

BANNON LAKES
Community Development District

June 2, 2021

Bannon Lakes

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

May 26, 2021

Board of Supervisors
Bannon Lakes
Community Development District

Dear Board Members:

The Bannon Lakes Community Development District Board of Supervisors Special Meeting is scheduled for **Wednesday, June 2, 2021 at 1:00 p.m.** at the **World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, FL 32092**. Following is the advance agenda for the meeting:

- I. Call Order
- II. Public Comment
- III. Affidavit of Publication of Meeting Notice
- IV. Approval of Minutes
 - A. January 25, 2021 Special Meeting
 - B. February 3, 2021 Meeting
- V. Presentation of FY 2020 Financial Audit
- VI. Consideration of Resolution 2021-08, Approving Proposed FY 2022 Budget and Setting a Public Hearing Date for Adoption
- VII. Consideration of Riverside Management Services, Inc Proposal for Cost Increase for Services
- VIII. Consideration of Responses Received to the RFP for the International Golf Parkway Forcemain Project
- IX. Ratification of E-Verify Memorandum of Understanding
- X. Ratification of Ornamental Oak Tree Shaping Service with Yellowstone Landscape
- XI. Ratification of Air Spade Training Service with Advanced Tree Care, Inc.
- XII. Ratification of Upgrades to Security System with Atlantic Companies
- XIII. Discussion of Playground Improvements and Equipment
- XIV. Other Business
- XV. Staff Reports
 - A. District Counsel
 - B. District Engineer –
 1. Consideration of Work authorization No. 1
 2. Ratification of Series 2021 Requisitions No. 3-8
 - C. District Manager – Presentation of Number of Registered Voters
 - D. Field Services – Operations Memorandum
 - E. Amenity Manager – Amenity Report

- XVI. Supervisor's Requests
- XVII. Audience Comments
- XVIII. Financial Reports
 - A. Balance Sheet as of April 30, 2021 and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
 - D. Approval of Construction Funding Request No. 26
- XIX. Next Scheduled Meeting – August 4, 2021 at 1:00 p.m. at TBD
- XX. Adjournment

Minutes from the January 25, 2021 special meeting and the February 3, 2021 Regular meeting are enclosed for your review.

The fifth order of business is the presentation of FY 2020 financial audit. A copy of the Audit is enclosed for your review.

The sixth order of business is the consideration of resolution 2021-08, approving proposed FY 3033 budget and setting a public hearing date for adoption. A copy of the resolution is enclosed for your review.

The seventh order of business is the consideration of proposed cost increase for services provided by Riverside Management Services, Inc. A copy of the proposal is enclosed for your review.

The eighth order of business is the consideration of responses received to the RFP for the International Golf Parkway Forcemain project. Copies of the proposal will be provided under separate cover for your review as they are exempt from public record.

The ninth order of business is the ratification of E-Verify memorandum of understanding. A copy of the document is enclosed for your review.

The tenth order of business is the ratification of ornamental oak tree shaping services with Yellowstone Landscape. A copy of the services provided is enclosed for your review.

The eleventh order of business is the ratification of air spade training services with Advanced Tree Care, Inc. A copy of services provided is enclosed for your review.

The twelfth order of business is the ratification of upgrades to the security system with Atlantic Companies. A copy of upgrades is enclosed for your review.

The thirteenth order of business is the discussion of playground improvements and equipment.

Listed under engineer reports is the consideration of work authorization no. 1 and ratification of series 2021 requisitions no. 3-8. Copies of the work authorization and requisitions are enclosed for your review.

Listed under manager reports is the presentation of number of registered voters. A copy of the report is enclosed for your review.

Listed under field services reports is the operations memorandum. A copy of the report is enclosed for your review.

Listed under amenity manager is the amenity report. A copy of the report is enclosed for your review.

Copies of the balance sheet and statement of revenue & expenditures, assessment receipt schedule, check register and funding requests are enclosed for your review.

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (904) 940-5850.

Sincerely,

James Oliver

James Oliver
District Manager

AGENDA

***Bannon Lakes
Community Development District
Revised Agenda***

Wednesday
June 2, 2021
1:00 p.m.

World Golf Village Renaissance Hotel
500 S. Legacy Trail
St. Augustine, Florida 32092
Website: bannonlakescdd.com

- I. Call Order
- II. Public Comment
- III. Affidavit of Publication of Meeting Notice
- IV. Approval of Minutes
 - A. January 25, 2021 Special Meeting
 - B. February 3, 2021 Meeting
- V. Presentation of FY 2020 Financial Audit
- VI. Consideration of Resolution 2021-08, Approving Proposed FY 2022 Budget and Setting a Public Hearing Date for Adoption
- VII. Consideration of Proposal for Cost Increase for Services with Riverside Management Services, Inc.
- VIII. Consideration of Responses Received to the RFP for the International Golf Parkway Forcemain Project
- IX. Ratification of E-Verify Memorandum of Understanding
- X. Ratification of Ornamental Oak Tree Shaping Service with Yellowstone Landscape
- XI. Ratification of Air Spade Training Service with Advanced Tree Care, Inc.
- XII. Ratification of Upgrades to Security System with Atlantic Companies
- XIII. Discussion of Playground Improvements and Equipment
- XIV. Other Business

- XV. Staff Reports
 - A. District Counsel
 - B. District Engineer –
 - 1. Consideration of Work authorization No. 1
 - 2. Ratification of Series 2021 Requisitions No. 3-8
 - C. District Manager – Presentation of Number of Registered Voters
 - D. Field Services – Operations Memorandum
 - E. Amenity Manager – Amenity Report
- XVI. Supervisor's Requests
- XVII. Audience Comments
- XVIII. Financial Reports
 - A. Balance Sheet as of April 30, 2021 and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
 - D. Approval of Construction Funding Request No. 26
- XIX. Next Scheduled Meeting – August 4, 2021 at 1:00 p.m. at TBD
- XX. Adjournment

MINUTES

A.

FOURTH ORDER OF BUSINESS**Update Regarding Issuance of Bonds**

Mr. Oliver noted that the bonds are priced at a par amount of \$7,415,000. The assessments per unit stayed the same but the debt per unit went up slightly. The other major change in the methodology is a reduction in the capitalized interest. It is now capitalized through November 1, 2021 and previously it was for several more months than that. Other than those changes, the methodology stays the same. There are 81 platted lots and 154 projected lots that have yet to be platted.

Mr. Haber asked for confirmation that the final numbers and the methodology as prepared and provided to the Board that it is believed that both the assessments are fairly and reasonably allocated, and that benefitting property will receive from the improvements provided exceeded the burden from the assessment. It was confirmed for the record and it is consistent with previous methodology.

Mr. Lancaster asked Mr. Haber at what point is the assessment area is discussed, so there is no confusion that this is not an overlaying assessment and that it is an assessment of new lands, and Mr. Haber answered that he will discuss it with the resolution which he then proceeds to go into.

FIFTH ORDER OF BUSINESS**Consideration of Resolution 2021-03,
Supplemental Assessment Resolution for
2021 Bonds**

Mr. Haber noted that the assessment methodology discusses that these assessments go over specific properties. The way this project is structured for bond debt is there will be multiple issuances of bonds and as the bonds get issued, particular property mostly based in the order of which it is developed will secure those bonds. The bonds have a term of 30 years. The District previously issued bonds and there is a portion of the community that is subject to the assessments for those prior bonds. The homes within the section of the community will not be subject to debt assessments for these 2021 bonds or a future series of bonds. Likewise, there are two parcels that will secure these bonds. One is owned entirely by Pulte Homes and the other is owned largely by Lennar. Only those two parcels will secure the 2021 bonds. He adds that the resolution he is reviewing includes a true-up provision. If fewer than the number of lots that is set forth in the methodology are actually platted, there is an obligation on the developer on each of those parcels of property to pay off the debt assessments that would have been allocated to the units that didn't

get platted. This resolution adopts all those exhibits and makes certain findings with respect to the appropriateness and benefits with moving forward with issuance of the bonds and the provision of the project. It also contemplates the recordation of the notice of assessments for the 2021 assessment which will be signed and recorded in connection with the closing of the bonds.

On MOTION by Mr. Lancaster, seconded by Ms. Scandurra, with all in favor, Resolution 2021-03 Supplemental Assessment Resolution for 2021 Bonds, was approved.

SIXTH ORDER OF BUSINESS

Engineer's Report Regarding Support Documentation for Initial Requisitions for Series 2021 Bonds

Mr. Haber reported that they have adopted the supplemental assessment resolution and as of today, the bonds have yet to close. The expectation is that all the documents will get signed and that the bonds will officially close later in the week. Once the bonds are closed, accounts will be funded, particularly the acquisition and construction account where the monies in those accounts will be used to pay for portions of the project that benefit the community. There was a construction funding agreement between the CDD and the developer whereby the developer paid a portion of the CDDs project with the understanding when the CDD issued a future series of bonds the bonds would be used to repay the CDD. The developer submitted payments to the District or paid contractors directly for services for the project. There is an itemized list of the various expenses as well as a certificate from the district engineer confirming that those expenses fall within the scope of the project and that they are fair and reasonable and appropriately paid for by the district. The District also entered into an acquisition agreement with the developer whereby the District would pay for certain real property that is necessary for the project as long as an appraisal is provided, and special warranty deeds are provided for the particular property. An appraisal has been obtained and there is also an engineer's certificate for that indicating that it is appropriate for the CDD to acquire the identified real property as part of the CDD's project. Because the bonds are not yet issued, they are not in a position to approve the requisition. What then they are looking for is the Board to consider a motion granting the Chair the authority to work with staff to process and move forward with requisitions for the items discussed.

Mr. d'Aquin asked counsel to reiterate the items the Board would be approving the Chair to do. Mr. Oliver listed that there are two requisitions that are to be prepared and certified by the

engineer, and subsequently executed by the Chair. One is for reimbursement of the advance funding that the developer has provided to fund the construction project. There has already been significant construction activity with payment of invoices being funded by the developer, with the understanding that he would be reimbursed for those costs. The other requisition is for the conveyance of real property for the storm water management system. Within the documents, there is an appraisal form and a deed.

Mr. d'Aquin stated it is his understanding that passing the resolution would prevent the Board having to pass more resolutions in regards to these things and that we are putting trust into the Chairman to take care of these two particular items.

On MOTION by Mr. Hill, seconded by Ms. Scandurra, with all in favor, the Engineer's Report Regarding Support Documentation for Initial Requisitions for Series 2021 Bonds, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2021-04, Approving Request for Proposal Documents for the District's Infrastructure Improvement Project

Mr. Haber reported that the resolution grants authority for the Chair to work with district staff to put together an RFP package which would include an advertisement as well as an actual package that would be provided to any interested proposers to bid on the project with the hopes that several proposals are submitted to provide work. The Board would then evaluate the proposals and decide which is the most qualified to provide services. The request for proposals allows the Board to evaluate all different qualifications not just the price. This resolution authorizes the District to move forward with putting together that package for the work and then bringing the proposals back to the Board for evaluation.

Mr. Lancaster added that the RFP will be for a force main that is an offsite main from the entrance of Bannon Lakes Boulevard back over towards the westside of I95. This is a requirement from the utility department once the project reached approximately 50% build out. It is an 8 inch sewer force main and the project is running off of a force main that at build out would not allow the tie in of the other projects. The plans are approved by St. Johns County and will be going through the public bidding process.

Mr. d'Aquin noted that the last page of the resolution is an evaluation criteria page and asked if the Board was going to force themselves to rank the proposers according to the criteria listed. Mr. Oliver commented that the criteria is used by CDDs throughout the state. Mr. d'Aquin also noted his frustration about getting the documents "late" and not having proper time to look them over and Mr. Lancaster added that he had requested them be added and said any Board member can request such things. They talked about tabling the action item until the next regularly scheduled meeting, to give the Board ample time to look over documents. They came to the conclusion that would not be necessary.

On MOTION by Mr. Lancaster, seconded by Mr. Scandurra with all in favor, Resolution 2021-04 Approving Request for Proposal Documents for the District's Infrastructure Improvement Project, was approved.

EIGHTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. d' Aquin brought up the issue once more of getting documents sent via email the day of the meeting. Mr. Oliver assured the Board member that typically documents are sent the week before CDD meetings. Documents received once the agenda packets are circulated are forwarded to Board members under separate cover. When dealing with process of issuing bonds, many professionals representing various parties such as bondholders, underwriter, trustee, developer, and the District, document review, preparation and revisions often occur up to the day of the meeting. The Board always has the opportunity to "table" any item, if needed. Mr. d' Aquin then asked if there are any guidelines in the Florida statute that talk about minimum amount of time before something can be added to the agenda. Mr. Oliver stated that it's not necessarily a statutory requirement, but good business practice for items to be included on the advance agenda. If there is a short notice item that is brought to the Board, it will be added to the agenda and the Board can discuss it to decide if they want to vote or table an issue.

An audience member asked about the lots and additional projects going on in Bannon Lakes and asked where the exact location is. Mr. Lancaster answered that the 154 lots that are referenced is a continuation of Bannon Lakes Boulevard. The 81 lots she asked about are already built and are the ones that Lennar constructed on Durran Drive. Her concern is that there is only one way in and out of the development and asked if all the additional traffic will be coming down

Bannon Lakes Boulevard. Mr. Lancaster answered yes and added that it is how the project was originally designed. He then commented that the total buildout of the boulevard running all the way back beyond the amenity center was designed as a 999-unit community and that St. John's County requires a collector road be installed and that is what Bannon Lakes Boulevard is. She believes that all of the communities accessing that road is excessive and Mr. Lancaster assured her that it is standard and designed by State and County standards drawn out by the developer at the start of the project. He added that he understands her concerns and is happy to discuss them further when the CDD business is complete.

Another audience member asked if the bonds being issued from this point forward are everything in The Bannon Park community and everything prior is a done deal. Mr. Lancaster stated that that was correct. He also stated that this bond will help pay for some of the improvements for repaving of roads and fixing of lights and matters as such. A brand-new asphalt top will be added to the boulevard eventually but was held off due to the truck and construction traffic and once that dissipates the asphalt will be added.

Another audience member asked if the amenity center was built with the 999 homes in mind and Mr. Lancaster answered yes. He then asked if the new bond reimburses the old bond in any way taking the burden of the amenity center off the first bond. Mr. Lancaster said that that is correct because there is debt services and operational cost of the CDD and as more homeowners come into the project, that helps own the relief of that burden. However, the debt assessments levied against the lots to secure the first bond issuance will not be reduced as a result of the issuance of the 2021 Bonds. Both bond issues, as well as any future bond issue, are used to pay for master improvements that benefit all the lots within the CDD.

Another audience member asked about the infrastructure under Parcel A and wants to know what the reimbursement will be of that infrastructure. The resident is referring to the storm water drainage and the three pipes that run from Parcel A to Bridge Bay Lake. Mr. Lancaster reported that there is a conceptual permit before the project started for storm water management and that there are four ponds that the community will own and maintain long-term that have cross access easements. There are also other ponds within the same storm water management facility that are owned by individual HOAs and they are all integrated. They all share drainage and there is not definition of which is which. A conversation followed about different drains and which ones are controlled by the CDD. Part of the question is if there are apartments built, will it be a greater cost

to residents because the CDD owns the ponds/water systems. Mr. Lancaster stated that it would be an engineer's question that he can pass on and get an answer at a later time but said there is no additional impact to the project.

Another audience member commented that he has an ambitious neighbor that has spent a considerable amount of time cleaning the front of Bannon Lakes on the IGP side. The neighbor picked up 8 bags of trash. He asked that they work more closely with the contractor in charge of picking those things up. Mr. Lancaster is hoping that when the construction finishes that a lot of that will end but it is within the contract of the lawncare so he is glad that it was brought to the Board's attention.

NINTH ORDER OF BUSINESS

Next Scheduled Meeting – February 3, 2021 at 1:00 p.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida

Mr. Oliver stated the next scheduled regular meeting date would be February 3, 2021. A meeting in which all of the regular business will be discussed and CDD matters.

TENTH ORDER OF BUSINESS**Adjournment**

The meeting was adjourned

On MOTION by Mr. Lancaster, seconded by Ms. Scandurra, with all in favor, the Meeting was adjourned.
--

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

B.

**MINUTES OF MEETING
BANNON LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District was held on Wednesday, **February 3, 2021** at 1:00 p.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida.

Present and constituting a quorum were:

Art Lancaster	Chairman
John Dodson	Vice Chairman
Chris d'Aquin	Supervisor
Chris Hill	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber <i>by phone</i>	District Counsel
Brian Stephens	Riverside Management Services
Alex Losert	Riverside Management Services

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 1:00 p.m. Four members of the Board were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment

Mr. Oliver asked that the public keep their comments for this portion of the meeting focused on items on the agenda, adding that they would have a chance at the end of the meeting to provide comments on anything on or not on the agenda. There being no public comments at this time, the next item followed.

THIRD ORDER OF BUSINESS

Affidavit of Publication of Meeting Notice

Mr. Oliver stated that the meeting was properly noticed in the St. Augustine Record.

FOURTH ORDER OF BUSINESS

Approval of Minutes

A. November 4, 2020 Meeting

Mr. Oliver presented the November 4, 2020 meeting minutes and asked for any comments, corrections, or changes. The Board had no changes.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor, the Minutes of the November 4, 2020 Meeting, were approved.

B. November 24, 2020 Landowners' Meeting

Mr. Oliver presented the November 24, 2020 Landowners' meeting minutes and asked for any comments, corrections, or changes. The Board had no changes to the landowner minutes.

On MOTION by Mr. Lancaster seconded by Mr. Hill with all in favor, the Minutes of the November 24, 2020 Landowners' Meeting, were approved.

C. January 6, 2021 Special Meeting

Mr. Oliver presented the January 6, 2021 meeting minutes and asked for any comments, corrections, or changes. The Board had no changes.

On MOTION by Mr. Dodson seconded by Mr. Hill with all in favor, the Minutes of the November 4, 2020 Meeting, were approved.

FIFTH ORDER OF BUSINESS

Organizational Matters

A. Consideration of Resolution 2021-05, Canvassing and Certifying the Results of the Landowners' Election

Mr. Oliver presented Resolution 2021-05 that certifies the results of the Landowner's Election held on November 4, 2020 and continued to November 24, 2020. Mr. Lancaster and Ms. Scandurra were elected to 4-year terms. Mr. Hill was elected to a 2-year term.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor, Resolution 2021-05 Canvassing and Certifying the Results of the Landowners' Election, was approved.

B. Consideration of Resolution 2021-06, Election of Officers

Mr. Oliver presented Resolution 2021-06 which elected officers. The Board elected to keep officers the same as they had been. No changes to current slate of officers was made.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor, Resolution 2021-06 Election of Officers and Keeping the Board Slate the same, was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2021-07,
Ratifying Actions Related to Series 2021
Bond Issue**

Mr. Oliver presented Resolution 2021-07 which ratifies Board and staff actions related to the Series 2021 bond issue.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor, Resolution 2021-07 Ratifying Actions Related to Series 2021 Bond Issue, was approved.

SEVENTH ORDER OF BUSINESS

**Consideration of Revisions to Amenity
Policies**

Mr. Oliver provided an overview of the suggested revisions to the Amenity Policies. He thanked Supervisor d'Aquin and Amenity Manager Alex Losert for their detailed work in revising the policies. If approved, the revised policies will be posted to the CD website.

On MOTION by Mr. Dodson seconded by Mr. Lancaster with all in favor, the Revisions to the Amenity Policies, was approved.

EIGHTH ORDER OF BUSINESS

Other Business

Mr. Oliver asked if there was any other business to discuss. Hearing none, the next item followed.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Haber noted that they had sent a memo stating that CDD's were obligated to comply with the new E-Verify system. He explained what the premise was, summarizing that it was a tool used by the Department of Homeland Security to ensure that employers were verifying that any employees hired were legally qualified to work. He also noted that in any future agreements a provision would be required that obligated contractors to use the E-Verify system as well.

B. District Engineer – Ratification of Requisitions No. 147-149

There being none, the next item followed.

On MOTION by Mr. Dodson seconded by Mr. Hill with all in favor, Requisitions No. 147 - 179, were ratified.

C. District Manager

Mr. Oliver stated the Fiscal Year 2021/2022 (FY22) budget process will begin at our next meeting with the presentation of the proposed FY22 Budget for approval. The Board will set a public hearing date to be held in August. During the three months between approval and the budget hearing, staff will refine the budget. The Board will adopt the FY22 budget and certify the assessment roll following the public hearing. The assessment roll will be transmitted to the St Johns County Tax Collector for inclusion on the property tax bills they will send out in November.

D. Field Services – Operations Memorandum

Mr. Stephens provided an update for the Board. Mr. Stephens was directed to expedite completion of adding a keypad lock system at the dog park and reconfigure the gating to create separate access points for large and small dogs. He was also directed to explore modifying the pool gate to prevent reaching over the gate to trigger release bar.

E. Amenity Report – Amenity Report

Ms. Losert was introduced.

TENTH ORDER OF BUSINESS

Supervisor's Requests

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Audience Comments

Mr. Oliver asked for any audience comments. There being none,

TWELTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of December 31, 2020 and Statement of Revenues & Expenditures

Mr. Oliver stated that the balance sheet can be found in the agenda package as of December 31, 2020. There are no unusual variances just three months into the fiscal year.

B. Assessment Receipt Schedule

Mr. Oliver reviewed the assessment receipt schedule. The District is at 82% collected.

C. Approval of Check Register

Mr. Oliver noted that the Check register required Board approval.

On MOTION by Mr. Lancaster seconded by Mr. Dodson, with all in favor, the Check Register was approved.

D. Approval of Construction Funding Request No. 24 & 25

Mr. Oliver reviewed the construction funding requests. No. 24 totaled 23,727.08 and No. 25 totaled \$6,250. The Board had no questions.

On MOTION by Mr. Lancaster seconded by Mr. Dodson, with all in favor, the Construction Funding Request No. 24 & 25, were approved.

THIRTEENTH ORDER OF BUSINESS

Next Scheduled Meeting – May 5, 2021 at 1:0 p.m. at TBD

Mr. Oliver stated the next scheduled regular meeting date will be May 5, 2021.

FOURTEENTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned

On MOTION by Mr. Lancaster seconded by Mr. Hill with all in favor the Meeting was adjourned.

February 3, 2021

Bannon Lakes CDD

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

FIFTH ORDER OF BUSINESS

**BANNON LAKES
COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2020**

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA**

TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1-2
MANAGEMENT'S DISCUSSION AND ANALYSIS	3-6
BASIC FINANCIAL STATEMENTS	
Government-Wide Financial Statements:	
Statement of Net Position	7
Statement of Activities	8
Fund Financial Statements:	
Balance Sheet – Governmental Funds	9
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position	10
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	11
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	12
Notes to the Financial Statements	13-22
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund	23
Notes to Required Supplementary Information	24
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	25-26
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	27
MANAGEMENT LETTER REQUIRED BY CHAPTER 10.550 OF THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	28-29



Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280
Boca Raton, Florida 33431
(561) 994-9299 • (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors
Bannon Lakes Community Development District
St. Johns County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Bannon Lakes Community Development District, St. Johns County, Florida ("District") as of and for the fiscal year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2020, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 29, 2021, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

March 29, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Bannock Lakes Community Development District, St. Johns County, Florida ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2020. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

FINANCIAL HIGHLIGHTS

- The liabilities of the District exceeded its assets at the close of the most recent fiscal year resulting in a net position deficit balance of (\$4,186,847).
- The change in the District's total net position in comparison with the prior fiscal year was (\$1,691,392), a decrease. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2020, the District's governmental funds reported combined ending fund balances of \$1,346,503, an increase of \$74,041 in comparison with the prior fiscal year. A portion of fund balance is non-spendable for prepaid items and deposits, restricted for debt service, assigned to capital reserves, and the remainder is unassigned fund balance which is available for spending at the District's discretion.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessments. The District does not have any business-type activities. The governmental activities of the District include the general government (management), recreation and maintenance functions.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: governmental funds.

OVERVIEW OF FINANCIAL STATEMENTS (Continued)

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains three governmental funds for external reporting. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, debt service fund and capital projects fund which are considered major funds.

The District adopts an annual appropriated budget for its general and debt service funds. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. In the case of the District, liabilities exceeded assets at the close of the most recent fiscal year.

Key components of the District's net position are reflected in the following table:

NET POSITION SEPTEMBER 30,		
	2020	2019
Assets, excluding capital assets	\$ 1,395,220	\$ 1,285,272
Capital assets, net of depreciation	8,010,032	10,152,179
Total assets	9,405,252	11,437,451
Liabilities, excluding long-term liabilities	284,103	255,602
Long-term liabilities	13,307,996	13,677,304
Total liabilities	13,592,099	13,932,906
Net Position		
Net investment in capital assets	(5,297,964)	(3,525,125)
Restricted	765,023	679,105
Unrestricted	346,094	350,565
Total net position	\$ (4,186,847)	\$ (2,495,455)

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The District's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure) less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position may be used to meet the District's other obligations.

The District's net position decreased during the most recent fiscal year. The majority of the decrease is attributed to the conveyance of completed infrastructure to another entity for maintenance and ownership responsibilities.

Key elements of the change in net position are reflected in the following table:

CHANGES IN NET POSITION FOR THE FISCAL YEAR ENDED SEPTEMBER 30,		
	2020	2019
Revenues:		
Program revenues		
Charges for services	\$ 1,542,406	\$ 1,372,010
Operating grants and contributions	5,223	10,329
General revenues		
Miscellaneous	325	125
Unrestricted investment earnings	1,205	258
Total revenues	1,549,159	1,382,722
Expenses:		
General government	82,721	82,017
Physical environment	492,446	466,258
Culture/recreation	230,576	150,237
Interest on long-term debt	573,259	587,530
Conveyance of infrastructure	1,861,549	-
Total expenses	3,240,551	1,286,042
Change in net position	(1,691,392)	96,680
Net position - beginning	(2,495,455)	(2,592,135)
Net position - ending	\$ (4,186,847)	\$ (2,495,455)

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2020 was \$3,240,551. The majority of the costs of the District's activities were paid by program revenues. Program revenues are comprised primarily of assessments. The remainder of the current fiscal year revenue includes interest revenue and miscellaneous income. The increase in revenues over the prior fiscal year is primarily due to an increase in prepaid assessments. In total, expenses increased over the prior fiscal year primarily due to the conveyance of completed infrastructure to another entity for maintenance and ownership responsibilities.

GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2020.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At September 30, 2020, the District had \$8,625,713 invested in capital assets. In the government-wide financial statements, depreciation of \$615,681 has been taken, which resulted in a net book value of \$8,010,032. More detailed information about the District's capital assets is presented in the notes of the financial statements.

Capital Debt

At September 30, 2020, the District had \$11,425,000 in Bonds outstanding and \$1,975,480 in Developer advances. More detailed information about the District's capital debt is presented in the notes of the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

Subsequent to fiscal year end, the District issued \$7,415,000 of Series 2021 Bonds, consisting of multiple term bonds with due dates ranging from May 1, 2026 – May 1, 2051 and fixed interest rates ranging from 2.5% to 4.0%. The Bonds were issued to finance the acquisition and construction of certain improvements for the benefit of the District.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, land owners, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the Bannan Lakes Community Development District's Finance Department at 475 West Town Place, Suite 114, St. Augustine, Florida, 32092.

