monthly invoice sent via email. The Owner agrees to pay any and all expenses incurred by Contractor in the collection of due compensation.

Price Escalation: This Agreement is conditioned upon the ability of the Contractor to complete the services and provide the materials stated herein at the present prices for material and at the existing scale of wages for labor. If at any time during the contract term, and for any reason, Contractor is unable to provide these materials and services, at the prices and labor rates occurring at the time the Agreement commenced, the Compensation stated herein, and/ or the contract requirements of the Contractor may be equitably adjusted by written notice to Owner, and subsequent Amendment to this Agreement.

Early Termination: In the event that the Contractor fails to provide services as described herein, the Owner may terminate this agreement by giving thirty (30) days written notice by email or facsimile transmission letter. Contractor may also terminate this agreement in the same manner, or immediately if Owner refuses or fails to pay Contractor according to the terms of this agreement.

SIGNATURES ON FOLLOWING PAGE.

Owner BANNON LAKES COMMUNITY
Name: DEVELOPMENT DISTRICT

Contractor
Name: Landcare Group, Inc., a Florida corporation

Signature: _____

Signature: _____

Print Name: _____

Print Name: David Jackson

Title: _____

Title: Project Development Manager

Date: _____

Date: _____

EIGHTH ORDER OF BUSINESS



Memorandum

To: Board of Supervisors

From: District Management

Date: July 10, 2024

RE: HB7013 – Special Districts Performance Measures and Standards

To enhance accountability and transparency, new regulations were established for all special districts, by the Florida Legislature, during their 2024 legislative session. Starting on October 1, 2024, or by the end of the first full fiscal year after its creation (whichever comes later), each special district must establish goals and objectives for each program and activity, as well as develop performance measures and standards to assess the achievement of these goals and objectives. Additionally, by December 1 each year (initial report due on December 1, 2025), each special district is required to publish an annual report on its website, detailing the goals and objectives achieved, the performance measures and standards used, and any goals or objectives that were not achieved.

District Management has identified the following key categories to focus on for Fiscal Year 2025 and develop statutorily compliant goals for each:

- Community Communication and Engagement
- Infrastructure and Facilities Maintenance
- Financial Transparency and Accountability

Additionally, special districts must provide an annual reporting form to share with the public that reflects whether the goals & objectives were met for the year. District Management has streamlined these requirements into a single document that meets both the statutory requirements for goal/objective setting and annual reporting.

The proposed goals/objectives and the annual reporting form are attached as exhibit A to this memo. District Management recommends that the Board of Supervisors adopt these goals and objectives to maintain compliance with HB7013 and further enhance their commitment to the accountability and transparency of the District.

Exhibit A:
Goals, Objectives and Annual Reporting Form

DRAFT

Bannon Lakes Community Development District Performance Measures/Standards & Annual Reporting Form

October 1, 2024 – September 30, 2025

1. Community Communication and Engagement

Goal 1.1: Public Meetings Compliance

Objective: Hold at least three regular Board of Supervisor meetings per year to conduct CDD related business and discuss community needs.

Measurement: Number of public board meetings held annually as evidenced by meeting minutes and legal advertisements.

Standard: A minimum of five board meetings were held during the Fiscal Year.

Achieved: Yes No

Goal 1.2: Notice of Meetings Compliance

Objective: Provide public notice of meetings in accordance with Florida Statutes, using at least two communication methods.

Measurement: Timeliness and method of meeting notices as evidenced by posting to CDD website, publishing in local newspaper and via electronic communication.

Standard: 100% of meetings were advertised per Florida statute on at least two mediums (i.e., newspaper, CDD website, electronic communications).

Achieved: Yes No

2. Infrastructure and Facilities Maintenance

Goal 2.1: Field Management and/or District Management Site Inspections

Objective: Field manager and/or district manager will conduct quarterly inspections per District Management services agreement to ensure safety and proper functioning of the District's Infrastructure.

Measurement: Field manager and/or district manager visits were successfully completed, as evidenced by field manager and/or district manager's reports, notes or other record keeping method.

Standard: 100% of site visits were successfully completed as described within field management services agreement

Achieved: Yes No

3. Financial Transparency and Accountability

Goal 3.1: Annual Budget Preparation

Objective: Prepare and approve the annual proposed budget by June 15 and final budget was adopted by September 30 each year.

Measurement: Proposed budget was approved by the Board before June 15 and final budget was adopted by September 30 as evidenced by meeting minutes and budget documents listed on CDD website and/or within district records.

Standard: 100% of budget approval & adoption were completed by the statutory deadlines and posted to the CDD website.

Achieved: Yes No

Goal 3.2: Financial Reports

Objective: Publish to the CDD website the most recent versions of the following documents: Annual audit, current fiscal year budget with any amendments, and most recent financials within the latest agenda package.

Measurement: Annual audit, previous years' budgets, and financials are accessible to the public as evidenced by corresponding documents on the CDD's website.

Standard: CDD website contains 100% of the following information: Most recent annual audit, most recent adopted/amended fiscal year budget, and most recent agenda package with updated financials.

Achieved: Yes No

Goal 3.3: Annual Financial Audit

Objective: Conduct an annual independent financial audit per statutory requirements and publish the results to the CDD website for public inspection, and transmit to the State of Florida.

Measurement: Timeliness of audit completion and publication as evidenced by meeting minutes showing board approval and annual audit is available on the CDD's website and transmitted to the State of Florida.

Standard: Audit was completed by an independent auditing firm per statutory requirements and results were posted to the CDD website and transmitted to the State of Florida.

Achieved: Yes No

Chair/Vice Chair: _____

Date: _____

Print Name: _____

Bannon Lakes Community Development District

District Manager: _____

Date: _____

Print Name: _____

Bannon Lakes Community Development District

DRAFT

NINTH ORDER OF BUSINESS

A.

REQUISITION NO. 50
(2021 Acquisition and Construction Account)

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
(ST. JOHNS COUNTY, FLORIDA)

\$7,415,000

Special Assessment Revenue Bonds, Series 2021

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"); all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 50
- (B) Name of Payee: Kutak Rock LLP
P.O. Box 30057
Omaha, NE 68103-1157
- (C) Amount Payable: \$82.50
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Fund or Account from which disbursement to be made: 2021 Acquisition and Construction Account

The undersigned hereby certifies that:

1. this requisition is for Costs of the 2021 Project payable from the 2021 Acquisition and Construction Account that have not previously been paid.
2. each disbursement set forth above is a proper charge against the 2021 Costs of Issuance Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: **July 9, 2024**

**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

By:



Arthur E. Lancaster

Chairperson, Board of Supervisors

CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.



By: George Katsaras

Title: District Engineer

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

July 8, 2024

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3421522

Client Matter No. 2723-2

Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Bannon Lakes CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3421522
2723-2

Re: Project Construction

For Professional Legal Services Rendered

04/04/24	W. Haber	0.30	82.50	Review and respond to correspondence regarding final asphalt lift
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TOTAL HOURS 0.30

TOTAL FOR SERVICES RENDERED \$82.50

TOTAL CURRENT AMOUNT DUE \$82.50

B.

**REQUISITION NO. 10
(2022 Acquisition and Construction Account)**

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
(ST. JOHNS COUNTY, FLORIDA)**

Special Assessment Revenue Bonds, Series 2022

The undersigned, a Responsible Officer of Bannan Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"; all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: 10

(B) Name of Payee: Bio-Tech Consulting, Inc.
3025 E. South Street
Orlando, FL 32803

(C) Amount Payable \$2,800.00

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

(E) Fund or Account from which disbursement to be made: 2022 Acquisition and Construction Account

The undersigned hereby certifies that:

1. this requisition is for Costs of the 2022 Project payable from the 2022 Acquisition and Construction Account that have not previously been paid.
2. each disbursement set forth above is a proper charge against the 2022 Costs of Issuance Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: June 30, 2024

**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Arthur E. Lancaster
Chairperson, Board of Supervisors

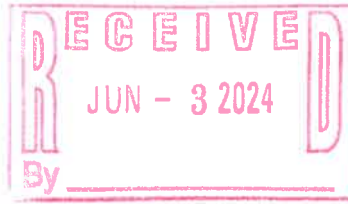
**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By:  6/4/24
Title: District Engineer

[Invoices to be Attached]



Invoice

Invoice #: 179901
Invoice Date: 5/31/2024
Project Manager: JM
Project #: 979-01 Ban...
Contract #: 23-834

Bill To:

Bannon Lakes CDD
 475 West Town Place
 #114
 St. Augustine, FL 32092

Project Name: Bannon Lakes
 (23-834)

Terms: Net 30

Date	Item #	Description	Contract	Rate	Prev	Qty	Total %	Amount
4/17/2024	50-00	Baseline Mitigation Monitoring	2,800.00	2,800.00		1	100.00%	2,800.00
	50-01	Baseline Mitigation Monitoring Report	1,600.00	1,600.00		0	0.00%	0.00
	50-04	Annual Mitigation Monitoring	4,800.00	1,600.00		0	0.00%	0.00
	50-06	Annual Mitigation Monitoring Report	3,600.00	1,200.00		0	0.00%	0.00
	20-11	SJRWMD - On Site Meeting	4,800.00	1,200.00		0	0.00%	0.00
	65-00	General Coordination	3,200.00	3,200.00	1,200.00	0	37.50%	0.00

We appreciate your business!

Current Charges	\$2,800.00
Payments/Credits	\$0.00
Invoice Total	\$2,800.00

ELEVENTH ORDER OF BUSINESS

C.

NOTICE OF MEETINGS
BANNON LAKES
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Bannan Lakes Community Development District will hold their regularly scheduled public meetings for **Fiscal Year 2025** at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, FL 32092 at 1:00 p.m. on the first Wednesday of each month listed (unless notated otherwise*) as follows:

November 6, 2024
February 5, 2025
May 7, 2025
August 6, 2025 * 6 PM

D.



Manager Report Amenities & Operations

Date of report: 8/7/2024

Submitted by: Diana Lambert

Amenity Manager Updates

CLUBS/PROGRAMS ACTIVE AT BANNON LAKES

- Monday: Yoga 10:00-11:00 am
Mahjong 1:00pm-5:00pm
Gift of Dance: 5:15pm-6:00pm (8/19-12/9)
- Tuesday: Book Club 7:00pm-10:00pm (2nd Tuesday Monthly)
- Wednesday: Women's Card Club 1:00pm-5:00pm
Men's Card Club 5:30-9:00 pm
- Thursday: Games Club 1:00pm-5:00pm
- Friday: Yoga 10:00-11:00 am
Bunco 7:00pm-10:00pm (2nd Friday Monthly)
 - *adjusted as needed to accommodate resident reservations.*
- Inspired St. Johns - Craft Nights once every 2-3 months

Follow-up Items

- Clubhouse Rental Times
Rental Times to Set Hours: 10am-4pm & 4pm-10pm
Allows for more residents to be served
 - Possible Addition of Small Rental Fee
- Summer Support Update - Cristian Metz brought on board for summer weekend hours.

Upcoming & Completed Events

- Beginning of Summer Bash – June 7th 4:00pm-7:00pm – Well Attended Despite High Temps
- Jimmy Buffet Pool Party – July 6th 11:00am-2:00pm – Well Attended, Theme Well Received
- September 14th – Back to School Event/Blood Drive – Sept. 14th 11:00am-2:00pm
- October 31st – Halloween Kick-Off 5:30-6:30pm – Expect 150+ People
- Sweet Treats with Santa – December 14th 11:00am-2:00pm

Operations Manager Updates

Completed Projects

- Trimmed Palms on Pool Deck
- Replenished Mulch on Playground
- Installed New Drain to Prevent Playground from Flooding
- County Repaired Trip Hazard in Sidewalk on Bannan Lakes Blvd.
- Replaced Dead Viburnum Along IGP Berm
- Installed Drain to Prevent Erosion on Pond 200 Bank
- Replaced Water Spigot in Amenity Center Dog Park
- Installed New Valves in Poolside Showers (2)

Pending Projects

- Pool Chairs (15 Loungers & 4 Dining) Sent Out for Fabric Repairs
- Tile and Grout Cleaning (All Amenity Center Areas)
- Installation of Additional Security Cameras
- Onsite Staff Continues to Work to Deter the Ducks and Geese from the Amenity Center
- Continued Treatment of All CDD Ponds
- Dead Trees (2) in The Preserve to be Fallen

FOURTEENTH ORDER OF BUSINESS

A.

Bannon Lakes
Community Development District

Unaudited Financial Reporting
June 30, 2024



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Bannon Lakes
Community Development District
Combined Balance Sheet
June 30, 2024

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Capital Project Fund</i>	<i>Capital Reserve Fund</i>	<i>Totals Governmental Funds</i>
Assets:					
Cash:					
Operating Account - Hancock	\$ 186,411	\$ -	\$ -	\$ 23,348	\$ 209,759
Assessments Receivable	-	-	-	-	-
Due from Other	521	-	-	-	521
Due from General Fund	-	18,846	-	-	18,846
Due from Capital Fund	-	-	-	-	-
Due from Developer	38,072	-	-	-	38,072
Investments:					
State Board of Administration (SBA)	308,870	-	-	45,473	354,343
Series 2016					
Reserve	-	370,500	-	-	370,500
Interest	-	-	-	-	-
Sinking	-	-	-	-	-
Revenue	-	587,539	-	-	587,539
Prepayment	-	125	-	-	125
Construction	-	-	-	-	-
Series 2021					
Reserve	-	207,150	-	-	207,150
Interest	-	87	-	-	87
Prepayment	-	4	-	-	4
Revenue	-	165,052	-	-	165,052
Sinking	-	107	-	-	107
Construction	-	-	32,877	-	32,877
Series 2022					
Reserve	-	260,900	-	-	260,900
Revenue	-	154	-	-	154
Interest	-	53,324	-	-	53,324
Prepayment	-	337	-	-	337
Sinking	-	116	-	-	116
Construction	-	-	1,059,622	-	1,059,622
Prepaid Expenses	6,100	-	-	-	6,100
Deposits	50	-	-	-	50
Total Assets	\$ 540,023	\$ 1,664,241	\$ 1,092,499	\$ 68,821	\$ 3,365,585
Liabilities:					
Accounts Payable	\$ 17,217	\$ -	\$ -	\$ -	\$ 17,217
Accrued Expenses	-	-	-	-	-
FICA Payable	-	-	-	-	-
Due to Debt Service - Series 2016	12,065	-	-	-	12,065
Due to Debt Service - Series 2021	6,782	-	-	-	6,782
Due to Debt Service - Series 2022	-	-	-	-	-
Total Liabilities	\$ 36,063	\$ -	\$ -	\$ -	\$ 36,063
Fund Balance:					
Nonspendable:					
Deposits	\$ 50	\$ -	\$ -	\$ -	\$ 50
Restricted for:					
Debt Service	-	1,664,241	-	-	1,664,241
Capital Project	-	-	1,092,499	-	1,092,499
Assigned for:					
Capital Reserve Fund	-	-	-	68,821	68,821
Capital Reserves	-	-	-	-	-
Unassigned	497,811	-	-	-	497,811
Total Fund Balances	\$ 503,961	\$ 1,664,241	\$ 1,092,499	\$ 68,821	\$ 3,329,522
Total Liabilities & Fund Balance	\$ 540,023	\$ 1,664,241	\$ 1,092,499	\$ 68,821	\$ 3,365,585

Bannon Lakes
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted Budget	Prorated Budget Thru 06/30/24	Actual Thru 06/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 650,826	\$ 650,826	\$ 654,860	\$ 4,034
Special Assessments - Direct	144,602	144,602	144,602	-
Interest	800	600	6,940	6,340
Facility Revenue	300	225	250	25
Miscellaneous	-	-	12	12
Total Revenues	\$ 796,528	\$ 796,253	\$ 806,665	\$ 10,412

Expenditures:

General & Administrative:

Supervisor Fees	\$ 1,200	\$ 900	\$ 1,000	\$ (100)
PR-FICA	-	-	77	(77)
Engineering	4,000	3,000	1,091	1,909
Attorney	12,000	9,000	5,220	3,780
Annual Audit	3,725	-	-	-
Assessment Administration	7,950	7,950	7,950	-
Arbitrage Rebate	1,800	1,200	1,200	-
Dissemination Agent	9,010	6,758	6,757	0
Trustee Fees	13,545	13,545	16,562	(3,017)
Management Fees	52,088	39,066	39,066	(0)
Information Technology	1,908	1,431	1,431	-
Website Maintenance	1,272	954	954	-
Telephone	500	375	80	295
Postage & Delivery	500	375	447	(72)
Meeting Room Rental	2,200	1,688	1,688	-
Insurance General Liability/Public Officials	7,388	7,388	6,952	436
Printing & Binding	1,600	1,200	869	331
Legal Advertising	2,000	1,500	198	1,302
Other Current Charges	600	450	250	200
Office Supplies	400	300	3	297
Dues, Licenses & Subscriptions	175	175	175	-
Total General & Administrative	\$ 123,861	\$ 97,254	\$ 91,970	\$ 5,284

Bannon Lakes
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted Budget	Prorated Budget Thru 06/30/24	Actual Thru 06/30/24	Variance
<i>Operations & Maintenance</i>				
Amenity Center Expenditures				
Insurance	\$ 26,505	\$ 26,505	\$ 27,475	\$ (970)
Utilities				
Phone/Internet/Cable	8,735	6,551	5,832	719
Electric	25,000	18,750	15,534	3,216
Water/Irrigation	15,000	11,250	7,143	4,107
Gas	200	150	-	150
Refuse	6,000	4,500	1,922	2,578
Security				
Security Monitoring	600	-	-	-
Access Cards	2,500	1,875	744	1,131
Management Contracts				
Facility Management	74,617	55,963	55,963	0
Facility Attendant	6,400	4,800	4,507	293
Field Mgmt / Admin	24,289	18,217	18,217	0
Pool Maintenance	13,356	10,017	10,035	(18)
Pool Chemicals	12,075	9,056	4,705	4,352
Janitorial	14,039	10,529	9,806	723
Janitorial Supplies	3,840	2,880	892	1,988
Facility Maintenance	33,604	25,203	25,550	(347)
Repairs & Maintenance	45,000	33,750	26,400	7,350
Special Events	10,000	7,500	8,130	(630)
Holiday Decorations	5,000	5,000	5,000	-
Fitness Center Repairs/Supplies	7,000	5,250	2,687	2,563
Office Supplies	1,500	1,125	2,568	(1,443)
ASCAP/BMI Licenses	500	375	-	375
Pest Control	4,950	3,713	2,340	1,373
Subtotal Amenity Center Expenditures	\$ 340,710	\$ 262,959	\$ 235,450	\$ 27,509
Grounds Maintenance				
Hydrology Quality/Mitigation	\$ 3,000	\$ 2,250	\$ 1,600	\$ 650
Landscape Maintenance	182,320	136,740	117,990	18,750
Landscape Contingency	26,000	19,500	19,621	(121)
Lake Maintenance	8,580	6,435	6,816	(381)
Grounds Maintenance	19,600	14,700	13,260	1,440
Pump Repairs	2,000	1,500	250	1,250
Streetlights	12,012	9,009	8,192	817
Streetlight Repairs	5,000	3,750	310	3,440
Irrigation Repairs	15,000	11,250	5,946	5,304
Miscellaneous	5,000	3,750	-	3,750
Reclaim Water	46,500	34,875	21,070	13,805
Storm Cleanup	4,000	3,000	-	3,000
Capital Reserve	3,084	-	-	-
Subtotal Grounds Maintenance	\$ 332,096	\$ 246,759	\$ 195,055	\$ 51,704
Total Operations & Maintenance	\$ 672,807	\$ 509,718	\$ 430,505	\$ 79,213
Total Expenditures	\$ 796,668	\$ 606,972	\$ 522,475	\$ 84,497
Excess (Deficiency) of Revenues over Expenditures	\$ (140)	\$ 189,281	\$ 284,190	\$ 94,909
Net Change in Fund Balance	\$ (140)	\$ 189,281	\$ 284,190	\$ 94,909
Fund Balance - Beginning	\$ -		\$ 219,771	
Fund Balance - Ending	\$ (140)		\$ 503,961	