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2020**

	Governmental Activities
ASSETS	
Cash	\$ 196,925
Investments	101,463
Assessments receivable	44,473
Due from Developer	33,026
Deposits and prepaids	22,550
Restricted assets:	
Investments	996,783
Capital assets:	
Depreciable, net	8,010,032
Total assets	<u>9,405,252</u>
LIABILITIES	
Accounts payable	48,717
Accrued interest payable	235,386
Non-current liabilities:	
Due within one year	190,000
Due in more than one year	13,117,996
Total liabilities	<u>13,592,099</u>
NET POSITION	
Net investment in capital assets	(5,297,964)
Restricted for debt service	765,023
Unrestricted	346,094
Total net position	<u>\$ (4,186,847)</u>

See notes to the financial statements

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities
Primary government:				
Governmental activities:				
General government	\$ 82,721	\$ 82,721	\$ -	\$ -
Physical environment	492,446	295,694	-	(196,752)
Culture/recreation	230,576	138,452	-	(92,124)
Interest on long-term debt	573,259	1,025,539	5,223	457,503
Conveyance of infrastructure	1,861,549	-	-	(1,861,549)
Total governmental activities	3,240,551	1,542,406	5,223	(1,692,922)
General revenues:				
Miscellaneous				325
Unrestricted investment earnings				1,205
Total general revenues				1,530
Change in net position				(1,691,392)
Net position - beginning				(2,495,455)
Net position - ending				<u>\$ (4,186,847)</u>

See notes to the financial statements

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2020**

	Major Funds			Total
	General	Debt Service	Capital Projects	Governmental Funds
ASSETS				
Cash	\$ 196,925	\$ -	\$ -	\$ 196,925
Investments	101,463	996,783	-	1,098,246
Assessments receivable	44,473	-	-	44,473
Due from Developer	-	-	33,026	33,026
Due from other funds	-	3,626	-	3,626
Deposits and prepaids	22,550	-	-	22,550
Total assets	\$ 365,411	\$ 1,000,409	\$ 33,026	\$ 1,398,846
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 15,691	\$ -	\$ 33,026	\$ 48,717
Due to other funds	3,626	-	-	3,626
Total liabilities	19,317	-	33,026	52,343
Fund balances:				
Nonspendable:				
Prepaids and deposits	22,550	-	-	22,550
Restricted for:				
Debt service	-	1,000,409	-	1,000,409
Assigned to:				
Capital reserves	33,023	-	-	33,023
Unassigned	290,521	-	-	290,521
Total fund balances	346,094	1,000,409	-	1,346,503
Total liabilities and fund balances	\$ 365,411	\$ 1,000,409	\$ 33,026	\$ 1,398,846

See notes to the financial statements

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2020**

Fund balance - governmental funds \$ 1,346,503

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.

Cost of capital assets	8,625,713	
Accumulated depreciation	<u>(615,681)</u>	8,010,032

Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.

Accrued interest payable	(235,386)	
Developer advances	(1,975,480)	
Bonds payable	<u>(11,332,516)</u>	<u>(13,543,382)</u>
Net position of governmental activities		<u><u>\$ (4,186,847)</u></u>

See notes to the financial statements

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

	Major Funds			Total
	General	Debt Service	Capital Projects	Governmental Funds
REVENUES				
Assessments	\$ 516,867	\$ 1,025,539	\$ -	\$ 1,542,406
Interest	1,205	5,223	-	6,428
Miscellaneous revenues	325	-	-	325
Total revenues	518,397	1,030,762	-	1,549,159
EXPENDITURES				
Current:				
General government	82,721	-	-	82,721
Physical environment	211,087	-	-	211,087
Culture/recreation	202,124	-	-	202,124
Debt Service:				
Principal	-	375,000	-	375,000
Interest	-	577,250	-	577,250
Capital outlay	28,281	-	932	29,213
Total expenditures	524,213	952,250	932	1,477,395
Excess (deficiency) of revenues over (under) expenditures	(5,816)	78,512	(932)	71,764
OTHER FINANCING SOURCES (USES)				
Developer advances	-	-	2,277	2,277
Total other financing sources (uses)	-	-	2,277	2,277
Net change in fund balances	(5,816)	78,512	1,345	74,041
Fund balances - beginning	351,910	921,897	(1,345)	1,272,462
Fund balances - ending	\$ 346,094	\$ 1,000,409	\$ -	\$ 1,346,503

See notes to the financial statements

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

Net change in fund balances - total governmental funds	\$ 74,041
Amounts reported for governmental activities in the statement of activities are different because:	
Depreciation on capital assets is not recognized in the governmental fund statement but is reported as an expense in the statement of activities.	(308,879)
Repayment of long-term liabilities are reported as expenditures in the governmental fund statements but such repayments reduce liabilities in the statement of net position and are eliminated in the statement of activities.	375,000
Governmental funds report capital outlays as expenditures; however, the cost of capital assets is eliminated in the statement of activities and capitalized in the statement of net position.	28,281
Governmental funds report Developer advances as financial resources when cash is received, whereas these amounts are eliminated in the statement of activities and recognized as long-term liabilities in the statement of net position.	(2,277)
Conveyances of infrastructure improvements to other governments of previously capitalized capital assets is recorded as an expense in the statement of activities.	(1,861,549)
Amortization of Bond discounts/premiums is not recognized in the governmental fund financial statements, but is reported as an expense in the statement of activities.	(3,415)
The change in accrued interest on long-term liabilities between the current and prior fiscal year is recorded in the statement of activities but not in the fund financial statements.	7,406
Change in net position of governmental activities	<u>\$ (1,691,392)</u>

See notes to the financial statements

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY

Bannon Lakes Community Development District ("District") was established by Ordinance 2015-60 of the Board of County Commissioners of St. Johns County, pursuant to the Uniform Community Development District Act of 1980, and otherwise known as Chapter 190, Florida Statutes and amended by Ordinance 2018-02. The Act provides among other things, the power to manage basic services for community development, power to borrow money and issue Bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors ("Board"), which is composed of five members. The Supervisors are elected by the qualified electors of the District. The Board of Supervisors of the District exercise all powers granted to the District pursuant to Chapter 190, Florida Statutes. At September 30, 2020, three of the Board members are affiliated with RREF III-P-EP Bannon Lakes JV, LLC ("Developer"), one is affiliated with Pulte, a homebuilder within the District, and one of the seats is vacant.

The Board has the responsibility for:

1. Assessing and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District is considered to be financially accountable and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment. (Operating-type special assessments for maintenance and debt service are treated as charges for services.); and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Assessments

Assessments are non-ad valorem assessments on benefited property within the District. Operating and maintenance assessments are based upon the adopted budget and levied annually at a public hearing of the District. Debt service assessments are levied when Bonds are issued and assessed and collected on an annual basis. The District may collect assessments directly or utilize the "Uniform Method of Collection" under Florida Statutes. Direct collected assessments are due as set forth in the annual assessment resolution adopted by the Board of Supervisors. Assessments collected under the Uniform Method are noticed by the County Tax Collector on November 1 and due on or before March 31 of each year. Property owners may prepay a portion or all of the debt service assessments on their property subject to various provisions in the Bond documents.

Assessments and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The District reports the following major governmental funds:

General Fund

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund

The debt service fund is used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

Capital Projects Fund

The capital projects fund is used to account for the costs of major infrastructure acquired by the District and also to accumulate capital reserves for future maintenance costs and capital projects.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity

Restricted Assets

These assets represent cash and investments set aside pursuant to Bond covenants or other contractual restrictions.

Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand and demand deposits (interest and non-interest bearing).

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Inter-local Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

The State Board of Administration's ("SBA") Local Government Surplus Funds Trust Fund ("Florida PRIME") is a "2a-7 like" pool. A "2a-7 like" pool is an external investment pool that is not registered with the Securities and Exchange Commission ("SEC") as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940, which comprises the rules governing money market funds. Thus, the pool operates essentially as a money market fund. The District has reported its investment in Florida PRIME at amortized cost for financial reporting purposes.

Securities listed in paragraph c and d shall be invested to provide sufficient liquidity to pay obligations as they come due. In addition, surplus funds may be deposited into certificates of deposit which are insured and any unspent Bond proceeds are required to be held in investments as specified in the Bond Indenture.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets which include property, plant and equipment, and infrastructure assets (e.g., roads, sidewalks and similar items) are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Capital Assets (Continued)

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Infrastructure	30
Buildings and improvements	30
Recreational facilities	10
Equipment	7

Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

Long-Term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the Bonds. Bonds payable are reported net of applicable premiums or discounts. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Fund Equity/Net Position (Continued)

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

Other Disclosures

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 3 – BUDGETARY INFORMATION

The District is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year-end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the upcoming October 1.
- b) A public hearing is conducted to obtain comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

NOTE 4 – DEPOSITS AND INVESTMENTS

Deposits

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)

Investments

The District's investments were held as follows at September 30, 2020:

	Amortized cost	Credit Risk	Maturities
Dreyfus Treasury AGY Cash Management	\$ 996,783	N/A	N/A
Investment in Local Government Surplus Funds Trust Fund (Florida PRIME)	101,463	S&P AAAM	Weighted average of the fund portfolio: 48 days
	<u>\$ 1,098,246</u>		

Credit risk – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

Concentration risk – The District places no limit on the amount the District may invest in any one issuer.

Interest rate risk – The District does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

However, the Bond Indenture limits the type of investments held using unspent proceeds.

Fair Value Measurement – When applicable, the District measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1:* Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the District has the ability to access;
- *Level 2:* Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- *Level 3:* Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. For external investment pools that qualify to be measured at amortized cost, the pool's participants should also measure their investments in that external investment pool at amortized cost for financial reporting purposes. Accordingly, the District's investments have been reported at amortized cost above.

NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)

Investments (Continued)

External Investment Pool – With regard to redemption gates, Chapter 218.409(8)(a), Florida Statutes, states that “The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the Executive Director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the Board can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the Trustees, the Joint Legislative Auditing Committee, the Investment Advisory Council, and the Participant Local Government Advisory Council. The Trustees shall convene an emergency meeting as soon as practicable from the time the Executive Director has instituted such measures and review the necessity of those measures. If the Trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on contributions and withdrawals, the moratorium may be extended by the Executive Director until the Trustees are able to meet to review the necessity for the moratorium. If the Trustees agree with such measures, the Trustees shall vote to continue the measures for up to an additional 15 days. The Trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the Trustees exceed 15 days.” With regard to liquidity fees, Florida Statute 218.409(4) provides authority for the SBA to impose penalties for early withdrawal, subject to disclosure in the enrollment materials of the amount and purpose of such fees. At present, no such disclosure has been made.

As of September 30, 2020, there were no redemption fees or maximum transaction amounts, or any other requirements that serve to limit a participant’s daily access to 100% of their account value.

NOTE 5 – INTERFUND RECEIVABLES, PAYABLES

Interfund receivables and payables at September 30, 2020 were as follows:

Fund	Receivable	Payable
General	\$ -	\$ 3,626
Debt service	3,626	-
	<u>\$ 3,626</u>	<u>\$ 3,626</u>

The outstanding balances between funds result primarily from the time lag between the dates that transactions are recorded in the accounting system and payments between funds are made. In the case of the District, the balances between the general fund and the debt service fund relate to assessments collected in the general fund that have not yet been transferred to the debt service fund.

NOTE 6 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2020 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Construction in progress	\$ 1,861,549	\$ -	\$ 1,861,549	\$ -
Total capital assets, not being depreciated	1,861,549	-	1,861,549	-
Capital assets, being depreciated				
Infrastructure	4,721,061	-	-	4,721,061
Buildings and improvements	3,691,744	-	-	3,691,744
Recreational facilities	-	21,994	-	21,994
Equipment	184,627	6,287	-	190,914
Total capital assets, being depreciated	8,597,432	28,281	-	8,625,713
Less accumulated depreciation for:				
Infrastructure	157,369	157,369	-	314,738
Buildings and improvements	123,058	123,058	-	246,116
Recreational facilities	-	1,179	-	1,179
Equipment	26,375	27,273	-	53,648
Total accumulated depreciation	306,802	308,879	-	615,681
Total capital assets, being depreciated, net	8,290,630	(280,598)	-	8,010,032
Governmental activities capital assets, net	\$ 10,152,179	\$ (280,598)	\$ 1,861,549	\$ 8,010,032

The infrastructure intended to serve the District has been estimated at a total cost of approximately \$22,600,000. The infrastructure will include roadways, utility improvements, recreational facilities, and land improvements, including wetland mitigation areas. A portion of the project costs was expected to be financed with the proceeds from the issuance of Bonds with the remainder to be funded by the Developer to be repaid by the District at a later time. Upon completion, certain assets will be conveyed to other entities for ownership and maintenance responsibilities.

Depreciation expense was charged to function/programs as follows:

Physical environment	\$ 280,427
Culture/recreation	28,452
	<u>\$ 308,879</u>

NOTE 7 – LONG TERM LIABILITIES

Series 2016

On January 15, 2016 the District issued \$11,850,000 of Special Assessment Revenue Bonds, Series 2016, consisting of multiple term bonds with due dates ranging from November 1, 2025 to November 1, 2048 and fixed interest rates ranging from 4.5% to 5%. The Bonds were issued to acquire and construct certain assessable improvements

The Bonds are subject to optional redemption prior to maturity as outlined in the Bond Indenture. The Bonds are also subject to extraordinary mandatory redemption prior to their selected maturity in the manner outlined in the Bond Indenture. For the Series 2016 Bonds, this occurred during the current fiscal year as the District collected prepaid assessments and prepaid \$185,000 of the Bonds. In addition, see Note – 11 Subsequent Events for extraordinary redemption amounts subsequent to fiscal year end.

NOTE 7 – LONG TERM LIABILITIES (Continued)

Series 2016 (Continued)

The Bond Indenture established a debt service reserve requirement as well as other restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2020.

Developer Advances

Pursuant to the Construction Funding Agreement, the Developer agreed to fund the acquisition of certain capital improvements with the District to repay the Developer from a future Bond issuance. Pursuant to the agreement, the Developer advanced \$2,277 to the District in the current fiscal year which has been recorded as a liability at the government wide level as of September 30, 2020. See Note 11 – Subsequent Events for repayment of Developer advances made subsequent to September 30, 2020.

Long-term Debt Activity

Changes in long-term liability activity for the fiscal year ended September 30, 2020 were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental activities</u>					
Bonds payable:					
Series 2016	\$ 11,800,000	\$ -	\$ 375,000	\$ 11,425,000	\$ 190,000
Less: Original Issuance Discount	(95,899)	-	(3,415)	(92,484)	-
Developer advances	1,973,203	2,277	-	1,975,480	-
Total	<u>\$ 13,677,304</u>	<u>\$ 2,277</u>	<u>\$ 371,585</u>	<u>\$ 13,307,996</u>	<u>\$ 190,000</u>

At September 30, 2020, the scheduled debt service requirements on the long-term debt were as follows:

Year ending September 30:	Governmental Activities		
	Principal	Interest	Total
2021	\$ 190,000	\$ 560,650	\$ 750,650
2022	195,000	551,988	746,988
2023	205,000	542,988	747,988
2024	215,000	533,538	748,538
2025	225,000	523,638	748,638
2026-2030	1,290,000	2,443,163	3,733,163
2031-2035	1,650,000	2,077,500	3,727,500
2036-2040	2,105,000	1,611,125	3,716,125
2041-2045	2,680,000	1,015,500	3,695,500
2046-2049	2,670,000	275,000	2,945,000
Total	<u>\$ 11,425,000</u>	<u>\$ 10,135,090</u>	<u>\$ 21,560,090</u>

NOTE 8 – MANAGEMENT COMPANY

The District has contracted with a management company to perform management advisory services, which include financial and accounting services. Certain employees of the management company also serve as officers of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, computer and other administrative costs.

NOTE 9 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. There were no settled claims during the past three years.

NOTE 10 – SUBSEQUENT EVENTS

Bond Payments

Subsequent to fiscal year end, the District prepaid a total of \$135,000 of the Series 2016 Bonds. The prepayments were considered extraordinary mandatory redemptions as outlined in the Bond Indenture.

Bond Issuance

Subsequent to fiscal year end, the District issued \$7,415,000 of Series 2021 Bonds, consisting of multiple term bonds with due dates ranging from May 1, 2026 – May 1, 2051 and fixed interest rates ranging from 2.5% to 4.0%. The Bonds were issued to finance the acquisition and construction of certain improvements for the benefit of the District.

Developer Transactions

Subsequent to fiscal year end, the District used \$2,764,453 of Bond proceeds to repay all amounts advanced from the Developer as of January 8, 2021. The District also used \$1,830,974 of Bond proceeds to pay the Developer for project costs associated with the Series 2021 capital improvement project.

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

	Budgeted Amounts <u>Original & Final</u>	Actual Amounts	Variance with Final Budget - Positive (Negative)
REVENUES			
Assessments	\$ 504,753	\$ 516,867	\$ 12,114
Developer contributions	90,789	-	(90,789)
Interest	-	1,205	1,205
Miscellaneous income	300	325	25
Total revenues	<u>595,842</u>	<u>518,397</u>	<u>(77,445)</u>
EXPENDITURES			
Current:			
General government	101,208	82,721	18,487
Physical environment	284,000	211,087	72,913
Culture/recreation	210,634	202,124	8,510
Capital outlay	-	28,281	(28,281)
Total expenditures	<u>595,842</u>	<u>524,213</u>	<u>71,629</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	(5,816)	<u>\$ (5,816)</u>
Fund balance - beginning		<u>351,910</u>	
Fund balance - ending		<u>\$ 346,094</u>	

See notes to required supplementary information

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ST. JOHNS COUNTY, FLORIDA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general fund. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2020.



Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280
Boca Raton, Florida 33431
(561) 994-9299 • (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors
Bannon Lakes Community Development District
St. Johns County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Bannon Lakes Community Development District, St. Johns County, Florida ("District") as of and for the fiscal year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated March 29, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

March 29, 2021



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280
Boca Raton, Florida 33431
(561) 994-9299 • (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors
Bannon Lakes Community Development District
St. Johns County, Florida

We have examined Bannon Lakes Community Development District, St. Johns County, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2020. Management is responsible for District's compliance with those requirements. Our responsibility is to express an opinion on District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2020.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Bannon Lakes Community Development District, St. Johns County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

March 29, 2021



Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280
Boca Raton, Florida 33431
(561) 994-9299 • (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

MANAGEMENT LETTER PURSUANT TO THE RULES OF THE AUDITOR GENERAL FOR THE STATE OF FLORIDA

To the Board of Supervisors
Bannon Lakes Community Development District
St. Johns County, Florida

Report on the Financial Statements

We have audited the accompanying basic financial statements of Bannon Lakes Community Development District, St. Johns County, Florida ("District") as of and for the fiscal year ended September 30, 2020, and have issued our report thereon dated March 29, 2021.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated March 29, 2021, should be considered in conjunction with this management letter.

Purpose of this Letter

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. **Current year findings and recommendations.**
- II. **Status of prior year findings and recommendations.**
- III. **Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of Bannon Lakes Community Development District, St. Johns County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Bannon Lakes Community Development District, St. Johns County, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

March 29, 2021

REPORT TO MANAGEMENT

I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None

II. PRIOR YEAR FINDINGS AND RECOMMENDATIONS

None

III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2019.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2020.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2020.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.
5. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.
6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2020. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

SIXTH ORDER OF BUSINESS

RESOLUTION 2021-08

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2021/2022 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Bannon Lakes Community Development District ("**District**") prior to June 15, 2021, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("**Fiscal Year 2021/2022**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: _____, 2021

HOUR: _____

LOCATION: _____

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to St. Johns County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 2nd DAY OF JUNE, 2021.

ATTEST:

**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____

Exhibit A: Proposed Budget

*Bannon Lakes
Community Development District
Proposed Budget
FY 2022*

June 2, 2021



Bannon Lakes Community Development District

TABLE OF CONTENTS

GENERAL FUND BUDGET

Summary Revenues and Expenditures	Page 1-2
Narrative – Administrative and Maintenance	Page 3-9
2016 Debt Service Fund	Page 10-12
2021 Debt Service Fund	Page 13-15
Capital Reserve Fund	Page 16

Bannon Lakes

Community Development District

General Fund

<i>Description</i>	<i>Adopted Budget FY 2021</i>	<i>Actual Thru 4/30/21</i>	<i>Projected Next 5 Months</i>	<i>Total Projected 9/30/21</i>	<i>Proposed Budget FY 2022</i>
<u>Revenues</u>					
<i>Developer Contributions</i>	\$85,076	\$0	\$26,561	\$26,561	\$105,308
<i>Assessments - Tax Roll</i>	\$444,880	\$441,458	\$3,422	\$444,880	\$444,880
<i>Assessments - Direct</i>	\$59,873	\$14,968	\$44,905	\$59,873	\$59,873
<i>Interest</i>	\$500	\$107	\$50	\$157	\$150
<i>Facility Revenue</i>	\$300	\$50	\$250	\$300	\$300
<i>Carryover Surplus</i>	\$0	\$0	\$0	\$0	\$0
<u>Total Revenues</u>	\$590,629	\$456,584	\$75,187	\$531,771	\$610,511

Expenditures

Administrative

<i>Supervisors Fees</i>	\$0	\$800	\$400	\$1,200	\$1,200
<i>FICA</i>	\$0	\$61	\$31	\$92	\$0
<i>Engineering</i>	\$4,000	\$1,350	\$2,650	\$4,000	\$4,000
<i>Attorney</i>	\$12,000	\$6,119	\$5,881	\$12,000	\$12,000
<i>Dissemination</i>	\$4,300	\$2,875	\$2,917	\$5,792	\$7,500
<i>Annual Audit</i>	\$3,900	\$3,900	\$0	\$3,900	\$5,500
<i>Arbitrage</i>	\$600	\$600	\$0	\$600	\$1,200
<i>Assessment Roll</i>	\$5,000	\$5,000	\$0	\$5,000	\$5,000
<i>Trustee fees</i>	\$5,000	\$3,867	\$0	\$3,867	\$8,000
<i>Management Fees</i>	\$45,000	\$26,250	\$18,750	\$45,000	\$46,800
<i>Information Technology</i>	\$1,733	\$1,011	\$722	\$1,733	\$1,800
<i>Telephone</i>	\$200	\$208	\$70	\$278	\$500
<i>Postage</i>	\$500	\$216	\$220	\$436	\$500
<i>Insurance</i>	\$6,325	\$6,037	\$0	\$6,037	\$6,641
<i>Meeting Room Rental</i>	\$0	\$1,250	\$313	\$1,563	\$2,000
<i>Printing & Binding</i>	\$1,600	\$1,099	\$501	\$1,600	\$1,600
<i>Legal Advertising</i>	\$2,000	\$1,092	\$909	\$2,000	\$2,000
<i>Other Current Charges</i>	\$500	\$157	\$170	\$327	\$500
<i>Office Supplies</i>	\$500	\$98	\$160	\$258	\$500
<i>Website Maintenance</i>	\$1,200	\$700	\$500	\$1,200	\$1,200
<i>Dues, Licenses & Subscriptions</i>	\$175	\$175	\$0	\$175	\$175
<u>Administrative Expenditures</u>	\$94,533	\$62,864	\$34,193	\$97,057	\$108,616

Amenty Center

<i>Insurance</i>	\$16,000	\$15,463	\$0	\$15,463	\$17,009
<i>Utilities</i>					
<i>Phone/Internet/Cable</i>	\$5,400	\$3,133	\$2,165	\$5,298	\$5,400
<i>Electric</i>	\$25,000	\$7,375	\$6,825	\$14,200	\$25,000
<i>Water/Irrigation</i>	\$15,000	\$3,769	\$4,631	\$8,400	\$15,000
<i>Gas</i>	\$200	\$0	\$100	\$100	\$200
<i>Refuse</i>	\$3,900	\$2,446	\$2,130	\$4,576	\$4,600
<i>Security</i>					
<i>Security Monitoring</i>	\$600	\$0	\$0	\$0	\$600
<i>Access Cards</i>	\$2,500	\$0	\$1,000	\$1,000	\$2,500
<i>Management Contracts</i>					

Bannon Lakes

Community Development District

General Fund

<i>Description</i>	<i>Adopted Budget FY 2021</i>	<i>Actual Thru 4/30/21</i>	<i>Projected Next 5 Months</i>	<i>Total Projected 9/30/21</i>	<i>Proposed Budget FY 2022</i>
<i>Facility Management</i>	\$60,000	\$35,000	\$25,000	\$60,000	\$61,800
<i>Field Mgmt / Admin</i>	\$22,000	\$11,176	\$7,983	\$19,158	\$20,116
<i>Pool Maintenance</i>	\$12,000	\$6,374	\$4,553	\$10,926	\$12,000
<i>Pool Chemicals</i>	\$10,000	\$2,295	\$4,905	\$7,200	\$10,000
<i>Janitorial</i>	\$7,000	\$4,083	\$2,917	\$7,000	\$7,000
<i>Janitorial Supplies</i>	\$3,450	\$967	\$1,033	\$2,000	\$3,450
<i>Facility Maintenance</i>	\$7,500	\$875	\$4,125	\$5,000	\$7,500
<i>Repairs & Maintenance</i>	\$25,000	\$18,551	\$10,000	\$28,551	\$27,500
<i>Special Events</i>	\$5,000	\$567	\$4,433	\$5,000	\$5,000
<i>Holiday Decorations</i>	\$1,500	\$0	\$1,500	\$1,500	\$1,500
<i>Fitness Center Repairs/Supplies</i>	\$900	\$0	\$900	\$900	\$900
<i>Office Supplies</i>	\$1,500	\$650	\$850	\$1,500	\$1,500
<i>ASCAP/BMI Licenses</i>	\$500	\$0	\$500	\$500	\$500
<i>Pest Control</i>	\$3,100	\$1,750	\$1,250	\$3,000	\$3,100
<i>Amenity Center Expenditures</i>	\$228,050	\$114,475	\$86,798	\$201,273	\$232,175
<i>Grounds Maintenance Expenditures</i>					
<i>Hydrology Quality/Mitigation</i>	\$3,000	\$0	\$1,500	\$1,500	\$3,000
<i>Landscape Maintenance</i>	\$151,706	\$88,495	\$63,211	\$151,706	\$151,706
<i>Landscape Contingency</i>	\$20,000	\$13,637	\$6,363	\$20,000	\$20,000
<i>Lake Maintenance</i>	\$7,800	\$4,550	\$3,250	\$7,800	\$7,800
<i>Grounds Maintenance</i>	\$5,000	\$1,890	\$2,000	\$3,890	\$5,000
<i>Pump Repairs</i>	\$2,000	\$0	\$0	\$0	\$2,000
<i>Streetlights</i>	\$9,000	\$5,107	\$3,800	\$8,907	\$9,630
<i>Streetlight Repairs</i>	\$5,000	\$332	\$600	\$932	\$5,000
<i>Irrigation Repairs</i>	\$7,500	\$1,622	\$2,178	\$3,800	\$7,500
<i>Miscellaneous</i>	\$5,000	\$0	\$2,500	\$2,500	\$5,000
<i>Reclaim Water</i>	\$50,000	\$11,874	\$18,493	\$30,367	\$50,000
<i>Capital Reserve</i>	\$2,040	\$2,040	\$0	\$2,040	\$3,084
<i>Grounds Maintenance Expenditures</i>	\$268,046	\$129,547	\$103,894	\$233,441	\$269,720
<i>Total Expenses</i>	\$590,629	\$306,886	\$224,885	\$531,771	\$610,511
<i>Excess Revenues/(Expenditures)</i>	\$0	\$149,698	(\$149,698)	\$0	\$0

Net Assessments	\$444,880
Add: Discounts and Collections (6%)	\$28,383
Gross Assessments	\$473,263
Assessable Units	536
Per Unit Assessment	\$882.95

Bannon Lakes
Community Development District
GENERAL FUND BUDGET
FISCAL YEAR 2022

REVENUES:

Developer Contributions/ Assessments

The District will enter into a Funding Agreement with the Developer or levy maintenance assessments to Fund the General Fund expenditures the Fiscal Year.