Bannon Lakes
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Special Assessments - Tax Roll	\$ -	\$ 69,534	\$ 84,461	\$ 410,515	\$ 64,760	\$ 12,945	\$ 916	\$ -	\$ 11,729	\$ -	\$ -	\$ -	\$ 654,860
Special Assessments - Direct	36,150	-	36,150	-	-	36,150	-	-	36,150	-	-	-	144,602
Interest	9	9	9	9	1,285	1,422	1,383	1,425	1,389	-	-	-	6,940
Facility Revenue	-	-	-	-	-	-	250	-	-	-	-	-	250
Miscellaneous	-	-	-	-	-	12	-	-	-	-	-	-	12
Total Revenues	\$ 36,160	\$ 69,543	\$ 120,621	\$ 410,524	\$ 66,045	\$ 50,530	\$ 2,549	\$ 1,425	\$ 49,269	\$ -	\$ -	\$ -	\$ 806,665

Expenditures:													
General & Administrative:													
Supervisor Fees	\$ -	\$ 400	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ 1,000
PR-FICA	-	31	-	-	15	-	-	31	-	-	-	-	77
Engineering	-	-	-	-	-	-	635	456	-	-	-	-	1,091
Attorney	595	1,245	611	410	1,589	259	512	-	-	-	-	-	5,220
Annual Audit	-	-	-	-	-	-	-	-	-	-	-	-	-
Assessment Administration	7,950	-	-	-	-	-	-	-	-	-	-	-	7,950
Arbitrage Rebate	-	-	-	1,200	-	-	-	-	-	-	-	-	1,200
Dissemination Agent	751	751	751	751	751	751	751	751	751	-	-	-	6,757
Trustee Fees	5,862	-	-	7,200	-	3,500	-	-	-	-	-	-	16,562
Management Fees	4,341	4,341	4,341	4,341	4,341	4,341	4,341	4,341	4,341	-	-	-	39,066
Information Technology	159	159	159	159	159	159	159	159	159	-	-	-	1,431
Website Maintenance	106	106	106	106	106	106	106	106	106	-	-	-	954
Telephone	34	-	4	33	-	-	10	-	-	-	-	-	80
Postage & Delivery	29	167	12	41	45	63	65	17	8	-	-	-	447
Meeting Room Rental	-	563	-	563	-	-	563	-	-	-	-	-	1,688
Insurance General Liability/Public Officials	6,952	-	-	-	-	-	-	-	-	-	-	-	6,952
Printing & Binding	35	28	61	7	62	122	54	288	212	-	-	-	869
Legal Advertising	-	-	-	65	-	-	67	66	-	-	-	-	198
Other Current Charges	-	-	-	-	-	-	250	-	-	-	-	-	250
Office Supplies	0	0	1	0	0	0	0	0	0	-	-	-	3
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Total General & Administrative	\$ 26,988	\$ 7,790	\$ 6,044	\$ 14,875	\$ 7,269	\$ 9,300	\$ 7,513	\$ 6,615	\$ 5,577	\$ -	\$ -	\$ -	\$ 91,970
Operations & Maintenance													
Amenity Center Expenditures													
Insurance	\$ 26,872	\$ -	\$ 603	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,475
Utilities													
Phone/Internet/Cable	677	678	678	627	678	678	678	678	460	-	-	-	5,832
Electric	1,724	1,233	1,121	1,988	2,240	1,819	1,787	1,808	1,815	-	-	-	15,534
Water/Irrigation	888	756	814	819	609	769	604	884	1,001	-	-	-	7,143
Gas	-	-	-	-	-	-	-	-	-	-	-	-	-
Refuse	193	194	193	189	186	242	242	242	241	-	-	-	1,922
Security													
Security Monitoring	-	-	-	-	-	-	-	-	-	-	-	-	-
Access Cards	-	-	-	744	-	-	-	-	-	-	-	-	744
Management Contracts													
Facility Management	6,218	6,218	6,218	6,218	6,218	6,218	6,218	6,218	6,218	-	-	-	55,963
Facility Attendant	956	-	-	-	218	-	755	1,716	862	-	-	-	4,507
Field Mgmt / Admin	2,024	2,024	2,024	2,024	2,024	2,024	2,024	2,024	2,024	-	-	-	18,217
Pool Maintenance	1,113	1,113	1,113	1,113	1,113	1,113	1,131	1,113	1,113	-	-	-	10,035

Bannon Lakes
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Continued Amenity Center Expenditures													
Pool Chemicals	-	-	48	650	144	-	-	1,573	2,290	-	-	-	4,705
Janitorial	1,118	1,118	1,118	1,118	1,118	860	1,118	1,118	1,118	-	-	-	9,806
Janitorial Supplies	149	143	-	25	118	99	192	42	125	-	-	-	892
Facility Maintenance	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	3,150	-	-	-	25,550
Repairs & Maintenance	980	6,742	2,698	1,793	3,593	2,816	5,502	2,183	93	-	-	-	26,400
Special Events	2,033	922	1,040	502	248	2,348	-	607	429	-	-	-	8,130
Holiday Decorations	-	5,000	-	-	-	-	-	-	-	-	-	-	5,000
Fitness Center Repairs/Supplies	233	293	-	300	780	568	513	-	-	-	-	-	2,687
Office Supplies	13	47	348	1,563	143	107	60	13	275	-	-	-	2,568
ASCAP/BMI Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Pest Control	260	260	260	260	260	260	260	260	260	-	-	-	2,340
Subtotal Amenity Center Expenditures	\$ 48,251	\$ 29,541	\$ 21,077	\$ 22,732	\$ 22,490	\$ 22,721	\$ 23,886	\$ 23,279	\$ 21,473	\$ -	\$ -	\$ -	\$ 235,450
Grounds Maintenance													
Hydrology Quality/Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600
Landscape Maintenance	13,110	13,110	13,110	13,110	13,110	13,110	13,110	13,110	13,110	-	-	-	117,990
Landscape Contingency	326	1,320	6,719	279	-	540	-	7,707	2,730	-	-	-	19,621
Lake Maintenance	650	650	788	788	788	788	788	788	788	-	-	-	6,816
Grounds Maintenance	-	2,691	1,375	1,633	1,633	1,633	1,633	1,633	1,028	-	-	-	13,260
Pump Repairs	-	-	-	-	-	-	-	-	250	-	-	-	250
Streetlights	912	912	912	911	922	910	914	911	888	-	-	-	8,192
Streetlight Repairs	-	-	-	-	-	-	310	-	-	-	-	-	310
Irrigation Repairs	785	677	1,307	324	167	1,097	1,002	588	-	-	-	-	5,946
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-
Reclaim Water	1,982	1,937	1,765	1,781	1,624	1,784	2,786	3,847	3,565	-	-	-	21,070
Storm Cleanup	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Grounds Maintenance	\$ 17,764	\$ 21,297	\$ 25,975	\$ 18,827	\$ 18,245	\$ 21,462	\$ 20,543	\$ 28,584	\$ 22,358	\$ -	\$ -	\$ -	\$ 195,055
Total Operations & Maintenance	\$ 66,015	\$ 50,838	\$ 47,052	\$ 41,558	\$ 40,735	\$ 44,183	\$ 44,429	\$ 51,863	\$ 43,832	\$ -	\$ -	\$ -	\$ 430,505
Total Expenditures	\$ 93,003	\$ 58,628	\$ 53,096	\$ 56,433	\$ 48,004	\$ 53,483	\$ 51,942	\$ 58,478	\$ 49,408	\$ -	\$ -	\$ -	\$ 522,475
Excess (Deficiency) of Revenues over Expenditures	\$ (56,843)	\$ 10,915	\$ 67,525	\$ 354,091	\$ 18,041	\$ (2,953)	\$ (49,393)	\$ (57,053)	\$ (140)	\$ -	\$ -	\$ -	\$ 284,190
Total Other Financing Sources/Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (56,843)	\$ 10,915	\$ 67,525	\$ 354,091	\$ 18,041	\$ (2,953)	\$ (49,393)	\$ (57,053)	\$ (140)	\$ -	\$ -	\$ -	\$ 284,190

Bannon Lakes
Community Development District
Debt Service Fund Series 2016
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted Budget	Prorated Budget Thru 06/30/24	Actual Thru 06/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 741,000	\$ 741,000	\$ 744,764	\$ 3,764
Interest Income	7,000	5,250	30,567	25,317
Total Revenues	\$ 748,000	\$ 746,250	\$ 775,331	\$ 29,081
Expenditures:				
Interest - 11/01	\$ 263,850	\$ 263,850	\$ 263,850	\$ -
Principal - 11/01	210,000	210,000	210,000	-
Interest - 5/01	259,125	259,125	259,125	-
Total Expenditures	\$ 732,975	\$ 732,975	\$ 732,975	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 15,025	\$ 13,275	\$ 42,356	\$ 29,081
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 15,025	\$ 13,275	\$ 42,356	\$ 29,081
Fund Balance - Beginning	\$ 549,310		\$ 927,872	
Fund Balance - Ending	\$ 564,335		\$ 970,228	

Bannon Lakes
Community Development District
Debt Service Fund Series 2021
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 06/30/24	Thru 06/30/24	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 413,100	\$ 413,100	\$ 418,631	\$ 5,531
Interest Income	4,000	3,000	14,498	11,498
Total Revenues	\$ 417,100	\$ 416,100	\$ 433,129	\$ 17,029
Expenditures:				
Interest - 11/01	\$ 128,275	\$ 128,275	\$ 128,275	\$ -
Special Call - 11/01	-	-	5,000	(5,000)
Principal - 5/01	155,000	155,000	155,000	-
Interest - 5/01	128,275	128,275	128,175	100
Total Expenditures	\$ 411,550	\$ 411,550	\$ 416,450	\$ (4,900)
Excess (Deficiency) of Revenues over Expenditures	\$ 5,550	\$ 4,550	\$ 16,679	\$ 12,129
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 5,550	\$ 4,550	\$ 16,679	\$ 12,129
Fund Balance - Beginning	\$ 132,180		\$ 362,503	
Fund Balance - Ending	\$ 137,730		\$ 379,182	

Bannon Lakes
Community Development District
Debt Service Fund Series 2022
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted Budget	Prorated Budget Thru 06/30/24	Actual Thru 06/30/24	Variance
Revenues:				
Special Assessments - Direct	\$ 521,800	\$ 368,193	\$ 368,193	\$ -
Special Assessments -Prepayments	-	-	28,811	28,811
Interest Income	5,000	3,750	14,532	10,782
Total Revenues	\$ 526,800	\$ 371,943	\$ 411,536	\$ 39,593
Expenditures:				
Interest - 11/01	\$ 175,084	\$ 175,084	\$ 175,084	\$ -
Principal - 5/01	170,000	170,000	170,000	-
Interest - 5/01	175,084	175,084	175,084	-
Special Call - 5/1	-	-	60,000	(60,000)
Total Expenditures	\$ 520,168	\$ 520,168	\$ 580,168	\$ (60,000)
Excess (Deficiency) of Revenues over Expenditures	\$ 6,633	\$ (148,225)	\$ (168,632)	\$ (20,407)
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 6,633	\$ (148,225)	\$ (168,632)	\$ (20,407)
Fund Balance - Beginning	\$ 191,773		\$ 483,462	
Fund Balance - Ending	\$ 198,406		\$ 314,830	

Bannon Lakes
Community Development District
Capital Projects Fund Series 2021 and Series 2022
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Series 2021	Series 2022
Revenues		
Interest Income	\$ 1,279	\$ 40,271
Total Revenues	\$ 1,279	\$ 40,271
Expenditures:		
Capital Outlay	\$ 2,475	\$ 37,110
Total Expenditures	\$ 2,475	\$ 37,110
Excess (Deficiency) of Revenues over Expenditures	\$ (1,196)	\$ 3,161
Other Financing Sources/(Uses)		
Transfer In/(Out)	\$ -	\$ -
Total Other Financing Sources (Uses)	\$ -	\$ -
Net Change in Fund Balance	\$ (1,196)	\$ 3,161
Fund Balance - Beginning	\$ 34,073	\$ 1,056,461
Fund Balance - Ending	\$ 32,877	\$ 1,059,622

Bannon Lakes
Community Development District
Capital Reserve Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending June 30, 2024

	Adopted Budget	Prorated Budget Thru 06/30/24	Actual Thru 06/30/24	Variance
Revenues				
Capital Reserve Transfer In	\$ 3,084	\$ -	\$ -	\$ -
Interest	1,100	825	2,075	1,250
Total Revenues	\$ 4,184	\$ 825	\$ 2,075	\$ 1,250
Expenditures:				
Repairs and Maintenance	\$ 40,000	\$ 30,000	\$ 15,109	\$ 14,891
Other Service Charges	420	315	79	236
Total Expenditures	\$ 40,420	\$ 30,315	\$ 15,188	\$ 15,127
Excess (Deficiency) of Revenues over Expenditures	\$ (36,236)		\$ (13,113)	
Other Financing Sources/(Uses)				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (36,236)		\$ (13,113)	
Fund Balance - Beginning	\$ 92,095		\$ 81,934	
Fund Balance - Ending	\$ 55,859		\$ 68,821	

Bannon Lakes
Community Development District
Long Term Debt Report

Series 2016 Special Assessment Bonds	
Interest Rate:	4.5% -5.0%
Maturity Date:	11/1/2048
Reserve Fund Definition	50% of Maximum Annual Debt Service
Reserve Fund Requirement	\$370,500
Reserve Fund Balance	370,500
Bonds Outstanding - 1/31/16	\$11,850,000
Less: May 1, 2016	\$0
Less: May 1, 2019 (Prepayment)	(\$50,000)
Less: November 1, 2019	(\$190,000)
Less: November 1, 2019 (Prepayment)	(\$45,000)
Less: May 1, 2020 (Prepayment)	(\$140,000)
Less: November 1, 2020	(\$190,000)
Less: November 1, 2020 (Prepayment)	(\$135,000)
Less: May 1, 2021	(\$30,000)
Less: November 1, 2021	(\$195,000)
Less: November 1, 2021 (Prepayment)	(\$25,000)
Less: May 1, 2022 (Prepayment)	(\$25,000)
Less: November 1, 2022	(\$200,000)
Less: May 1, 2023 (Prepayment)	(\$5,000)
Less: November 1, 2023	(\$210,000)
Current Bonds Outstanding	\$10,410,000

Series 2021 Special Assessment Bonds	
Interest Rate:	2.5% -4.0%
Maturity Date:	5/1/1951
Reserve Fund Definition	50% of Maximum Annual Debt Service
Reserve Fund Requirement	\$206,550
Reserve Fund Balance	207,150
Bonds Outstanding - 1/20/21	\$7,415,000
Less: May 1, 2022	(\$150,000)
Less: May 1, 2023	(\$155,000)
Less: November 1, 2023 (Prepayment)	(\$5,000)
Less: May 1, 2024	(\$155,000)
Current Bonds Outstanding	\$6,950,000

Series 2022 Special Assessment Bonds	
Interest Rate:	2.875% -4.0%
Maturity Date:	5/1/1951
Reserve Fund Definition	50% of Maximum Annual Debt Service
Reserve Fund Requirement	\$260,900
Reserve Fund Balance	260,900
Bonds Outstanding - 2/25/22	\$9,135,000
Less: May 1, 2024	(\$170,000)
Less: May 1, 2024 (Prepayment)	(\$60,000)
Current Bonds Outstanding	\$8,905,000

Total Bonds Outstanding	\$26,265,000
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B.

**Bannon Lakes Community Development District
FY24 Assessment Receipts**

ASSESSED TO	# Units	SERIES 2016 DEBT SERVICE ASMNT	SERIES 2021 DEBT SERVICE ASMNT	SERIES 2022 DEBT SERVICE ASMNT	O&M ASMNT	TOTAL ASMNTS
PULTE HOME COMPANY LLC	295	-	-	520,037.80	144,601.76	664,639.56
SUBTOTAL ADMIN O&M	295	-	-	520,037.80	144,601.76	664,639.56
TAX ROLL ASSESSED	691	740,176.13	416,052.05	-	650,826.09	1,807,054.27
TOTAL ASSESSED	986	740,176.13	416,052.05	520,037.80	795,427.85	2,471,693.83

DUE / RECEIVED	BALANCE DUE	SERIES 2016 DEBT SERVICE RECEIVED	SERIES 2021 DEBT SERVICE RECEIVED	SERIES 2022 DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
PULTE HOME COMPANY LLC	151,845.18	-	-	368,192.62	144,601.76	512,794.38
SUBTOTAL ADMIN O&M	151,845.18	-	-	368,192.62	144,601.76	512,794.38
TAX ROLL RECEIPTS	(11,586.28)	744,921.92	418,719.64	-	654,998.99	1,818,640.55
TOTAL RECEIPTS / DUE	140,258.90	744,921.92	418,719.64	368,192.62	799,600.75	2,331,434.93

DIRECT INVOICES DUE IN INSTALLMENTS OF 25% DUE 10/15/23, 1/1/24, 4/1/24, 7/1/24

TAX ROLL RECEIPTS

ST JOHNS COUNTY DISTRIBUTION	DATE	SERIES 2016 DEBT SERVICE RECEIVED	SERIES 2021 DEBT SERVICE RECEIVED	SERIES 2022 DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/03/23	4,621.48	2,597.73	-	4,063.60	11,282.80
2	11/17/23	31,095.54	17,478.77	-	27,341.86	75,916.17
3	11/22/23	43,362.57	24,374.04	-	38,128.07	105,864.68
4	12/14/23	62,382.21	35,064.96	-	54,851.77	152,298.95
5	12/21/23	33,674.48	18,928.38	-	29,609.48	82,212.34
6	01/09/24	464,972.53	261,360.46	-	408,843.57	1,135,176.56
INTEREST 1	01/12/24	1,900.87	1,068.48	-	1,671.41	4,640.75
7	02/12/24	73,650.86	41,399.06	-	64,760.13	179,810.05
8	03/20/24	14,722.21	8,275.33	-	12,945.02	35,942.56
INTEREST 2	04/11/24	1,041.70	585.54	-	915.95	2,543.18
TAX CERTIFICATE	06/11/24	2,316.84	1,302.29	-	2,037.16	5,656.29
10	06/28/24	11,022.95	6,195.99	-	9,692.32	26,911.26
INTEREST 3	07/29/24	157.68	88.63	-	138.65	384.96
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTAL TAX ROLL RECEIPTS		744,921.92	418,719.64	-	654,998.99	1,818,640.55

PERCENT COLLECTED DIRECT	0.00%	0.00%	70.80%	100.00%	77.15%
PERCENT COLLECTED TAX ROLL	100.64%	100.64%	0.00%	100.64%	100.64%
PERCENT COLLECTED	100.64%	100.64%	70.80%	100.52%	94.33%

C.