Interest

The District will have all excess funds invested with State Board of Administration. The amount is based upon the estimated average balance of funds available during the fiscal year.

Facility Revenue

Income received from residents for rental of clubroom, patio, access cards or special events deposits.

EXPENDITURES:

Administrative:

Supervisors Fees

The Florida Statutes allows each Board member to receive \$200 per meeting not to exceed \$4,000 in one year. The amount for the fiscal year is based upon four supervisors paid for the estimated eight annual meetings with the other supervisors waiving pay.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

Engineering

The District will contract with an engineering firm to provide general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices, etc.

Attorney

The District will contract with Hopping Green & Sams for legal counsel to provide general legal services to the District, e.g. attendance and preparation for monthly meetings, preparation and review of agreements, resolutions, etc.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Governmental Management Services	\$ 583	\$ 7,000
Disclosure Services		500
	\$ 583	\$ 7,500

Bannon Lakes

Community Development District

GENERAL FUND BUDGET
FISCAL YEAR 2022

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The District will contract with a licensed CPA firm to prepare the annual audit.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2016 Special Assessment Revenue Bonds.

Assessment Roll

The District's assessment roll administration, GMS, LLC, will provide services to prepare assessment rolls to district property owners.

Trustee Fees

The District issued Series 2016 Special Assessment Revenue Bonds which are held with a Trustee at BNY Mellon. The amount of the trustee fees is based on the agreement between BNY Mellon and the District.

Management Fees

The District will contract with Governmental Management Services, LLC for Management, Accounting and Administrative services as part of a Management Agreement with management company.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Governmental Management Services	\$ 3,900	\$ 46,800

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Governmental Management Services	\$ 150	\$ 1,800

Telephone

The cost of telephone and fax machine service.

Postage

The cost of mailing agenda packages, overnight deliveries, correspondence, and payments for the District.

Insurance

Represents the estimated cost for public officials and general liability insurance for the District provided by FIA.

Bannon Lakes
Community Development District

GENERAL FUND BUDGET
FISCAL YEAR 2022

Meeting Room Rental

The District will seek out venue to hold board meeting.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Legal Advertising

The District is required to advertise various notices for Board meetings, public hearings, and etc. in a newspaper of general circulation.

Other Current Charges

Bank charges and any other miscellaneous expenses incurred during the year.

Office Supplies

Miscellaneous office supplies.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Governmental Management Services	\$ 100	\$ 1,200

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Amenity Center:

Insurance

The District's Property insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for property insurance related to the Amenity Center.

Phone/Internet/Cable

The District will provide internet & cable television services for the Amenity Center through AT&T.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
AT&T	435 Bannon Lakes Blvd Amenity	\$ 214	\$ 2,573
AT&T	435 Bannon Lakes Blvd Fintness Ctr	\$ 218	\$ 2,616
	Contingency	\$ 18	\$ 211
		\$ 450	\$ 5,400

Bannon Lakes
Community Development District
 GENERAL FUND BUDGET
 FISCAL YEAR 2022

Electric

The cost of electric associated with the Recreation Facility.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
FPL	435 Bannon Lakes Blvd - Clubhouse	\$ 995	\$ 11,940
FPL	35 Bannon Lakes Blvd #Ent	\$ 26	\$ 415
FPL	435 Bannon Lakes Blvd # Fitness	\$ 200	\$ 2,400
	Contingency	\$ 854	\$ 10,245
		\$ 2,083	\$ 25,000

Water/Irrigation

Water, sewer and irrigation systems cost for the district.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
SJCUD	435 Bannon Lakes Blvd	\$ 592	\$ 7,100
	Contingency	\$ 658	\$ 7,900
		\$ 1,250	\$ 15,000

Gas

The District will contract with vendor to provide propane delivery for amenity center use.

Refuse Service

Cost of garbage disposal service will be provided by Republic Services #687 for the District.

Security Monitoring

The District will contract with vendor to provide security monitoring for the Amenity Center.

Access Cards

Represents the estimated cost for access cards purchased by the District's Amenity Center.

Facility Management

Cost to provide management services for the Amenity Center.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Riverside Management Services	\$ 5,150	\$ 61,800

Field Management and Admin

The District will contract Riverside Management Services, Inc. for onsite field management of contracts for District Services such as landscaping, amenity & pool facilities, lake maintenance, etc.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Riverside Management Services	\$ 1,676	\$ 20,116

Bannon Lakes
Community Development District

GENERAL FUND BUDGET
FISCAL YEAR 2022

Pool Maintenance

The estimated amount based on proposed contract with Riverside Management Services, Inc. to provide maintenance of the Amenity Center swimming pool.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Riverside Management Services	\$ 911	\$ 10,926
Contingency	\$ 90	\$ 1,074
	\$ 1,000	\$ 12,000

Pool Chemicals

The estimated amount based on proposed contract with Riverside Management Services and Poolsure to provide chemicals to maintain the Amenity Center swimming pool.

Janitorial

The estimated amount based on proposed contract with Riverside Management Services, Inc. to provide janitorial services for the Amenity Center.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Riverside Management Services	\$ 583	\$ 7,000

Janitorial Supplies

All supplies needed for janitorial services of the Amenity Center.

Facility Maintenance

The estimated amount based on proposed contract with vendor to provide routine repairs and maintenance for the Amenity Center.

Repair & Maintenance

Regular maintenance and replacement cost incurred by the Amenity Center of the District.

Special Events

Represents estimated costs for the District to host special events for the community throughout the Fiscal Year.

Holiday Decorations

Represents estimated costs for the District to decorate the amenity center throughout the Fiscal Year.

Fitness Center Repairs/Supplies

Represents estimated costs for the Fitness Center repairs of equipment, purchase of supplies, and preventative maintenance contract.

Office Supplies and Equipment

Represents estimated cost for office supplies for the Amenity Center.

Bannon Lakes
Community Development District
GENERAL FUND BUDGET
FISCAL YEAR 2022

ASCAP/BMI Licenses

License fee required to broadcast music to the amenity center.

Pest Control

The District is contracted with Freedom Pest Control for pest control services

Grounds Maintenance:

Hydrology Quality/Mitigation

Cost to preserve beneficial aquatic plants in the wetland mitigation area and control nuisance and exotic pest plant populations.

Landscape Maintenance

Cost to maintain the common areas of the District based on a proposed contract with Landcare Group, Inc.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Landcare Group	\$ 12,642	\$ 151,706

Landscape Contingency

Other landscape costs that is not under contract which includes landscape light repairs and replacements.

Lake Maintenance

Cost for the maintenance of District lakes based on a contract.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
The Lake Doctors, Inc.	\$ 650	\$ 7,800

Grounds Maintenance

Contracted staff for repairs and trash pick-up on District owned property.

Pump Repairs

Provision for pool pump repair or replacements as needed.

Streetlights

FPL provides the District street lighting cost for the community. The amount is based upon the agreement plus estimated cost for fuel charges.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
FPL	100 International Golf Parkway	\$ 730	\$ 8,760
	Contingency	\$ 73	\$ 870
		\$ 803	\$ 9,630

Bannon Lakes
Community Development District
GENERAL FUND BUDGET
FISCAL YEAR 2022

Streetlight Repairs

Estimated costs for street lighting and parking lot repairs and replacements.

Irrigation Repairs

Miscellaneous irrigation repairs and maintenance cost for the District.

Miscellaneous

Any unanticipated and unscheduled maintenance cost to the District.

Reclaimed water

Reclaimed water Services for the District provided by St. Johns County Utility Department.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
SJCUD	35 Bannon Lakes Blvd	\$ 1,148	\$ 13,780
	435 Bannon Lakes Blvd	\$ 775	\$ 9,300
	Contingency	\$ 2,243	\$ 26,920
		\$ 4,167	\$ 50,000

Capital Reserve

The District will establish a reserve to fund the renewal and replacement of District's capital related facilities.

Bannon Lakes
Community Development District

Debt Service Fund
Series 2016

<i>Description</i>	<i>Adopted Budget FY 2021</i>	<i>Actual Thru 4/30/21</i>	<i>Projected Next 5 Months</i>	<i>Total Projected 9/30/21</i>	<i>Proposed Budget FY 2022</i>
Revenues					
Interest Income	\$5,000	\$70	\$70	\$140	\$150
Special Assessments	\$764,712	\$741,043	\$8,617	\$749,660	\$749,660
Prepayments	\$0	\$23,253	\$0	\$23,253	\$0
Carry Forward Surplus*	\$567,019	\$622,534	\$0	\$622,534	\$483,275
TOTAL REVENUES	\$1,336,730	\$1,386,901	\$8,687	\$1,395,588	\$1,233,085
Expenditures					
<u>Series 2016</u>					
Interest - 11/01	\$282,463	\$282,463	\$0	\$282,463	\$ 274,100
Principal - 11/01	\$190,000	\$190,000	\$0	\$190,000	\$ 195,000
Special Call - 11/01	\$0	\$135,000	\$0	\$135,000	\$ -
Interest - 05/01	\$278,188	\$0	\$274,850	\$274,850	\$ 269,713
Principal - 05/01	\$0	\$0	\$0	\$0	\$ -
Special Call - 05/01	\$0	\$0	\$30,000	\$30,000	\$0
		0			
TOTAL EXPENDITURES	\$750,650	\$607,463	\$304,850	\$912,313	\$738,813
EXCESS REVENUES	\$586,080	\$779,439	(\$296,163)	\$483,275	\$494,273

*Reflects excess revenue at fiscal year end less reserve fund balance.

11/1/22 Interest	\$ 269,713
11/1/22 Principal	\$205,000
	<u>\$474,713</u>

Net Assessments	\$749,660
Add: Discounts and Collections (6%)	\$47,828
Gross Assessments	<u>\$797,488</u>
Assessable Units	452
Per Unit Assessment	\$1,764.35

Bannon Lakes**Community Development District****Amortization Schedule****Series 2016, Special Assessment Revenue Bonds****(Term Bonds Due Combined)**

Date	Balance	Principal	Interest	Annual
11/1/21	\$ 11,070,000	\$ 195,000	\$ 274,100.00	\$ 469,100.00
5/1/22	\$ 10,875,000	\$ -	\$ 269,712.50	\$ -
11/1/22	\$ 10,875,000	\$ 205,000	\$ 269,712.50	\$ 744,425.00
5/1/23	\$ 10,670,000	\$ -	\$ 265,100.00	\$ -
11/1/23	\$ 10,670,000	\$ 210,000	\$ 265,100.00	\$ 740,200.00
5/1/24	\$ 10,460,000	\$ -	\$ 260,375.00	\$ -
11/1/24	\$ 10,460,000	\$ 220,000	\$ 260,375.00	\$ 740,750.00
5/1/25	\$ 10,240,000	\$ -	\$ 255,425.00	\$ -
11/1/25	\$ 10,240,000	\$ 230,000	\$ 255,425.00	\$ 740,850.00
5/1/26	\$ 10,010,000	\$ -	\$ 250,250.00	\$ -
11/1/26	\$ 10,010,000	\$ 240,000	\$ 250,250.00	\$ 740,500.00
5/1/27	\$ 9,770,000	\$ -	\$ 244,250.00	\$ -
11/1/27	\$ 9,770,000	\$ 255,000	\$ 244,250.00	\$ 743,500.00
5/1/28	\$ 9,515,000	\$ -	\$ 237,875.00	\$ -
11/1/28	\$ 9,515,000	\$ 265,000	\$ 237,875.00	\$ 740,750.00
5/1/29	\$ 9,250,000	\$ -	\$ 231,250.00	\$ -
11/1/29	\$ 9,250,000	\$ 280,000	\$ 231,250.00	\$ 742,500.00
5/1/30	\$ 8,970,000	\$ -	\$ 224,250.00	\$ -
11/1/30	\$ 8,970,000	\$ 295,000	\$ 224,250.00	\$ 743,500.00
5/1/31	\$ 8,675,000	\$ -	\$ 216,875.00	\$ -
11/1/31	\$ 8,675,000	\$ 310,000	\$ 216,875.00	\$ 743,750.00
5/1/32	\$ 8,365,000	\$ -	\$ 209,125.00	\$ -
11/1/32	\$ 8,365,000	\$ 325,000	\$ 209,125.00	\$ 743,250.00
5/1/33	\$ 8,040,000	\$ -	\$ 201,000.00	\$ -
11/1/33	\$ 8,040,000	\$ 340,000	\$ 201,000.00	\$ 742,000.00
5/1/34	\$ 7,700,000	\$ -	\$ 192,500.00	\$ -
11/1/34	\$ 7,700,000	\$ 355,000	\$ 192,500.00	\$ 740,000.00
5/1/35	\$ 7,345,000	\$ -	\$ 183,625.00	\$ -
11/1/35	\$ 7,345,000	\$ 375,000	\$ 183,625.00	\$ 742,250.00
5/1/36	\$ 6,970,000	\$ -	\$ 174,250.00	\$ -
11/1/36	\$ 6,970,000	\$ 395,000	\$ 174,250.00	\$ 743,500.00
5/1/37	\$ 6,575,000	\$ -	\$ 164,375.00	\$ -
11/1/37	\$ 6,575,000	\$ 415,000	\$ 164,375.00	\$ 743,750.00
5/1/38	\$ 6,160,000	\$ -	\$ 154,000.00	\$ -
11/1/38	\$ 6,160,000	\$ 435,000	\$ 154,000.00	\$ 743,000.00

Bannon Lakes
Community Development District

Amortization Schedule
Series 2016, Special Assessment Revenue Bonds

(Term Bonds Due Combined)

Date	Balance	Principal	Interest	Annual
5/1/39	\$ 5,725,000	\$ -	\$ 143,125.00	\$ -
11/1/39	\$ 5,725,000	\$ 455,000	\$ 143,125.00	\$ 741,250.00
5/1/40	\$ 5,270,000	\$ -	\$ 131,750.00	\$ -
11/1/40	\$ 5,270,000	\$ 480,000	\$ 131,750.00	\$ 743,500.00
5/1/41	\$ 4,790,000	\$ -	\$ 119,750.00	\$ -
11/1/41	\$ 4,790,000	\$ 500,000	\$ 119,750.00	\$ 739,500.00
5/1/42	\$ 4,290,000	\$ -	\$ 107,250.00	\$ -
11/1/42	\$ 4,290,000	\$ 525,000	\$ 107,250.00	\$ 739,500.00
5/1/43	\$ 3,765,000	\$ -	\$ 94,125.00	\$ -
11/1/43	\$ 3,765,000	\$ 555,000	\$ 94,125.00	\$ 743,250.00
5/1/44	\$ 3,210,000	\$ -	\$ 80,250.00	\$ -
11/1/44	\$ 3,210,000	\$ 580,000	\$ 80,250.00	\$ 740,500.00
5/1/45	\$ 2,630,000	\$ -	\$ 65,750.00	\$ -
11/1/45	\$ 2,630,000	\$ 610,000	\$ 65,750.00	\$ 741,500.00
5/1/46	\$ 2,020,000	\$ -	\$ 50,500.00	\$ -
11/1/46	\$ 2,020,000	\$ 640,000	\$ 50,500.00	\$ 741,000.00
5/1/47	\$ 1,380,000	\$ -	\$ 34,500.00	\$ -
11/1/47	\$ 1,380,000	\$ 675,000	\$ 34,500.00	\$ 744,000.00
5/1/48	\$ 705,000	\$ -	\$ 17,625.00	\$ -
11/1/48	\$ 705,000	\$ 705,000	\$ 17,625.00	\$ 740,250.00
Totals		\$ 11,070,000	\$ 9,431,825	\$ 20,501,825

Bannon Lakes
Community Development District

Debt Service Fund
Series 2021

Description	Proposed Budget FY 2021	Actual Thru 4/30/21	Projected Next 5 Months	Total Projected 9/30/21	Proposed Budget FY 2022
Revenues					
Interest Income	\$0	\$0	\$92	\$92	\$100
Special Assessments	\$0	\$0	\$0	\$0	\$414,300
Prepayments	\$0	\$0	\$0	\$0	\$0
Carry Forward Surplus*	\$0	\$0	\$0	\$0	\$132,180
Bond Proceeds	\$406,749	\$406,749	\$0	\$406,749	\$0
TOTAL REVENUES	\$406,749	\$406,749	\$92	\$406,841	\$546,580
Expenditures					
<u>Series 2021</u>					
Interest - 11/01	\$0	\$0	\$0	\$0	\$132,088
Interest - 05/01	\$67,511	\$0	\$ 67,511	\$67,511	\$132,088
Principal - 5/01	\$0	\$0	\$0	\$0	\$150,000
TOTAL EXPENDITURES	\$67,511	\$0	\$67,511	\$67,511	\$414,175
EXCESS REVENUES	\$339,238	\$406,749	(\$67,419)	\$339,330	\$132,405

*Reflects excess revenue at fiscal year end less reserve fund balance.

11/1/22 Interest \$130,213

Net Assessments	\$414,300
Add: Discounts and Collections (6%)	\$26,432
Gross Assessments	\$440,732
Assessable Units	235
Per Unit Assessment	\$1,875.46

Bannon Lakes**Community Development District****Amortization Schedule****Series 2021, Special Assessment Revenue Bonds****(Term Bonds Due Combined)**

Date	Balance	Principal	Interest	Annual
5/1/21			\$ 67,511.39	\$ 67,511.39
11/1/21	\$ 7,415,000	\$ -	\$ 132,088	\$ 132,088
5/1/22	\$ 7,415,000	\$ 150,000	\$ 132,088	\$ 282,088
11/1/22	\$ 7,265,000	\$ -	\$ 130,213	\$ 130,213
5/1/23	\$ 7,265,000	\$ 155,000	\$ 130,213	\$ 285,213
11/1/23	\$ 7,110,000	\$ -	\$ 128,275	\$ 128,275
5/1/24	\$ 7,110,000	\$ 155,000	\$ 128,275	\$ 283,275
11/1/24	\$ 6,955,000	\$ -	\$ 126,338	\$ 126,338
5/1/25	\$ 6,955,000	\$ 160,000	\$ 126,338	\$ 286,338
11/1/25	\$ 6,795,000	\$ -	\$ 124,338	\$ 124,338
5/1/26	\$ 6,795,000	\$ 165,000	\$ 124,338	\$ 289,338
11/1/26	\$ 6,630,000	\$ -	\$ 122,275	\$ 122,275
5/1/27	\$ 6,630,000	\$ 170,000	\$ 122,275	\$ 292,275
11/1/27	\$ 6,460,000	\$ -	\$ 119,725	\$ 119,725
5/1/28	\$ 6,460,000	\$ 175,000	\$ 119,725	\$ 294,725
11/1/28	\$ 6,285,000	\$ -	\$ 117,100	\$ 117,100
5/1/29	\$ 6,285,000	\$ 180,000	\$ 117,100	\$ 297,100
11/1/29	\$ 6,105,000	\$ -	\$ 114,400	\$ 114,400
5/1/30	\$ 6,105,000	\$ 185,000	\$ 114,400	\$ 299,400
11/1/30	\$ 5,920,000	\$ -	\$ 111,625	\$ 111,625
5/1/31	\$ 5,920,000	\$ 190,000	\$ 111,625	\$ 301,625
11/1/31	\$ 5,730,000	\$ -	\$ 108,775	\$ 108,775
5/1/32	\$ 5,730,000	\$ 200,000	\$ 108,775	\$ 308,775
11/1/32	\$ 5,530,000	\$ -	\$ 105,275	\$ 105,275
5/1/33	\$ 5,530,000	\$ 205,000	\$ 105,275	\$ 310,275
11/1/33	\$ 5,325,000	\$ -	\$ 101,688	\$ 101,688
5/1/34	\$ 5,325,000	\$ 210,000	\$ 101,688	\$ 311,688
11/1/34	\$ 5,115,000	\$ -	\$ 98,013	\$ 98,013
5/1/35	\$ 5,115,000	\$ 220,000	\$ 98,013	\$ 318,013
11/1/35	\$ 4,895,000	\$ -	\$ 94,163	\$ 94,163
5/1/36	\$ 4,895,000	\$ 230,000	\$ 94,163	\$ 324,163
11/1/36	\$ 4,665,000	\$ -	\$ 90,138	\$ 90,138
5/1/37	\$ 4,665,000	\$ 235,000	\$ 90,138	\$ 325,138
11/1/37	\$ 4,430,000	\$ -	\$ 86,025	\$ 86,025
5/1/38	\$ 4,430,000	\$ 245,000	\$ 86,025	\$ 331,025
11/1/38	\$ 4,185,000	\$ -	\$ 81,738	\$ 81,738

Bannon Lakes**Community Development District****Amortization Schedule****Series 2021, Special Assessment Revenue Bonds****(Term Bonds Due Combined)**

Date	Balance	Principal	Interest	Annual
5/1/39	\$ 4,185,000	\$ 255,000	\$ 81,738	\$ 336,738
11/1/39	\$ 3,930,000	\$ -	\$ 77,275	\$ 77,275
5/1/40	\$ 3,930,000	\$ 260,000	\$ 77,275	\$ 337,275
11/1/40	\$ 3,670,000	\$ -	\$ 72,725	\$ 72,725
5/1/41	\$ 3,670,000	\$ 270,000	\$ 72,725	\$ 342,725
11/1/41	\$ 3,400,000	\$ -	\$ 68,000	\$ 68,000
5/1/42	\$ 3,400,000	\$ 280,000	\$ 68,000	\$ 348,000
11/1/42	\$ 3,120,000	\$ -	\$ 62,400	\$ 62,400
5/1/43	\$ 3,120,000	\$ 295,000	\$ 62,400	\$ 357,400
11/1/43	\$ 2,825,000	\$ -	\$ 56,500	\$ 56,500
5/1/44	\$ 2,825,000	\$ 305,000	\$ 56,500	\$ 361,500
11/1/44	\$ 2,520,000	\$ -	\$ 50,400	\$ 50,400
5/1/45	\$ 2,520,000	\$ 315,000	\$ 50,400	\$ 365,400
11/1/45	\$ 2,205,000	\$ -	\$ 44,100	\$ 44,100
5/1/46	\$ 2,205,000	\$ 330,000	\$ 44,100	\$ 374,100
11/1/46	\$ 1,875,000	\$ -	\$ 37,500	\$ 37,500
5/1/47	\$ 1,875,000	\$ 345,000	\$ 37,500	\$ 382,500
11/1/47	\$ 1,530,000	\$ -	\$ 30,600	\$ 30,600
5/1/48	\$ 1,530,000	\$ 360,000	\$ 30,600	\$ 390,600
11/1/48	\$ 1,170,000	\$ -	\$ 23,400	\$ 23,400
5/1/49	\$ 1,170,000	\$ 375,000	\$ 23,400	\$ 398,400
11/1/49	\$ 795,000	\$ -	\$ 15,900	\$ 15,900
5/1/50	\$ 795,000	\$ 390,000	\$ 15,900	\$ 405,900
11/1/50	\$ 405,000	\$ -	\$ 8,100	\$ 8,100
5/1/51	\$ 405,000	\$ 405,000	\$ 8,100	\$ 413,100
11/1/51	\$ -	\$ -	\$ -	\$ -
Totals		\$ 7,415,000	\$ 5,078,175	\$ 12,493,175

Bannon Lakes
Community Development District

Capital Reserve Fund

<i>Description</i>	<i>Proposed Budget FY 2021</i>	<i>Actual Thru 4/30/21</i>	<i>Projected Next 5 Months</i>	<i>Total Projected 9/30/21</i>	<i>Proposed Budget FY 2022</i>
<i>Revenues</i>					
<i>Carry Forward Surplus*</i>	\$39,018	\$33,023	\$0	\$33,023	\$31,651
<i>Capital Reserve Transfer In</i>	\$2,040	\$2,040	\$0	\$2,040	\$3,084
<i>TOTAL REVENUES</i>	\$41,058	\$35,063	\$0	\$35,063	\$34,735
<i>Expenditures</i>					
<i>Capital Outlay</i>	\$25,000	\$0	\$3,000	\$3,000	\$15,000
<i>Other Current Charges</i>	\$420	\$202	\$210	\$412	\$420
<i>TOTAL EXPENDITURES</i>	\$25,420	\$202	\$3,210	\$3,412	\$15,420
<i>EXCESS REVENUES</i>	\$15,638	\$34,861	(\$3,210)	\$31,651	\$19,315

SEVENTH ORDER OF BUSINESS

RIVERSIDE MANAGEMENT SERVICES, INC.

9655 Florida Mining Boulevard West – Building 300 – Suite 305 – Jacksonville, Florida - 32257

April 23, 2021

Jim Oliver
Bannon Lakes Community Development District
475 West Town Place, Suite 114
World Golf Village
St. Augustine, Florida 32092

Re: Amenity Manager, Field Operations Management, Pool Maintenance and Janitorial Services

Dear Jim:

Please consider this proposal for Riverside Management Services, Inc. to continue providing the following services for the Bannon Lakes Community Development District.

<u>Services</u>	<u>FY2021 Actual Fee</u>	<u>Proposed Fee FY 2022</u>
Amenity Manager	\$60,000	\$61,800
Field Operations Management	\$19,158	\$20,116
Janitorial Service	\$7,000	\$7,000
Pool Maintenance	\$10,926	\$10,926

The proposed fees will remain static for Pool Service and Janitorial Service, but we are asking for a cost of living increase for the Amenity Manager and Operations Manager. The ownership and management at Riverside Management Services, Inc. would like to thank the Board of Supervisors in advance for your consideration of our request to help offset the continued rise in cost to operate in these unprecedented times. Should you have any questions or comments, please feel free to give me a call.

Sincerely,

Richard M. Whetsel

Rich Whetsel
President

NINTH ORDER OF BUSINESS

Company ID Number: 1635446

**THE E-VERIFY
MEMORANDUM OF UNDERSTANDING
FOR EMPLOYERS**

**ARTICLE I
PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the Bannock Lakes Community Development District (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

**ARTICLE II
RESPONSIBILITIES**

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

Company ID Number: 1635446

4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.

5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.

a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.