Bannon Lakes
Community Development District
Check Run Summary

Date	Check Numbers	Amount	Amount
General Fund			
4/1/24 -4/30/24	1472-1486	\$43,596.90	
5/1/24 -5/31/24	1487-1506	58,094.56	
6/1/24 -6/30/24	1507-1526	216,888.65	
Total General Fund Checks			\$318,580.11
Autopayments			
4/8/24	Republic Services	\$242.31	
4/18/24	St Johns County Utility Dept	3,390.30	
4/18/24	AT&T	271.61	
4/23/24	AT&T	188.50	
4/24/24	FPL	2,701.04	
4/29/24	Wells Fargo Credit Card	535.45	
4/29/24	AT&T	217.95	
5/7/24	Republic Services	241.65	
5/20/24	St Johns County Utility Dept	4,731.39	
5/21/24	AT&T	271.31	
5/23/24	FICA IRS Tax payment	61.20	
5/23/24	AT&T	188.50	
5/28/24	Wells Fargo Credit Card	749.45	
5/28/24	AT&T	217.95	
5/29/24	FPL	2,719.62	
6/4/24	DOH - EH Pool Permit	350.35	
6/6/24	Republic Services	240.72	
6/18/24	AT&T	271.31	
6/18/24	St Johns County Utility Dept	4,565.47	
6/25/24	AT&T	188.50	
6/25/24	FPL	2,702.24	
6/28/24	Wells Fargo Credit Card	546.81	
Total Paid Electronically			\$25,593.63
Total Paid Checks and Electronically			\$344,173.74

* Fedex Invoices will be available upon request

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/05/24	00040	4/02/24	11APR	202404 310-51300-49000	DISCLOSURE SERVICES LLC	*	250.00	250.00	001472

4/05/24	00030	3/26/24	1147428	202403 320-57200-54500	MAR PEST CONTROL	*	160.00		
		3/26/24	1147512	202403 320-57200-54500	MAR RODENT CONTROL	*	100.00		

								260.00	001473

4/05/24	00003	4/01/24	116	202404 310-51300-34000	APR MANAGEMENT FEES	*	4,340.67		
		4/01/24	116	202404 310-51300-53000	APR WEBSITE ADMIN	*	106.00		
		4/01/24	116	202404 310-51300-35100	APR INFO TECH	*	159.00		
		4/01/24	116	202404 310-51300-31600	APR DISSEM AGENT SERVICES	*	750.83		
		4/01/24	116	202404 310-51300-51000	OFFICE SUPPLIES	*	.36		
		4/01/24	116	202404 310-51300-42000	POSTAGE	*	64.89		
		4/01/24	116	202404 310-51300-42500	COPIES	*	54.45		
		4/01/24	116	202404 310-51300-41000	TELEPHONE	*	10.25		

								5,486.45	001474

4/05/24	00090	3/01/24	JAK03240	202403 320-57200-45300	MAR JANITORIAL	*	1,118.25		
		3/26/24	JAK03240	202403 320-57200-45300	MISSED 3 CLEANINGS	*	258.06-		

								860.19	001475

4/05/24	00017	4/01/24	171266B	202404 330-53800-46800	APR LAKE MAINTENANCE	*	788.00		

								788.00	001476

4/05/24	00013	3/26/24	14770	202403 300-13100-10400	7-11 CONSTR IRRIG RPR	*	521.00		

								521.00	001477

4/05/24	00013	4/01/24	14783	202404 330-53800-46200	APR LANDSCAPE MAINTENANCE	*	13,110.00		

								13,110.00	001478

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/05/24	00082	4/03/24	327	202404	320	57200	60000		PRESSURE WASH POOL FURN JAMES M TETER DBA MY CLEAN ROOF,LLC	*	2,000.00	2,000.00	001479
4/05/24	00082	4/03/24	328	202404	320	57200	60000		PRESSURE WASH DOG PARK JAMES M TETER DBA MY CLEAN ROOF,LLC	*	500.00	500.00	001480
4/05/24	00064	4/01/24	51290	202404	310	51300	46000		5/1/24 MEETING RM RNTL RENAISSANCE RESORT	*	562.50	562.50	001481
4/05/24	00014	3/26/24	207	202402	330	53800	46100		FEB GROUNDS MAINTENANCE	*	1,633.00		
		3/26/24	207	202402	320	57200	45100		FEB FACILITY MAINTENANCE	*	2,800.00		
		3/26/24	207	202402	320	57200	60000		FEB REPAIRS & MAINT	*	2,600.92		
		4/01/24	206	202404	320	57200	45200		APR POOL MAINT SERVICES	*	1,113.00		
		4/01/24	206	202404	320	57200	46001		APR CONTRACT ADMIN	*	2,024.08		
		4/01/24	206	202404	320	57200	34000		APR FACILITY MANAGEMENT	*	6,218.08		
									RIVERSIDE MANAGMENT SERVICES, INC			16,389.08	001482
4/05/24	00062	4/01/24	1057106	202404	320	57200	60000		3 SYSTEM UNIT MAINT THIGPEN HEATING AND COOLING INC.	*	1,423.10	1,423.10	001483
4/17/24	00080	4/15/24	41524	202404	320	57200	60000		INSTALL METAL BALLAST ALFRED W. GROVER D.B.A.	*	310.00	310.00	001484
4/17/24	00090	4/01/24	JAK04240	202404	320	57200	45300		APR JANITORIAL JANI-KING OF JACKSONVILLE	*	1,118.25	1,118.25	001485
4/17/24	00014	4/10/24	208	202404	320	57200	45200		POOL CHEM - TILE SOAP RIVERSIDE MANAGMENT SERVICES, INC	*	18.33	18.33	001486
5/01/24	00030	4/17/24	1149238	202404	320	57200	54500		APR PEST CONTROL FREEDOM PEST CONTROL	*	160.00	160.00	001487

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/01/24	00030	4/17/24	1149265	202404 320-57200-54500		APR RODENT CONTROL	*	100.00		
						FREEDOM PEST CONTROL			100.00	001488
5/07/24	00003	5/01/24	117-2	202405 310-51300-34000		MAY MANAGEMENT FEES	*	4,340.67		
		5/01/24	117-2	202405 310-51300-53000		MAY WEBSITE ADMIN	*	106.00		
		5/01/24	117-2	202405 310-51300-35100		MAY INFO TECH	*	159.00		
		5/01/24	117-2	202405 310-51300-31600		MAY DISSEM AGENT SERVICES	*	750.83		
		5/01/24	117-2	202405 310-51300-51000		OFFICE SUPPLIES	*	.30		
		5/01/24	117-2	202405 310-51300-42000		POSTAGE	*	17.32		
		5/01/24	117-2	202405 310-51300-42500		COPIES	*	288.30		
						GOVERNMENTAL MANAGEMENT SRVCS LLC			5,662.42	001489
5/07/24	00078	4/23/24	3381681	202402 310-51300-31500		FEB GENERAL COUNSEL	*	1,588.82		
						KUTAK ROCK LLP			1,588.82	001490
5/07/24	00017	5/01/24	178457B	202405 330-53800-46800		MAY LAKE MAINTENANCE	*	788.00		
						LAKE DOCTORS, INC.			788.00	001491
5/07/24	00013	4/25/24	14883	202403 330-53800-46400		MAR IRRIGATION MAINT	*	1,097.00		
		5/01/24	14905	202405 330-53800-46200		MAY LANDSCAPE MAINTENANCE	*	13,110.00		
						LANDCARE GROUP INC			14,207.00	001492
5/07/24	00014	4/16/24	209	202403 320-57200-45100		MAR FACILITY MAINTENANCE	*	2,800.00		
		4/16/24	209	202403 330-53800-46100		MAR GROUNDS MAINTENANCE	*	1,633.00		
		4/16/24	209	202403 320-57200-60000		MAR REPAIRS & MAINTENANCE	*	1,467.35		
		5/01/24	210	202405 320-57200-45200		MAY POOL MAINTENANCE	*	1,113.00		
		5/01/24	210	202405 320-57200-46001		MAY CONTRACT ADMIN	*	2,024.08		
		5/01/24	210	202405 320-57200-34000		MAY FACILITY MANAGEMENT	*	6,218.08		

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
		5/01/24	210	202405	320	57200-45210	POOL CHEM - TRICHLOR	*	34.98		
		5/01/24	210	202405	320	57200-45210	POOL CHEM - CAL HYPO	*	9.90		
										15,300.39	001493
5/16/24	00116	5/14/24	179446	202403	330	53800-46000	HYDROLOGY QUAL/MITIGATION	*	1,600.00		
										1,600.00	001494
5/16/24	00107	4/25/24	CC04284	202404	320	57200-60100	PREVENTATIVE MAINTENANCE	*	300.00		
										300.00	001495
5/16/24	00007	5/06/24	213794	202404	310	51300-31100	PRO SRVCS THRU 4/27/24	*	634.57		
										634.57	001496
5/16/24	00072	11/08/23	06072024	202405	320	57200-49400	MUSIC 6/7 "SUM KICK OFF"	*	375.00		
										375.00	001497
5/16/24	00013	5/08/24	14953	202405	330	57200-46210	POND 2 WASH-OUT REPAIR	*	1,121.50		
										1,121.50	001498
5/16/24	00013	5/10/24	14956	202405	330	57200-46210	BERM VIBURNUM	*	716.50		
										716.50	001499
5/16/24	00013	5/15/24	14966	202405	330	57200-46210	AMEN PLYGRND DRAIN PREP	*	394.00		
										394.00	001500
5/16/24	00019	5/06/24	13129562	202405	320	57200-45210	MAY POOL CHEMICALS	*	1,528.55		
										1,528.55	001501
5/29/24	00092	4/24/24	6398963	202404	310	51300-48000	NTC OF MAY MEETING	*	67.28		
										67.28	001502
5/29/24	00030	5/28/24	1152079	202405	320	57200-54500	MAY PEST CONTROL	*	160.00		
		5/28/24	1152807	202405	320	57200-54500	MAY RODENT CONTROL	*	100.00		
										260.00	001503

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/29/24	00090	5/01/24	JAK05240	202405 320-57200-45300		MAY JANITORIAL JANI-KING OF JACKSONVILLE	*	1,118.25	1,118.25	001504
5/29/24	00014	4/30/24	211	202404 320-57200-34100		APR FACILITY ASSISTANT	*	755.25		
		5/14/24	212	202404 320-57200-45100		APR FACILITY MAINTENANCE	*	2,800.00		
		5/14/24	212	202404 330-53800-46100		APR GROUNDS MAINTENANCE	*	1,633.00		
		5/14/24	212	202404 320-57200-60000		APR REPAIRS AND MAINT	*	1,509.03		
						RIVERSIDE MANAGMENT SERVICES, INC			6,697.28	001505
5/29/24	00117	5/28/24	2740	202405 330-57200-46210		INSTALL BROWN-AMENITY CEN	*	4,100.00		
		5/28/24	2744	202405 330-57200-46210		INSTALL CERT PLAYGROUND	*	1,375.00		
						HOME-FIELD ADVANTAGE LANDSCAPING			5,475.00	001506
6/06/24	00078	5/31/24	3397435	202403 310-51300-31500		MAR GENERAL COUNSEL	*	258.50		
						KUTAK ROCK LLP			258.50	001507
6/06/24	00017	6/03/24	186157B	202406 330-53800-46800		JUN LAKE MAINTENANCE	*	788.00		
						LAKE DOCTORS, INC.			788.00	001508
6/06/24	00013	5/30/24	15000	202404 330-53800-46400		APR IRRIGATION MAINT	*	1,001.50		
						LANDCARE GROUP INC			1,001.50	001509
6/06/24	00013	6/01/24	15009	202406 330-53800-46200		JUN LANDSCAPE MAINTENANCE	*	13,110.00		
						LANDCARE GROUP INC			13,110.00	001510
6/06/24	00118	5/31/24	00003404	202405 320-57200-60000		SECURITY SYSTEM CHECK	*	263.80		
						SUNBELT GATED ACCESS			263.80	001511
6/18/24	00007	6/03/24	214292	202405 310-51300-31100		PRO SRVCS THRU 5/25/24	*	456.00		
						ENGLAND THIMS & MILLER INC			456.00	001512
6/18/24	00003	6/01/24	118	202406 310-51300-34000		JUN MANAGEMENT FEES	*	4,340.67		

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/01/24	118	202406	310-51300-53000	JUN WEBSITE ADMIN		*	106.00		
6/01/24	118	202406	310-51300-35100	JUN INFO TECH		*	159.00		
6/01/24	118	202406	310-51300-31600	JUN DISSEM AGENT SERVICES		*	750.83		
6/01/24	118	202406	310-51300-51000	OFFICE SUPPLIES		*	.39		
6/01/24	118	202406	310-51300-42000	POSTAGE		*	8.32		
6/01/24	118	202406	310-51300-42500	COPIES		*	211.50		
GOVERNMENTAL MANAGEMENT SRVCS LLC								5,576.71	001513
6/18/24	00090	6/01/24	JAK06240	202406 320-57200-45300	JUNE JANITORIAL	*	1,118.25		
JANI-KING OF JACKSONVILLE								1,118.25	001514
6/18/24	00072	11/08/23	07062024	202406 320-57200-49400	MUSIC 7/6 "PARROT PARTY"	*	375.00		
KENNETH BAXLEY								375.00	001515
6/18/24	00019	6/04/24	13129562	202406 320-57200-45210	JUNE POOL CHEMICALS	*	1,385.00		
POOLSURE								1,385.00	001516
6/18/24	00014	5/31/24	214	202405 320-57200-34100	MAY FACILITY ASSISTANT	*	1,715.61		
6/01/24	213	202406	320-57200-45200	JUN POOL MAINTENANCE		*	1,113.00		
6/01/24	213	202406	320-57200-46001	JUN CONTRACT ADMIN		*	2,024.08		
6/01/24	213	202406	320-57200-34000	JUN FACILITY MANAGEMENT		*	6,218.08		
6/11/24	216	202406	330-53800-46500	EMERGENCY POOL REPAIRS		*	250.00		
RIVERSIDE MANAGMENT SERVICES, INC								11,320.77	001517
6/18/24	00062	5/01/24	0001346	202405 320-57200-60000	REPLACED FAN RELAY TIMERS	*	462.26		
THIGPEN HEATING AND COOLING INC.								462.26	001518
6/25/24	00037	6/21/24	06212024	202406 300-20700-10200	3/20 SJC TAX DIST #8	*	14,722.21		
6/21/24	06212024	202406	300-20700-10200	6/12 SJC TAX DIST		*	2,316.84		
BANNON LAKES CDD C/O BANK OF NEW								17,039.05	001519
BANL -BANNON LAKES- BPEREGRINO									

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/25/24	00076	6/21/24	06212024	202406	300	20700	10300			*	8,275.33		
			03/20 SJC TAX DIST #8										
		6/21/24	06212024	202406	300	20700	10300			*	1,302.29		
			6/12 SJC TAX DIST										
BANNON LAKES CDD C/O BANK OF NEW											9,577.62	001520	
6/25/24	00113	6/21/24	06212024	202406	300	20700	10400			*	151,845.18		
			3/25 PULTE 7/1 ASSMNTS										
BANNON LAKES CDD C/O BANK OF NEW											151,845.18	001521	
6/25/24	00030	6/21/24	1156126	202406	320	57200	54500			*	160.00		
			JUNE PEST CONTROL										
		6/21/24	1156215	202406	320	57200	54500			*	100.00		
			JUNE RODENT CONTROL										
FREEDOM PEST CONTROL											260.00	001522	
6/25/24	00092	5/20/24	6461931	202405	310	51300	48000			*	65.92		
			NTC OF QUALIFYING PERIOD										
GANNETT FLORIDA LOCALIQ											65.92	001523	
6/25/24	00013	6/19/24	15087	202406	330	57200	46210			*	1,080.00		
			TREE FELLING SERVICE										
LANDCARE GROUP INC											1,080.00	001524	
6/25/24	00019	6/18/24	13129562	202406	320	57200	45210			*	878.85		
			BLEACH & POOL ACID										
POOLSURE											878.85	001525	
6/25/24	00014	6/24/24	218	202406	320	57200	45210			*	26.24		
			POOL CHEM - TRICHLOR										
RIVERSIDE MANAGMENT SERVICES, INC											26.24	001526	
TOTAL FOR BANK A											318,580.11		
TOTAL FOR REGISTER											318,580.11		

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
4/2/2024	11

Bill To
Bannon Lakes CDD C/O GMS

Terms	Due Date
Net 30	5/2/2024

Description	Amount
Amortization Schedule Series 2022 5-1-24 Prepay \$60,000	250.00
0013105130049000 Series 2022 5/1 \$60k	

Total	\$250.00
Payments/Credits	\$0.00
Balance Due	\$250.00

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

Service Slip/Invoice

**FREEDOM
PEST CONTROL**



3600 Peoria Rd. Ste 205 | Orange Park, FL 32065
904-272-2847 | info@freedompestcontrolfl.com

INVOICE: 1147428
DATE: 3/26/2024
ORDER: 1147428

Bill To: [106210]
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Location: [106210] 904-000-0000
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician		Time In
3/26/2024			2MARCUS	Marcus Lopez	01:25 PM
Purchase Order	Terms	Last Service	Map Code		Time Out
	DUE UPON RECEIPT	3/26/2024		Lic:JE276424	02:47 PM