6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:

a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.

b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.

a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly

Company ID Number: 1635446

employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status

Company ID Number: 1635446

(including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@dhs.gov. Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon

Company ID Number: 1635446

reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see [M-795 \(Web\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

Company ID Number: 1635446

b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.

e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:

- i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
- ii. The employee's work authorization has not expired, and
- iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).

f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:

- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
- ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
- iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with

Company ID Number: 1635446

Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

C. RESPONSIBILITIES OF SSA

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

D. RESPONSIBILITIES OF DHS

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

a. Automated verification checks on alien employees by electronic means, and

Company ID Number: 1635446

- b. Photo verification checks (when available) on employees.
2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLE III

REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify

Company ID Number: 1635446

case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.

4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the

Company ID Number: 1635446

employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:

- a. Scanning and uploading the document, or
- b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).

7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V MODIFICATION AND TERMINATION

A. MODIFICATION

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

Company ID Number: 1635446

B. TERMINATION

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.
2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.
3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.
4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

ARTICLE VI PARTIES

- A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.
- B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.
- C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.
- D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.
- E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to,

Company ID Number: 1635446

Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.

Company ID Number: 1635446

Approved by:

Employer Bannon Lakes Community Development District	
Name (Please Type or Print) Darren A De Santis	Title
Signature Electronically Signed	Date 01/28/2021
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 01/28/2021

Company ID Number: 1635446

Information Required for the E-Verify Program

Information relating to your Company:

Company Name	Bannon Lakes Community Development District
Company Facility Address	475 West Town Place Saint Augustine, FL 32092
Company Alternate Address	
County or Parish	SAINT JOHNS
Employer Identification Number	475206252
North American Industry Classification Systems Code	925
Parent Company	
Number of Employees	1 to 4
Number of Sites Verified for	1

Company ID Number: 1635446

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

FLORIDA

1 site(s)

Company ID Number: 1635446

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Kelly Adams
Phone Number (865) 717 - 7700
Fax Number
Email Address kadams@gmstnn.com

Name Darren A De Santis
Phone Number (954) 721 - 8681 ext. 208
Fax Number
Email Address ddesantis@gmssf.com

Company ID Number: 1635446

Page intentionally left blank

TENTH ORDER OF BUSINESS



Proposal #121883

Date: 04/07/2021

From: Kyle Kubik

Proposal For

Bannon Lakes Community

c/o

main:

mobile:

Property Name: Bannon Lakes Community

Ornamental Oak Tree Canopy Shaping Service

Location

Bannon Lakes Boulevard

St. Augustine, FL 32095

Terms:

DESCRIPTION	AMOUNT
Ornamental Oak Tree Trimming Service	\$17,280.00

Provide Arbor Crew Member Labor to Lightly Shape/Trim Outer Canopy of Two Hundred Seventy-Five (275) Ornamental Oak Trees, Located in Bannon Lakes Community Common Areas. Canopies to have Dead Limbs and Tip Die-Back Removed from Canopy to Promote Proper Future Growth of Oaks. Staff to Utilize Shears to Trim Tips, and Loppers/Pruners for Interior Dead-Wood Removal. Dispose of All Debris.

Client Notes

Canopy Trimming/Shaping of Two Hundred Seventy-Five (275) Ornamental Oak Trees, Located Throughout Bannon Lakes Community Common Areas. Oak Trees Suffering from Root Issues, and Experiencing Tip Die-Back Issues. Collect and Dispose of All Resulting Debris Off Site Upon Completion of Trimming Services. Tree Work to be Executed in a Timely Manner, and Per Current Industry & ANSI Z300 Standard Practices. All Labor, Equipment, and Disposal Fees are Included in Proposal.



Oak Tree Air Spading



Oak Tree Canopy Trim



Oak Tree Canopy Trim



SUBTOTAL \$17,280.00

SALES TAX \$0.00

TOTAL \$17,280.00

Signature

x

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact

Print Name:

John Dodson

Title:

Vice Chairman

Date:

5/7/21

Assigned To

Kyle Kubik

Office:

kkubik@yellowstonelandscape.com



Proposal #120927
Date: 04/07/2021
From: Kyle Kubik

Proposal For

Location

Bannon Lakes Boulevard
St. Augustine, FL 32095

main:
mobile:

Bannon Lakes Community: Community Oak Tree Air Spading, Root Pruning, and Canopy Trimming Project

Terms:

ITEM DESCRIPTION	AMOUNT
------------------	--------

Tree Spading & Root Pruning Service

Client Notes

Completion of Air Spading and, Root Pruning of Two Hundred Seventy-Five (275) Ornamental Oak Trees, Located at Bannon Lakes Community. Oak Trees Included Along Bannon Lakes Boulevard, Amenity Center, Entrance Berms, and Along Duran Road. Tree Work to be Executed in a Timely Manner, and Per Current Industry & ANSI Z300 Standard Practices. All Labor, Equipment, and Disposal Fees are Included in Proposal.



Oak Tree Air Spading



Oak Tree Air Spading



SUBTOTAL	\$23,300.00
----------	-------------

SALES TAX	\$0.00
-----------	--------

TOTAL	\$23,300.00
-------	-------------

Signature

x

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact

Print Name: John Dodson

Title: Vice Chairman

Date: 5/7/21

Assigned To

Kyle Kubik

kkubik@yellowstonelandscape.com

ELEVENTH ORDER OF BUSINESS



**ADVANCED TREE
CARE, INC.**

TREE PRESERVATION
SPECIALIST

Air Spade Training/Supervision Proposal

Bannon Lakes Community Development District
% Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

April 13, 2021

The numerous amenity trees along the boulevards at Bannon Lakes are in poor condition showing little growth since planting and in some cases showing significant dieback (Figure 1). The problem in my opinion is caused by improper planting approximately five years ago. I examined the condition of the trees at Bannon Lakes on International Golf Parkway in St. Augustine on May 28, 2020 and March 31, 2021. My recommendation to correct the poor tree condition caused by improper installation is to perform a root crown excavation. This root crown excavation is designed to expose the root flare that has been covered by 8 to 12 inches of mulch and soil and to locate and correct any stem girdling roots that are commonly found on tree plantings that are too deep (Figures 2 and 3). The root flare should always be located at the soil level according to our years of experience and according to ANSI A300 tree planting standards.¹ When the root flare is buried, air exchange is reduced stunting growth, vigor and tree development.



Figure 1 Branch tip dieback was visible on most of the live oaks at the site.

We have been using an Air Spade for root crown excavations since the year 2001. I have agreed to train the Yellowstone Landscape crew on how to properly perform root crown



243 Shamrock Rd., St. Augustine, FL 32086
904-794-4200 info@shadetreeexpert.com
[Http://ShadeTreeExpert.com](http://ShadeTreeExpert.com)



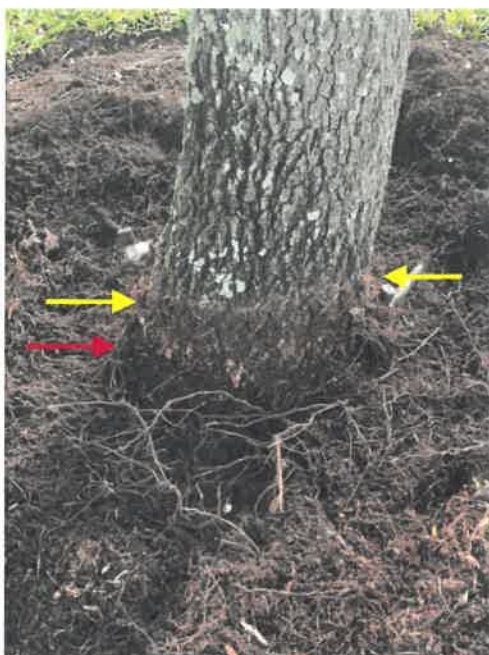


Figure 2 The top of the root flare was only beginning to be visible at about 8 inches below grade. The yellow arrow indicates the level of mulch and the red arrows indicates the level of soil that was removed.



Figure 3 When a tree is too deep, no root flare is visible at soil level These tree require a root crown excavation with an Air Spade compressed air excavation tool.

excavations and safe removal of girdling roots. I estimate the time needed for such hands-on training is about four hours. Our fee for Air Spade work is \$200 per hour which is \$800 for the training session. Once the crew has been properly trained, they can continue to work on the numerous trees along the boulevards and at the amenity center at Bannon Lakes. I will be available on call if questions or problems arise. Additional consultation after the training session will be at my regular consulting fee of \$150 per hour.



243 Shamrock Rd., St. Augustine, FL 32086
904-794-4200 info@ShadeTreeExpert.com
[Http://ShadeTreeExpert.com](http://ShadeTreeExpert.com)

Page 2



If you have any questions about proposal and recommendations, please give me a call

Advanced Tree Care, Inc.

Chuck Lippi

Chuck Lippi, president

ISA Board Certified Master Arborist #FL-0501B

ASCA Registered Consulting Arborist #443

Masters Degree in Horticulture

Accepted

[Signature]
Name

5/7/21
Date

Vice Chairman
Title

¹ American National Standards Institute, Inc. (ANSI) Tree Care Operations -- Tree, Shrub and Other Woody Plant Maintenance -- Best Management Practices (Tree Planting), second edition, A300, April, 2014.



243 Shamrock Rd., St. Augustine, FL 32086
904-794-4200 info@ShadeTreeExpert.com

[Http://ShadeTreeExpert.com](http://ShadeTreeExpert.com)

Page 3



TWELFTH ORDER OF BUSINESS

C.C.T.V. SURVEILLANCE SYSTEM
C.C.T.V. CATEGORY

BANNON LAKES

435 BANNON LAKES BLVD ST AUGUSTINE, FL 32095

4.28.21

1	DIGITAL VIDEO RECORDER WITH REMOTE VIEWING (DVR)	MODEL ALI-QVR3208H – 2TB
1	UPS / SURGE PROTECTION FOR THE DVR	MODEL ETR 550
*	CAMERA POWER SUPPLY	MODEL EXISTING
*	OUTDOOR DOME CAMERA	MODEL LTS ANALAOG
2	OUTDOOR CAMERA	MODEL ALI-PT40-UA1 4MP
1	INSTALLATION, LABOR AND PROGRAMMING	
1	CABLE, CONNECTORS AND MISC. PARTS	
1	POE SWITCH	MODEL 5 PORT
*	DENOTES EXISTING EQUIPMENT	

***** IMPORTANT NOTE *****

*** THIS CAMERA SYSTEM MAY NOT PROVIDE ADEQUATE FACIAL RECOGNITION FOR IDENTIFICATION OR PROSECUTION. RECOGNITION MAY BE DIFFICULT DUE TO SUCH THINGS AS A SUBJECTS DISTANCE FROM THE CAMERA, AMBIENT LIGHT LEVEL OR CLOTHING WORN IE: HOODIES, BALL CAPS ETC. UNLESS A CAMERA SYSTEM IS DESIGNED SPECIFICALLY FOR A PARTICULAR APPLICATION, DO NOT EXPECT SUCH PERFORMANCE. OWNER MUST PROVIDE ADEQUATE LIGHT FOR NIGHTTIME VIEWING.
.... PLEASE MAKE CERTAIN YOUR CONSULTANT FULLY UNDERSTANDS YOUR SECURITY NEEDS SO ATLANTIC CAN PROVIDE A CAMERA SYSTEM DESIGN TO MEET YOUR SPECIFIC REQUIREMENTS.

CAMERA LOCATIONS

USE EXISTING THREE

ADD TO OVERLOOK WORKOUT ROOM

ADD TO VIEW SITTING AREA

CAMERA LOCATIONS

DVR LOCATION: WORK OUT ROOM OFFICE

SUB-TOTAL CAMERA SYSTEM INSTALLATION	\$ 1,880.00
TAX	\$ 122.20
TOTAL CAMERA SYSTEM INSTALLATION	\$ 2,002.20

FL 904-743-8444

ATLANTIC COMPANIES KORY C GARTLEY

GA 912-264-8679

PURCHASER
LIC. EF0001226

LIC. LU405163

PRINT NAME

DATE
LIC. EF20000570

FIFTEENTH ORDER OF BUSINESS

B.

1.

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
WORK AUTHORIZATION NO. 1
CONSULTING ENGINEERING SERVICES
13-061-29**

Scope of Work

England, Thims & Miller, Inc. shall provide limited construction administration for the Bannan Lakes Community Development District as directed by the Board of Supervisors or their designee. Consulting services shall include, but not be limited to:

Limited Construction Administration

This task shall include monthly site visits during site construction, attend construction meetings as needed for sitework, coordination of utility services as requested by the Owner, attending the final inspection for the water and sewer system, as-built review, review of the shop drawings and bidding services. England-Thims & Miller, Inc. shall not be responsible for project safety such as required by OSHA or other regulatory requirements.

The outlined services shall be performed on a time and material basis at the currently approved rate and expense schedule. The estimated fee shall not be exceeded without further authorization. This estimated fee is not a guaranteed maximum cost.

ESTIMATED FEE\$50,000.00

Basis of Estimated Fee (12 Months)

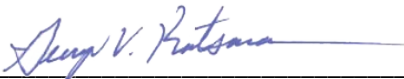
Principal – CEO/CSO/President	\$265.00/Hr.
Principal – Vice President	\$245.00/Hr.
Senior Engineer	\$195.00/Hr.
Engineer	\$157.00/Hr.
Project Manager	\$180.00/Hr.
Assistant Project Manager	\$147.00/Hr.
Senior Planner.....	\$182.00/Hr.
Planner.....	\$149.00/Hr.
CEI Project Manager.....	\$165.00/Hr.
CEI Senior Inspector.....	\$148.00/Hr.
CEI Inspector	\$120.00/Hr.
Senior Landscape Architect	\$168.00/Hr.
Landscape Architect.....	\$150.00/Hr.
Senior Graphics Technician.....	\$149.00/Hr.
GIS Programmer.....	\$160.00/Hr.
GIS Analyst	\$133.00/Hr.
Senior Engineering Designer / Senior LA Designer	\$151.00/Hr.
Engineering/Landscape Designer	\$131.00/Hr.
CADD/GIS Technician	\$121.00/Hr.
Administrative Support	\$84.00/Hr.
Accountant.....	\$102.00/Hr.

Cost such as subconsultants, printing, telephone, delivery service, mileage and travel shall be invoiced at direct costs plus 15%.

Time of Performance

Services rendered will commence upon District approval and will be completed on or before February 1, 2022

Approval

Submitted by: 
England, Thims & Miller, Inc.

Date: April 1, 2021

Approved by: _____
Bannan Lakes Community Development District

Date: _____

2.

REQUISITION NO. 3
(2021 Acquisition and Construction Account)

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
(ST. JOHNS COUNTY, FLORIDA)
\$7,415,000
Special Assessment Revenue Bonds, Series 2021

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"; all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: 3

(B) Name of Payee: RREF III-P-EP Bannon Lakes JV, LLC

(C) Amount Payable: \$11,740.00

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

(E) Fund or Account from which disbursement to be made: 2021 Acquisition and Construction Account

The undersigned hereby certifies that:

1. this requisition is for Costs of the 2021 Project payable from the 2021 Acquisition and Construction Account that have not previously been paid;
2. each disbursement set forth above is a proper charge against the 2021 Costs of Issuance Account;


The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: January 29, 2021

**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Arthur E. Lancaster
Chairperson, Board of Supervisors

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By: _____
Title: _____

RREF III-P-EP Bannan Lakes JV, LLC
700 PONTE VEDRA LAKES BLVD
PONTE VEDRA BEACH, FL 32082

BANK OF AMERICA, NA
PONTE VEDRA BEACH, FL 32082
63-27/631

1539

2/1/2021

PAY TO THE ORDER OF St Johns County

\$**11,740.00

Eleven Thousand Seven Hundred Forty and 00/100*****

DOLLARS

St Johns County

MEMO

⑈001539⑈ ⑆063100277⑆ 898078301325⑈

RREF III-P-EP Bannan Lakes JV, LLC

1539

St Johns County

Date	Type	Reference	Original Amt.	Balance Due	2/1/2021 Discount	Payment
1/29/2021	Bill	ForceMain	11,740.00	11,740.00		11,740.00
					Check Amount	11,740.00

Bank of America

11,740.00

RREF III-P-EP Bannan Lakes JV, LLC

1539

St Johns County

Date	Type	Reference	Original Amt.	Balance Due	2/1/2021 Discount	Payment
1/29/2021	Bill	ForceMain	11,740.00	11,740.00		11,740.00
					Check Amount	11,740.00

PAYMENT
RECORD

Bank of America

11,740.00



Art Lancaster

From: Jason Crews <CrewsJ@etminc.com>
Sent: Thursday, January 28, 2021 3:29 PM
To: Art Lancaster
Subject: Bannon Lakes FM
Attachments: 2021-01-13 FULL SET 19-208.pdf

Art

Attached are the approved county plans. They will not release the stamped plans until the inspection fee is paid, and that is \$11,740. The check gets addressed to St Johns County. Please let me know if you have any questions. The plans have been submitted to FDEP and FDOT.

Jason Crews
Project Manager



d: 904.376.6291 | m: 904.625.1189
CrewsJ@etminc.com
www.etminc.com

*Force main
permits
Reg #3*

REQUISITION NO. 4
(2021 Acquisition and Construction Account)

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
(ST. JOHNS COUNTY, FLORIDA)

\$7,415,000

Special Assessment Revenue Bonds, Series 2021

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"; all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 4
- (B) Name of Payee: England-Thims & Miller, Inc.
- (C) Amount Payable: \$1,037.50
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Fund or Account from which disbursement to be made: 2021 Acquisition and Construction Account

The undersigned hereby certifies that:

1. this requisition is for Costs of the 2021 Project payable from the 2021 Acquisition and Construction Account that have not previously been paid;
2. each disbursement set forth above is a proper charge against the 2021 Costs of Issuance Account;


The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: March 25, 2021


**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Arthur E. Lancaster
Chairperson, Board of Supervisors

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By:  3/29/21
Title: District Engineer

Art Lancaster
Bannon Lakes, CDD
700 Ponte Vedra Lakes Boulevard
Ponte Vedra Beach, FL 32082

March 9, 2021
Project No: 19208.00000
Invoice No: 0197309

Project 19208.00000 Bannon Lakes Force Main - International Golf Parkway I-95

Professional Services rendered through February 28, 2021

Task Lump Sum

Task	Contract Amount	Percent Complete	Earned To Date	Previously Billed	Current Billed
1. Pre-Design Concept Plans	5,000.00	100.00	5,000.00	5,000.00	0.00
2. Forcemain Construction Plans	36,000.00	100.00	36,000.00	36,000.00	0.00
3. DEP Sanitary Sewer Collection Sys Ind	3,500.00	100.00	3,500.00	3,500.00	0.00
4. St. Johns County Development Review	25,000.00	100.00	25,000.00	25,000.00	0.00
5. FDOT Utility Permit	15,000.00	95.00	14,250.00	13,500.00	750.00
6. NPDES Notice of Intent	1,500.00	0.00	0.00	0.00	0.00
Total Fee	86,000.00		83,750.00	83,000.00	750.00
Total Fee				750.00	
Total this Task				\$750.00	

Task	XP	Expenses		
Expenses				
Other Taxes & Licenses			250.00	
Total Expenses		1.15 times	250.00	287.50
Total this Task			\$287.50	
Invoice Total this Period			\$1,037.50	

Outstanding Invoices

Number	Date	Balance
0196991	2/11/2021	19,836.04
Total		19,836.04

Total Now Due \$20,873.54

Approval
Entity Bannon Lakes
Account 2021 Bond
Entered 3/25/21
Draw /
Note /

England-Thimly & Miller, Inc.
ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32238 • Tel 904-942-9990 • Fax 904-948-9485
CA-00002584 LC-0000316



REQUISITION NO. 5
(2021 Acquisition and Construction Account)

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
(ST. JOHNS COUNTY, FLORIDA)

\$7,415,000

Special Assessment Revenue Bonds, Series 2021

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"; all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 5
- (B) Name of Payee: Hopping Green & Sam
- (C) Amount Payable: \$632.50
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Fund or Account from which disbursement to be made: 2021 Acquisition and Construction Account

The undersigned hereby certifies that:

1. this requisition is for Costs of the 2021 Project payable from the 2021 Acquisition and Construction Account that have not previously been paid;
2. each disbursement set forth above is a proper charge against the 2021 Costs of Issuance Account;

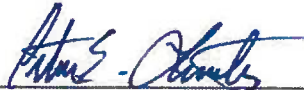
The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: March 29, 2021


**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Arthur E. Lancaster
Chairperson, Board of Supervisors

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By: 
Title: District Engineer

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

March 1, 2021

Bannon Lakes Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 121063
Billed through 01/31/2021

Project Construction

BLCDD 00103 WSH

FOR PROFESSIONAL SERVICES RENDERED

01/20/21	WSH	Begin preparing RFP approval documents.	0.30 hrs
01/21/21	WSH	Review and revise documents for real property acquisition and re-payment for funding agreement.	1.40 hrs
01/22/21	WSH	Confer with Oliver and Lancaster regarding support for initial requisitions.	0.60 hrs
Total fees for this matter			\$632.50

MATTER SUMMARY

Haber, Wesley S.	2.30 hrs	275 /hr	\$632.50
TOTAL FEES			\$632.50
TOTAL CHARGES FOR THIS MATTER			<u>\$632.50</u>

BILLING SUMMARY

Haber, Wesley S.	2.30 hrs	275 /hr	\$632.50
TOTAL FEES			\$632.50
TOTAL CHARGES FOR THIS BILL			<u>\$632.50</u>

Please include the bill number with your payment.

Linda Scandurra

From: Art Lancaster
Sent: Monday, March 29, 2021 12:37 PM
To: Linda Scandurra
Subject: FW: Bannon Lakes CDD - Hopping Green invoice (construction related)
Attachments: Bannon Lakes CDD (Bill).pdf

From: Jim Oliver <joliver@gmsnf.com>
Sent: Saturday, March 27, 2021 11:55 AM
To: Art Lancaster <aelancaster@eastlanddev.com>
Cc: Bernadette Peregrino <bperegrino@gmsnf.com>
Subject: Re: Bannon Lakes CDD - Hopping Green invoice (construction related)

Art: Please see attached invoice for payment by requisition.

Thanks,
Jim

Jim Oliver
Governmental Management Services, LLC
475 West Town Place, Suite 114
World Golf Village
St. Augustine, Florida 32092
P: (904) 940-5850 ext. 406
F: (904) 940-5899
[E-mail: joliver@gmsnf.com](mailto:joliver@gmsnf.com)

On Mar 27, 2021, at 9:13 AM, Bernadette Peregrino <bperegrino@gmsnf.com> wrote:

Jim,

Please see attached for your review and approval.

Thank you,
Bernadette Peregrino
District Accountant
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771
Tel and Fax: [904-239-5309](tel:904-239-5309)
bperegrino@gmsnf.com

Begin forwarded message:

From: Celeste Fogle <CelesteF@hgslaw.com>
Subject: Bannan Lakes CDD (Bill)
Date: March 26, 2021 at 4:41:10 PM EDT
To: "bperegrino@gmsnf.com" <bperegrino@gmsnf.com>, Accounting
<Accounting@hgslaw.com>

Good Afternoon,

Please find attached an electronic copy of our billing statements for services rendered through the month of January 2021. **Please note that we have included wiring instructions for remittance of payment. If at all possible, please provide payment via this method rather than a conventional check.**

Please include the bill number with your payment.

WIRE/ACH Information

Synovus Bank

Hopping Green & Sams, P.A.

Account Number: 3270103901

ABA Routing Number: 061100606

Thank you,

Celeste Fogle

.....
Hopping Green & Sams, P.A.

119 South Monroe Street, Suite 300

Tallahassee, FL 32301

850.425.3476 | hgslaw.com

Notice: The information contained in this e-mail message is Attorney/Client Privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone at (850) 222-7500 and delete the original message. Thank you.

REQUISITION NO. 6
(2021 Acquisition and Construction Account)

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
(ST. JOHNS COUNTY, FLORIDA)

\$7,415,000

Special Assessment Revenue Bonds, Series 2021

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"; all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: 6

(B) Name of Payee: Onsite Industries

(C) Amount Payable: \$708.23

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):

(E) Fund or Account from which disbursement to be made: 2021 Acquisition and Construction Account

The undersigned hereby certifies that:

1. this requisition is for Costs of the 2021 Project payable from the 2021 Acquisition and Construction Account that have not previously been paid;
2. each disbursement set forth above is a proper charge against the 2021 Costs of Issuance Account;


The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: March 29, 2021


**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Arthur E. Lancaster
Chairperson, Board of Supervisors

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By: 
Title: District Engineer 4/21/21



900 CENTRAL PARK DR.
SANFORD, FL 32771-6634

INVOICE

002-21-295300-1

DUE UPON RECEIPT

DATE 4/19/2021

BALANCE \$708.23

AMOUNT ENCLOSED \$

JOHN DOTSON
EASTLAND DEVELOPMENT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092

MAKE CHECKS PAYABLE TO:
ONSIGHT INDUSTRIES. LLC.
900 CENTRAL PARK DR.
SANFORD, FL 32771-6634

Invoice Questions? Please call 407.830.8861 or email billing@onsightindustries.com

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

INVOICE: 002-21-295300-1

4/19/2021

PROJECT DETAIL - PAGE 1



900 CENTRAL PARK DR., SANFORD, FL 32771-6634
P: 407.830.8861 • F: 407.830.5569

LOCATION **BANNON LAKES**
PROJECT NAME **NO PARKING SIGNS**
CLIENT PO

ORDERED BY **JOHN DOTSON**

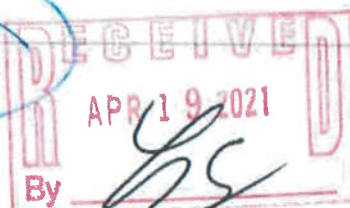
CHARGES

PRICE EACH QTY TOTAL

1 LABOR / INSTALLATION, INSTALL, JACKSONVILLE, LOCAL 15-30 \$235.00 1 \$235.00
INSTALLATION COMPLETE AS PER WORK ORDER

2 STREET SIGNAGE, TRAFFIC SIGN, HI-INTENSITY GRADE, 18"X12", .8, 1 SIDED \$215.00 2 \$430.00
NO PARKING ANY TIME SIGN PACKAGE UCHANNEL

Approval
Entity Bannon Lakes
Account Street Signage
Entered 4/19/21
Draw [Signature]
Note Bannon Blvd



SUB-TOTAL: \$665.00

TAX: \$43.23

TOTAL: \$708.23

BALANCE DUE: \$708.23

WORK COMPLETED

✓ COMPLETED - INSTALL (2) NO PARKING STREET SIGNS AT LOCATIONS MARKED ON MAP

Thank you for your business!

Visit us online at www.onsightindustries.com

WARNING! FRAUDULENT EMAIL ACTIVITY - PLEASE BE ADVISED THAT CRIMINALS ARE BECOMING INCREASINGLY ACTIVE AND SUCCESSFUL AT INTERCEPTING, ALTERING AND DIVERTING ONLINE COMMUNICATIONS. THESE DECEPTIONS ARE SOPHISTICATED AND VERY DIFFICULT TO DETECT. EMAIL MESSAGES ARE NOT A SECURE OR TRUSTED METHOD OF COMMUNICATION. ANY EMAIL CONTENT FROM ONSIGHT INDUSTRIES LLC THAT CONTAIN INSTRUCTIONS, REQUESTS OR ADVICE THAT COULD HAVE A FINANCIAL OR OTHERWISE CRITICAL IMPACT SHOULD BE INDEPENDENTLY VERIFIED. THIS CAN BE DONE BY CONTACTING AN AUTHORIZED REPRESENTATIVE OF THE COMPANY USING CORPORATE CONTACT INFORMATION FROM A TRUSTED PRIVATE OR PUBLIC SOURCE.

REQUISITION NO. 7
(2021 Acquisition and Construction Account)

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
(ST. JOHNS COUNTY, FLORIDA)

\$7,415,000
Special Assessment Revenue Bonds, Series 2021

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"; all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 7
- (B) Name of Payee: England-Thims & Miller, Inc
- (C) Amount Payable: \$19,836.04
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Fund or Account from which disbursement to be made: 2021 Acquisition and Construction Account

The undersigned hereby certifies that:

1. this requisition is for Costs of the 2021 Project payable from the 2021 Acquisition and Construction Account that have not previously been paid;
2. each disbursement set forth above is a proper charge against the 2021 Costs of Issuance Account;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: March 29, 2021


**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Arthur E. Lancaster
Chairperson, Board of Supervisors

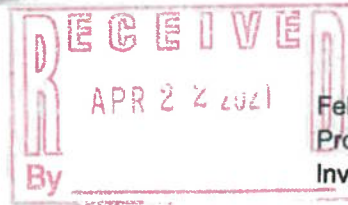
**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By: 
Title: District Engineer

Approval
Entity CDD 2021 *Bird*
Account 15501
Entered _____
Draw _____
Note _____



Art Lancaster
Bannon Lakes, CDD
700 Ponte Vedra Lakes Boulevard
Ponte Vedra Beach, FL 32082

February 12, 2021
Project No: 19208.00000
Invoice No: 0196991

Project 19208.00000 Bannon Lakes Force Main - International Golf Parkway I-95

Professional Services rendered through January 31, 2021

Task Lump Sum

Task	Contract Amount	Percent Complete	Earned To Date	Previously Billed	Current Billed
1. Pre-Design Concept Plans	5,000.00	100.00	5,000.00	5,000.00	0.00
2. Forcemain Construction Plans	36,000.00	100.00	36,000.00	36,000.00	0.00
3. DEP Sanitary Sewer Collection Sys Ind	3,500.00	100.00	3,500.00	0.00	3,500.00
4. St. Johns County Development Review	25,000.00	100.00	25,000.00	18,750.00	6,250.00
5. FDOT Utility Permit	15,000.00	90.00	13,500.00	3,750.00	9,750.00
6. NPDES Notice of Intent	1,500.00	0.00	0.00	0.00	0.00
Total Fee	86,000.00		83,000.00	63,500.00	19,500.00

Total Fee 19,500.00

Total this Task \$19,500.00

Task XP Expenses

Expenses

Reproductions		7.92	
Delivery / Messenger Svc		26.29	
Other Taxes & Licenses		258.00	
Total Expenses	1.15 times	292.21	336.04

Total this Task \$336.04

Invoice Total this Period \$19,836.04

England-Thimys & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32258 • tel 904-642-6990 • fax 904-646-9485
CA-0002594 LC-0000318

REQUISITION NO. 8
(2021 Acquisition and Construction Account)

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
(ST. JOHNS COUNTY, FLORIDA)

\$7,415,000
Special Assessment Revenue Bonds, Series 2021

The undersigned, a Responsible Officer of Bannon Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"; all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 8
- (B) Name of Payee: England-Thims & Miller, Inc
- (C) Amount Payable: \$750.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments, or, state Costs of Issuance, if applicable):
- (E) Fund or Account from which disbursement to be made: 2021 Acquisition and Construction Account

The undersigned hereby certifies that:

1. this requisition is for Costs of the 2021 Project payable from the 2021 Acquisition and Construction Account that have not previously been paid;
2. each disbursement set forth above is a proper charge against the 2021 Costs of Issuance Account;

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated: March 29, 2021


**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Arthur E. Lancaster
Chairperson, Board of Supervisors

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By:  4/27/21
Title: District Engineer



Art Lancaster
Bannon Lakes, CDD
700 Ponte Vedra Lakes Boulevard
Ponte Vedra Beach, FL 32082

April 12, 2021
Project No: 19208.00000
Invoice No: 0197614

Project 19208.00000 Bannon Lakes Force Main - International Golf Parkway I-95

Professional Services rendered through March 31, 2021

Task Lump Sum

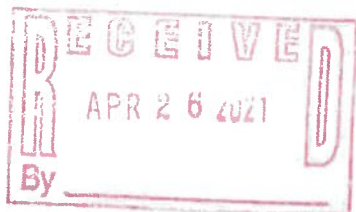
Task	Contract Amount	Percent Complete	Earned To Date	Previously Billed	Current Billed
1. Pre-Design Concept Plans	5,000.00	100.00	5,000.00	5,000.00	0.00
2. Forcemain Construction Plans	36,000.00	100.00	36,000.00	36,000.00	0.00
3. DEP Sanitary Sewer Collection Sys Ind	3,500.00	100.00	3,500.00	3,500.00	0.00
4. St. Johns County Development Review	25,000.00	100.00	25,000.00	25,000.00	0.00
5. FDOT Utility Permit	15,000.00	100.00	15,000.00	14,250.00	750.00
6. NPDES Notice of Intent	1,500.00	0.00	0.00	0.00	0.00
Total Fee	86,000.00		84,500.00	83,750.00	750.00
Total Fee					750.00
Total this Task					\$750.00

Task	XP	Expenses
		Total this Task
		0.00

Invoice Total this Period **\$750.00**

Outstanding Invoices

Number	Date	Balance
0196991	2/11/2021	19,836.04
Total		19,836.04



Approval _____
Entity CDD S1100 2021
Account _____
Entered Bm
Draw _____
Note _____

England-Thim & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14776 Old St. Augustine Road • Jacksonville, Florida 32256 • tel 904-642-9390 • fax 904-646-6465
CA-0002584 LC-0000816

C.

April 20, 2021

Isles of Bartram Park CDD
Attn: Shelby Stephens, Recording Secretary
c/o Gov't. Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Dear Ms. Stephens:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

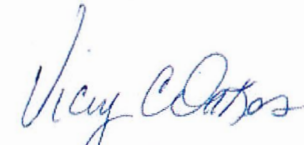
Isles of Bartram Park CDD

828 registered voters in St. Johns County

This number is based on the streets within the legal description on file with this office as of April 15, 2021.

Please contact us if we may be of further assistance.

Sincerely,



Vicky C. Oakes
Supervisor of Elections

VO/ew

D.

Bannon Lakes Community Development District

9655 Florida Mining Blvd., Bldg. 300, Suite 305, Jacksonville, Florida 32257

Memorandum

Date: June 3, 2021
To: Bannon Lakes Board of Supervisors
Jim Oliver, Richard Whetsel
From: Brian Stephens
Operations Manager
Re: Bannon Lakes CDD
Monthly Operations Report

The following is a summary of activities related to the field operations of the Bannon Lakes Community Development District.

Landscape / Irrigation:

1. The dead Maple Trees around the Amenity Center have been removed.
2. New annual flowers have been installed.
3. The new trees are scheduled to be planted at the Amenity Center the week of 5-31-2021 to replace the dead Maple Trees.
4. Landcare has adjusted the irrigation system due to the high temperatures and lack of rainfall. Additional cycles have been programed and the run times are being adjusted.
5. Yellowstone Landscaping has started removing the buildup of dirt and mulch from the base of the Oak Trees.

Amenity / Site:

1. Cleaning of the pools is being done two (2) days per week.
2. The Amenity and Fitness Facilities are being cleaned weekly.
3. A new basketball net has been installed.
4. Two (2) security locks have been installed on the dog park gates and the code has been emailed to residents.
5. Ant mounds are being treated weekly.

6. Freedom Pest Control is continuing monthly pest control services for the Amenity Center.
7. A new section of fence has been installed inside the dog park to separate the entry into the small dog park.
8. The filters have been replaced in all of the AC units.
9. A lock was installed on the dumpster gates.
10. All of the pool furniture and metal patio furniture has been pressure washed.
11. All of the storm drains on the field have been cleaned.
12. Multiple holes have been filled in at the Dog Park.

Ponds:

1. Lake Doctors is doing a good job maintaining the lakes.
2. Construction debris has been picked up in all of the lakes.
3. A new "No Trespassing" sign was installed on the lake bank at the end of Bannon Lakes Pkwy.

Should you have any questions or comments regarding the above information, please feel free to contact me at (904) 627-9271 or Rich at (904) 759-8923.

E.

Amenity Manager Report

Date of report: 05/26/2021

Submitted by: Alexandro Losert

Club House Usage:

Reservations for the Club House continue. It continues to be reserved on weekends for parties and events, as well as during the week. We currently have 5 different club meetings throughout the week.

CLUBS ACTIVE AT BANNON LAKES

- Monday: Mahjong 1-5pm
- Tuesday: Open
- Wednesday: Women's Card Club 1:00-5:00pm

Men's Card Club 5:30-9:00pm

- Thursday: Games Club 1:00-5:00pm
- 3rd Friday: Bunco 5:00-6:00 or 10:00pm

Requested Upgrades for Club House Room: Extra Card Table/seats, another bench at the dog park underneath a tree to provide shade, add a water faucet to the small dog park side, add extra features to playground.

What has Bannon Lakes been up to?

Food Trucks:

Tuesdays and Thursdays

We are continuing to have multiple food and dessert trucks out weekly for our "Food Truck Thursdays", we also try to book most Tuesdays and include one to two weekends a month. This

seems to be a nice and easy way to do something for the neighborhood...I have only heard good things about the food truck evenings!



Currently there are no events being hosted (awaiting board approval):

Florida Health Care Plans (FHCP)

tbd

Last month, we hosted a zoom workshop but only one person attended. We will hold off on planning any future virtual events until we can host an in-person workshop.

I have been exchanging emails with a Community Wellness Liaison from FHCP, Mary Martinez, about possibly hosting small workshops once we are authorized to host programs/events again. "The wellness workshops vary in topics that range from exercise, nutrition, and anything that relates to active seniors".

Maintenance and Updates at amenity center:

Stolen Dumbbells:

April 16th, 2021:

20lb dumbbells were taken from the fitness center. Contacted LifeFitness to order replacements.

AT&T: fitness center

April 21st, 2021:

TVs in fitness center stopped working. AT&T technician came and fixed the issue.

Camera Systems: outdoor patio & fitness center

tbd

We received three (3) quotes and Atlantic Security was chosen to provide services.

EIGHTEENTH ORDER OF BUSINESS

A.

Bannon Lakes
Community Development District
Unaudited Financial Statements
as of
April 30, 2021

BANNON LAKES CDD

NOTES TO FINANCIALS

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
Printing and Binding	Over prorated budget	657.00	GMS billing -Bond Issue
		102.60	June Copies
		118.05	Aug Copies
		93.60	September Copues
		<u>971.25</u>	
Legal Advertising	Notice of Hearing - Special Assessments	1,968.22	
	Landowner Meeting/Elections	274.63	
	Notice of Public Hearing	823.90	
		<u>3,066.75</u>	
Dissemination	Added after the Budget	2,333.35	

12/31/16

Bannon Lakes
Community Development District
Combined Balance Sheet
April 30, 2021

	<i>General</i>	<i>Debt Service</i>	<i>Capital Project</i>	<i>Capital Reserve</i>	<i>Memorandum Only</i>
<u>Assets:</u>					
<i>Cash</i>	\$383,509	---	---	\$34,861	\$383,509
<i>SBA - GF</i>	\$101,570	---	---	---	\$101,570
<i>Investments:</i>			---	---	
<i>Series 2015</i>					
<i>Reserve</i>	---	\$377,875	---	---	\$377,875
<i>Revenue</i>	---	\$745,791	---	---	\$745,791
<i>Prepayment</i>	---	\$23,880	---	---	\$23,880
<i>Due From General Fund</i>	---	\$12,619	---	---	\$12,619
<i>Series 2021</i>					
<i>Reserve</i>	---	\$207,150	---	---	\$207,150
<i>Interest</i>	---	\$199,599	---	---	\$199,599
<i>COI</i>	---	\$0	---	---	\$0
<i>Construction</i>	---	---	\$2,148,502	---	\$2,148,502
<i>Due from Developer</i>	---	---	---	---	\$0
<i>Due from Other</i>	\$70	---	---	---	\$70
<i>Prepaid Expenses</i>	\$1,646	---	---	---	\$1,646
<i>Utilities Deposit</i>	\$50	---	---	---	\$50
<i>Total Assets</i>	\$486,845	\$1,566,914	\$2,148,502	\$34,861	\$4,202,260
<u>Liabilities:</u>					
<i>Accounts Payable</i>	\$11,457	---	---	---	\$11,457
<i>FICA Payable</i>	---	---	---	---	\$0
<i>Due to Debt</i>	\$12,619	---	---	---	\$12,619
<i>Due to General Fund</i>	---	---	---	---	\$0
<i>Contracts Payable</i>	---	---	---	---	\$0
<i>Retainage Payable</i>	---	---	---	---	\$0
<i>Fund Balances:</i>					
<i>Restricted for Debt Service 2016</i>	---	\$1,160,165	---	---	\$1,160,165
<i>Restricted for Debt Service 2021</i>	---	\$406,749	---	---	\$406,749
<i>Restricted for Capital Projects 2021</i>	---	---	\$2,148,502	---	\$2,148,502
<i>Nonspendable</i>	\$50	---	---	---	\$50
<i>Unassigned</i>	\$462,719	---	\$0	\$34,861	\$462,719
<i>Total Liabilities & Fund Equity</i>	\$486,845	\$1,566,914	\$2,148,502	\$34,861	\$4,202,260

Bannon Lakes
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For the Period ending April 30, 2021

<i>Adopted</i>	<i>Prorated</i>	<i>Actual</i>	
<i>Budget</i>	<i>Thru 04/30/21</i>	<i>Thru 04/30/21</i>	<i>Variance</i>

REVENUES:

<i>Assessment - Tax Roll</i>	\$444,880	\$444,880	\$441,458	(\$3,422)
<i>Assessment - Direct</i>	\$59,873	\$19,958	\$14,968	(\$4,989)
<i>Developer Contributions</i>	\$85,076	\$0	\$0	\$0
<i>Interest</i>	\$500	\$292	\$107	(\$184)
<i>Facility Revenue</i>	\$300	\$175	\$50	(\$125)

<i>Total Revenues</i>	\$590,629	\$465,304	\$456,584	(\$8,720)
------------------------------	------------------	------------------	------------------	------------------

EXPENDITURES:

<i>Supervisors</i>	\$0	\$0	\$800	(\$800)
<i>FICA Expense</i>	\$0	\$0	\$61	(\$61)
<i>Engineering</i>	\$4,000	\$2,333	\$1,350	\$983
<i>Attorney Fees</i>	\$12,000	\$7,000	\$6,119	\$881
<i>Dissemination</i>	\$4,300	\$2,508	\$2,875	(\$367)
<i>Annual Audit</i>	\$3,900	\$3,900	\$3,900	\$0
<i>Arbitrage</i>	\$600	\$600	\$600	\$0
<i>Assessment Roll</i>	\$5,000	\$5,000	\$5,000	\$0
<i>Trustee Fees</i>	\$5,000	\$3,867	\$3,867	\$0
<i>Management Fees</i>	\$45,000	\$26,250	\$26,250	\$0
<i>Information Technology</i>	\$1,733	\$1,011	\$1,011	(\$0)
<i>Telephone</i>	\$200	\$117	\$208	(\$91)
<i>Postage</i>	\$500	\$292	\$216	\$75
<i>Insurance</i>	\$6,325	\$6,325	\$6,037	\$288
<i>Meeting Room Rental</i>	\$0	\$0	\$1,250	(\$1,250)
<i>Printing and Binding</i>	\$1,600	\$933	\$1,099	(\$165)
<i>Legal Advertising</i>	\$2,000	\$1,092	\$1,092	\$0
<i>Other Current Charges</i>	\$500	\$292	\$157	\$135
<i>Office Supplies</i>	\$500	\$292	\$98	\$194
<i>Website Services</i>	\$1,200	\$700	\$700	\$0
<i>Dues, Licenses & Subscriptions</i>	\$175	\$175	\$175	\$0

<i>Total Administrative</i>	\$94,533	\$62,686	\$62,864	(\$179)
------------------------------------	-----------------	-----------------	-----------------	----------------

Amenity Center

<i>Insurance</i>	\$16,000	\$16,000	\$15,463	\$537
<i>Utilities</i>				
<i>Phone/Internet/Cable</i>	\$5,400	\$3,150	\$3,133	\$17
<i>Electric</i>	\$25,000	\$14,583	\$7,375	\$7,208
<i>Water/Irrigation</i>	\$15,000	\$8,750	\$3,769	\$4,981
<i>Gas</i>	\$200	\$117	\$0	\$117
<i>Refuse</i>	\$3,900	\$2,275	\$2,446	(\$171)
<i>Security</i>				
<i>Security Monitoring</i>	\$600	\$350	\$0	\$350
<i>Access Cards</i>	\$2,500	\$1,458	\$0	\$1,458
<i>Management Contracts</i>				
<i>Facility Management</i>	\$60,000	\$35,000	\$35,000	\$0

Bannon Lakes
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For the Period ending April 30, 2021

	<i>Adopted</i>	<i>Prorated</i>	<i>Actual</i>	
	<i>Budget</i>	<i>Thru 04/30/21</i>	<i>Thru 04/30/21</i>	<i>Variance</i>
<i>Continued Management Contacts</i>				
<i>Field Mgmt/ Admin</i>	\$22,000	\$12,833	\$11,176	\$1,658
<i>Pool Maintenance</i>	\$12,000	\$7,000	\$6,374	\$627
<i>Pool Chemicals</i>	\$10,000	\$5,833	\$2,295	\$3,538
<i>Janitorial</i>	\$7,000	\$4,083	\$4,083	\$0
<i>Janitorial Supplies</i>	\$3,450	\$2,013	\$967	\$1,045
<i>Facility Maintenance</i>	\$7,500	\$4,375	\$875	\$3,500
<i>Repairs & Maintenance</i>	\$25,000	\$14,583	\$18,551	(\$3,968)
<i>Special Events</i>	\$5,000	\$2,917	\$567	\$2,350
<i>Holiday Decorations</i>	\$1,500	\$875	\$0	\$875
<i>Fitness Center Repairs/Supplies</i>	\$900	\$525	\$0	\$525
<i>Office Supplies</i>	\$1,500	\$875	\$650	\$225
<i>ASCAP/BMI Licenses</i>	\$500	\$292	\$0	\$292
<i>Pest Control</i>	\$3,100	\$1,808	\$1,750	\$58
<i>Amenity Center Expenditures</i>	\$228,050	\$139,696	\$114,475	\$25,221
<i>Ground Maintenance Expenditures</i>				
<i>Hydrology Quality/Mitigation</i>	\$3,000	\$1,750	\$0	\$1,750
<i>Landscape Maintenance</i>	\$151,706	\$88,495	\$88,495	\$0
<i>Landscape Contingency</i>	\$20,000	\$11,667	\$13,637	(\$1,970)
<i>Lake Maintenance</i>	\$7,800	\$4,550	\$4,550	\$0
<i>Ground Maintenance</i>	\$5,000	\$2,917	\$1,890	\$1,027
<i>Pump Repairs</i>	\$2,000	\$1,167	\$0	\$1,167
<i>Streetlights</i>	\$9,000	\$5,250	\$5,107	\$143
<i>Streetlight Repairs</i>	\$5,000	\$2,917	\$332	\$2,585
<i>Irrigation Repairs</i>	\$7,500	\$4,375	\$1,622	\$2,753
<i>Miscellaneous</i>	\$5,000	\$2,917	\$0	\$2,917
<i>Reclaim Water</i>	\$50,000	\$29,167	\$11,874	\$17,292
<i>Capital Reserve</i>	\$2,040	\$2,040	\$2,040	\$0
<i>Total Ground Maintenance Expenditures</i>	\$268,046	\$157,210	\$129,547	\$27,663
<i>TOTAL EXPENSES</i>	\$590,629	\$359,592	\$306,886	\$52,705
<i>EXCESS REVENUES (EXPENDITURES)</i>	\$0		\$149,698	
<i>FUND BALANCE - Beginning</i>	\$0		\$313,071	
<i>FUND BALANCE - Ending</i>	\$0		\$462,769	

Bannon Lakes
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2021

October	November	December	January	February	March	April	May	June	July	August	September	Total
\$0	\$40,907	\$115,634	\$220,545	\$56,884	\$5,797	\$1,692	\$0	\$0	\$0	\$0	\$0	\$441,458
\$14,968	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,968
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$25	\$19	\$15	\$15	\$12	\$11	\$10	\$0	\$0	\$0	\$0	\$0	\$107
\$0	\$0	\$0	\$0	\$0	\$25	\$25	\$0	\$0	\$0	\$0	\$0	\$50
\$14,994	\$40,926	\$115,650	\$220,560	\$56,895	\$5,833	\$1,727	\$0	\$0	\$0	\$0	\$0	\$456,584

Expenditures:

Administrative

[illegible]

Total Administrative

Amenity Center

[illegible]

	October	November	December	January	February	March	April	May	June	July	August	September	Total
	\$2,288	\$1,977	\$3,072	\$5,400	\$72	\$2,352	\$3,390	\$0	\$0	\$0	\$0	\$0	\$18,551
	\$476	\$0	\$0	\$91	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$567
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$559	\$0	\$0	\$91	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$650
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$1,750
	\$31,260	\$12,852	\$14,458	\$16,644	\$10,829	\$13,647	\$14,785	\$0	\$0	\$0	\$0	\$0	\$114,475
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$12,642	\$12,642	\$12,642	\$12,642	\$12,642	\$12,642	\$12,642	\$0	\$0	\$0	\$0	\$0	\$88,495
	\$0	\$0	\$0	\$11,400	\$0	\$2,237	\$0	\$0	\$0	\$0	\$0	\$0	\$13,637
	\$650	\$650	\$650	\$650	\$650	\$650	\$650	\$0	\$0	\$0	\$0	\$0	\$4,550
	\$0	\$0	\$0	\$0	\$1,890	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,890
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$728	\$728	\$728	\$731	\$731	\$731	\$731	\$0	\$0	\$0	\$0	\$0	\$5,107
	\$0	\$0	\$332	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$332
	\$259	\$28	\$91	\$816	\$70	\$306	\$54	\$0	\$0	\$0	\$0	\$0	\$1,622
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,247	\$1,047	\$1,469	\$1,741	\$2,027	\$2,027	\$2,316	\$0	\$0	\$0	\$0	\$0	\$11,874
	\$0	\$0	\$0	\$0	\$0	\$0	\$2,040	\$0	\$0	\$0	\$0	\$0	\$2,040
	\$15,525	\$15,094	\$15,912	\$27,980	\$18,010	\$18,592	\$18,433	\$0	\$0	\$0	\$0	\$0	\$129,547
	\$66,508	\$35,719	\$35,385	\$54,220	\$35,637	\$37,700	\$41,716	\$0	\$0	\$0	\$0	\$0	\$306,886
	(\$51,515)	\$5,206	\$80,265	\$166,340	\$21,258	(\$31,867)	(\$39,989)	\$0	\$0	\$0	\$0	\$0	\$149,698

Bannon Lakes
Community Development District
DEBT SERVICE FUND - 2016
Statement of Revenues & Expenditures
For the Period ending April 30, 2021

	<i>Adopted Budget</i>	<i>Prorated Thru 04/30/21</i>	<i>Actual Thru 04/30/21</i>	<i>Variance</i>
<u>REVENUES:</u>				
<i>Interest Income</i>	\$5,000	\$2,917	\$70	(\$2,846)
<i>Special Assessments</i>	\$764,712	\$764,712	\$743,895	(\$20,817)
<i>Prepayments</i>	\$0	\$0	\$23,253	\$23,253
<i>TOTAL REVENUES</i>	\$769,712	\$767,628	\$767,218	(\$410)
<u>EXPENDITURES:</u>				
<u>Series 2016</u>				
<i>Interest Expense - 11/01</i>	\$282,463	\$282,463	\$282,463	\$0
<i>Principal Expense - 11/01</i>	\$190,000	\$190,000	\$190,000	\$0
<i>Principal Expense - 11/01 (Prepayment)</i>	\$0	\$0	\$135,000	(\$135,000)
<i>Interest Expense - 05/01</i>	\$278,188	\$0	\$0	\$0
<i>Principal Expense - 05/01</i>	\$0	\$0	\$0	\$0
<i>Principal Expense - 05/01 (Prepayment)</i>	\$0	\$0	\$0	\$0
<i>TOTAL EXPENDITURES</i>	\$750,650	\$472,463	\$607,463	(\$135,000)
<u>OTHER SOURCES/(USES)</u>				
<i>Interfund Transfer In/(Out)</i>	\$0	\$0	\$0	\$0
<i>TOTAL OTHER SOURCES AND USES</i>	\$0	\$0	\$0	\$0
<i>EXCESS REVENUES (EXPENDITURES)</i>	\$19,062		\$159,756	
<i>FUND BALANCE - Beginning</i>	\$567,019		\$1,000,409	
<i>FUND BALANCE - Ending</i>	<u>\$586,080</u>		<u>\$1,160,165</u>	

Bannon Lakes
Community Development District
DEBT SERVICE FUND - 2021
Statement of Revenues & Expenditures
For the Period ending April 30, 2021

	<i>Proposed Budget</i>	<i>Prorated Thru 04/30/21</i>	<i>Actual Thru 04/30/21</i>	<i>Variance</i>
<u>REVENUES:</u>				
<i>Interest Income</i>	\$0	\$0	\$0	\$0
<i>Special Assessments</i>	\$0	\$0	\$0	\$0
<i>Prepayments</i>	\$0	\$0	\$0	\$0
<i>TOTAL REVENUES</i>	\$0	\$0	\$0	\$0
<u>EXPENDITURES:</u>				
<u>Series 2021</u>				
<i>Interest Expense - 11/01</i>	\$0	\$0	\$0	\$0
<i>Principal Expense - 11/01</i>	\$0	\$0	\$0	\$0
<i>Principal Expense - 11/01 (Prepayment)</i>	\$0	\$0	\$0	\$0
<i>Interest Expense - 05/01</i>	\$67,511	\$0	\$0	\$0
<i>Principal Expense - 05/01 (Prepayment)</i>	\$0	\$0	\$0	\$0
<i>TOTAL EXPENDITURES</i>	\$67,511	\$0	\$0	\$0
<u>OTHER SOURCES/(USES)</u>				
<i>Bond Proceeds</i>	\$406,749	\$406,749	\$406,749	\$0
<i>TOTAL OTHER SOURCES AND USES</i>	\$406,749	\$406,749	\$406,749	\$0
<i>EXCESS REVENUES (EXPENDITURES)</i>	\$339,238		\$406,749	
<i>FUND BALANCE - Beginning</i>	\$0		\$0	
<i>FUND BALANCE - Ending</i>	\$339,238		\$406,749	

Bannon Lakes
Community Development District
CAPITAL PROJECTS FUND - 2021
Statement of Revenues & Expenditures
For the Period ending April 30, 2021