Service	Description	Price
MONTHLY	Monthly Pest Control	\$160.00
SUBTOTAL		\$160.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$160.00
AMOUNT DUE		\$160.00

Approved 3/27/24
Jeff Johnson
Pest Control 1.320.57200.54500
Mar Pest Control

* Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

02-28-2024 10:27:00 AM 02-28-2024 10:27:00 AM

Governmental Management Services, LLC

1001 Bradford Way
 Kingston, TN 37763

Invoice**Invoice #:** 116**Invoice Date:** 4/1/24**Due Date:** 4/1/24**Case:****P.O. Number:****Bill To:**

Bannon Lakes CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL

Description	Hours/Qty	Rate	Amount
Management Fees - April 2024	013105130034000	4,340.67	4,340.67
Website Administration - April 2024	0013105130053000	106.00	106.00
Information Technology - April 2024	0013105130035100	159.00	159.00
Dissemination Agent Services - April 2024	0013105130035100	750.83	750.83
Office Supplies	0013105130031600	0.36	0.36
Postage	0013105130051000	64.89	64.89
Copies	0013105130042000	54.45	54.45
Telephone	0013105130042500	10.25	10.25
	0013105130041000		
Total			\$5,486.45
Payments/Credits			\$0.00
Balance Due			\$5,486.45



Remit To:
 JANI-KING OF JACKSONVILLE
 5700 ST. AUGUSTINE ROAD
 JACKSONVILLE, FL 32207
 (904) 346-3000

Invoice	
Date 3/1/2024	Number JAK03240280
Due Date 3/31/2024	Cust # 486021
Invoice Amount \$1,118.25	Amount Remitted

Sold To:
 BANNON LAKES
 435 BANNON LAKES BLVD
 ST AUGUSTINE, FL 32095

For:
 Same as Sold To

Make All Checks Payable to: JANI-KING OF JACKSONVILLE
 RETURN THIS PORTION WITH YOUR PAYMENT

JANI-KING OF JACKSONVILLE
 Commercial Cleaning Services
 (904) 346-3000



Sold To:
 BANNON LAKES
 435 BANNON LAKES BLVD
 ST AUGUSTINE, FL 32095

For:
 Same as Sold To

Invoice No	Date	Cust No	Slsmn No	PO Number	Franchisee	Due Date
JAK03240280	3/1/2024	486021	CRISTINA TRELLE		KINGDOM HANDS INVESTMENTS, LLC	3/31/2024
Quantity	Description				Unit Price	Extended Price
1	MONTHLY CONTRACT BILLING AMOUNT FOR MARCH				\$1,118.25	\$1,118.25
Approved 3.26.24 Diana Lambert 1.320.57200.45300 Janitorial Maintenance Mar Janitorial						
					Amount of Sale	\$1,118.25
					Sales Tax	\$0.00
					Total	\$1,118.25
Make All Checks Payable to: JANI-KING OF JACKSONVILLE						



Remit To:
 JANI-KING OF JACKSONVILLE
 5700 ST. AUGUSTINE ROAD
 JACKSONVILLE FL 32207
 (904) 346-3000

Invoice	
Date 03/26/2024	Number JAK03240582
Due Date 03/31/2024	Cust # 486021
Invoice Amount \$ -258.06	Amount Remitted

Sold To:
 BANNON LAKES

For:
 Same as Sold To

435 BANNON LAKES BLVD
 ST AUGUSTINE FL 32095

Make All Checks Payable To: JANI-KING OF JACKSONVILLE
 RETURN THIS PORTION WITH YOUR PAYMENT

JANI-KING OF JACKSONVILLE
 Commercial Cleaning Services
 (904) 346-3000




Sold To:
 BANNON LAKES
 435 BANNON LAKES BLVD
 ST AUGUSTINE FL 32095



For:
 Same as Sold To

Invoice No	Date	Cust No	Sismn No	PO Number	Franchisee	Due Date
JAK03240582	03/26/2024	486021	CRISTINA TRELLE		KINGDOM HANDS INVESTMENTS, LLC	03/31/2024
Quantity	Description				Unit Price	Extended Price
1	CREDIT INV #03240280 - MISSED CLEANS (3) 3/18, 3/20 AND 3/22				-258.06	-258.06
					Amount of Sale	\$ -258.06
					Sales Tax	\$ 0.00
					Total	\$ -258.06

Make All Checks Payable To:
 JANI-KING OF JACKSONVILLE

MAKE CHECK PAYABLE TO:


The Lake Doctors, Inc.
Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD	
	
CARD NUMBER	EXP. DATE
SIGNATURE	AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

BANNON LAKES CDD
Diana Lambert
475 W Town Place
Suite 114
St Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
723475	4/1/2024	\$788.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

0000000011652200100000001712660000007880038

Please Return this invoice with your payment and notify us of any changes to your contact information.

BANNON LAKES CDD	435 Bannon Lakes Blvd, St Augustine, FL	St Augustine, FL 32092
Invoice Due Date 4/11/2024	Invoice 171266B	PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
4/1/2024	Water Management - Monthly		\$788.00	\$0.00	\$788.00

Please remit payment for this month's invoice.

Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.

Credits	\$0.00
Adjustment	\$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$788.00

This Invoice Total:

\$788.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 723475
Portal Registration #: 0F4EFD82
Customer E-mail(s): jjohnson@rmsnf.com
Customer Portal Link: www.lakedoctors.com/contact-us/

Corporate Address
 4651 Salisbury Rd, Suite 155
 Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



Irrigation • Landscape • Maintenance

35 Enterprise Drive
 Bunnell, FL 32110
 (386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	3/26/2024	14770

Bannon Lakes CDD
 475 W. Town Place, Suite 114
 St. Augustine, FL 32092

Project		Proposal #	Project #
Irrigation Repair & Tie-in		02605	M101
Description	Quantity	Rate	Amount
At the entry to the 7-11 and apartment complex, repair CDD irrigation lines damaged by construction crews, and tie it in to the existing CDD irrigation			
IRRIGATION PARTS	1	230.50	230.50
Irrigation Labor (Contract)	6	38.00	228.00
Machine, Trencher Hours w/ Operator	0.5	125.00	62.50
Approved 3/26/24 Jeff Johnson Other 1.300.13100.10400 7-11 Constr Irrig rpr			
Attn. Jeff Johnson		Total	\$521.00
		Payments/Credits	\$0.00
		Balance Due	\$521.00



Landcare Group

Irrigation • Landscape • Maintenance
35 Enterprise Drive
Bunnell, FL 32110
(386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	4/1/2024	14783

Bannan Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092

Project			Project #
Bannan Lakes CDD			M101
Description	Quantity	Rate	Amount
Monthly maintenance for the month of April	1	13,110.00	13,110.00
<p>Approved 4/1/24 Jeff Johnson Landscape Maintenance 1.330.53800.46200 Apr Landscape Maintenance</p>			
Attn. Jeff Johnson		Total	\$13110.00
		Payments/Credits	\$0.00
		Balance Due	\$13,110.00

My Clean Roof

INVOICE

Date: 4/3/24
INVOICE #327

To Bannon Lakes

0013205720060000
Pressure wash pool furn

Date completed	Job	Payment Terms	Due Date
	Pool deck cleaning		

	1) Pressure washed pavers and canopies on pool deck 2) Cleaned all pool furniture		\$2000.00
	Approved 4/3/24 Jeff Johnson Repairs and Maintenance 1.320.57200.60100		
		Total	\$2000.00

Make all checks payable to My Clean Roof
Thank you for your business!

My Clean Roof 4771 Harpers Ferry Lane Jax FL 32257 Phone: 904-210-6342 James@mycleanroof.us

My Clean Roof

INVOICE

0013205720060000
Pressure wash Dog park

Date: 4/3/24
INVOICE #328

To Bannon Lakes

Date completed	Job	Payment Terms	Due Date
	Dog Park		

	1) Pressure washed all fencing around dog park		\$500.00
	Approved 4/3/24 Jeff Johnson Repairs and Maintenance 1.320.57200.60000		
		Total	\$500.00

Make all checks payable to My Clean Roof

Thank you for your business!

My Clean Roof 4771 Harpers Ferry Lane Jax FL 32257 Phone: 904-210-6342 James@mycleanroof.us

Renaissance Resort
at the World Golf Village

500 South Legacy Trail
St Augustine FL 32092

Phone 904-940-8000

Invoice #51290

Date 4/1/2024

INVOICE

Customer

Name Bannon Lakes CDD Meeting
Attn Sarah Sweeting
Address 475 W Town Pl Suite 114
City St Augustine, FL

Qty	Description	Charged
1	Meeting Room Rental - Event Date 5/1/2024 25% Service Charge 0013105130046000 5/1/24 Meeting Rm Rntl Bannon Lakes Community Development District Exempt #85-8017166046C-0	\$450.00 \$112.50
SUB-TOTAL		\$562.50
Amount Due		\$562.50

Payment Details

- Direct Bill
- Credit Card
- Check



EVENT ORDER
 WORLD GOLF VILLAGE RENAISSANCE ST. AUGUSTINE RESORT
 500 South Legacy Trail, St. Augustine, FL 32092
 PHONE:(904) 940-8000

Page # 1 of 1
 Event Order #: 700323
 Quote #: M-QUMRRKL
 Folio #: 15872

FUNCTION DAY/DATE: Wednesday, May 01, 2024
 ORGANIZATION: Governmental Management Services North Florida

POST AS: Bannon Lakes CDD Meeting
 BILLING ADDRESS: 9655 Florida Mining Boulevard W, #305, Jacksonville, FL 32257-2031
 CUSTOMER: Sarah Sweeting Phone #: (904) 940-5857 Fax #:
 IN-HOUSE CONTACT: SAME
 MANAGERS: Morgan Lewis
 DATE PRINTED: Monday, March 04, 2024

ATTENDANCE GUARANTEE IS REQUIRED 72 HOURS (3 BUSINESS DAYS) PRIOR TO FUNCTION; OTHERWISE THE EXPECTED WILL BECOME THE GUARANTEE. ROOM ASSIGNMENT IS SUBJECT TO CHANGE BASED ON FINAL GUARANTEE OF ATTENDANCE.

TIME	FUNCTION	LOCATION	ROOM RENTAL	ATTENDANCE		
				EXP	GTD	SET
12:30 PM-4:00 PM	Meeting	Troon	\$450.00	50		

12:30 PM Meeting Troon

(1) Water Station

ROOM SET-UP

Theatre

SEE DIAGRAM

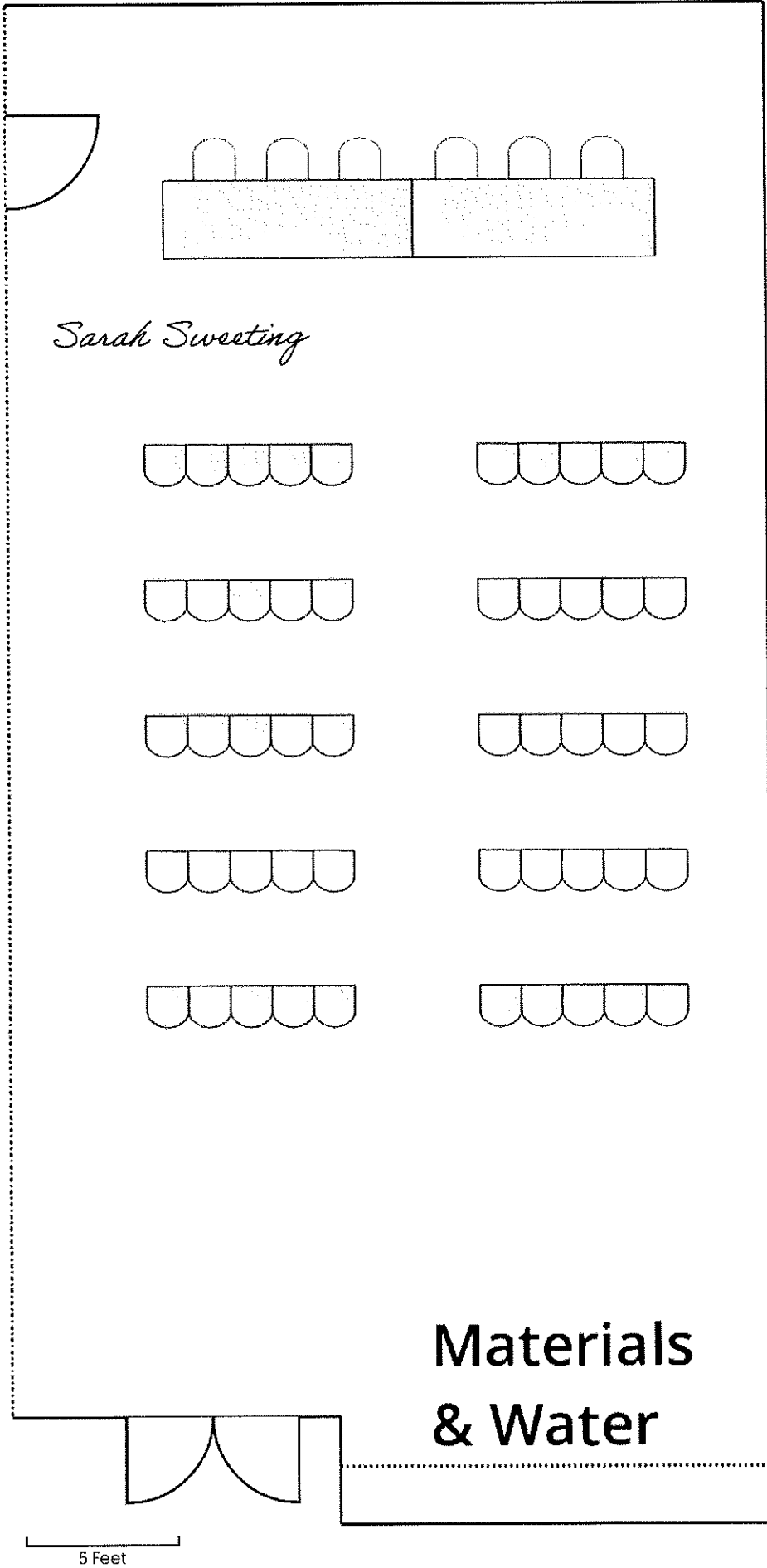
(1) Head Table with (6) chairs

(1) 8 FT Table *Place on side or back wall for materials*

Once this event order is approved with a signature, a minimum room re-set fee of \$250.00++ will be applied for any 'on-site' changes made to room set-up. All prices are subject to 25% Taxable Service Charge & 6.5% Sales Tax.

Signature: Sarah Sweeting

If in agreement, please sign one copy and return



Sarah Sweeting

**Materials
& Water**

5 Feet

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 206
Invoice Date: 4/1/2024
Due Date: 4/1/2024
Case:
P.O. Number:

Bill To:
Bannon Lakes CDD
9655 Florida Mining Blvd W
Suite 305
Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
1.320.57200.45200 - Pool Maintenance Services - April 2024		1,113.00	1,113.00
1.320.57200.46001 - Contract Administration - April 2024		2,024.08	2,024.08
1.320.57200.34000 - Facility Management - Bannon Lakes - April 2024		6,218.08	6,218.08
<i>Jerry Lambert</i> 4-2-24			
Total			\$9,355.16
Payments/Credits			\$0.00
Balance Due			\$9,355.16

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 207
 Invoice Date: 3/26/2024
 Due Date: 3/26/2024
 Case:
 P.O. Number:

Bill To:
 Bannan Lakes CDD
 9655 Florida Mining Blvd W
 Suite 305
 Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Facility Maintenance February 1 - February 29, 2024		5,280.00	5,280.00
Maintenance Supplies		1,753.92	1,753.92
<p>Approved 3/27/24 Jeff Johnson</p> <p>Grounds Maintenance 1.330.53800.46100 \$1633.00 Facility Maintenance 1.320.57200.45100 \$2800.00 Reapirs and Maintenance 1.320.57200.60000 \$2600.92</p> <p style="text-align: center;"><i>Jimmy Lambert</i> 3-28-24</p>			
Total			\$7,033.92
Payments/Credits			\$0.00
Balance Due			\$7,033.92

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF FEBRUARY 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
2/1/24	7	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, removed debris around ponds
2/2/24	7	J.J.	Adjusted fence gates on tennis courts and greased hinges, raked mulch in playground, blew leaves and debris off walkways, straightened and organized pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/5/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/6/24	6	J.J.	Straightened and organized all tables and chairs, blew leaves and debris off walkways, removed debris around amenity center, ponds and main roads, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, raked mulch in playground
2/7/24	7	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/8/24	7	J.J.	Cleaned walls in fitness center, raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/9/24	6	J.J.	Installed signs on playground and basketball courts, raked mulch in playground, blew leaves and debris off walkways, straightened and organized pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/12/24	6	J.J.	Reinstalled cable on tennis net and rehung net due to vandalism, raked mulch in playground, blew leaves and debris off walkways, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/13/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/14/24	5	J.J.	Blew leaves and debris off walkways, straightened and organized pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, raked mulch in playground
2/15/24	7	J.J.	Straightened and organized all tables and chairs, blew leaves and debris off walkways, removed debris around amenity center, ponds and main roads, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, raked mulch in playground
2/16/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/19/24	6	J.J.	Straightened and organized all tables and chairs, blew leaves and debris off walkways, removed debris around amenity center, ponds and main roads, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, raked mulch in playground
2/20/24	6	J.J.	Changed light bulbs in parking lot, blew leaves and debris off walkways, straightened and organized pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, raked mulch in playground
2/21/24	5.5	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/22/24	7	J.J.	Changed lights on tennis courts, raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF FEBRUARY 2024

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
2/22/24	1.5	R.W.	lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles Tested light fixture and three bulbs, bad ballast found and new one is going to be ordered, used 26' trailer and large ladder
2/23/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/26/24	6	J.J.	Fixed toilet in men's bathroom, raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/27/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
2/28/24	5	J.J.	Blew leaves and debris off walkways, straightened and organized pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, raked mulch in playground
2/29/24	7	J.J.	Changed light bulbs in women's bathroom, raked mulch in playground, blew leaves and debris off walkways, straightened and organized pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles

TOTAL 132

MILES 0

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 3/05/24

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
BL				
BANNON LAKES				
	2/8/24	Bike Racks	1500.59	J.J.
	2/12/24	Duct Tape	10.33	J.J.
	2/19/24	100 Watt Lamp	35.66	J.L.
	2/20/24	Lock	12.05	J.J.
	2/20/24	Lock Cutter	28.72	J.J.
	2/20/24	Light Bulbs	166.58	J.J.
		TOTAL	<u>\$1,753.92</u>	