<i>Series</i> <i>2021</i>

REVENUES:

<i>Interest Income</i>	\$0
------------------------	-----

<i>TOTAL REVENUES</i>	<i>\$0</i>
------------------------------	-------------------

EXPENDITURES:

<i>Capital Outlay</i>	\$4,629,423
-----------------------	-------------

<i>Cost of Issuance Expense</i>	\$230,326
---------------------------------	-----------

<i>TOTAL EXPENDITURES</i>	<i>\$4,859,749</i>
----------------------------------	---------------------------

OTHER SOURCES/(USES)

<i>Bond Proceeds</i>	\$7,008,251
----------------------	-------------

<i>TOTAL OTHER SOURCES/(USES)</i>	<i>\$7,008,251</i>
--	---------------------------

<i>EXCESS REVENUES (EXPENDITURES)</i>	<i>\$2,148,502</i>
--	---------------------------

<i>FUND BALANCE - Beginning</i>	<i>\$0</i>
---------------------------------	-------------------

<i>FUND BALANCE - Ending</i>	<i>\$2,148,502</i>
------------------------------	---------------------------

Bannon Lakes
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For the Period ending April 30, 2021

<i>Adopted</i>	<i>Prorated</i>	<i>Actual</i>	
<i>Budget</i>	<i>Thru 04/30/21</i>	<i>Thru 04/30/21</i>	<i>Variance</i>

Revenues:

General Fund Transfer In	\$2,040	\$2,040	\$2,040	\$0
Total Revenues	\$2,040	\$2,040	\$2,040	\$0

Expenditures

Capital Outlay	\$25,000	\$14,583	\$0	\$14,583
Other Current Charges	\$420	\$245	\$202	\$43
Total Expenditures	\$25,420	\$14,828	\$202	\$14,626

Excess Revenues (Expenditures)	(\$23,380)		\$1,838	
---------------------------------------	-------------------	--	----------------	--

OTHER SOURCES/(USES)

Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Total Other	\$0	\$0	\$0	\$0

Net Change in Fund Balance	(\$23,380)		\$1,838	
-----------------------------------	-------------------	--	----------------	--

Fund Balance - Beginning	\$39,018		\$33,023	
---------------------------------	-----------------	--	-----------------	--

Fund Balance - Ending	\$15,638		\$34,861	
------------------------------	-----------------	--	-----------------	--

Bannon Lakes
Community Development District
Long Term Debt Report

Series 2016 Special Assessment Bonds

Interest Rate:	4.5% -5.0%
Maturity Date:	11/1/48
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$377,625.00
Reserve Balance:	\$377,875.00
Bonds outstanding - 1/31/2016	\$11,850,000
Less: May 1, 2016	\$0
Less: May 1, 2019 (Prepayment)	(\$50,000)
Less: November 1, 2019	(\$190,000)
Less: November 1, 2019 (Prepayment)	(\$45,000)
Less: May 1, 2020 (Prepayment)	(\$140,000)
Less: November 1, 2020	(\$190,000)
Less: November 1, 2020 (Prepayment)	(\$135,000)

Current Bonds Outstanding	\$11,100,000
---------------------------	--------------

Series 20211 Special Assessment Bonds

Interest Rate:	2.5% -4.0%
Maturity Date:	5/1/51
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$207,150.00
Reserve Balance:	\$207,150.00
Bonds outstanding - 1/31/2016	\$7,415,000

Current Bonds Outstanding	\$7,415,000
---------------------------	-------------

Bannon Lakes Community Development District

Check Run Summary

1/1/21 - 3/31/21

<i>Date</i>	<i>Check Numbers</i>	<i>Amount</i>	<i>Amount</i>
<i>General Fund</i>			
1/1/21 - 1/31/21	780-799	\$65,992.66	
2/1/21 - 2/28/21	800-813	\$145,957.41	
3/1/21 - 3/31/21	814-831	\$502,953.02	
4/1/21 - 4/30/21	832-842	\$31,191.09	
<i>Total Checks</i>			<i>\$746,094.18</i>
1/18/21	St Johns County Utility Dept	\$2,294.80	
1/20/21	AT&T	\$213.12	
1/25/21	FPL	\$1,707.02	
1/28/21	AT&T	\$217.95	
2/18/21	St Johns County Utility Dept	\$2,590.13	
2/19/21	AT&T	\$214.40	
2/22/21	FPL	\$1,957.08	
3/24/21	St Johns County Utility Dept	\$2,591.71	
3/1/21	AT&T	\$217.95	
3/22/21	AT&T	\$214.40	
3/23/21	FPL	\$1,838.59	
3/29/21	AT&T	\$217.95	
4/19/21	AT&T	\$214.40	
4/19/21	St Johns County Utility Dept	\$2,902.11	
4/23/21	FPL	\$1,901.52	
<i>Total Paid Electronically</i>			<i>\$19,293.13</i>
<i>Total General Fund</i>			<i>\$765,387.31</i>

* Fedex Invoices will be available upon request

Bannon Lakes
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For the Period ending April 30, 2021

Series
2016

REVENUES:

Developer Contribution \$22,749

Interest Income \$0

TOTAL REVENUES \$22,749

EXPENDITURES:

Capital Outlay \$21,403

TOTAL EXPENDITURES \$21,403

OTHER SOURCES/(USES)

Interfund Transfer In (Out) \$0

TOTAL OTHER SOURCES/(USES) \$0

EXCESS REVENUES (EXPENDITURES) \$1,345

FUND BALANCE - Beginning (\$1,345)

FUND BALANCE - Ending \$0

B.

***Bannon Lakes Community Development District
FY21 Assessment Receipts***

ASSESSED TO	# Units	SERIES 2016 DEBT SERVICE ASMNT	FY 20 O&M ASMNT	TOTAL ASMTS
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	65.57	-	27,627.53	27,627.53
RREF III-P-EP CYPRESS PARK FARMS LLC (ACRES)	68.86	-	29,013.76	29,013.76
RREF III-P-EP BANNON LAKES JV LLC (ACRES)	7.67		3,231.71	3,231.71
SUBTOTAL ADMIN O&M	142.10	-	59,873.00	59,873.00
TAX ROLL ASSESSED	536	749,660.16	444,880.00	1,194,540.16
TOTAL ASSESSED		749,660.16	504,753.00	1,254,413.16

DUE / RECEIVED	BALANCE DUE	SERIES 2016 DEBT SERVICE RECEIVED	FY 20 O&M RECEIVED	TOTAL RECEIVED
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	20,720.65	-	6,906.88	6,906.88
RREF III-P-EP CYPRESS PARK FARMS LLC (ACRES)	21,760.32	-	7,253.44	7,253.44
RREF III-P-EP BANNON LAKES JV LLC (ACRES)	2,423.78		807.93	807.93
SUBTOTAL ADMIN O&M	44,904.75	-	14,968.25	14,968.25
TAX ROLL RECEIPTS	9,187.14	743,894.57	441,458.45	1,185,353.02
TOTAL RECEIPTS / DUE	54,091.89	743,894.57	456,426.70	1,200,321.27

DIRECT INVOICES DUE IN INSTALLMENTS OF 25% DUE 10/15/20, 1/1/21, 4/1/21, 7/1/21

LENNAR PACEL DOES NOT HAVE BOND DEBT ISSUED AT THIS TIME ANTICIPATED ISSUE DURING FY21

THERE IS AN ADDITIONAL \$85,076 DUE FOR DEVELOPER CONTRIBUTION

TAX ROLL RECEIPTS

DISTRIBUTION	DATE	SERIES 2016 DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/02/20	2,425.52	1,439.40	3,864.92
2	11/12/20	14,255.71	8,459.94	22,715.65
3	11/24/20	52,250.89	31,007.88	83,258.77
4	12/04/20	84,070.84	49,891.18	133,962.02
5	12/16/20	110,782.59	65,743.07	176,525.66
6	01/08/21	371,608.08	220,527.93	592,136.01
Interest	1/19/21	28.45	16.88	45.33
7	2/22/21	95,853.58	56,883.56	152,737.14
8	3/11/21	9,767.80	5,796.62	15,564.42
Interest	4/8/21	6.17	3.66	9.83
9	4/14/21	2,844.95	1,688.32	4,533.27
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
TOTAL TAX ROLL RECEIPTS		743,894.57	441,458.45	1,185,353.02

PERCENT COLLECTED DIRECT	0.00%	25.00%	25.00%
PERCENT COLLECTED TAX ROLL	99.23%	99.23%	99.23%
PERCENT COLLECTED	99.23%	90.43%	95.69%

C.

Bannon Lakes Community Development District

Check Run Summary

1/1/21 - 3/31/21

<i>Date</i>	<i>Check Numbers</i>	<i>Amount</i>	<i>Amount</i>
<i>General Fund</i>			
1/1/21 - 1/31/21	780-799	\$65,992.66	
2/1/21 - 2/28/21	800-813	\$145,957.41	
3/1/21 - 3/31/21	814-831	\$502,953.02	
4/1/21 - 4/30/21	832-842	\$31,191.09	
<i>Total Checks</i>			<i>\$746,094.18</i>
1/18/21	St Johns County Utility Dept	\$2,294.80	
1/20/21	AT&T	\$213.12	
1/25/21	FPL	\$1,707.02	
1/28/21	AT&T	\$217.95	
2/18/21	St Johns County Utility Dept	\$2,590.13	
2/19/21	AT&T	\$214.40	
2/22/21	FPL	\$1,957.08	
3/24/21	St Johns County Utility Dept	\$2,591.71	
3/1/21	AT&T	\$217.95	
3/22/21	AT&T	\$214.40	
3/23/21	FPL	\$1,838.59	
3/29/21	AT&T	\$217.95	
4/19/21	AT&T	\$214.40	
4/19/21	St Johns County Utility Dept	\$2,902.11	
4/23/21	FPL	\$1,901.52	
<i>Total Paid Electronically</i>			<i>\$19,293.13</i>
<i>Total General Fund</i>			<i>\$765,387.31</i>

* Fedex Invoices will be available upon request

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/08/21	00003	1/01/21 72	202101 310-51300-34000		*	3,750.00	
			JAN MANAGEMENT FEES				
1/01/21		72	202101 310-51300-53000		*	100.00	
			JAN WEBSITE ADMIN				
1/01/21		72	202101 310-51300-35100		*	144.42	
			JAN INFORM TECHNOLOGY				
1/01/21		72	202101 310-51300-31600		*	291.67	
			JAN DISSEMINATION SERVICE				
1/01/21		72	202101 310-51300-51000		*	15.27	
			OFFICE SUPPLIES				
1/01/21		72	202101 310-51300-42000		*	4.50	
			POSTAGE				
1/01/21		72	202101 310-51300-42500		*	231.60	
			COPIES				
1/01/21		72	202101 310-51300-41000		*	18.74	
			TELEPHONE				
				GOVERNMENTAL MANAGEMENT SRVCS LLC			4,556.20 000780
1/08/21	00013	1/01/21 11474	202101 330-53800-46200		*	12,642.14	
			JAN LANDSCAPE MAINTENANCE				
				LANDCARE GROUP, INC.			12,642.14 000781
1/08/21	00018	12/16/20 68711074	202101 320-57200-45800		*	316.73	
			JAN REFUSE				
				REPUBLIC SERVICES #687			316.73 000782
1/08/21	00026	12/28/20 12282020	202012 310-51300-42000		*	112.18	
			2020 NOTICE POSTAGE				
				ST. JOHNS COUNTY TAX COLLECTOR			112.18 000783
1/15/21	00035	12/08/20 201207	202012 330-53800-43200		*	332.00	
			INSTALLED GFCI				
				BEACON ELECTRICAL CONTRACTORS, INC			332.00 000784
1/15/21	00030	11/25/20 1049448	202011 320-57200-54500		*	100.00	
			RODENT CONTROL				
				FREEDOM PEST CONTROL			100.00 000785
1/15/21	00030	12/30/20 1051846	202012 320-57200-54500		*	150.00	
			DEC PEST CONTROL				
				FREEDOM PEST CONTROL			150.00 000786
1/15/21	00030	12/30/20 1052063	202012 320-57200-54500		*	100.00	
			RODENT CONTROL				
				FREEDOM PEST CONTROL			100.00 000787
				BANL -BANNON LAKES- BPEREGRINO			

*** CHECK DATES 01/01/2021 - 04/30/2021 ***
 BANNON LAKES - GENERAL FUND
 BANK A BANNON LAKES-GENERAL

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/15/21	00005	12/30/20 119548	202011 310-51300-31500	NOV GENERAL COUNSEL	*	1,067.80	
				HOPPING GREEN & SAMS			1,067.80 000788
1/15/21	00017	1/01/21 551975	202101 330-53800-46800	JAN LAKE MAINTENANCE	*	650.00	
				LAKE DOCTORS, INC.			650.00 000789
1/15/21	00013	1/12/21 11499	202101 330-57200-46210	REMOVED 67 MULCH, SOD CUT	*	11,400.00	
				LANDCARE GROUP, INC.			11,400.00 000790
1/15/21	00013	12/31/20 11493	202012 330-53800-46400	DEC IRRIGATION SERVICE	*	91.00	
				LANDCARE GROUP, INC.			91.00 000791
1/15/21	00019	12/21/20 13129559	202012 320-57200-45210	DEC POOL CHEMICALS	*	885.00	
				POOLSURE			885.00 000792
1/15/21	00064	1/07/21 01072021	202101 300-15500-10000	01/25 MEETING RM RENTAL	*	312.50	
				RENAISSANCE RESORT			312.50 000793
1/15/21	00064	1/07/21 01072021	202101 300-15500-10000	02/03 MEETING RM RENTAL	*	312.50	
				RENAISSANCE RESORT			312.50 000794
1/15/21	00014	1/01/21 104	202101 320-57200-45300	JAN JANITORIAL SRVS	*	583.33	
		1/01/21 104	202101 320-57200-45200	JAN POOL MAINT SRV	*	910.50	
		1/01/21 104	202101 320-57200-46001	JAN CONTRACT ADMIN	*	1,596.50	
		1/01/21 104	202101 320-57200-34000	JAN FAC MANAGEMENT	*	5,000.00	
				RIVERSIDE MANAGMENT SERVICES, INC			8,090.33 000795
1/25/21	00029	12/18/20 REQ#151	202101 300-13100-10100	REQ#151 INV#2020-696	*	15,400.00	
				CLARY & ASSOCIATES, INC.			15,400.00 000796
1/25/21	00007	12/16/20 REQ#150	202101 300-13100-10100	REQ#150 INV#196393	*	6,250.00	
				ENGLAND THIMS & MILLER INC			6,250.00 000797

BANL -BANNON LAKES- BPEREGRINO

*** CHECK DATES 01/01/2021 - 04/30/2021 ***
 BANNON LAKES - GENERAL FUND
 BANK A BANNON LAKES-GENERAL

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
1/25/21	00014	1/11/21 105	202012 320-57200-45300		*	58.42	
		DEC JANITOR SUPPLIES					
		1/11/21 105	202012 320-57200-60000		*	3,071.62	
		DEC REPAIR/REPLACE					
				RIVERSIDE MANAGMENT SERVICES, INC			3,130.04 000798
1/25/21	00002	12/28/20 I0332819	202012 310-51300-48000		*	94.24	
		NOTICE OF MEETING 1/6/21					
				THE ST AUGUSTINE RECORD			94.24 000799
2/03/21	00037	2/02/21 02022021	202102 300-20700-10200		*	110,782.59	
		11/2/20 SJC TAX DIST 5					
				BANNON LAKES CDD C/O BANK OF NEW			110,782.59 000800
2/03/21	00018	1/16/21 68700111	202102 320-57200-45800		*	412.83	
		FEB REFUSE					
				REPUBLIC SERVICES #687			412.83 000801
2/03/21	00014	10/07/20 97	202010 320-57200-49400		*	210.00	
		DANCING IN STREETS 9/5/20					
				RIVERSIDE MANAGMENT SERVICES, INC			210.00 000802
2/09/21	00009	1/25/21 25223548	202101 310-51300-32300		*	2,666.67	
		FY21 TRUSTEE FEE					
		1/25/21 25223548	202101 300-15500-10000		*	1,333.33	
		FY22 TRUSTEE FEE					
		1/25/21 25223548	202101 310-51300-32300		*	200.00	
		NOTICE FEE					
				THE BANK OF NEW YORK MELLON			4,200.00 000803
2/09/21	00003	2/01/21 73	202102 310-51300-34000		*	3,750.00	
		FEB MANAGEMENT FEES					
		2/01/21 73	202102 310-51300-53000		*	100.00	
		FEB WEBSITE ADMINISTRATIO					
		2/01/21 73	202102 310-51300-35100		*	144.42	
		FEB INFORMATION TECHNOLOG					
		2/01/21 73	202102 310-51300-31600		*	291.67	
		FEB DISSEMINATION AGENT S					
		2/01/21 73	202102 310-51300-51000		*	18.01	
		OFFICE SUPPLIES					
		2/01/21 73	202102 310-51300-42000		*	40.51	
		POSTAGE					
		2/01/21 73	202102 310-51300-42500		*	344.70	
		COPIES					
				GOVERNMENTAL MANAGEMENT SRVCS LLC			4,689.31 000804
				BANL -BANNON LAKES- BPEREGRINO			

*** CHECK DATES 01/01/2021 - 04/30/2021 ***
 BANNON LAKES - GENERAL FUND
 BANK A BANNON LAKES-GENERAL

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/30/21	00030	1/28/21 1053929	202101 320-57200-54500	JAN PEST CONTROL	*	150.00	
				FREEDOM PEST CONTROL			150.00 000820
3/30/21	00030	1/28/21 1054157	202101 320-57200-54500	JAN PEST CONTROL	*	100.00	
				FREEDOM PEST CONTROL			100.00 000821
3/30/21	00030	2/24/21 1056091	202102 320-57200-54500	FEB PEST CONTROL	*	100.00	
				FREEDOM PEST CONTROL			100.00 000822
3/30/21	00003	3/01/21 75	202103 310-51300-34000	MAR MANAGEMENT FEES	*	3,750.00	
		3/01/21 75	202103 310-51300-53000	MAR WEBSITE ADMINISTRATIO	*	100.00	
		3/01/21 75	202103 310-51300-35100	MAR INFORMATION TECHNOLO	*	144.42	
		3/01/21 75	202103 310-51300-31600	MAR DISSEMINATION AGENT S	*	583.33	
		3/01/21 75	202103 310-51300-51000	OFFICE SUPPLIES	*	17.98	
		3/01/21 75	202103 310-51300-42000	POSTAGE	*	11.84	
		3/01/21 75	202103 310-51300-42500	COPIES	*	219.30	
		3/01/21 75	202103 310-51300-41000	TELEPHONE	*	154.31	
				GOVERNMENTAL MANAGEMENT SRVCS LLC			4,981.18 000823
3/30/21	00066	1/19/21 2202-551	202101 320-57200-49400	SPEC EVENT CDD MTG SIGNS	*	90.86	
				JIM OLIVER			90.86 000824
3/30/21	00017	3/01/21 563752	202103 330-53800-46800	MAR LAKE MAINTENANCE	*	650.00	
				LAKE DOCTORS, INC.			650.00 000825
3/30/21	00013	3/01/21 11615	202103 330-53800-46200	MAR LANDSCAPE MAINTENANCE	*	12,642.14	
				LANDCARE GROUP, INC.			12,642.14 000826
3/30/21	00013	3/12/21 11649	202103 330-53800-46200	GRIND STUMP ON LAKE BANK	*	110.00	
				LANDCARE GROUP, INC.			110.00 000827

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
4/12/21	00012	4/02/21 20700	202104 310-51300-32200	AUDIT FYE 09/30/2020	*	3,900.00	
				GRAU & ASSOCIATES			3,900.00 000836
4/12/21	00017	4/01/21 570258	202104 330-53800-46800	APRIL LAKE MAINTENANCE	*	650.00	
				LAKE DOCTORS, INC.			650.00 000837
4/12/21	00013	4/01/21 11753	202104 330-53800-46200	APRIL LANDSCAPE MAINTENAN	*	12,642.14	
				LANDCARE GROUP, INC.			12,642.14 000838
4/12/21	00018	3/16/21 687-1127	202104 320-57200-45800	APRIL REFUSE	*	355.55	
				REPUBLIC SERVICES #687			355.55 000839
4/20/21	00040	3/26/21 6	202103 310-51300-31600	SERIES 2016 5-1-21PREPAYA	*	250.00	
				DISCLOSURE SERVICES LLC			250.00 000840
4/20/21	00013	3/31/21 11777	202103 330-53800-46200	MAR IRRIGATION MAINTENANC	*	305.50	
				LANDCARE GROUP, INC.			305.50 000841
4/20/21	00014	4/01/21 110	202104 320-57200-45300	APRIL JANITORIAL SERVICES	*	583.33	
		4/01/21 110	202104 320-57200-45200	APRIL POOL MAINTENANCE SR	*	910.50	
		4/01/21 110	202104 320-57200-46001	APRIL CONTRACT ADMINISTRA	*	1,596.50	
		4/01/21 110	202104 320-57200-34000	APRIL FACILITY MAINTENANC	*	5,000.00	
				RIVERSIDE MANAGMENT SERVICES, INC			8,090.33 000842
TOTAL FOR BANK A						746,094.98	
TOTAL FOR REGISTER						746,094.98	

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 72

Invoice Date: 1/1/21

Due Date: 1/1/21

Case:

P.O. Number:

Bill To:Bannon Lakes CDD
475 West Town Place
Suite 114
St. Augustine, FL

RECEIVED

JAN 06 2021

Description	Hours/Qty	Rate	Amount
Management Fees - January 2021 1,310.573,340		3,750.00	3,750.00
Website Administration - January 2021 582		100.00	100.00
Information Technology - January 2021 387		144.42	144.42
Dissemination Agent Services - January 2021 316		291.67	291.67
Office Supplies 570		15.27	15.27
Postage 420		4.50	4.50
Copies 425		231.60	231.60
Telephone 410		18.74	18.74
3 @			

Total \$4,556.20**Payments/Credits** \$0.00**Balance Due** \$4,556.20



Irrigation • Landscape • Maintenance
 35 Enterprise Drive
 Bunnell, FL 32110
 (386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	1/1/2021	11474

Bannon Lakes CDD
 475 W. Town Place, Suite 114
 St. Augustine, FL 32092

Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Monthly maintenance for the month of January	1	12,642.14	12,642.14
<div>13 @</div> <div>1,330.538.462</div>			
Thank you for your business!		Total	\$12642.14
		Payments/Credits	\$0.00
		Balance Due	\$12,642.14



8619 Western Way
Jacksonville FL 32256-036060

Customer Service (904) 731-2456
RepublicServices.com/Support

Important Information

Your next invoice may reflect a rate adjustment. Please contact us with any questions.

Account Number 3-0687-0010861
Invoice Number 0687-001107438
Invoice Date December 16, 2020
Past Due on 12/16/20 \$628.33
Payments/Adjustments -\$279.06
Current Invoice Charges \$316.73

Total Amount Due	Payment Due Date
\$666.00	Past Due

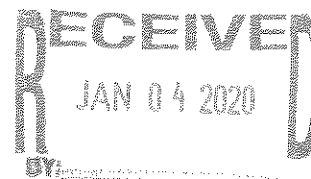
PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 12/03	5555555	-\$314.06
12/15/20 Unreferenced Memo		\$35.00
Re: Service Interrupt		

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Bannon Lakes Cdd 435 Bannon Lakes Dr CSA A172389154				
St. Augustine, FL Contract: 9687022 (C51)				
1 Waste Container 6 Cu Yd, 1 Lift Per Week				
Pickup Service 01/01-01/31			\$228.54	\$228.54
Administrative Fee				\$5.95
Total Fuel/Environmental Recovery Fee				\$67.51
Total Franchise - Local				\$14.73
CURRENT INVOICE CHARGES, Due by January 05, 2021				\$316.73

18 @
1.320, 572, 458



Simple account access at your fingertips.

Download the Republic Services app or visit
RepublicServices.com today.



Past Due	30 Days	60 Days	90+ Days
	\$35.00	\$314.27	\$0.00



8619 Western Way
Jacksonville FL 32256-036060

Please Return This
Portion With Payment

Total Enclosed

Return Service Requested

Total Amount Due \$666.00
Payment Due Date Past Due
Account Number 3-0687-0010861
Invoice Number 0687-001107438

☐ For Billing Address Changes,
Check Box and Complete Reverse.

Make Checks Payable To:



00013594
M212

BANNON LAKES CDD
LOUIS COWLING
475 W TOWN PL
STE 114
ST AUGUSTINE FL 32092-3648



REPUBLIC SERVICES #687
PO BOX 9001099
LOUISVILLE KY 40290-1099

30687001086100000011074380000316730000666006



P.O. Box 9001
ST. AUGUSTINE, FLORIDA 32085
P: 904 209 2250
F: 904 209 2283
WWW.SJCTAX.US

December 28, 2020

RECEIVED

DEC 28 2020

Bannon Lakes CDD
% GMS, LLC
475 West Town Place, Ste 114
St. Augustine, FL 32092

INVOICE

In accordance with Florida Statute 197.322(3): "Postage shall be paid out of the general fund of each local governing board, upon statement thereof by the tax collector".

Your share of the postage for the mailing of the 2020 Real Estate, Tangible Personal Property, Railroad and Non Ad Valorem notices is as follows:

Postage Due: \$ 112.18

If you have any questions, please contact me or Christopher Swanson at 209-2251.

Sincerely,

Dennis W. Hollingsworth

Dennis W. Hollingsworth, C.F.C.
St. Johns County Tax Collector

26 A
1,810.513.442

INNOVATION INTEGRITY EXPERTISE

MAILING ADDRESS FOR ALL LOCATIONS: P.O. BOX 9001, ST. AUGUSTINE, FL 32085-9001

ST. AUGUSTINE - MAIN
4030 LEWIS SPEEDWAY
ST. AUGUSTINE, FL 32084

DUPONT CENTER
6658 US 1 SOUTH
ST. AUGUSTINE, FL 32086

JULINGTON CREEK
725 FLORA BRANCH BLVD
SAINT JOHNS, FL 32259

PONTE VEDRA
151 SAWGRASS CORNERS DR, STE 100
PONTE VEDRA BEACH, FL 32082

Beacon Electrical Contractors, Inc.

731 Duval Station Rd. Suite 107-306
Jacksonville, Florida 32218
Phone: 904-338-5394
Fax: 904-751-6583

INVOICE #201207

Date: 12-8-20

To: Riverside Management Services, Inc.
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

RECEIVED

JAN 12 2021

Attn: Brian Stephens
Phone:
Email: bstephens@riversidemgtsvc.com

WORK COMPLETED 12-8-20 @ Bannan Lakes: *BANNAN LAKES*

Labor and materials for:

-Raised two Perma-post and installed new GFCI on eastside of entrance.

TOTAL INVOICE AMOUNT

\$ 332.00

B. Stephens 12-30-20
STREET LIGHT REPAIRS
001.330.5380.43200

JS ①

All work has been completed in a workmanlike manner according to standard practices and the National Electrical Codes. All work has a one-year warranty effective as of the date of this invoice.