Thigpen Heating & Cooling, Inc.
 2801 Dawn Road
 Jacksonville, FL 32207

Invoice

Date	Number
4/1/2024	1057106

Bill To Address:
Bannon Lakes CDD Jeff Johnson 475 W. Town Place, Suite 114 St. Augustine, FL 32092

Work\Ship Address:
Bannon Lakes Amenity Center 435 Bannon Lakes Blvd St. Augustine, FL 32095

Agreement #	PO #	Terms	Due Date	Sales Rep	WO #
40914		DUE ON RECEIPT	04/01/2024		1213707

Item	Description	Quantity	Price	Amount
	Commercial Planned Maintenance	1.00	\$449.00	\$449.00
	Furnish and Install Run capacitor (All sizes)	1.00	\$199.00	\$199.00
		1.00	-10.00%	(\$19.90)
	R-410A per lb.	5.00	\$59.00	\$295.00
	Commercial Labor	4.00	\$120.00	\$480.00
	Misc. Supplies & Enviromental	1.00	\$20.00	\$20.00
	QPM \$449 1 GUY-5HRS			
	PAUL ONLY - do not move, must be there no later than 11 *JEFF S47 AID THE UNIT IN BACK WHERE GOLF CART SITS IS LEAKING WATER. PLEASE LOOK*			
	QCM F.I GET W DENISE TO SCHEDULE PER DENISE, DO THE CLUBHOUSE LAST!!			
	\$449 OK TO BILL 2 LENNOX SPLITS 1 TRANE SPLIT			
	1 GUY, 5 HRS			
	FILTERS: 1- 18 X 24 X 1 1- 18 X 20 X 1			

Sales Tax	\$0.00
Total	\$1,423.10
Balance Due	\$1,423.10

Phone #	Fax #	E-mail
904-448-1962		service@thigpenhvac.com



Thigpen Heating & Cooling, Inc.
 2801 Dawn Road
 Jacksonville, FL 32207

Invoice

Date	Number
4/1/2024	1057106

Bill To Address:
Bannon Lakes CDD Jeff Johnson 475 W. Town Place, Suite 114 St. Augustine, FL 32092

Work\Ship Address:
Bannon Lakes Amenity Center 435 Bannon Lakes Blvd St. Augustine, FL 32095

Agreement #	PO #	Terms	Due Date	Sales Rep	WO #
40914		DUE ON RECEIPT	04/01/2024		1213707

Item	Description	Quantity	Price	Amount
	3- 16 X 25 X 1 BELT: 1- A48 Created from SA number 40914 On arrival did a (3)three system Maintenance. Cleaned Evaporator coil, drain pan, drain line and flushed with water and treated with calgon treatment, checked all electrical components, amps,caps,replaced air filters,the (2) two smaller systems are running, ON THE TRANE SYSTEM . Got the evaporator coil a lot cleaner, will need to QUOTED OUT A PULL&CLEAN ON THE INDOOR BLOWER WHEEL, Neen to come back on this system to do a leak Search,on secon stage. and find out what is sorting out on (1) stage wiring. Added 5lbs of 410a refrigerant To circuit number 2. to keep them cooling. Replaced a 10mfd capacitor. by PaulRuckman on 3/22/2024, 5:11:41 PM 4/1/2024. On arrival found the low voltage short, in wiring. Bad fan timer. In condenser. Need to replace fan timer. At some point. Replace the srader core to fix the leak. System running at this time.M/N.TTA090H300AA / 16512L83YA____ by PaulRuckman on 4/1/2024, 10:53:13 AM			

Sales Tax	\$0.00
Total	\$1,423.10
Balance Due	\$1,423.10

Approved 4/4/24
 Jeff Johnson
 Repairs and maintenance
 1.320.57200.60000
 3 System Maintenance

Phone #	Fax #	E-mail
904-448-1962		service@thigpenhvac.com

INVOICE

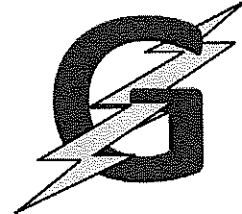
Alfred W. Grover, Electrical Contractor

1304 Padola Road
St Augustine, FL 32092
FL License: EC 13010167

DATE: 4/15/2024
INVOICE # 41524
Terms: Due on receipt

Bill To:

Riverside Management Services
Jeff Johnson
jjohnson@rmsnf.com



Job Location: Bannon Lakes - Amenity Center

DESCRIPTION OF WORK	AMOUNT
1) Installed 1 metal halide ballast for outdoor driveway pole light	
Materials:	150.00
Labor: 1 electrician 2.0 hrs @ \$80 per hr	160.00
Approved 4/15/24 Jeff Johnson Repairs and Maintenance 1.320.57200.60000 Install Metal Ballast	
TOTAL	\$ 310.00

Please make check payable to: Alfred W. Grover

THANK YOU FOR YOUR BUSINESS!



Remit To:
 JANI-KING OF JACKSONVILLE
 5700 ST. AUGUSTINE ROAD
 JACKSONVILLE FL 32207
 (904) 346-3000

Invoice	
Date 04/01/2024	Number JAK04240071
Due Date 04/30/2024	Cust # 246097
Invoice Amount \$ 1,118.25	Amount Remitted

Sold To:
 BANNON LAKES

For:
 Same as Sold To

435 BANNON LAKES BLVD
 ST AUGUSTINE FL 32095

Make All Checks Payable To: JANI-KING OF JACKSONVILLE
 RETURN THIS PORTION WITH YOUR PAYMENT

JANI-KING OF JACKSONVILLE
 Commercial Cleaning Services
 (904) 346-3000



Sold To:
 BANNON LAKES
 435 BANNON LAKES BLVD
 ST AUGUSTINE FL 32095

For:
 Same as Sold To

Invoice No	Date	Cust No	Slsmn No	PO Number	Franchisee	Due Date
JAK04240071	04/01/2024	246097	CRISTINA TRELLE		HIGH VIBE GLEAM, LLC	04/30/2024
Quantity	Description				Unit Price	Extended Price
1	MONTHLY CONTRACT BILLING AMOUNT FOR APRIL				1118.25	1118.25
Approved 4.15.24 Diana Lambert Janitorial Maintenance 1.320.57200.45300 Apr Janitorial						
Make All Checks Payable To: JANI-KING OF JACKSONVILLE						
Amount of Sale					\$ 1,118.25	
Sales Tax					\$ 0.00	
Total					\$ 1,118.25	

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 208
Invoice Date: 4/10/2024
Due Date: 4/10/2024
Case:
P.O. Number: C BUSS 1627

Bill To:

Bannon Lakes CDD
9655 Florida Mining Blvd W
Suite 305
Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Pool Chemicals - Tile Soap 0013205720045200		18.33	18.33
Total			\$18.33
Payments/Credits			\$0.00
Balance Due			\$18.33

**FREEDOM
PEST CONTROL**



3600 Peoria Rd. Ste 205 | Orange Park, FL 32065
904-272-2847 | info@freedompestcontrolfl.com

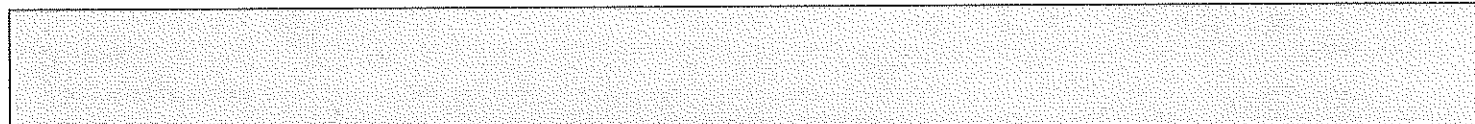
Service Slip/Invoice

INVOICE: 1149238
DATE: 4/17/2024
ORDER: 1149238

Bill To: [106210]
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Location: [106210] 904-000-0000
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
4/17/2024			2MARCUS	02:01 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	DUE UPON RECEIPT	4/17/2024		03:37 PM
			Lic:JE276424	



Service	Description	Price
MONTHLY	Monthly Pest Control	\$160.00
SUBTOTAL		\$160.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$160.00
AMOUNT DUE		\$160.00

Approved 4/18/24
Jeff Johnson
Pest Control 1.320.57200.54500

RECEIVED
APR 30 2024
BY: _____

1:24:03pm/12-03-2024/02:01 PM/02:01 PM/02:01 PM/02:01 PM/02:01 PM

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

**FREEDOM
PEST CONTROL**



3600 Peoria Rd. Ste 205 | Orange Park, FL 32065
904-272-2847 | info@freedompestcontrol.com

Service Slip/Invoice

INVOICE: 1149265
DATE: 4/17/2024
ORDER: 1149265

Bill To: [106210]
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Location: [106210] 904-000-0000
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Date 4/17/2024	Time	Target Pest	Technician 2MARCUS	Time In 01:11 PM
Purchase Order	Terms DUE UPON RECEIPT	Last Service 4/17/2024	Map Code	Time Out 02:01 PM
			Lic:JE276424	

Service	Description	Price
RODENT	Rodent Control	\$100.00
SUBTOTAL		\$100.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$100.00
AMOUNT DUE		\$100.00

Approved 4/18/24
Jeff Johnson
Pest Control 1.320.57200.54500

RECEIVED
APR 30 2024
BY: _____

Freedom Pest Control, Inc. 3600 Peoria Rd. Ste 205 | Orange Park, FL 32065
 904-272-2847 | info@freedompestcontrol.com

* Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

Hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

Governmental Management Services, LLC

1001 Bradford Way
 Kingston, TN 37763

Invoice**Invoice #:** 117**Invoice Date:** 5/1/24**Due Date:** 5/1/24**Case:****P.O. Number:****Bill To:**

Bannon Lakes CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL

Description	Hours/Qty	Rate	Amount
Management Fees - May 2024		4,340.67	4,340.67
Website Administration - May 2024	0013105130034000	106.00	106.00
Information Technology -May 2024	0013105130053000	159.00	159.00
Dissemination Agent Services - May 2024	0013105130035100	750.83	750.83
Office Supplies	0013105130031600	0.30	0.30
Postage	0013105130051000	17.32	17.32
Copies	0013105130042000	288.30	288.30
	0013105130042500		
Total			\$5,662.42
Payments/Credits			\$0.00
Balance Due			\$5,662.42

BANNON LAKES - GENERAL FUND

5/07/2024

VENDOR NUMBER/NAME: 78 KUTAK ROCK LLP

CHECK #: 001490

INV DATE INV# AMOUNT DISCOUNT NET

20240423 3381681 1,588.82 1,588.82 FEB GENERAL COUNSEL

TOTAL \$1,588.82

BANNON LAKES - GENERAL FUND

5/07/2024

VENDOR NUMBER/NAME: 78 KUTAK ROCK LLP

CHECK #: 001490

INV DATE INV# AMOUNT DISCOUNT NET

20240423 3381681 1,588.82 1,588.82 FEB GENERAL COUNSEL

TOTAL \$1,588.82

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 11 SECURITY FEATURES

001490

BANNON LAKES CDD
GENERAL FUND
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092
904-940-5850

WELLS FARGO
JACKSONVILLE FL

63-751/631

DATE AMOUNT
5/07/2024 \$1,588.82*

ONE THOUSAND FIVE HUNDRED EIGHTY-EIGHT DOLLARS & 82 CENTS *****

PAY
TO THE ORDER OF:
KUTAK ROCK LLP
PO BOX 30057
OMAHA NE 68103-1157

AUTHORIZED SIGNATURE

⑈001490⑈ ⑆121000248⑆4120551346⑈

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

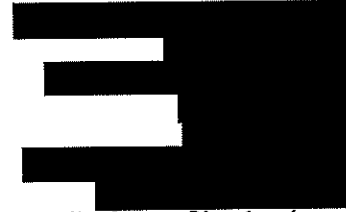
Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

April 23, 2024

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157



Notification Email: efigroup@kutakrock.com

Mr. Jim Oliver
Bannon Lakes CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3381681
2723-1

Re: General Counsel

For Professional Legal Services Rendered

02/03/24	L. Whelan	0.50	192.50	Monitor legislative process relating to matters impacting special districts
02/05/24	W. Haber	0.30	82.50	Review agenda for February meeting; review correspondence regarding swim team
02/07/24	W. Haber	3.10	852.50	Prepare for and participate in Board meeting; confer with developer's counsel regarding master POA
02/15/24	W. Haber	0.40	110.00	Begin preparation of agreement with Envera
02/16/24	A. Warner	1.10	137.50	Prepare agreement for Envera Security and confer with Haber
TOTAL HOURS		5.40		

KUTAK ROCK LLP

Bannon Lakes CDD

April 23, 2024

Client Matter No. 2723-1

Invoice No. 3381681

Page 2

TOTAL FOR SERVICES RENDERED \$1,375.00

DISBURSEMENTS


Meals	20.02
Travel Expenses	193.80

TOTAL DISBURSEMENTS 213.82

TOTAL CURRENT AMOUNT DUE \$1,588.82

0013105130031500
Feb General Counsel

MAKE CHECK PAYABLE TO:

 **The Lake Doctors, Inc.**
Water Management Services
Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER EXP. DATE
SIGNATURE AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

BANNON LAKES CDD
Diana Lambert
475 W Town Place
Suite 114
St Augustine, FL 32092

ACCOUNT NUMBER DATE BALANCE
723475 5/1/2024 \$788.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

00000000116522001000000017845700000007880039

Please Return this invoice with your payment and notify us of any changes to your contact information.

BANNON LAKES CDD **435 Bannon Lakes Blvd, St Augustine, FL** **St Augustine, FL 32092**
Invoice Due Date 5/11/2024 **Invoice 178457B** **PO #**

Invoice Date	Description	Quantity	Amount	Tax	Total
5/1/2024	Water Management - Monthly		\$788.00	\$0.00	\$788.00

Please remit payment for this month's invoice.

Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.

Credits	\$0.00
Adjustment	\$0.00
AMOUNT DUE	

Total Account Balance including this invoice: \$788.00 **This Invoice Total:** \$788.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 723475 **Corporate Address**
Portal Registration #: 0F4EFD82 4651 Salisbury Rd, Suite 155
Customer E-mail(s): jjohnson@rmsnf.com Jacksonville, FL 32256
Customer Portal Link: www.lakedoctors.com/contact-us/

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



Irrigation • Landscape • Maintenance

35 Enterprise Drive
 Bunnell, FL 32110
 (386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	4/25/2024	14883

Bannon Lakes CDD
 475 W. Town Place, Suite 114
 St. Augustine, FL 32092

Project			Project #						
Bannon Lakes CDD			M101						
Description	Quantity	Rate	Amount						
Irrigation Maintenance Service for March - see attached list.	1	1,097.00	1,097.00						
Approved 5/2/24 Jeff Johnson Irrigation Repairs 1.330.53800.46400 Mar Irrigation Maint									
Attn. Jeff Johnson		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Total</td> <td style="text-align: right;">\$1,097.00</td> </tr> <tr> <td>Payments/Credits</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Balance Due</td> <td style="text-align: right;">\$1,097.00</td> </tr> </table>		Total	\$1,097.00	Payments/Credits	\$0.00	Balance Due	\$1,097.00
Total	\$1,097.00								
Payments/Credits	\$0.00								
Balance Due	\$1,097.00								

Bannon Lakes CDD

<u>Date</u>	<u>Location</u>	<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Total Cost</u>
3/14	Bannon Lakes Blvd.	ICD-200 decoder, Hunter solenoid, (8) DBYs, (10) 6Ps, (17) MPR nozzles, 1/2" cap, 1/2" 90°, 1 ft. 1/2" flex, (2) 1/2" street ellis	\$ 625.50	\$ 228.00	\$ 853.50
3/19	Amenity Center	Rainbird solenoid, (2) DBYs, (5) 6Ps, (4) nozzles, (3) MPR nozzles	\$ 148.50	\$ 95.00	\$ 243.50
Total Due					\$ 1,097.00



Landcare Group

Irrigation • Landscape • Maintenance
35 Enterprise Drive
Bunnell, FL 32110
(386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	5/1/2024	14905

Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092

Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Monthly maintenance for the month of May	1	13,110.00	13,110.00
<p>Approved 5/2/24 Jeff Johnson Landscape Maintenance 1.330.53800.46200</p>			
Attn. Jeff Johnson			Total \$13110.00
			Payments/Credits \$0.00
			Balance Due \$13,110.00

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 209
 Invoice Date: 4/16/2024
 Due Date: 4/16/2024
 Case:
 P.O. Number:

Bill To:
 Bannan Lakes CDD
 9655 Florida Mining Blvd W
 Suite 305
 Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Facility Maintenance March 1 - March 31, 2024		4,720.00	4,720.00
Maintenance Supplies		1,180.35	1,180.35

Approved 4/17/2024
 Jeff Johnson
 Facility Maintenance 1.320.57200.45100 \$2800
 Grounds Maintenance 1.330.53800.46100 \$1633
 Repairs and Maintenance 1.320.57200.60000 \$1467.35

Jimmy Lambert
 4.22.24

Total	\$5,900.35
Payments/Credits	\$0.00
Balance Due	\$5,900.35

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF MARCH 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
3/1/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/4/24	6	J.J.	Pumped water out of playground, blew leaves and debris off walkways, pressure washed walkways, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/5/24	6	J.J.	Installed new bike rack at fitness center, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles
3/6/24	6	J.J.	Installed new bike rack near dog park, raked mulch in playground, blew leaves and debris off walkways, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles
3/7/24	7	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/8/24	6	J.J.	Blew leaves and debris off walkways, raked mulch in playground, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/11/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/12/24	6	J.J.	Blew leaves and debris off walkways, raked mulch in playground, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/13/24	5	J.J.	Raked mulch in playground, blew leaves and debris off walkways, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/14/24	7	J.J.	Installed new awning cover on tennis courts and pressure washed frame, raked mulch in playground, blew leaves and debris off walkways, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, straightened and organized all pool deck furniture
3/15/24	6	J.J.	Blew leaves and debris off walkways, raked mulch in playground, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/18/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/19/24	6	J.J.	Installed new valve in bottle filler in water fountain on patio, raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/20/24	5	J.J.	Blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/21/24	7	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/22/24	6	J.J.	Blew leaves and debris off walkways, raked mulch in playground, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/25/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF MARCH 2024

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
3/26/24	6	J.J.	Blew leaves and debris off walkways, raked mulch in playground, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/27/24	5	J.J.	Raked mulch in playground, blew leaves and debris off walkways, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
3/28/24	5	J.J.	Blew leaves and debris off walkways, raked mulch in playground, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles

TOTAL 116

MILES 0

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 4/05/24

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
BL				
BANNON LAKES				
	2/27/24	Dog Pot Bags	80.49	J.J.
	2/27/24	Can Liners Dog Pot Stations	172.43	J.J.
	2/27/24	Pinwheels	26.66	J.J.
	2/27/24	40 Gal Trash Bags 150ct	67.26	J.J.
	2/27/24	13 Gal Trash Bags 1000ct	67.26	J.J.
	2/27/24	5-10 Gal Trash Bags 1000ct	56.98	J.J.
	2/27/24	Pickleball Net	280.47	J.J.
	2/27/24	Canvas Tarp	316.88	J.J.
	3/12/24	Microfiber Towels 24pk (2)	29.85	J.J.
	3/12/24	Glass Cleaner (2)	8.46	J.J.
	3/14/24	Rope for Tennis Awning	20.80	J.J.
	4/2/24	Chain	28.68	J.J.
	4/2/24	Locks	24.10	J.J.
		TOTAL	<u>\$1,180.35</u>	

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 210
 Invoice Date: 5/1/2024
 Due Date: 5/1/2024
 Case:
 P.O. Number:

Bill To:
 Bannon Lakes CDD
 9655 Florida Mining Blvd W
 Suite 305
 Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
1.320.57200.45200 - Pool Maintenance Services - May 2024		1,113.00	1,113.00
1.320.57200.46001 - Contract Administration - May 2024		2,024.08	2,024.08
1.320.57200.34000 - Facility Management - Bannon Lakes - May 2024		6,218.08	6,218.08
Pool Chemicals - Trichlor (PO#: 1735)		34.98	34.98
Pool Chemicals - Cal Hypo (PO#: 1735)		9.90	9.90
0013205720045200			
0013205720046001			
0013205720034000			
0013205720045210			

Jerry Lambert
 5-3-24

Total \$9,400.04

Payments/Credits \$0.00

Balance Due \$9,400.04

Invoice

Invoice #: 179446
 Invoice Date: 5/14/2024
 Project Manager: JM
 Project #: 979-01 Ban...
 Contract #: 19-434

Bill To:

Bannon Lakes CDD
 475 West Town Place Set 114
 Saint Augustine FL 32092

Project Name: Bannon Lakes Development
 (19-434)

Terms: Net 30

Date	Item #	Description	Contract	Rate	Prev	Qty	Total %	Amount
	77-04	Planting - Upland Mitigation Areas	3,500.00	3,500.00	3,500.00	0	100.00%	0.00
	45-06	Coordination w/ Contractor	1,350.00	1,350.00	270.00	0	20.00%	0.00
	20-00	SJRWMD - Coordination	600.00	600.00		0	0.00%	0.00
	20-07	SJRWMD - On-Site Meeting	800.00	800.00		0	0.00%	0.00
3/26/2024	75-06	Maintenance - Wetland Mitigation Areas Year 1	6,400.00	1,600.00		1	25.00%	1,600.00
	75-06	Maintenance - Wetland Mitigation Areas Years 2-5	8,000.00	1,000.00		0	0.00%	0.00
	45-00	General Project Coordination	0.00			0		0.00
		1.330.53800.46000 Hydrology Quality/mitigation						

We appreciate your business!

Current Charges	\$1,600.00
Payments/Credits	\$0.00
Invoice Total	\$1,600.00

CommercialFitnessProducts

Invoice

5034 N Hiatus Road 954-747-5128 Phone
Sunrise, FL 33351 954-747-5131 Fax

Date	Invoice #
4/25/2024	CC04284

Sold To	Ship To
---------	---------

Bannon Lakes
Attn: Manager A/P
435 Bannon Lakes Blvd.
St. Augustine, FL 32095

Bannon Lakes
Attn: Manager A/P
435 Bannon Lakes Blvd.
St. Augustine, FL 32095

Rep	Account #	Sales Order No.	Ship Date	Purchase Order #	Terms	Due Date
EC	BL435	PM Plan	4/25/2024	PM Plan	Net 30	5/25/2024
Qty	Item Code	Description		Price Each	Amount	
1	Preventative Maintenance	Preventative Maintenance Visit Inspect for safety, thoroughly clean on interior as well as exterior, lubricate and adjust in accordance to manufacturers' specifications.		300.00	300.00	
		Approved 5/10/24 Jeff Johnson Fitness center repairs 1.320.57200.60100 Preventative Maint				

Thank you for your business!

Total	\$300.00
Payments/Credits	\$0.00
Balance Due	\$300.00

www.commfitnessproducts.com



Bannon Lakes, CDD
c/o Governmental Management Services
475 West Town Place
Suite 114
St. Augustine, FL 32092

May 06, 2024

Invoice No: 213794

Total This Invoice \$634.57

Project 13061.31000 Bannon Lakes CDD - General Consulting Services

Professional Services rendered through April 27, 2024

Labor

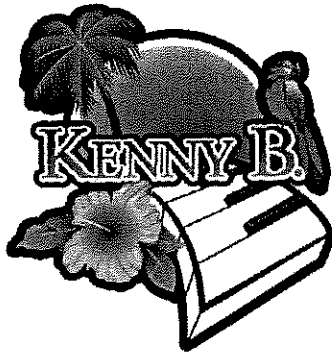
			Hours	Rate	Amount	
Principal						
Katsaras, George	11/11/2023		.25	260.00	65.00	
Katsaras, George	4/6/2024		.50	260.00	130.00	
Sr CEI						
Brooks, Jeffrey	4/6/2024		2.00	163.00	326.00	
Donchez, James	4/13/2024		.50	184.00	92.00	
	Totals		3.25		613.00	
	Total Labor					613.00

Expenses

Mileage					18.76	
	Total Expenses			1.15 times	18.76	21.57

Total This Invoice \$634.57

0013105130031100
Pro Svcs Thru 4/27/24



November 8, 2023

Invoice #06072024

Bill To: Bannon CDD
435 Bannon Lakes Blvd.
St. Augustine, FL 32095

Contact: Diana Lambert

Date of Service: June 7th, 2024, "Summer Kick Off"

Location: Bannon Lakes
435 Bannon Lakes Blvd.
St. Augustine, FL 32095
4 - 7 pm (Friday)

Music 6/7/24 "Sum Kick Off"
0013205720049400

Amount Due: \$375.00
(Net 7 from date of service)

Payable To: Kenneth Baxley
Mailing: 118 Minwill Cir
Georgetown, FL 32139



Landcare Group
 Irrigation • Landscape • Maintenance
 35 Enterprise Drive
 Bunnell, FL 32110
 (386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	5/8/2024	14953