FREEDOM PEST CONTROL

904-272-BUGS (2847)
INFO@FREEDOMPESTCONTROLFL.COM
3600 Pezalla Rd. Suite 163, Orange Park, FL 32065



Service Slip/Invoice

INVOICE: 1049448
DATE: 11/25/2020
ORDER: 1049448

Bill To: [106210]

Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Location: [106210]

Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician		Time In
11/25/2020	01:58 PM		2MARCUS	Marcus Lopez	
Purchase Order	Terms	Last Service	Map Code		Time Out
	NET 30	12/30/2020		Lic:JE276424	

Service	Description	Price
RODENT	Rodent Control	100.00
SUBTOTAL		\$100.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$100.00

AMOUNT DUE \$100.00

B. H. 1-11-21
PEST CONTROL
001.320.57200.54500
80 @

RECEIVED

JAN 12 2021

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as quoted above.

FREEDOM PEST CONTROL

904-272-BUGS (2847)
INFO@FREEDOMPESTCONTROLFL.COM
3600 Peoria Rd. Suite 103, Orange Park, FL 32065



Service Slip/Invoice

INVOICE: 1051846
DATE: 12/30/2020
ORDER: 1051846

Bill To: [106210]

Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Location: [106210]

Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
12/30/2020	11:15 AM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	12/30/2020		
				Lic:JE276424

Service	Description	Price
---------	-------------	-------

MONTHLY

Monthly Pest Control

150.00

SUBTOTAL \$150.00
TAX \$0.00
AMT. PAID \$0.00
TOTAL \$150.00

B. Lopez 12-30-20
Pest Control
001.320.57200.59500
30 (A)

AMOUNT DUE \$150.00

RECEIVED

JAN 12 2021

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

**FREEDOM
PEST CONTROL**
904-272-BUGS (2847)

111FO@FREEDOMPESTCONTROLFL.COM
3600 Peoria Rd. Suite 103, Orange Park, FL 32065



Service Slip/Invoice

INVOICE: 1052063
DATE: 12/30/2020
ORDER: 1052063

Bill To: [106210]

Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work

Location: [106210]

Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
12/30/2020	10:20 AM		2MARCUS	Marcus Lopez
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	12/30/2020		Lic:JE276424

Service	Description	Price
RODENT	Rodent Control	100.00
SUBTOTAL		\$100.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$100.00

AMOUNT DUE \$100.00

B. Lopez 12-30-20
Pest Control
001.320.57200.59500
30 A

RECEIVED

JAN 12 2021

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

5 @
1-870-573-815

STATEMENT

December 30, 2020

Bannon Lakes Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 119548
Billed through 11/30/2020

RECEIVED

JAN 12 2021

General Counsel

BLCDD 00001 WSH

FOR PROFESSIONAL SERVICES RENDERED

11/02/20	WSH	Review documents related to release of 2016 assessments; confer with Giles and Oliver regarding same.	0.90 hrs
11/03/20	WSH	Review release and confer with Stephens regarding same.	0.30 hrs
11/04/20	WSH	Prepare for and participate in board meeting.	0.90 hrs
11/04/20	KFJ	Review annual district invoice form; confer with Haber.	0.20 hrs
11/12/20	WSH	Review estoppel letter and confer with counsel for property owner regarding same.	0.40 hrs
11/13/20	WSH	Confer with Oliver and Perry regarding estoppel letter; confer with counsel for landowner regarding same.	0.70 hrs
11/16/20	KFJ	Prepare amendment to lake management agreement; confer with Haber.	0.50 hrs
11/24/20	WSH	Prepare for and participate in landowner election.	0.30 hrs
Total fees for this matter			\$1,050.00

MATTER SUMMARY

Jusevitch, Karen F.- Paralegal	0.70 hrs	125 /hr	\$87.50
Haber, Wesley S.	3.50 hrs	275 /hr	\$962.50

TOTAL FEES	\$1,050.00
INTEREST CHARGE ON PAST DUE BALANCE	\$17.80

TOTAL CHARGES FOR THIS MATTER	\$1,067.80
-------------------------------	-------------------

BILLING SUMMARY

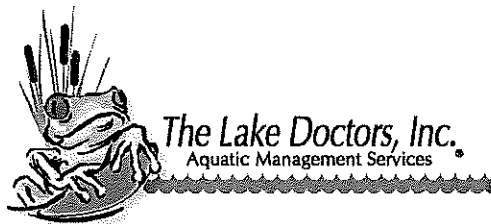
Jusevitch, Karen F.- Paralegal	0.70 hrs	125 /hr	\$87.50
Haber, Wesley S.	3.50 hrs	275 /hr	\$962.50

=====

TOTAL FEES	\$1,050.00
INTEREST CHARGE ON PAST DUE BALANCE	\$17.80

TOTAL CHARGES FOR THIS BILL **\$1,067.80**

Please include the bill number with your payment.



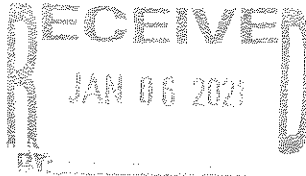
3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

INVOICE

Invoice #	551975
Account #	723475
Invoice Date	1/1/2021
Due Date	1/11/2021
Rep	MAS

Bill To
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Invoice Questions: Lakes@lakedoctors.com Payment Questions: Payments@lakedoctors.com
--

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	
Item	Description	Amount
	Monthly Water Management Service (R) 1-330-53800-46800-17 	650.00
Customer Total Balance		\$650.00
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice
		\$650.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	551975
Account #	723475
Date	1/1/2021

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW		
<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	<input type="checkbox"/> American Express
Card #		
Card Verification #		
Exp. Date #		
Print Name		
Billing Address:	<input type="checkbox"/> Check box if same as above	
Signature		



Irrigation • Landscape • Maintenance
 35 Enterprise Drive
 Bunnell, FL 32110
 (386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	1/12/2021	11499