Bannon Lakes CDD
 475 W. Town Place, Suite 114
 St. Augustine, FL 32092

Project		Proposal #	Project #
Pond 2 Wash-out Repair		02671	M101
Description	Quantity	Rate	Amount
Wash-out on the Bridge Bay side of pond, but is still on CDD property. Repair by installing 18" drain box at top of pond bank and attach drain pipe to allow water to flow directly into the pond			
18" Drain Basin w/ Green Grate	1	368.00	368.00
4" Corrugated Drain Pipe, 50 ft. Roll	0.5	89.00	44.50
Fill Dirt Per Yard	1	50.00	50.00
Labor, General	8	42.00	336.00
Irrigation Modifications- 10 ft. 2-1/2" pvc, 4 men x 1.5hrs. ea.	1	253.00	253.00
Sod, Bahia, Per Piece	20	3.50	70.00
~~~~~ CHANGE ORDER #1 ~~~~~ May 8, 2024 > Decreased quantity of Drain Pipe 4 in Corr. from 1 to 0.5. Decreased price of Drain Pipe 4 in Corr. from \$89.00 to \$44.50. (-\$44.50) > Increased price of IR Modifications from \$100.00 to \$253.00. Changed description of IR Modifications. (+\$153.00) > Added 20 Bahia Pc. (+\$70.00) Total change to estimate +\$178.50 ~~~~~			
<p>Approved 5/8/24          Jeff Johnson          Landscape Contengency 1.330.57200.46210          Pond 2 Wash-out Repair</p>			
Attn. Jeff Johnson		<b>Total</b>	\$1,121.50
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	<b>\$1,121.50</b>



Irrigation • Landscape • Maintenance

35 Enterprise Drive  
 Bunnell, FL 32110  
 (386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	5/10/2024	14956

Bannon Lakes CDD  
 475 W. Town Place, Suite 114  
 St. Augustine, FL 32092

Project		Proposal #	Project #
Berm Viburnum (7gal. Option)		02656	M101
Description	Quantity	Rate	Amount
Remove all Anise and any rootballs left and replace with Viburnum			
Viburnum, Sweet (Viburnum odoratissimum), #7	13	32.50	422.50
Labor, General	7	42.00	294.00
<p>~~~~~ CHANGE ORDER #1 ~~~~~            May 7, 2024            &gt; Increased quantity of VO #7 from 10 to 13. Increased price of VO #7 from \$325.00 to \$422.50. (+\$97.50)            &gt; Increased quantity of Labor General from 6 to 7. Increased price of Labor General from \$252.00 to \$294.00. (+\$42.00)            Total change to estimate +\$139.50            ~~~~~</p>			
<p>Approved 5/13/24            Jeff Johnson            Landscape Contingency            1.330.57200.46210            Berm Viburnum</p>			
Attn. Jeff Johnson		<b>Total</b>	\$716.50
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$716.50



# Landcare Group

Irrigation • Landscape • Maintenance

35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	5/15/2024	14966

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Project		Proposal #	Project #
Amenity Playground Drain Prep		02697	M101
Description	Quantity	Rate	Amount
Near the playground at Amenity Center, cut the sod and dig a trench for Jeff J. to install drain. He will backfill.			
Machine, Sod Cutter Hours w/ Operator	1	100.00	100.00
Labor, General	7	42.00	294.00
<p>~~~~ REVISION 1 ~~~~            May 7, 2024            &gt; Increased quantity of Labor General from 4 to 7. Increased price of Labor General from \$168.00 to \$294.00. (+\$126.00)            Total change to estimate +\$126.00            ~~~~~</p>			
Approved 5/16/24 Jeff Johnson Landscape Contingency 1.330.57200.46210			
Attn. Jeff Johnson		<b>Total</b>	\$394.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$394.00





Invoice

Date  
Invoice #

5/6/2024  
131295621565

1707 Townhurst Dr  
Houston TX 77043  
ar@poolsure.com  
800-858-POOL (7665)  
www.poolsure.com

<b>Terms</b>	Net 20
<b>Due Date</b>	5/26/2024
<b>PO #</b>	
<b>Delivery Ticket #</b>	Sales Order #1348174
<b>Delivery Date</b>	5/2/2024
<b>Delivery Location</b>	Bannon Lakes Pool
<b>Customer #</b>	13BAN025
<b>AZ License #</b>	#331721

**Bill To**  
Riverside Management Services  
Bannon Lakes CDD  
9655 Florida Minning Blvd West  
bldg 300 suite 305  
Jacksonville FL 32257

**Ship To**  
Bannon Lakes CDD  
435 Bannon Lakes Blvd  
St. Augustine FL 32095

LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	500	gal	2.77	1,385.00
160-050	Pool Acid bulk by Gallon	45	gal	3.19	143.55
<p>Approved 5/8/24 Jeff Johnson Pool Chemicals 1.320.57200.45210 May Pool Chemicals</p>					

**Subtotal** 1,528.55  
**Shipping Cost (FEDEX GROUND)** 0.00  
**Total** 1,528.55  
**Amount Due** \$1,528.55

Remittance Slip

**Customer**  
13BAN025  
**Invoice #**  
131295621565

**Amount Due** \$1,528.55  
**Amount Paid** _____  
**Make Checks Payable To**  
 Poolsure  
 PO Box 55372  
 Houston, TX 77255-5372



131295621565



ACCOUNT NAME Bannon Lakes Cdd - Gms		ACCOUNT # 764131	PAGE # 1 of 1
INVOICE # 0006398963	BILLING PERIOD Apr 1- Apr 30, 2024	PAYMENT DUE DATE May 20, 2024	
PREPAY (Memo Info) \$0.00	UNAPPLIED (Included in amt due) \$0.00	TOTAL CASH AMT DUE* \$67.28	

**BILLING ACCOUNT NAME AND ADDRESS**

Bannon Lakes Cdd - Gms  
475 W. Town Pl. Ste. 114  
Saint Augustine, FL 32092-3649

Legal Entity: Gannett Media Corp.  
 Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.  
 All funds payable in US dollars.

BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com FEDERAL ID 47-2390983

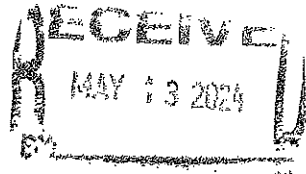
To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com

Date	Description	Amount
4/1/24	Balance Forward	\$0.00

**Package Advertising:**

Start-End Date	Order Number	Product	Description	PO Number	Package Cost
4/24/24	10094619	SAG St Augustine Record	Bannon Lakes CDD - May Meeting		\$67.28

0013105130048000  
Ntc of May meeting



As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

Total Cash Amount Due	\$67.28
Service Fee 3.99%	\$2.68
*Cash/Check/ACH Discount	-\$2.68
*Payment Amount by Cash/Check/ACH	\$67.28
Payment Amount by Credit Card	\$69.96

**PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT**

ACCOUNT NAME Bannon Lakes Cdd - Gms		ACCOUNT NUMBER 764131		INVOICE NUMBER 0006398963		AMOUNT PAID <b>\$67.28</b>
CURRENT DUE \$67.28	30 DAYS PAST DUE \$0.00	60 DAYS PAST DUE \$0.00	90 DAYS PAST DUE \$0.00	120+ DAYS PAST DUE \$0.00	UNAPPLIED PAYMENTS \$0.00	TOTAL CASH AMT DUE* \$67.28
REMITTANCE ADDRESS (Include Account# & Invoice# on check)				TO PAY WITH CREDIT CARD PLEASE CALL:		TOTAL CREDIT CARD AMT DUE
Gannett Florida LocaliQ PO Box 631244 Cincinnati, OH 45263-1244				1-877-736-7612		\$69.96
				To sign up for E-mailed invoices and online payments please contact abgspecial@gannett.com		

000076413100000000000000063989630000672867179

# LOCALIQ

FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

## **AFFIDAVIT OF PUBLICATION**

Bannon Lakes Cdd - Gms  
Bannon Lakes Cdd - Gms  
475 W Town Place, Ste 114

Saint Augustine FL 32092

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

04/24/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 04/24/2024

D. Roberts  
Legal Clerk

M. Verhagen  
Notary, State of WI, County of Brown  
8.25.26

My commission expires

Publication Cost: \$67.28

Order No: 10094619

# of Copies:

Customer No: 764131

1

PO #:

**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*

MARIAH VERHAGEN  
Notary Public  
State of Wisconsin

## **NOTICE OF MEETING BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District will be held on Wednesday, May 1, 2024 at 1:00 p.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager

**FREEDOM  
PEST CONTROL**



3600 Peoria Rd. Ste 205 | Orange Park, FL 32065  
904-272-2847 | [info@freedompestcontrofl.com](mailto:info@freedompestcontrofl.com)

## Service Slip/Invoice

**INVOICE:** 1152079  
**DATE:** 5/28/2024  
**ORDER:** 1152079

**Bill To:** [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

**Work Location:** [106210] 904-000-0000  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
5/28/2024			2MARCUS	03:26 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	DUE UPON RECEIPT	5/28/2024		04:27 PM
			Lic:JE276424	

Service	Description	Price
MONTHLY	Monthly Pest Control	\$160.00
<b>SUBTOTAL</b>		<b>\$160.00</b>
<b>TAX</b>		<b>\$0.00</b>
<b>AMT. PAID</b>		<b>\$0.00</b>
<b>TOTAL</b>		<b>\$160.00</b>
<b>AMOUNT DUE</b>		<b>\$160.00</b>

Approved 5/29/24  
Jeff Johnson  
Pest Control 1.320.57200.54500

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

**PLEASE PAY FROM THIS INVOICE**

**FREEDOM  
PEST CONTROL**



3600 Peoria Rd. Ste 205 | Orange Park, FL 32065  
904-272-2847 | [info@freedompestcontrolfl.com](mailto:info@freedompestcontrolfl.com)

**Service Slip/Invoice**

**INVOICE:** 1152807  
**DATE:** 5/28/2024  
**ORDER:** 1152807

Bill To: [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Location: [106210] 904-000-0000  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
5/28/2024			2MARCUS	02:45 PM

Purchase Order	Terms	Last Service	Map Code	Time Out
	DUE UPON RECEIPT	5/28/2024		03:26 PM

Service	Description	Price
---------	-------------	-------

RODENT	Rodent Control	\$100.00
<b>SUBTOTAL</b>		<b>\$100.00</b>
<b>TAX</b>		<b>\$0.00</b>
<b>AMT. PAID</b>		<b>\$0.00</b>
<b>TOTAL</b>		<b>\$100.00</b>

**AMOUNT DUE \$100.00**

Approved 5/29/24  
Jeff Johnson  
Pest Control 1.320.57200.54500

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

**PLEASE PAY FROM THIS INVOICE**

3/28 11:58 AM EST 11/28/2024 11:58 AM EST 11/28/2024 11:58 AM EST



Remit To:  
 JANI-KING OF JACKSONVILLE  
 5700 ST. AUGUSTINE ROAD  
 JACKSONVILLE, FL 32207  
 (904) 346-3000

Invoice	
Date 5/1/2024	Number JAK05240071
Due Date 5/31/2024	Cust # 246097
Invoice Amount \$1,118.25	Amount Remitted

Sold To:  
 BANNON LAKES  
 435 BANNON LAKES BLVD  
 ST AUGUSTINE, FL 32095

For:  
 Same as Sold To

Make All Checks Payable to: JANI-KING OF JACKSONVILLE  
 RETURN THIS PORTION WITH YOUR PAYMENT

**JANI-KING OF JACKSONVILLE**  
 Commercial Cleaning Services  
 (904) 346-3000



Sold To:  
 BANNON LAKES  
 435 BANNON LAKES BLVD  
 ST AUGUSTINE, FL 32095

For:  
 Same as Sold To

Invoice No	Date	Cust No	Slsmn No	PO Number	Franchisee	Due Date
JAK05240071	5/1/2024	246097	CRISTINA TRELLE		HIGH VIBE GLEAM, LLC	5/31/2024
Quantity	Description				Unit Price	Extended Price
1	MONTHLY CONTRACT BILLING AMOUNT FOR MAY				\$1,118.25	\$1,118.25
Approved 5.29.24 Diana Lambert Janitorial Maintenance 1.320.57200.45300						
					<b>Amount of Sale</b>	\$1,118.25
					<b>Sales Tax</b>	\$0.00
					<b>Total</b>	\$1,118.25
Make All Checks Payable to: JANI-KING OF JACKSONVILLE						

**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 211  
Invoice Date: 4/30/2024  
Due Date: 4/30/2024  
Case:  
P.O. Number:

**Bill To:**  
Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Sulte 305  
Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Facility Assistant through April 2024 1,320.57200,34100	28.5	26.50	755.25
<i>Jerry Lambert</i> 5-16-24			
<b>Total</b>			\$755.25
<b>Payments/Credits</b>			\$0.00
<b>Balance Due</b>			\$755.25

**BANNON LAKES CDD**  
**FACILITY ASSISTANT INVOICE DETAIL**

<b>Quantity</b>	<b>Description</b>	<b>Rate</b>	<b>Amount</b>
28.5	Facility Assistant Covers April 2024	\$ 26.50	\$ 755.25
	TOTAL DUE:		<u>\$ 755.25</u>

Facility Assistant 1.320.57200.34100



**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT  
FACILITY ASSISTANT BILLABLE HOURS  
THROUGH APRIL 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/1/24	4	L.H.	Completed daily checklist and returned calls and emails
4/2/24	4	L.H.	Completed daily checklist and returned calls and emails
4/3/24	4.08	L.H.	Completed daily checklist and returned calls and emails
4/4/24	4	L.H.	Completed daily checklist and returned calls and emails
4/5/24	4.37	L.H.	Completed daily checklist and returned calls and emails
4/12/24	8.05	L.H.	Completed daily checklist and returned calls and emails
<b>TOTAL</b>	<u>28.5</u>		

**Riverside Management Services, Inc**  
 9655 Florida Mining Blvd. W.  
 Building 300, Suite 305  
 Jacksonville, FL 32257

# Invoice

Invoice #: 212  
 Invoice Date: 5/14/2024  
 Due Date: 5/14/2024  
 Case:  
 P.O. Number:

**Bill To:**  
 Bannan Lakes CDD  
 9655 Florida Mining Blvd W  
 Suite 305  
 Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Facility Maintenance April 1 - April 30, 2024		5,280.00	5,280.00
Maintenance Supplies		662.03	662.03
<p>Approved 5/17/24            Jeff Johnson            Facility Maintenance 1.320.57200.45100 \$2800.00            Grounds Maintenance 1.330.53800.46100 \$1633.00            Repairs and Maintenance 1.320.57200.60000 \$1509.03</p> <p style="text-align: center;"><i>Jeff Johnson</i> 5-17-24</p>			

<b>Total</b>	<b>\$5,942.03</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$5,942.03</b>

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF APRIL 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/1/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/2/24	6	J.J.	Installed chains and locks on benches on tennis courts, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles
4/3/24	5	J.J.	Blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/4/24	7	J.J.	Pumped water out of playground, blew leaves and debris off walkways, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/5/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/8/24	6	J.J.	Blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/9/24	6	J.J.	Cleaned windows and doors on clubhouse, cleaned baseboards throughout clubhouse, raked mulch in playground, blew leaves and debris off walkways, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/10/24	6	J.J.	Pressure washed playground concrete and basketball courts, blew leaves and debris off walkways, raked mulch in playgrounds, removed debris around amenity center
4/11/24	7	J.J.	Straightened and organized pool deck and patio furniture, blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/12/24	6	J.J.	Blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/15/24	6	J.J.	Repaired lounge chair, blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/16/24	6	J.J.	Pressure washed tennis court and basketball court, raked mulch in playground, blew leaves and debris off walkways, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/17/24	5	J.J.	Blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/18/24	7	J.J.	Straightened and organized pool deck and patio furniture, blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/19/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/22/24	6	J.J.	Blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/23/24	6	J.J.	Installed new valve on handicap chair in pool, patched holes in sheetrock in fitness center, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/24/24	5	J.J.	Blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT  
 MAINTENANCE BILLABLE HOURS  
 FOR THE MONTH OF APRIL 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/25/24	7	J.J.	roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles Fixed lock on playground, straightened and organized pool deck and patio furniture, blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/26/24	6	J.J.	Painted wall in fitness center, blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/29/24	6	J.J.	Raked mulch in playground, blew leaves and debris off walkways, straightened and organized all pool deck and patio furniture, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles
4/30/24	6	J.J.	Blew leaves and debris off walkways, raked mulch in playground, removed debris around amenity center, pool deck, field, playground, sport courts, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles

**TOTAL**      132

**MILES**        0

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 5/05/24

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
BL BANNON LAKES				
	3/18/24	Water Fountain Valve	100.29	J.J.
	4/10/24	Rubber Seal	85.10	J.J.
	4/16/24	Valve for Handicap Pool Chair	184.00	J.J.
	4/17/24	Dog Pot Bags	183.47	J.J.
	4/24/24	Lock for Playground Gate	109.17	J.J.
		<b>TOTAL</b>	<b><u>\$662.03</u></b>	

**U.S. MULCHING - JACKSONVILLE**

409 Queen Anne Court  
St. Augustine, FL 32092



**INVOICE**

INVOICE NUMBER 2740  
INVOICE DATE May 28, 2024  
Reference Code

Bannons Lakes CDD  
Bannons Lakes Blvd  
St. Augustine, Fl. 32095

TERMS Net 15

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
100	Install Brown : Bannons Lakes Amenity center  Approved 5/23/24 Jeff Johnson Landscape Contingency 1.330.57200.46210	\$41.00	\$4,100.00
		SUBTOTAL	\$4,100.00
		TAX	0.00
			\$4,100.00

**DIRECT ALL INQUIRIES TO:**  
Javi Sowers  
(904) 422-5927  
email: [usmulchingjax@bellsouth.net](mailto:usmulchingjax@bellsouth.net)  
[www.usmulchingjax.com](http://www.usmulchingjax.com)

**MAKE ALL CHECKS PAYABLE TO:**  
U.S. Mulching

**PAY THIS AMOUNT**

**THANK YOU FOR YOUR BUSINESS!**

**U.S. MULCHING - JACKSONVILLE**

409 Queen Anne Court  
St. Augustine, FL 32092



**INVOICE**

INVOICE NUMBER 2744  
INVOICE DATE May 28, 2024  
Reference Code  
TERMS Net 15

Bannons Lakes CDD  
Bannons Lakes Blvd  
St. Augustine, Fl. 32095

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
25	Install Certified Playground : Bannons Lakes  Approved 5/23/24 Jeff Johnson Landscape Contingency 1.330.57200.46210	\$55.00	\$1,375.00
		SUBTOTAL	\$1,375.00
		TAX	0.00
			\$1,375.00

**DIRECT ALL INQUIRIES TO:**  
Javi Sowers  
(904) 422-5927  
email: [usmulchingjax@bellsouth.net](mailto:usmulchingjax@bellsouth.net)  
[www.usmulchingjax.com](http://www.usmulchingjax.com)

**MAKE ALL CHECKS PAYABLE TO:**  
U.S. Mulching

**PAY THIS AMOUNT**

**THANK YOU FOR YOUR BUSINESS!**

**KUTAK ROCK LLP**

**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

May 31, 2024

**Check Remit To:**  
Kutak Rock LLP  
PO Box 30057  
Omaha, NE 68103-1157

0013105130031500  
Mar General Counsel

Mr. Jim Oliver  
Bannon Lakes CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3397435  
2723-1

---

Re: General Counsel

For Professional Legal Services Rendered

03/16/24	G. Lovett	0.50	125.00	Monitor legislative process relating to matters impacting special districts
03/25/24	K. Haber	0.20	51.00	Review and revise security system installation agreement
03/27/24	W. Haber	0.30	82.50	Review and revise agreement with Envera and confer with counsel for Envera regarding same

TOTAL HOURS 1.00


TOTAL FOR SERVICES RENDERED \$258.50



TOTAL CURRENT AMOUNT DUE \$258.50



MAKE CHECK PAYABLE TO:

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD

 The Lake Doctors, Inc.  
Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

			
CARD NUMBER		EXP. DATE	
SIGNATURE		AMOUNT PAID	

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

BANNON LAKES CDD  
Diana Lambert  
475 W Town Place  
Suite 114  
St Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
723475	6/3/2024	\$788.00

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

00000000116522001000000018615700000007880035

Please Return this invoice with your payment and notify us of any changes to your contact information.

**BANNON LAKES CDD**  
**Invoice Due Date 6/13/2024**

**435 Bannon Lakes Blvd, St Augustine, Fl St Augustine, FL 32092**  
**Invoice 186157B PO #**

Invoice Date	Description	Quantity	Amount	Tax	Total
6/3/2024	Water Management - Monthly		\$788.00	\$0.00	\$788.00
Please remit payment for this month's invoice.					
Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.					
				<b>Credits</b>	\$0.00
				<b>Adjustment</b>	\$0.00
					<b>AMOUNT DUE</b>

**Total Account Balance including this invoice:**

\$788.00

**This Invoice Total:**

\$788.00

**Click the "Pay Now" link to submit payment by ACH**

**Customer #:** 723475  
**Portal Registration #:** 0F4EFD82  
**Customer E-mail(s):** jjohnson@rmsnf.com  
**Customer Portal Link:** www.lakedoctors.com/contact-us/

**Corporate Address**  
4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

BANNON LAKES - GENERAL FUND

6/06/2024

VENDOR NUMBER/NAME: 13 LANDCARE GROUP INC

CHECK #: 001509

INV DATE INV# AMOUNT DISCOUNT NET

20240530 15000 1,001.50 1,001.50 APR IRRIGATION MAINT

TOTAL \$1,001.50

BANNON LAKES - GENERAL FUND

6/06/2024

VENDOR NUMBER/NAME: 13 LANDCARE GROUP INC

CHECK #: 001509

INV DATE INV# AMOUNT DISCOUNT NET

20240530 15000 1,001.50 1,001.50 APR IRRIGATION MAINT

TOTAL \$1,001.50

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 11 SECURITY FEATURES

001509

BANNON LAKES CDD  
GENERAL FUND  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092  
904-940-5850

WELLS FARGO  
JACKSONVILLE FL

63-751/631

DATE AMOUNT  
6/06/2024 \$1,001.50*

ONE THOUSAND ONE DOLLARS & 50 CENTS *****

PAY  
TO THE ORDER OF:  
LANDCARE GROUP INC  
35 ENTERPRISE DR  
BUNNELL FL 32110

AUTHORIZED SIGNATURE

⑈001509⑈ ⑆121000248⑆4120551346⑈



# Landcare Group

Irrigation • Landscape • Maintenance

35 Enterprise Drive  
 Bunnell, FL 32110  
 (386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	5/30/2024	15000

Bannon Lakes CDD  
 475 W. Town Place, Suite 114  
 St. Augustine, FL 32092

Project			Project #
<b>Bannon Lakes CDD</b>			<b>M101</b>
Description	Quantity	Rate	Amount
Irrigation Maintenance Service for April- see attached list.	1	1,001.50	1,001.50
<p>Approved 5/31/24            Jeff Johnson            Irrigation Repairs 1.330.53800.46400            Apr Irrigation Maint</p>			
Attn. Jeff Johnson		<b>Total</b>	\$1,001.50
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$1,001.50

Bannon Lakes CDD

<u>Date</u>	<u>Location</u>	<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Total Cost</u>
4/30	Bannon Lakes Blvd.	(22) 6Ps, (31) MPRs	\$ 470.50	\$ 152.00	\$ 622.50
	Amenity Center	Rainbird decoder, Rainbird solenoid, (8) DBYs	\$ 303.00	\$ 76.00	\$ 379.00
				<b>Total Due</b>	<b>\$ 1,001.50</b>



# Landcare Group

Irrigation • Landscape • Maintenance  
35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	6/1/2024	15009

Bannan Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092
-----------------------------------------------------------------------------

Project			Project #
<b>Bannan Lakes CDD</b>			<b>M101</b>
Description	Quantity	Rate	Amount
Monthly maintenance for the month of June	1	13,110.00	13,110.00
<p>Approved 6/4/24            Jeff Johnson Landscape            Maintenance 1.330.53800.46200            June Landscape Maintenance</p>			
Attn. Jeff Johnson			<b>Total</b> \$13,110.00
			<b>Payments/Credits</b> \$0.00
			<b>Balance Due</b> \$13,110.00

BANNON LAKES - GENERAL FUND 6/06/2024  
 VENDOR NUMBER/NAME: 118 SUNBELT GATED ACCESS CHECK #: 001511  
 INV DATE INV# AMOUNT DISCOUNT NET  
 20240531 00003404 263.80 263.80 SECURITY SYSTEM CHECK

TOTAL \$263.80

BANNON LAKES - GENERAL FUND 6/06/2024  
 VENDOR NUMBER/NAME: 118 SUNBELT GATED ACCESS CHECK #: 001511  
 INV DATE INV# AMOUNT DISCOUNT NET  
 20240531 00003404 263.80 263.80 SECURITY SYSTEM CHECK

TOTAL \$263.80

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 11 SECURITY FEATURES

001511

BANNON LAKES CDD  
 GENERAL FUND  
 475 WEST TOWN PLACE SUITE 114  
 ST AUGUSTINE FL 32092  
 904-940-5850

WELLS FARGO  
 JACKSONVILLE FL

63-751/631

DATE AMOUNT  
 6/06/2024 \$263.80*

TWO HUNDRED SIXTY-THREE DOLLARS & 80 CENTS *****

PAY  
 TO THE ORDER OF: SUNBELT GATED ACCESS  
 SYSTEMS OF FL, LLC  
 9774 FLORIDA MINING BLVD. STE 701  
 JACKSONVILLE FL 32257

_____  
 AUTHORIZED SIGNATURE

⑈001511⑈ ⑆121000248⑆4120551346⑈

Invoice Number: 00003404  
 Invoice Date: May 31, 2024



**Sunbelt Gated Access Systems of Florida**  
 9774 Florida Mining Blvd West Ste 701  
 Jacksonville, FL 32257  
 United States  
 Tel: 904-354-7060  
 E-mail: service@sunbeltsys.com  
 ES12000933

**Bannon Lakes**  
 Riverside Management Services  
 9655 Florida Mining Blvd Bldg. 300, Suite 305  
 Jacksonville, FL 32257

Phone: 904-759-8061  
 Email: jjohnson@rmsnf.com

**Total Due: \$263.80**

Sync To QuickBooks: Yes  
 Terms: Net Due on Receipt

Purchase Order #:

JOB: J19633

Location: Bannon Lakes, 435 Bannon Lakes Blvd, St. Augustine, FL 32095  
 Job Lead: Thomas Barry

Completed: Thu 5/30/24 9:51 AM

Purchase Order #:

Line Item	Qty	Unit Price	Tax	Total
REPAIR LABOR				

**Notes:** 5/30/24: Client needed reassurance that their system was operating correctly. I looked over. The system took a few readings on a few boards. And the 2 power supplies 24v and 12v. Everything is normal. Occasionally a card will not read. I informed him during busy times multiple cards strikes at once will cause a traffic jam. Or a power loss to readers.

Client asked if the system was upgradable for their future needs across the field. I informed them that they would need a whole new set up. Distances is the main issue.

OSC-FIRSTCOAST	1.00	\$200.00	--	\$200.00
REPAIR LABOR	0.40	\$159.50	--	\$63.80
WARRANTY - 30	1.00	\$0.00	--	\$0.00

Approved 5/31/24  
Jeff Johnson  
Repairs and Maintenance  
1.320.57200.60000

Net Items:	\$263.80
Net Labor:	\$0.00
Tax:	\$0.00
<b>Invoice Total:</b>	<b>\$263.80</b>

**Invoice Notes:**

You may now request service or view past service requests and invoices on our customer portal

[portal.fieldaware.com/lpyxim](https://portal.fieldaware.com/lpyxim)



**Dear valued SL Stewart customers,**

Thank you for your continued patronage with SL Stewart. On April 1, 2023, SL Stewart was purchased by Sunbelt Gated Access Systems of FL, LLC. While the staff for your area is remaining intact, our goal is to foster existing relationships and expand the already established footprint by continuing to provide a high level of service at an industry standard price. For information on Sunbelt, please visit [www.sunbeltsys.com](http://www.sunbeltsys.com). If you have any questions, comments, or concerns, please call us at 727-785-6209.

We look forward to working with you!

**FLORIDA CONTRACTORS LICENSE ES12000933**



**KUTAK ROCK LLP**

**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

May 31, 2024

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

0013105130031500

Mar General Counsel

Mr. Jim Oliver  
Bannon Lakes CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3397435  
2723-1

---

Re: General Counsel

For Professional Legal Services Rendered


03/16/24	G. Lovett	0.50	125.00	Monitor legislative process relating to matters impacting special districts
03/25/24	K. Haber	0.20	51.00	Review and revise security system installation agreement
03/27/24	W. Haber	0.30	82.50	Review and revise agreement with Envera and confer with counsel for Envera regarding same

TOTAL HOURS 1.00

TOTAL FOR SERVICES RENDERED \$258.50

TOTAL CURRENT AMOUNT DUE \$258.50

MAKE CHECK PAYABLE TO:

  
The Lake Doctors, Inc.  
Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER                      EXP. DATE  
SIGNATURE                          AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

BANNON LAKES CDD  
Diana Lambert  
475 W Town Place  
Suite 114  
St Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
723475	6/3/2024	\$788.00

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

0000000011652200100000001861570000007880035

Please Return this invoice with your payment and notify us of any changes to your contact information.

<b>BANNON LAKES CDD</b>	<b>435 Bannon Lakes Blvd, St Augustine, Fl</b>	<b>St Augustine, FL 32092</b>
<b>Invoice Due Date 6/13/2024</b>	<b>Invoice 186157B</b>	<b>PO #</b>

Invoice Date	Description	Quantity	Amount	Tax	Total
6/3/2024	Water Management - Monthly		\$788.00	\$0.00	\$788.00
Please remit payment for this month's invoice.					
Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.				<b>Credits</b>	\$0.00
				<b>Adjustment</b>	\$0.00
					<b>AMOUNT DUE</b>

<b>Total Account Balance including this invoice:</b>	\$788.00	<b>This Invoice Total:</b>	\$788.00
------------------------------------------------------	----------	----------------------------	----------

Click the "Pay Now" link to submit payment by ACH

<b>Customer #:</b> 723475	<b>Corporate Address</b>
<b>Portal Registration #:</b> 0F4EFD82	4651 Salisbury Rd, Suite 155
<b>Customer E-mail(s):</b> jjohnson@rmsnf.com	Jacksonville, FL 32256
<b>Customer Portal Link:</b> www.lakedoctors.com/contact-us/	

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



35 Enterprise Drive  
 Bunnell, FL 32110  
 (386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	5/30/2024	15000

Bannon Lakes CDD  
 475 W. Town Place, Suite 114  
 St. Augustine, FL 32092

Project			Project #
<b>Bannon Lakes CDD</b>			<b>M101</b>
Description	Quantity	Rate	Amount
Irrigation Maintenance Service for April- see attached list.	1	1,001.50	1,001.50
<p>Approved 5/31/24            Jeff Johnson            Irrigation Repairs 1.330.53800.46400            Apr Irrigation Maint</p>			
Attn. Jeff Johnson		<b>Total</b>	\$1,001.50
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$1,001.50

Bannon Lakes CDD

<u>Date</u>	<u>Location</u>	<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Total Cost</u>
4/30	Bannon Lakes Blvd.	(22) 6Ps, (31) MPRs	\$ 470.50	\$ 152.00	\$ 622.50
	Amenity Center	Rainbird decoder, Rainbird solenoid, (8) DBYs	\$ 303.00	\$ 76.00	\$ 379.00
				<b>Total Due</b>	<b>\$ 1,001.50</b>



# Landcare Group

Irrigation • Landscape • Maintenance  
35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	6/1/2024	15009

Bannan Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092
-----------------------------------------------------------------------------

Project			Project #
<b>Bannan Lakes CDD</b>			<b>M101</b>
Description	Quantity	Rate	Amount
Monthly maintenance for the month of June	1	13,110.00	13,110.00
Approved 6/4/24 Jeff Johnson Landscape Maintenance 1.330.53800.46200 June Landscape Maintenance			
Attn. Jeff Johnson			<b>Total</b> \$13,110.00
			<b>Payments/Credits</b> \$0.00
			<b>Balance Due</b> \$13,110.00

BANNON LAKES - GENERAL FUND 6/06/2024  
 VENDOR NUMBER/NAME: 118 SUNBELT GATED ACCESS CHECK #: 001511  
 INV DATE INV# AMOUNT DISCOUNT NET  
 20240531 00003404 263.80 263.80 SECURITY SYSTEM CHECK

TOTAL \$263.80

BANNON LAKES - GENERAL FUND 6/06/2024  
 VENDOR NUMBER/NAME: 118 SUNBELT GATED ACCESS CHECK #: 001511  
 INV DATE INV# AMOUNT DISCOUNT NET  
 20240531 00003404 263.80 263.80 SECURITY SYSTEM CHECK

TOTAL \$263.80

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 11 SECURITY FEATURES

001511

BANNON LAKES CDD  
 GENERAL FUND  
 475 WEST TOWN PLACE SUITE 114  
 ST AUGUSTINE FL 32092  
 904-940-5850

WELLS FARGO  
 JACKSONVILLE FL

63-751/631

DATE AMOUNT  
 6/06/2024 \$263.80*

TWO HUNDRED SIXTY-THREE DOLLARS & 80 CENTS *****

PAY  
 TO THE ORDER OF: SUNBELT GATED ACCESS  
 SYSTEMS OF FL, LLC  
 9774 FLORIDA MINING BLVD. STE 701  
 JACKSONVILLE FL 32257

_____  
 AUTHORIZED SIGNATURE

⑈001511⑈ ⑆121000248⑆4120551346⑈

Invoice Number: 00003404  
Invoice Date: May 31, 2024



**Sunbelt Gated Access Systems of Florida**  
9774 Florida Mining Blvd West Ste 701  
Jacksonville, FL 32257  
United States  
Tel: 904-354-7060  
E-mail: service@sunbeltsys.com  
ES12000933

**Bannon Lakes**  
Riverside Management Services  
9655 Florida Mining Blvd Bldg. 300, Suite 305  
Jacksonville, FL 32257

Phone: 904-759-8061  
Email: jjohnson@rmsnf.com

**Total Due: \$263.80**

Sync To QuickBooks: Yes  
Terms: Net Due on Receipt

Purchase Order #:

JOB: J19633

Location: Bannon Lakes, 435 Bannon Lakes Blvd, St. Augustine, FL 32095  
Job Lead: Thomas Barry

Completed: Thu 5/30/24 9:51 AM

Purchase Order #:

Line Item	Qty	Unit Price	Tax	Total
REPAIR LABOR				

Notes: 5/30/24: Client needed reassurance that their system was operating correctly. I looked over. The system took a few readings on a few boards. And the 2 power supplies 24v and 12v. Everything is normal. Occasionally a card will not read. I informed him during busy times multiple cards strikes at once will cause a traffic jam. Or a power loss to readers.

Client asked if the system was upgradable for their future needs across the field. I informed them that they would need a whole new set up. Distances is the main issue.

OSC-FIRSTCOAST	1.00	\$200.00	--	\$200.00
REPAIR LABOR	0.40	\$159.50	--	\$63.80
WARRANTY - 30	1.00	\$0.00	--	\$0.00

Approved 5/31/24  
Jeff Johnson  
Repairs and Maintenance  
1.320.57200.60000

Net Items:	\$263.80
Net Labor:	\$0.00
Tax:	\$0.00
<b>Invoice Total:</b>	<b>\$263.80</b>

**Invoice Notes:**

You may now request service or view past service requests and invoices on our customer portal

[portal.fieldaware.com/lpyxim](https://portal.fieldaware.com/lpyxim)



**Dear valued SL Stewart customers,**

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We look forward to working with you!

**FLORIDA CONTRACTORS LICENSE ES12000933**





Bannon Lakes, CDD  
c/o Governmental Management Services  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

June 03, 2024

Invoice No: 214292

**Total This Invoice \$456.00**

Project 13061.31000 Bannon Lakes CDD - General Consulting Services

FINAL INVOICE

**Professional Services rendered through May 25, 2024**

**Labor**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Principal					
Katsaras, George	5/4/2024		.50	260.00	130.00
Sr CEI					
Brooks, Jeffrey	5/4/2024		2.00	163.00	326.00
	Totals		2.50		456.00
	<b>Total Labor</b>				<b>456.00</b>
				<b>Total This Invoice</b>	<b>\$456.00</b>

0013105130031100  
Pro Svcs Thru 5/25/24

**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice****Invoice #:** 118**Invoice Date:** 6/1/24**Due Date:** 6/1/24**Case:****P.O. Number:****Bill To:**Bannon Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL

Description	Hours/Qty	Rate	Amount
Management Fees - June 2024	0013105130034000	4,340.67	4,340.67
Website Administration - June 2024	0013105130053000	106.00	106.00
Information Technology - June 2024	0013105130035100	159.00	159.00
Dissemination Agent Services - June 2024	0013105130035100	750.83	750.83
Office Supplies	0013105130031600	0.39	0.39
Postage	0013105130051000	8.32	8.32
Copies	0013105130042000	211.50	211.50
	0013105130042500		
<b>Total</b>			<b>\$5,576.71</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$5,576.71</b>

BANNON LAKES - GENERAL FUND

6/18/2024

VENDOR NUMBER/NAME:	90 JANI-KING OF JACKSONVILLE			
INV DATE	INV#	AMOUNT	DISCOUNT	NET
20240601	JAK06240	1,118.25		1,118.25

CHECK #: 001514

JUNE JANITORIAL

TOTAL \$1,118.25

BANNON LAKES - GENERAL FUND

6/18/2024

VENDOR NUMBER/NAME:	90 JANI-KING OF JACKSONVILLE			
INV DATE	INV#	AMOUNT	DISCOUNT	NET
20240601	JAK06240	1,118.25		1,118.25

CHECK #: 001514

JUNE JANITORIAL

TOTAL \$1,118.25

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 11 SECURITY FEATURES

001514

BANNON LAKES CDD  
 GENERAL FUND  
 475 WEST TOWN PLACE SUITE 114  
 ST AUGUSTINE FL 32092  
 904-940-5850

WELLS FARGO  
JACKSONVILLE FL

63-751/631

DATE	AMOUNT
6/18/2024	\$1,118.25*

ONE THOUSAND ONE HUNDRED EIGHTEEN DOLLARS & 25 CENTS *****

PAY  
 TO THE ORDER OF:  
 JANI-KING OF JACKSONVILLE  
 5700 ST AUGUSTINE ROAD  
 JACKSONVILLE FL 32207

AUTHORIZED SIGNATURE

⑈001514⑈ ⑆121000248⑆4120551346⑈



Remit To:  
 JANI-KING OF JACKSONVILLE  
 5700 ST. AUGUSTINE ROAD  
 JACKSONVILLE FL 32207  
 (904) 346-3000

Invoice	
Date	Number
06/01/2024	JAK06240070
Due Date	Cust #
06/30/2024	246097
Invoice Amount	Amount Remitted
\$ 1,118.25	

Sold To:  
 BANNON LAKES

For:  
 Same as Sold To

435 BANNON LAKES BLVD

ST AUGUSTINE FL 32095

Make All Checks Payable To: JANI-KING OF JACKSONVILLE  
 RETURN THIS PORTION WITH YOUR PAYMENT

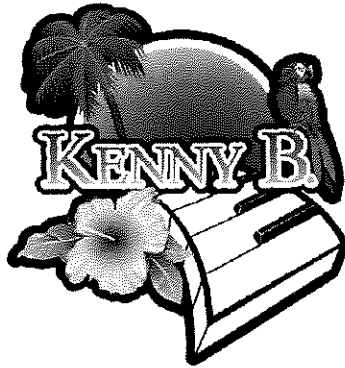
**JANI-KING OF JACKSONVILLE**  
 Commercial Cleaning Services  
 (904) 346-3000



Sold To:  
 BANNON LAKES  
 435 BANNON LAKES BLVD  
 ST AUGUSTINE FL 32095

For:  
 Same as Sold To

Invoice No	Date	Cust No	Slsmn No	PO Number	Franchisee	Due Date
JAK06240070	06/01/2024	246097	CRISTINA TRELLE		HIGH VIBE GLEAM, LLC	06/30/2024
Quantity	Description				Unit Price	Extended Price
1	MONTHLY CONTRACT BILLING AMOUNT FOR JUNE				1118.25	1118.25
Approved 6.13.24 Diana Lambert Janitorial Maintenance 1.320.57200.45300 June Janitorial						
					<b>Amount of Sale</b>	\$ 1,118.25
					<b>Sales Tax</b>	\$ 0.00
					<b>Total</b>	\$ 1,118.25
Make All Checks Payable To: JANI-KING OF JACKSONVILLE						



November 8, 2023

**Invoice #07062024**

Bill To: Bannan CDD  
435 Bannan Lakes Blvd.  
St. Augustine, FL 32095

Contact: Diana Lambert

Date of Service: July 6th, 2024, "Parrot Head theme party"

Location: Bannan Lakes  
435 Bannan Lakes Blvd.  
St. Augustine, FL 32095

11 am – 2 pm (Saturday)

0013205720049400  
Music 7/6 "Parrot Party"

Amount Due: \$375.00  
(Net 7 from date of service)

Payable To: Kenneth Baxley  
Mailing: 118 Minwill Cir  
Georgetown, FL 32139

BANNON LAKES - GENERAL FUND

6/18/2024

VENDOR NUMBER/NAME: 19 POOLSURE

CHECK #: 001516

INV DATE INV# AMOUNT DISCOUNT  
20240604 13129562 1,385.00

NET  
1,385.00 JUNE POOL CHEMICALS

TOTAL \$1,385.00

BANNON LAKES - GENERAL FUND

6/18/2024

VENDOR NUMBER/NAME: 19 POOLSURE

CHECK #: 001516

INV DATE INV# AMOUNT DISCOUNT  
20240604 13129562 1,385.00

NET  
1,385.00 JUNE POOL CHEMICALS

TOTAL \$1,385.00

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 11 SECURITY FEATURES

001516

BANNON LAKES CDD  
GENERAL FUND  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092  
904-940-5850

WELLS FARGO  
JACKSONVILLE FL

63-751/631

DATE AMOUNT  
6/18/2024 \$1,385.00*

ONE THOUSAND THREE HUNDRED EIGHTY-FIVE DOLLARS & 00 CENTS *****

PAY  
TO THE ORDER OF: POOLSURE  
P.O. BOX 55372  
HOUSTON TX 77255

AUTHORIZED SIGNATURE

⑈001516⑈ ⑆121000248⑆4120551346⑈



Invoice

Date Invoice #

6/4/2024 13129562222

1707 Townhurst Dr  
Houston TX 77043  
ar@poolsure.com  
800-858-POOL (7665)  
www.poolsure.com

<b>Terms</b>	Net 20
<b>Due Date</b>	6/24/2024
<b>PO #</b>	
<b>Delivery Ticket #</b>	Sales Order #1348680
<b>Delivery Date</b>	6/1/2024
<b>Delivery Location</b>	Bannon Lakes Pool
<b>Customer #</b>	13BAN025
<b>AZ License #</b>	#331721
<b>Ship To</b>	Bannon Lakes CDD 435 Bannon Lakes Blvd St. Augustine FL 32095

**Bill To**  
Riverside Management Services  
Bannon Lakes CDD  
9655 Florida Minning Blvd West  
bldg 300 suite 305  
Jacksonville FL 32257

OUR REMITTANCE ADDRESS HAS CHANGED! PLEASE SEE REMITTANCE BELOW AND UPDATE YOUR RECORDS.

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	500	gal	2.77	1,385.00
	Approved 6/7/24 Jeff Johnson Pool Chemicals 1.320.57200.45210 June Pool Chemicals				

Subtotal 1,385.00  
Shipping Cost (FEDEX GROUND) 0.00  
Total 1,385.00  
Amount Due \$1,385.00

Remittance Slip

Customer  
13BAN025  
Invoice #  
131295622222

Amount Due \$1,385.00  
Amount Paid _____  
Make Checks Payable To  
Poolsure  
1707 Townhurst Dr  
Houston, TX 77043-2810



131295622222

**Riverside Management Services, Inc**  
 475 West Town Place  
 Suite 114  
 St. Augustine, FL 32092

# Invoice

Invoice #: 213  
 Invoice Date: 6/1/2024  
 Due Date: 6/1/2024  
 Case:  
 P.O. Number:

**Bill To:**

Bannon Lakes CDD  
 9655 Florida Mining Blvd W  
 Suite 305  
 Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
1.320.57200.45200 - Pool Maintenance Services - June 2024		1,113.00	1,113.00
1.320.57200.46001 - Contract Administration - June 2024		2,024.08	2,024.08
1.320.57200.34000 - Facility Management - Bannon Lakes - June 2024		6,218.08	6,218.08
0013205720045200			
0013205720046001			
0013205720034000			
<i>Jerry Lambert</i> 6-6-24			

<b>Total</b>	<b>\$9,355.16</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$9,355.16</b>



**Riverside Management Services, Inc**  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

# Invoice

Invoice #: 214  
Invoice Date: 5/31/2024  
Due Date: 5/31/2024  
Case:  
P.O. Number:

**Bill To:**  
Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Facility Assistant through May 2024 1.320.572.00.34100  May Facility Assistant	64.74	26.50	1,715.61
<i>Jerry Lambert</i> 6-12-24			

<b>Total</b>	<b>\$1,715.61</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$1,715.61</b>

**BANNON LAKES CDD**

**FACILITY ASSISTANT INVOICE DETAIL**

<b>Quantity</b>	<b>Description</b>	<b>Rate</b>	<b>Amount</b>
64.74	Facility Assistant Covers May 2024	\$ 26.50	\$1,715.61
	TOTAL DUE:		<u>\$1,715.61</u>

Facility Assistant 1.320.57200.34100

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT  
FACILITY ASSISTANT BILLABLE HOURS  
THROUGH MAY 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/1/24	8.18	L.D.	Completed daily checklist and returned calls and emails
5/2/24	8.12	L.D.	Completed daily checklist and returned calls and emails
5/13/24	8.07	L.H.	Completed daily checklist and returned calls and emails
5/14/24	8	L.H.	Completed daily checklist and returned calls and emails
5/22/24	8.08	L.D.	Completed daily checklist and returned calls and emails
5/23/24	7.97	L.H.	Completed daily checklist and returned calls and emails
5/24/24	8.12	L.H.	Completed daily checklist and returned calls and emails
5/25/24	4.05	C.M.	Completed daily checklist and returned calls and emails
5/26/24	4.15	C.M.	Completed daily checklist and returned calls and emails
<b>TOTAL</b>	<u>64.74</u>		

**Riverside Management Services, Inc**  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

# Invoice

Invoice #: 216  
Invoice Date: 6/11/2024  
Due Date: 6/11/2024  
Case:  
P.O. Number:

**Bill To:**  
Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Emergency Pool Repairs		250.00	250.00
Approved 6/17/24 Jeff Johnson Pump Repairs 1.330.53800.46500			

<b>Total</b>	<b>\$250.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$250.00</b>

**BANNON LAKE CDD**  
**RIVERSIDE MANAGEMENT SERVICES, INC.**  
**INVOICE DETAIL**

<u>Description</u>	<u>Amount</u>
6/9/24 Emergency Pool Repairs - Zero chlorine in the pool. The Stenner pumps not working. Chlorine line was disconnected on Stenner Pump and pumping chlorine onto ground. The following repairs were made - Obtain chloring by siphoning chemical from storage tank to shock pool to bring levels back to normal range. Reset control panel to dismiss alarm and check system for any defaults. Repaired chemical (chlorine) line and reattach to Stenner pump. Check chemistry and verify system was back working correctly.	\$ 250.00

TOTAL DUE: \$ 250.00



# HEATING & COOLING, INC.

Since 1962

INVOICE : 0001346

Invoice Date :05/01/2024      Install Date :  
Service Order :411716                      Page : 1 of 1

**Bill To :** 122663  
Bannon Lakes Amenity Center  
435 Bannon Lakes Blvd  
St. Augustine, FL 32095  
Phone :(904)759-8061

**Serviced At :** 122663  
Bannon Lakes Amenity Center  
435 Bannon Lakes Blvd  
St. Augustine, FL 32095

Contact	Telephone	Call Type	Customer PO	Terms
Jeff Johnson	(904) 759-8061	CSVC		DUE UPON RECEIPT

**Service Requested :**  
need to verify with customer this date/time works for him before going install time delay relay part @ shop in your bin..

**Service Comments :**  
On arrival found that someone had turned DISCONNECT OFF. Replaced fan relays timer. Tested system. System running at this time. _____ by PaulRuckman on 4/9/2024, 10:22:01 AM

Qty	Description	Price	Extended
1	RLY01768 TIME DELAY RELAY 3PST/NO	462.26	462.26
<b>Total Parts for Unit</b>			462.26

QUOTED PRICE : 119.00

Approved 6/16/24  
Jeff Johnson  
Repairs and Maintenance  
1.320.57200.60000  
Replaced Fan Relay Timers

**PLEASE REMIT TO:**  
**Thigpen Heating & Cooling, Inc**  
2801 Dawn Road  
Jacksonville, FL 32207

<b>Materials:</b>	462.26
<b>Misc:</b>	0.00
<b>Trip Charge:</b>	0.00
<b>Labor:</b>	0.00
<b>Subtotal:</b>	462.26
<b>Sales Tax:</b>	0.00
<b>Total:</b>	462.26 USD
<b>Balance Due:</b>	462.26 USD