Bannon Lakes CDD
 475 W. Town Place, Suite 114
 St. Augustine, FL 32092

RECEIVED

JAN 12 2021

Project			Project #
Tree Rings			M101
Description	Quantity	Rate	Amount
Increase the size of a total of 180 tree rings on Bannon Lakes Blvd.			
Machine, Sod Cutter Hours w/ Operator	50	55.00	2,750.00
Machine, Skid Steer Hours w/ Operator	10	125.00	1,250.00
Labor, General	200	35.00	7,000.00
Dump Fee Per Trip	4	100.00	400.00
~~~~~ REVISION 1 ~~~~~ November 20, 2020 > Removed 67 Mulch, Brown YD. (-\$2,479.00) Total change to estimate -\$2,479.00 ~~~~~			
1,380.57246210 13 A			
Attn. Brian Stephens		Total	\$11400.00
		Payments/Credits	\$0.00
		Balance Due	\$11,400.00



Irrigation • Landscape • Maintenance

35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	12/31/2020	11493

RECEIVED

JAN 12 2021

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Irrigation Maintenance Service for December - see attached list.	1	91.00	91.00
<i>1,830.538 464. 134</i>			
Attn. Brian Stephens		Total	\$91.00
		Payments/Credits	\$0.00
		Balance Due	\$91.00

**Bannon Lakes CDD**

<u>Date</u>	<u>Location</u>	<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Total Cost</u>
12/22	Bannon Lakes Blvd.	(2) MPR nozzles, 1/2" coupling	\$ 20.50	\$ 17.50	\$ 38.00
	Amenity Center	6P, MPR nozzle	\$ 35.50	\$ 17.50	\$ 53.00
				<b>Total Due</b>	<b>\$ 91.00</b>



## Invoice

Date  
Invoice #12/21/2020  
131295597286

1707 Townhurst Dr  
Houston TX 77043  
ar@poolsure.com  
800-858-POOL (7665)  
www.poolsure.com

Terms	Net 20
Due Date	1/10/2021
PO #	
Delivery Ticket #	Sales Order #1333319
Delivery Date	12/21/2020
Delivery Location	Bannon Lakes Pool
Customer #	13BAN025

**Bill To**  
Riverside Management Services  
Bannon Lakes CDD  
9655 Florida Minning Blvd West  
bldg 300 suite 305  
Jacksonville FL 32257

**Ship To**  
Bannon Lakes CDD  
435 Bannon Lakes Blvd  
St. Augustine FL 32095

LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	500	gal	1.50	750.00
160-050	Pool Acid bulk by Gallon	45	gal	3.00	135.00
<p><i>Bkupt 12.30.20</i> <i>Pool Chemicals</i> <i>001.320.57200.45210</i> <i>Dec 19 @</i> <b>RECEIVED</b> <i>JAN 12 2021</i></p>					

Total 885.00  
Amount Due **\$885.00**

## Remittance Slip

Customer  
13BAN025  
Invoice #  
131295597286

Amount Due \$885.00

Amount Paid _____

Make Checks Payable To

Poolsure  
PO Box 55372  
Houston, TX 77255-5372



131295597286

Renaissance Resort  
at the World Golf Village

500 South Legacy Trail  
St Augustine FL 32092  
Phone: 904-940-8606 Fax: 904-940-8682

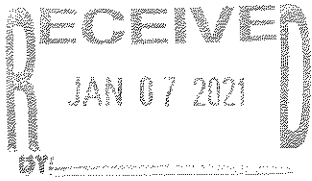
Invoice #

**INVOICE**

**Customer**

Name Bannon Lakes Board Meeting  
Attn Shelby Stephens  
Address 475 W Town Place, Suite 114  
City Saint Augustine, FL

Date 1/7/2021

Qty	Description	Charged
1	Meeting Room Rental - Event Date 1/25/2021 25% Service Charge  1-300-15500-10000-64    Six Mile Creek Community Development District  Tax Exempt #85-8013854049C-1	\$250.00 \$62.50

SUB-TOTAL \$312.50

Amount Due \$312.50

**Payment Details**

- ☐ Direct Bill  
☐ Credit Card  
☒ Check

Renaissance Resort  
at the World Golf Village

500 South Legacy Trail  
St Augustine FL 32092  
Phone: 904-940-8606 Fax: 904-940-8682

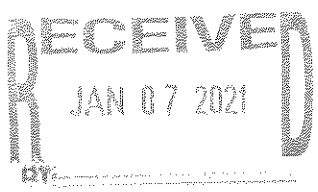
Invoice # 01072021B

**INVOICE**

**Customer**

Name Bannon Lakes Board Meeting  
Attn Shelby Stephens  
Address 475 W Town Place, Suite 114  
City Saint Augustine, FL

Date 1/7/2021

Qty	Description	Charged
1	Meeting Room Rental - Event Date 2/3/2021 25% Service Charge 1-300-15500-10000-64	\$250.00 \$62.50
		
Six Mile Creek Community Development District		
Tax Exempt #85-8013854049C-1		

SUB-TOTAL \$312.50

Amount Due \$312.50

**Payment Details**

- ☐ Direct Bill  
☐ Credit Card  
☒ Check

**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 104  
Invoice Date: 1/1/2021  
Due Date: 1/1/2021  
Case:  
P.O. Number:

**Bill To:**  
Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Janitorial Services - January 2021 320,572.453000		583.33	583.33
Pool Maintenance Services - January 2021 320,572.452000		910.50	910.50
Contract Administration - January 2021 320,572.460001		1,596.50	1,596.50
Facility Management - Bannon Lakes - January 2021 320,572.3400		5,000.00	5,000.00

RECEIVED

JAN 08 2021

14A

**Total** \$8,090.33

**Payments/Credits** \$0.00

**Balance Due** \$8,090.33

*Chen*  
1/6/21

# Bannon Lakes

Community Development District

Construction Funding Request #25

January 3, 2021

Req.	PAYEE	Series 2016 Contruction
150	<b>ETM</b> Bannon Lakes Force Main - International Golf Pkwy I-95	\$ 6,250.00
151	<b>Clary &amp; Associates Inc</b> Additional Location and Soft Digs for Force Main Route Inv 2020-696	\$ 15,400.00
<b>Total Funding Request</b>		<b>\$ 21,650.00</b>

Please make check payable to:

**Bannon Lakes CDD**  
c/o GMS LLC  
475 West Town Place  
Suite 114  
St. Augustine FL 32092

Signature: _____  
Chairman/Vice Chairman

Signature: _____  
Secretary/Asst. Secretary

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice #: 105**

**Invoice Date:** 1/11/2021

**Due Date: 1/11/2021**

**Case:**

**P.O. Number:**

**Bill To:**

**Bannon Lakes CDD**  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

14

[illegible]

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF DECEMBER 2020**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
12/1/20	6	B.H.	Pressure washed chairs at pavilion, blew leaves and debris off tennis and basketball courts, picked up supplies, removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/1/20	7	W.V.	Pressure washed chairs and tables in common area, blew leaves and debris off basketball and tennis courts, removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/3/20	6	B.H.	Assisted with Christmas tree and decorations, pressure washed pavilion and gym, removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/3/20	7	W.V.	Touch up paint near outside activity area, pressure washed gym and main office, removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/8/20	7	B.H.	Pressure washed pool deck, removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/10/20	6	B.H.	Fixed tennis court windscreens, dusted clubhouse, gym and bathrooms high ceilings, removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/15/20	6.5	B.H.	Inspected lights around community, pressure washed playground, raked playground, removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/15/20	6	W.V.	Pressure washed pavilion, cleaned bugs off building, reset bench post, checked and changed all trash receptacles and dog pots, removed debris at amenity center, roadways, parks and common areas
12/17/20	6.5	B.H.	Pressure washed sidewalk and pavilion, removed debris at amenity center, roadways, parks, and common areas, checked and changed all trash receptacles and dog pots
12/22/20	5	B.H.	Removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/22/20	7	W.V.	Removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/24/20	4	B.H.	Pressure washed dog park, removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/29/20	6.5	B.H.	Pressure washed dog park, removed debris at amenity center, roadways, parks and common areas, checked and changed all trash receptacles and dog pots
12/31/20	2	B.H.	Checked and changed all trash receptacles and dog pots

**TOTAL**      82.5

**MILES**      129

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

## Period Ending 1/5/2021

DISTRICT	DATE	SUPPLIES	PRICE	EMPLOYEE
BL BANNON LAKES				
	12/15/20	80lb Concrete Mix	8.11	B.H.
	12/15/20	42 gallon Trash Bags 32ct	20.67	B.H.
	12/24/20	Web Duster	10.32	B.H.
	12/24/20	Latex Gloves 100pk	17.22	B.H.
	12/24/20	GFCI 4pk	63.25	B.H.
	12/24/20	Large Gloves 3pk	10.21	B.H.
	12/29/20	Heavy Duty Hose	55.36	B.H.
			0.00	
		TOTAL	\$185.13	

10	11	12	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
11/30		Balance Forward						\$435.29	
12/07	P157344	Payment - Lockbox 762						\$-76.29	
12/29	P159485	Payment - Lockbox 779						\$-359.00	
12/28 12/28	103328198-12282020	SPEC MTG BOS 1/6/21	SA St Augustine Record	1.00 x 5.2500	5.25	1	\$8.98	\$47.15	
12/28 12/28	103328198-12282020	SPEC MTG BOS 1/6/21	SA St Aug Record Online	1.00 x 5.2500	5.25	1	\$8.97	\$47.09	

PREVIOUS AMOUNT OWED: \$435.29

NEW CHARGES THIS PERIOD: \$94.24

CASH THIS PERIOD: (\$435.29)

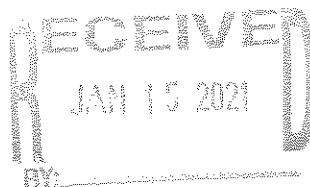
DEBIT ADJUSTMENTS THIS PERIOD: \$0.00

CREDIT ADJUSTMENTS THIS PERIOD: \$0.00

We appreciate your business.

So that we may serve you better, please remit the amount due. New business is dependent on prompt payments. Please include the remittance stub and input your account number on your check. Thank you.

001 - 310 - 51300 - 48000 - 2



**INVOICE AND STATEMENT OF ACCOUNT**

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$94.24		\$359.00	\$0.00	\$0.00	\$359.00		\$94.24

ADVERTISER INFORMATION			
1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER
	12/01/2020 - 12/31/2020		15652
7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
	15652		BANNON LAKES CDD - GMS

**MAKE CHECKS PAYABLE TO**

The St. Augustine Record Dept 1261  
 PO Box 121261  
 Dallas, TX 75312-1261

Payment is due upon receipt.

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261  
 PO Box 121261  
 Dallas, TX 75312-1261

**ADVERTISING INVOICE and STATEMENT**

1	BILLING PERIOD	2	ADVERTISER/CLIENT NAME
	12/01/2020 - 12/31/2020		BANNON LAKES CDD - GMS

COMPANY	23	TOTAL AMOUNT DUE	* UNAPPLIED AMOUNT	3	TERMS OF PAYMENT
SA 7		\$94.24	\$359.00		NET 15 DAYS

21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS
	\$94.24		\$359.00	\$0.00	\$0.00

4	PAGE #	5	BILLING DATE	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	24	STATEMENT NUMBER
			12/31/2020		15652		15652		0000081730

BILLING ACCOUNT NAME AND ADDRESS

REMITTANCE ADDRESS



8 - 2245

BANNON LAKES CDD - GMS  
 475 W TOWN PL STE 114  
 SAINT AUGUSTINE FL 32092-3649



The St. Augustine Record  
 Dept 1261  
 PO Box 121261  
 Dallas, TX 75312-1261

Mon, Dec 28, 2020  
9:08:18AM

## Legal Ad Invoice

# The St. Augustine Record

Send Payments to:  
The St. Augustine Record  
One News Place  
St. Augustine, FL 32086

**Acct:** 15652  
**Phone:** 9049405850

**E-Mail:**

**Client:** BANNON LAKES CDD - GMS

**Name:** BANNON LAKES CDD - GMS  
**Address:** 475 W TOWN PLACE, STE 114

**City:** SAINT AUGUSTINE

**State:** FL

**Zip:** 32092

**Ad Number:** 0003328198-01

**Start:** 12/28/2020

**Placement:** SA Legals

**Copy Line:** BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT NOTICE OF SPECIAL MEETING A special meeting of the Bo

**Caller:** SHELBY STEPHENS

**Issues:** 1

**Rep:** Melissa Rhinehart

**Paytype:** BILL

**Stop:** 12/28/2020

Lines 62  
Depth 5.25  
Columns 1  
  
Price \$94.24

### BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT NOTICE OF SPECIAL MEETING

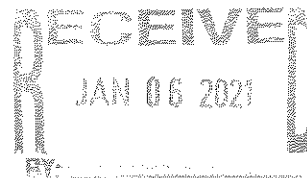
A special meeting of the Board of Supervisors ("Board") of the Bannon Lakes Community Development District will be held on January 6, 2021 at 11:00 a.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida 32092. The purpose of the meeting is to consider such matters as may properly come before the Board, including but not limited to action relating to the issuance of special assessment revenue bonds. A copy of the agenda for this meeting may be obtained from the District Manager at Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Office").

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Board Supervisors or staff will participate by telephone. At the above location will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
0003328198 December 28, 2020



THE ST. AUGUSTINE RECORD  
Affidavit of Publication

BANNON LAKES CDD - GMS  
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15652  
AD# 0003328198-01  
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY  
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA  
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **SPEC MTG BOS 1/6/21** was published in said newspaper on 12/28/2020.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

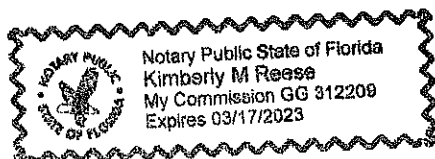
Sworn to (or affirmed) and subscribed before me by means of

☒ physical presence or  
☐ online notarization

this ____ day of **DEC 28 2020**

by *Melissa Rhinehart* who is personally known to  
me or who has produced as identification

*Kimberly M Reese*  
(Signature of Notary Public)



BANNON LAKES COMMUNITY  
DEVELOPMENT DISTRICT  
NOTICE OF SPECIAL MEETING

A special meeting of the Board of Supervisors ("Board") of the Bannon Lakes Community Development District will be held on January 6, 2021 at 11:00 a.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida 32092. The purpose of the meeting is to consider such matters as may properly come before the Board, including but not limited to action relating to the issuance of special assessment revenue bonds. A copy of the agenda for this meeting may be obtained from the District Manager at Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Office").

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Board Supervisors or staff will participate by telephone. At the above location will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
0003328198 December 28, 2020

**Bannon Lakes**  
**COMMUNITY DEVELOPMENT DISTRICT**

RECEIVED

JAN 27 2021

**General Fund**

**Check Request**

Date	Amount	Authorized By
February 2, 2021	\$110,782.59	Sheryl Fulks

Payable to:

Bannon Lakes CDD c/o BNY Mellon #37
-------------------------------------

Date Check Needed:

Budget Category:

ASAP	1-300-20700-10200
------	-------------------

Intended Use of Funds Requested:

11/2/20 SJC Tax Dist5	110,782.59
	110,782.59
(Attach supporting documentation for request.)	

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2021 ASSESSMENT RECEIPTS**

ASSESSED	# UNITS	SERIES 2016 DEBT SERVICE NET	FY21 O&M NET	TOTAL ASSESSED
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	65.57	-	27,627.53	27,627.53
RREF III-P-EP CYPRESS CREEK FARMS LLC (ACRES)	68.86	-	29,013.76	29,013.76
RREF III-P-EP BANNON LAKES JV LLC (ACRES)	7.67	-	3,231.71	3,231.71
<b>SUBTOTAL ADMIN O&amp;M</b>	<b>142.10</b>	<b>-</b>	<b>59,873.00</b>	<b>59,873.00</b>
<b>TAX ROLL ASSESSED</b>	<b>536</b>	<b>749,660.16</b>	<b>444,880.00</b>	<b>1,194,540.16</b>
<b>TOTAL ASSESSED</b>		<b>749,660.16</b>	<b>504,753.00</b>	<b>1,254,413.16</b>

DUE / RECEIVED	BALANCE DUE	SERIES 2016 DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	20,720.65	-	6,906.88	6,906.88
RREF III-P-EP CYPRESS CREEK FARMS LLC (ACRES)	21,760.32	-	7,253.44	7,253.44
RREF III-P-EP BANNON LAKES JV LLC (ACRES)	2,423.78	-	807.93	807.93
<b>SUBTOTAL ADMIN O&amp;M</b>	<b>44,904.75</b>	<b>-</b>	<b>14,968.25</b>	<b>14,968.25</b>
<b>TAX ROLL RECEIPTS</b>	<b>774,213.14</b>	<b>263,785.55</b>	<b>156,541.47</b>	<b>420,327.02</b>
<b>TOTAL RECEIPTS</b>	<b>819,117.89</b>	<b>263,785.55</b>	<b>171,509.72</b>	<b>435,295.27</b>

DIRECT INVOICES DUE IN INSTALLMENTS OF 25% DUE 10/15/20, 1/1/21, 4/1/21, 7/1/21  
LENNAR PHASE 4B DOES NOT HAVE BOND DEBT ISSUED AT THIS TIME ANTICIPATED ISSUE DURING FY21  
THERE IS AN ADDITIONAL \$85,076 DUE FOR DEVELOPER CONTRIBUTION

**TAX ROLL RECEIPTS**

DISTRIBUTION	DATE	SERIES 2016 DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/02/20	2,425.52	1,439.40	3,864.92
2	11/12/20	14,255.71	8,459.94	22,715.65
3	11/24/20	52,250.89	31,007.88	83,258.77
4	12/04/20	84,070.84	49,891.18	133,962.02
5	12/16/20	110,782.59	65,743.07	176,525.66
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>263,785.55</b>	<b>156,541.47</b>	<b>420,327.02</b>

PERCENT COLLECTED DIRECT	0.00%	25.00%	25.00%
PERCENT COLLECTED TAX ROLL	35.19%	35.19%	35.19%
PERCENT COLLECTED TOTAL	35.19%	33.98%	34.70%



8619 Western Way  
Jacksonville FL 32256-036060

**Customer Service** (904) 731-2456  
RepublicServices.com/Support

**Important Information**

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

**Account Number** 3-0687-0010861  
**Invoice Number** 0687-001114778  
**Invoice Date** January 16, 2021  
**Past Due on 01/16/21** \$666.00  
**Payments/Adjustments** -\$314.27  
**Current Invoice Charges** \$412.83

<b>Total Amount Due</b> <b>\$764.56</b>	<b>Payment Due Date</b> <b>Past Due</b>
--------------------------------------------	--------------------------------------------

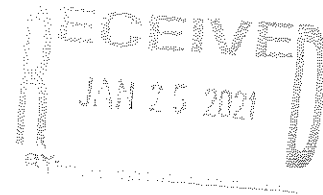
**PAYMENTS/ADJUSTMENTS**

<u>Description</u>	<u>Reference</u>	<u>Amount</u>
Payment - Thank You 12/21	759	-\$314.27

**CURRENT INVOICE CHARGES**

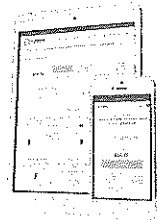
<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Bannon Lakes Cdd 435 Bannon Lakes Dr CSA A172389154				
St. Augustine, FL Contract: 9687022 (C51)				
1 Waste Container 6 Cu Yd, 1 Lift Per Week				
Pickup Service 02/01-02/28			\$297.10	\$297.10
Administrative Fee				\$5.95
Total Fuel/Environmental Recovery Fee				\$90.49
Total Franchise - Local				\$19.29
<b>CURRENT INVOICE CHARGES, Due by February 05, 2021</b>				<b>\$412.83</b>

001-320-57200-45800  
18A



Simple account access at your fingertips.

Download the Republic Services app or visit  
RepublicServices.com today.



<b>Past Due</b>	<b>30 Days</b> \$351.73	<b>60 Days</b> \$0.00	<b>90+ Days</b> \$0.00
-----------------	----------------------------	--------------------------	---------------------------



8619 Western Way  
Jacksonville FL 32256-036060

Please Return This  
Portion With Payment

**Total Enclosed**

Return Service Requested

**Total Amount Due** \$764.56  
**Payment Due Date** Past Due  
**Account Number** 3-0687-0010861  
**Invoice Number** 0687-001114778

☐ For Billing Address Changes.  
Check Box and Complete Reverse.

Make Checks Payable To:



BANNON LAKES CDD  
LOUIS COWLING  
475 W TOWN PL  
STE 114  
ST AUGUSTINE FL 32092-3648



REPUBLIC SERVICES #687  
PO BOX 9001099  
LOUISVILLE KY 40290-1099

30687001086100000011147780000412830000764560

**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

RECEIVED

JAN 26 2021

**Bill To:**

Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

Invoice #: 97

Invoice Date: 10/7/2020

Due Date: 10/7/2020

Case:

P.O. Number:

Description	Hours/Qty	Rate	Amount
Dancing in the Streets 9/5/20		210.00	210.00
			001-320-
			57200-
			49400-
			14A

**Total** \$210.00

**Payments/Credits** \$0.00

**Balance Due** \$210.00



BNY MELLON

The Bank of New York Mellon  
Trust Company, N.A.

## INVOICE

000299 XBFRSDD1 000000



BANNON LAKES CDD  
ATTN: JIM OLIVER  
475 WEST TOWN PLACE, SUITE 114, WORLD GOLF VILLAGE  
ST. AUGUSTINE, FL 32092

Invoice Number: 252-2354872  
Account Number: BANNON2016  
Invoice Date: 25-Jan-21  
Cycle Date: 25-Jan-21  
Administrator: Thomas Radicioni  
Phone Number: (904) 645-1985  
Currency: USD

9A  
Code for 2021

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2015

	Quantity	Rate	Proration	Subtotal	Total
FY21-001-310-51300-32300	2446.67				
Flat 001-300-15500-10000	1333.33				
Administration Fee					4,000.00
For the period: January 25, 2021 to January 24, 2022					
One Time Charges 001-310-51300-32300					
Redemption Notice Fee					200.00

Invoice Total: 4,200.00  
Satisfied To Date: 0.00  
Balance Due: 4,200.00

Terms: Payable upon receipt. Please reference the invoice and account number with your remittance.  
Our Tax ID Number is 95-3571558. Please fax Taxpayer Certification requests to (732) 667-9576.  
The Bank of New York Mellon Trust Company, N.A is located at 400 South Hope Street - Suite 400,  
Los Angeles, CA 90071

Check Payment Instructions:  
The Bank of New York Mellon  
Corporate Trust Department  
P.O. Box 392013  
Pittsburgh, PA 15251-9013  
Please enclose billing stub.

Wire and ACH Payment Instructions:  
The Bank of New York Mellon  
ABA Number: 021000018  
Account Number: 8901245259  
Account Name: BNY Mellon - Fee Billing Wire Fees  
Please reference Invoice Number: 252-2354872

## Billing Stub

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2015

Invoice Number: 252-2354872  
Account Number: BANNON2016  
Invoice Date: 25-Jan-21  
Cycle Date: 25-Jan-21  
Administrator: Thomas Radicioni  
Phone Number: (904) 645-1985  
Amount: 4,200.00 USD

000000616701252123548720000000000004200000

**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 73

Invoice Date: 2/1/21

Due Date: 2/1/21

Case:

P.O. Number:

RECEIVED

FEB 03 2021

**Bill To:**Bannon Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL

3A

Description	Hours/Qty	Rate	Amount
1 Management Fees - February 2021		3,750.00	3,750.00
2 Website Administration - February 2021		100.00	100.00
3 Information Technology - February 2021		144.42	144.42
4 Dissemination Agent Services - February 2021		291.67	291.67
5 Office Supplies		18.01	18.01
6 Postage		40.51	40.51
7 Copies		344.70	344.70
1. 001-310-51300-34000			
2. 001-310-51300-53000			
3. 001-310-51300-25100			
4. 001-310-51300-31600			
5. 001-310-51300-51000			
6. 001-310-51300-42000			
7. 001-310-51300-42500			

**Total** \$4,689.31**Payments/Credits** \$0.00**Balance Due** \$4,689.31



Irrigation • Landscape • Maintenance  
35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	2/1/2021	11542

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

RECEIVED

FEB 01 2021

131A

Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Monthly maintenance for the month of February  001-330-53800-46200 Feb Landscape Maintenance	1	12,642.14	12,642.14
Thank you for your business!		<b>Total</b>	\$12642.14
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$12,642.14

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 106  
Invoice Date: 2/1/2021  
Due Date: 2/1/2021  
Case:  
P.O. Number:

RECEIVED

**Bill To:**

Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

PAID 2/4/2021

14A

Description	Hours/Qty	Rate	Amount
Janitorial Services - February 2021 320.572.4530		583.33	583.33
Pool Maintenance Services - February 2021 320.572.4520		910.50	910.50
Contract Administration - February 2021 320.572.4560		1,596.50	1,596.50
Facility Management - Bannon Lakes - February 2021 320.572.3400		5,000.00	5,000.00

**Total** \$8,090.33

**Payments/Credits** \$0.00

**Balance Due** \$8,090.33

2-3-21  
JAW

# THIGPEN

HEATING & COOLING, INC.

Since 1962

2801 Dawn Rd  
Jacksonville, FL 32207-7903  
Phone: (904) 448-1962  
service@thigpenhvac.com

RECEIVED

FEB 03 2021

## Invoice

Number: 13386

Date: 9/4/2020

Account No: 126153

Terms: COD

Reference: Order 13386

Service Advisor: Mike Patterson

### Billing Address:

Bannon Lakes Amenity Center  
435 Bannon Lakes Blvd  
St. Augustine, FL 32095

### Service Address:

Bannon Lakes Amenity Center  
435 Bannon Lakes Blvd  
St. Augustine, FL 32095

### NOTES

Checked operation, capacitors, amp draw on motors, pressures, contactors and drains on both systems. All seem to be working fine. could not find anything wrong either system.

621A

Item	Description	Qty	Unit	Price	Extended
DIAGNOSTIC	Diagnostic analysis* 001-320-57200-60000	0.00		\$0.00	\$0.00
COMM-LABOR	Commercial Labor	1.75	HRS	\$105.00	\$183.75
	001-320-57200-60000				

### TERMS AND CONDITIONS

Net due on day of installation, or in accordance with financing agreement. The Seller retains the title to all materials and property listed herein until payments have been made in full. Accounts not paid within thirty (30) days of notice of invoice are in default and a late payment charge of 1 - 1/2 % per month will be added. Buyer agrees to any reasonable attorney or collection fees incurred by Seller in securing payment for this

Non-Taxable:	\$183.75
Taxable:	\$0.00
Sub Total:	\$183.75
Sales Tax:	\$0.00
Freight:	
Total:	\$183.75
Total Paid:	
Total Due:	\$183.75

CACO56729

CACO56726

CN208226

# THIGPEN

**HEATING & COOLING, INC.**

Since 1962

2801 Dawn Rd  
Jacksonville, FL 32207-7903  
Phone: (904) 448-1962  
service@thigpenhvac.com

## Invoice

Number: 13925

Date: 9/24/2020

Account No: 126153

Terms: COD

Reference: Order 13925

Service Advisor: Mike Patterson

RECEIVED

SEP 24 2020

### Billing Address:

Bannon Lakes Amenity Center  
435 Bannon Lakes Blvd  
St. Augustine, FL 32095

### Service Address:

Bannon Lakes Amenity Center  
435 Bannon Lakes Blvd  
St. Augustine, FL 32095

### NOTES

Checked standing pressures low voltage and high voltage on indoor and outdoor unit. System has a trane dehumidification system on it where you need a special computer to hook into it and see what is going on with the system. Customer needs to call a trane service technician to come out and hook into the system to see what is going on with it.

62A

Item	Description	Qty	Unit	Price	Extended
COMM-LABOR	Commercial Labor	3.00	HRS	\$105.00	\$315.00
	001-320-57200-60000				

### TERMS AND CONDITIONS

Net due on day of installation, or in accordance with financing agreement. The Seller retains the title to all materials and property listed herein until payments have been made in full. Accounts not paid within thirty (30) days of notice of invoice are in default and a late payment charge of 1 - 1/2 % per month will be added. Buyer agrees to any reasonable attorney or collection fees incurred by Seller in securing payment for this

Non-Taxable:	\$315.00
Taxable:	\$0.00
Sub Total:	\$315.00
Sales Tax:	\$0.00
Freight:	
Total:	\$315.00
Total Paid:	
<b>Total Due:</b>	<b>\$315.00</b>

CACO56729

CACO56726

CN208226

# Grau and Associates

951 W. Yamato Road, Suite 280  
Boca Raton, FL 33431-  
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Bannon Lakes Community Development District  
1408 Hamlin Avenue, Unit E  
Saint Cloud, FL 34771

Invoice No. 20525  
Date 02/09/2021

RECEIVED

FEB 12 2021

## SERVICE

## AMOUNT

Arbitrage FYE 12/31/2020

\$ 600.00

Current Amount Due

\$ 600.00

ARB

1-310-513-312

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
600.00	0.00	0.00	0.00	0.00	600.00

Payment due upon receipt.

# INVOICE



3543 State Road 419, Winter Springs, FL 32708  
PH: 800-666-5253

Invoice #	557745
Account #	723475
Invoice Date	2/1/2021
Due Date	2/11/2021
Rep	MAS

<b>Bill To</b>
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Invoice Questions:  
Lakes@lakedoctors.com  
Payment Questions:  
Payments@lakedoctors.com

17A

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided	
	NET 10 DAYS		
Item	Description	Amount	
	Monthly Water Management Service (R) 1,330,538.468 Feb Lake Maintenance	650.00	
<b>Customer Total Balance</b>		\$650.00	
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		<b>Total Invoice</b>	<b>\$650.00</b>

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit [www.lakedoctors.com](http://www.lakedoctors.com) for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

<b>Bill To</b>
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	557745
Account #	723475
Date	2/1/2021

Go Green! Contact us at [Payments@lakedoctors.com](mailto:Payments@lakedoctors.com) to have your invoices emailed.

For address and contact updates, please email us at [Frontdesk@lakedoctors.com](mailto:Frontdesk@lakedoctors.com).

**The Lake Doctors, Inc.**  
3543 State Road 419  
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
____ Mastercard	____ Visa    ____ American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	____ Check box if same as above
Signature	_____

35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	1/31/2021	11576

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

RECEIVED

FEB 12 2021

Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Irrigation Maintenance Service for January, see attached list.  Jan Irrig Maint 1.330.538, 44400  13A	1	816.00	816.00
Attn. Brian Stephens		<b>Total</b>	\$816.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$816.00

Bannon Lakes CDD

<u>Date</u>	<u>Location</u>	<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Total Cost</u>
1/26	Bannon Lakes Blvd.	(3) 6Ps, (3) MPR nozzles, 1/2" coupling, (2) 1/2" poly couplings	\$ 79.00	\$ 52.50	\$ 131.50
1/28	Amenity Center	ICD-200, (8) DBYs, 6P, (3) RB solenoids, 50 ft. 1/2" poly tubing, (4) 1/2" couplings, (2) 1/2" poly Tees	\$ 474.50	\$ 210.00	\$ 684.50
				<b>Total Due</b>	<b>\$ 816.00</b>

RECEIVED

FEB 12 2021

**Riverside Management Services, Inc**

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice**

Invoice #: 107

Invoice Date: 2/15/2021

Due Date: 2/15/2021

Case:

P.O. Number:

**Bill To:**

Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

14A

Description	Hours/Qty	Rate	Amount
Facility Maintenance January 1 - January 31, 2021		1,523.55	1,523.55
Maintenance Supplies		675.87	675.87
<i>Bkupt 2-16-2021</i>			
<i>REPAIRS &amp; MAINT. - \$1664.60</i>			
<i>001.320.57200.60000</i>			
<i>Office Supplies - \$91.37</i>			
<i>001.320.57200.51000</i>			
<i>Janitorial Supplies - \$443.45</i>			
<i>001.320.57200.45310</i>			
<i>January</i>			
<b>Total</b>			<b>\$2,199.42</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$2,199.42</b>

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JANUARY 2021**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
1/5/21	6.5	B.H.	Pressure washed tennis courts, took down Christmas decorations, checked and changed trash receptacles and dog pots, removed debris at amenity center, roadways, parks and common areas
1/7/21	6	B.H.	Put mulch down around amenity center, checked and changed trash receptacles and dog pots, removed debris at amenity center, roadways, parks and common areas
1/12/21	6	B.H.	Pressure washed walkway, removed debris at amenity center, roadways, parks and common areas, checked and changed trash receptacles and dog pots
1/14/21	6	B.H.	Pressure washed walkway by playground, removed debris at amenity center, roadways, parks and common areas, checked and changed trash receptacles and dog pots
1/19/21	6	B.H.	Pressure washed sidewalk, checked and changed trash receptacles and dog pots, removed debris at amenity center, roadways, parks and common areas
1/21/21	6	B.H.	Pressure washed walkway, removed debris at amenity center, roadways, parks and common areas, checked and changed trash receptacles and dog pots
1/26/21	6	B.H.	Organized janitorial closet, blew leaves and debris off tennis courts, checked and changed trash receptacles and dog pots, removed debris at amenity center, roadways, parks and common areas

**TOTAL**      42.5

**MILES**      81

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 02/05/21

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
BL				
BANNON LAKES	1/6/21	Light Switch Cover	4.40	B.S.
	1/6/21	60 Minute Timer	28.73	B.S.
	1/6/21	30 Minute Timer	28.73	B.S.
	1/7/21	Brown Mulch 5 Bags	17.25	B.H.
	1/7/21	Brown Mulch 5 Bags	17.25	B.H.
	1/12/21	Plunger	9.18	B.H.
	1/13/21	Gym & Fitness Wipes 4 rolls (2)	183.98	B.M.
	1/13/21	Manilla Folders 100pk	14.81	B.M.
	1/13/21	Scotch Tape 6 rolls	17.80	B.M.
	1/13/21	3x3 Post It Notes 24pk	20.40	B.M.
	1/13/21	Laminating Sheets 50pk	11.40	B.M.
	1/13/21	Dog Waste Bags 10 rolls of 200 (2)	138.93	B.M.
	1/13/21	Blue Pens 36ct	8.64	B.M.
	1/13/21	Paper Mate Correction Tape 2pk	7.96	B.M.
	1/13/21	1-3/8x1-7/8 Post It Notes 18pk	10.36	B.M.
	1/14/21	60W A19 LED Bulbs 8pk	11.43	T.C.
	1/14/21	Swiffer Duster Refills	11.47	T.C.
	1/14/21	Disinfectant Wipes	9.18	T.C.
	1/14/21	10 Gallon Trash Bags 250ct	7.75	T.C.
	1/14/21	13 Gallon Trash Bags 150ct	18.37	T.C.
	1/14/21	Paper Towels 12 rolls	19.52	T.C.
	1/14/21	Toilet Paper 12 rolls	4.92	T.C.
	1/14/21	Hand Sanitizer	10.33	T.C.
	1/14/21	Airwick 5pk	12.04	T.C.
	1/14/21	Stainless Steel Cleaner	6.31	T.C.
	1/14/21	Terry Towels 20pk	11.47	T.C.
	1/22/21	Blacktop Patch (2)	33.28	T.C.

TOTAL \$675.87

10	11	12	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
12/31		Balance Forward						\$94.24	
01/15 01/15	103332074-01152021	BOS SPEC MTG 1/25/21	SA St Augustine Record	1.00 x 5.0000	5	1	\$8.98	\$44.90	
01/15 01/15	103332074-01152021	BOS SPEC MTG 1/25/21	SA St Aug Record Online	1.00 x 5.0000	5	1	\$8.97	\$44.85	
01/26 01/26	103333529-01262021	REG MTG 2/3/21	SA St Augustine Record	1.00 x 4.2500	4.25	1	\$8.98	\$38.17	
01/26 01/26	103333529-01262021	REG MTG 2/3/21	SA St Aug Record Online	1.00 x 4.2500	4.25	1	\$8.97	\$38.12	

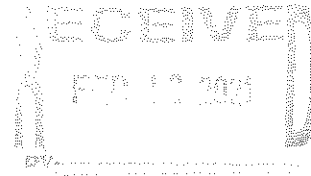
*Notice meeting 2/3*  
*Spec mtg 1/25*

PREVIOUS AMOUNT OWED: \$94.24  
 NEW CHARGES THIS PERIOD: \$166.04  
 CASH THIS PERIOD: \$0.00  
 DEBIT ADJUSTMENTS THIS PERIOD: \$0.00  
 CREDIT ADJUSTMENTS THIS PERIOD: \$0.00

We appreciate your business.

So that we may serve you better, please remit the amount due. New business is dependent on prompt payments. Please include the remittance stub and input your account number on your check. Thank you.

1. Special mtg 1/25/21 - 1.310, 513, 48000 = \$89.75  
 2. Notice meeting 2/3/21 - 1.310, 513, 48000 = \$76.29



**INVOICE AND STATEMENT OF ACCOUNT**

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$166.04		\$94.24	\$0.00	\$0.00	\$0.00		\$260.28

ADVERTISER INFORMATION			
1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER
	01/01/2021 - 01/31/2021		15652
7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
	15652		BANNON LAKES CDD - GMS

**MAKE CHECKS PAYABLE TO**

The St. Augustine Record

The St. Augustine Record Dept 1261  
 PO Box 121261  
 Dallas, TX 75312-1261

Payment is due upon receipt.

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261  
 PO Box 121261  
 Dallas, TX 75312-1261

**ADVERTISING INVOICE and STATEMENT**

1	BILLING PERIOD	2	ADVERTISER/CLIENT NAME
	01/01/2021 - 01/31/2021		BANNON LAKES CDD - GMS

COMPANY	23	TOTAL AMOUNT DUE	* UNAPPLIED AMOUNT	3	TERMS OF PAYMENT
SA 7		\$260.28	\$0.00		NET 15 DAYS

21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS
	\$166.04		\$94.24	\$0.00	\$0.00

4	PAGE #	5	BILLING DATE	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	24	STATEMENT NUMBER
			01/31/2021		15652		15652		0000083411

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



8 - 2046

BANNON LAKES CDD - GMS  
 475 W TOWN PL STE 114  
 SAINT AUGUSTINE FL 32092-3649



The St. Augustine Record  
 Dept 1261  
 PO Box 121261  
 Dallas, TX 75312-1261

Fri, Jan 15, 2021  
9:22:31AM

## Legal Ad Invoice

# The St. Augustine Record

Send Payments to:  
The St. Augustine Record  
One News Place  
St. Augustine, FL 32086

Acct: 15652  
Phone: 9049405850

E-Mail:

Client: BANNON LAKES CDD - GMS

Name: BANNON LAKES CDD - GMS  
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE

State: FL

Zip: 32092

Ad Number: 0003332074-01

Start: 01/15/2021

Placement: SA Legals

Copy Line: BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT NOTICE OF SPECIAL MEETING A special meeting of the Board

Caller: Shelby Stephens

Issues: 1

Rep: Melissa Rhinehart

Paytype: BILL

Stop: 01/15/2021

Lines	59
Depth	5.00
Columns	1
Price	\$89.75

### BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT NOTICE OF SPECIAL MEETING

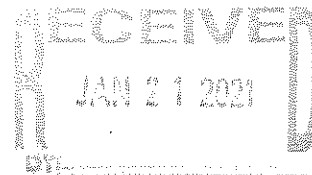
A special meeting of the Board of Supervisors ("Board") of the Bannan Lakes Community Development District will be held on January 25, 2021 at 11:00 a.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida 32092. The purpose of the meeting is to consider such matters as may properly come before the Board, including but not limited to action relating to the issuance of special assessment revenue bonds. A copy of the agenda for this meeting may be obtained from the District Manager at Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Office").

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Board Supervisors or staff will participate by telephone. At the above location will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
0003332074 January 15, 2021



THE ST. AUGUSTINE RECORD  
Affidavit of Publication

BANNON LAKES CDD - GMS  
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15652  
AD# 0003332074-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY  
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA  
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **BOS SPEC MTG 1/25/21** was published in said newspaper on **01/15/2021**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

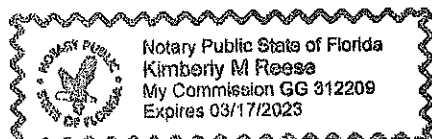
Sworn to (or affirmed) and subscribed before me by means of

☒ physical presence or  
☐ online notarization

this ____ day of **JAN 15 2021**

by *Melissa Rhinehart* who is personally known to  
me or who has produced as identification

*Kimberly M Reese*  
(Signature of Notary Public)



BANNON LAKES COMMUNITY  
DEVELOPMENT DISTRICT  
NOTICE OF SPECIAL MEETING

A special meeting of the Board of Supervisors ("Board") of the Bannan Lakes Community Development District will be held on January 25, 2021 at 11:00 a.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida 32092. The purpose of the meeting is to consider such matters as may properly come before the Board, including but not limited to action relating to the issuance of special assessment revenue bonds. A copy of the agenda for this meeting may be obtained from the District Manager at Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Office").

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Board Supervisors or staff will participate by telephone. At the above location will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
0003332074 January 15, 2021

Tue, Jan 26, 2021  
8:52:12AM

## Legal Ad Invoice

# The St. Augustine Record

Send Payments to:  
The St. Augustine Record  
One News Place  
St. Augustine, FL 32086

**Acct:** 15652  
**Phone:** 9049405850

**E-Mail:**

**Client:** BANNON LAKES CDD - GMS

**Name:** BANNON LAKES CDD - GMS  
**Address:** 475 W TOWN PLACE, STE 114

**City:** SAINT AUGUSTINE

**State:** FL

**Zip:** 32092

**Ad Number:** 0003333529-01

**Start:** 01/26/2021

**Placement:** SA Legals

**Copy Line:** NOTICE OF MEETING BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board of Si

**Caller:** shelby stephens

**Issues:** 1

**Rep:** Melissa Rhinehart

**Paytype:** BILL

**Stop:** 01/26/2021

Lines	50
Depth	4.25
Columns	1
Price	\$76.29

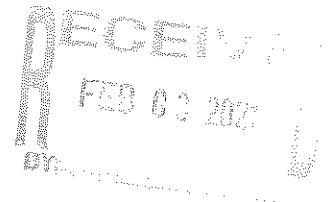
### NOTICE OF MEETING BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannan Lakes Community Development District will be held on Wednesday, February 3, 2021 at 1:00 p.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. This meeting is not sponsored by the Authority, its Staff or the Airport.

James Oliver  
District Manager  
0003333529 January 26, 2021



THE ST. AUGUSTINE RECORD  
Affidavit of Publication

**BANNON LAKES CDD - GMS**  
**475 W TOWN PLACE, STE 114**

**SAINT AUGUSTINE, FL 32092**

ACCT: 15652  
AD# 0003333529-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY  
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA  
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **REG MTG 2/3/21** was published in said newspaper on **01/26/2021**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person; firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

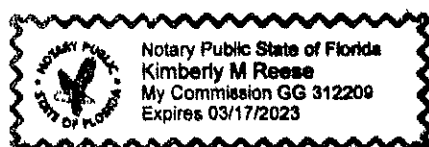
Sworn to (or affirmed) and subscribed before me by means of

☒ physical presence or  
☐ online notarization

this _____ day of **JAN 26 2021**

by *Melissa Rhinehart* who is personally known to  
me or who has produced as identification

*Kimberly M Reese*  
(Signature of Notary Public)



**NOTICE OF MEETING**  
**BANNON LAKES**  
**COMMUNITY DEVELOPMENT**  
**DISTRICT**

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District will be held on Wednesday, February 3, 2021 at 1:00 p.m. at the World Golf Village Renaissance Hotel, 500 S. Legacy Trail, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. This meeting is not sponsored by the Authority, its Staff or the Airport.

James Oliver  
District Manager  
0003333529 January 26, 2021



RECEIVED  
FEB 26 2021

# Invoice

Date	Invoice #
1/21/2021	40071

P. O. Box 6241  
Ocala, FL 34478

Fax: 352-351-0983  
Ph: 352-351-3578

Project / Job

Bill To		Ship To		
Bannon Lakes CDD Brian Stephens 904-627-9271		Bannon Lakes Amenity 35 Bannon Lakes Drive St Augustine, FL 32095		
Customer P.O. #	Terms	Rep	Ship Via	S.O. No.
	Due on receipt	TED	FSI INSTAL...	21788

Line	Item Code	Description	Qty	Price	B.O.	Ordered	Amount
	GATEAL	Wire mesh for pool gate wings 17" W x 5' H, powder coat Digger Silver, per pair	2	380.00	0	2	760.00
	INTALLAT...	Installation Charges to remove existing wire mesh and install new wire mesh with SS fasteners	2	70.00		2	140.00
	Mobilization	Trip charge	1	75.00		1	75.00
<p><i>Handwritten:</i> BH 2-11-21 Repairs + Maint. 001.320.57200.60000 63000</p> <p><i>Handwritten:</i> 46A</p>							

.Thank you for your business.

Subtotal	\$975.00
Sales Tax (0.0%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$975.00



8619 Western Way  
Jacksonville FL 32256-036060

**Customer Service** (904) 731-2456  
RepublicServices.com/Support

### Important Information

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

**Account Number**

**3-0687-0010861**

**Invoice Number**

**0687-001121319**

**Invoice Date**

**February 16, 2021**

**Past Due on 02/16/21**

**\$764.56**

**Payments/Adjustments**

**-\$694.56**

**Current Invoice Charges**

**\$418.00**

**Total Amount Due**  
**\$488.00**

**Payment Due Date**  
**Past Due**

### PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 01/19	782	-\$316.73
02/15/21 Unreferenced Memo		\$35.00
Re: Service Interrupt		
Payment - Thank You 02/15	801	-\$412.83

### CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Bannon Lakes Cdd 435 Bannon Lakes Dr CSA A172389154				
St. Augustine, FL Contract: 9687022 (C51)				
1 Waste Container 6 Cu Yd, 1 Lift Per Week				
Pickup Service 03/01-03/31			\$297.10	\$297.10
Administrative Fee				\$5.95
Total Fuel/Environmental Recovery Fee				\$95.41
Total Franchise - Local				\$19.54
CURRENT INVOICE CHARGES, Due by March 08, 2021				\$418.00

18A 001-320-57200-45800

Simple account access at your fingertips.

Download the Republic Services app or visit  
RepublicServices.com today.



Past Due	30 Days	60 Days	90+ Days
	\$35.00	\$35.00	\$0.00



8619 Western Way  
Jacksonville FL 32256-036060

Please Return This  
Portion With Payment

**Total Enclosed**

Return Service Requested



00021272  
M102

BANNON LAKES CDD  
LOUIS COWLING  
475 W TOWN PL  
STE 114  
ST AUGUSTINE FL 32092-3648

**Total Amount Due**

**\$488.00**

**Payment Due Date**

**Past Due**

**Account Number**

**3-0687-0010861**

**Invoice Number**

**0687-001121319**



For Billing Address Changes,  
Check Box and Complete Reverse

Make Checks Payable To:



REPUBLIC SERVICES #687  
PO BOX 9001099  
LOUISVILLE KY 40290-1099

30687001086100000011213190000418000000488004



35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

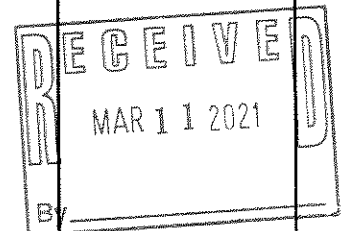
# Invoice

Terms	Date	Invoice #
Net 30	2/28/2021	11634

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

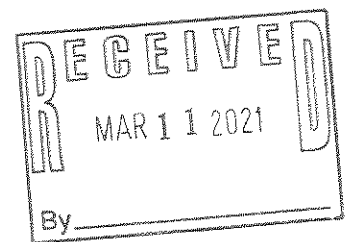
13A

Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Irrigation Maintenance Service for February - see attached list.  1-330-538-464	1	69.55	69.55
Attn. Brian Stephens		<b>Total</b>	\$69.55
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$69.55



**Bannon Lakes CDD**

<u>Date</u>	<u>Location</u>	<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Total Cost</u>
2/9	Bannon Lakes Blvd.	1/2" poly fitting, 1- ft. 1/2" poly tube	\$ 1.25	\$ 17.50	\$ 18.75
2/10	Lake bank	4" rotor	\$ 12.50	\$ 17.50	\$ 30.00
2/11	Lake bank	1" Tee, (2) 1" couplings, 1- ft. 1" PVC	\$ 3.30	\$ 17.50	\$ 20.80
<b>Total Due</b>					<b>\$ 69.55</b>



**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 108  
Invoice Date: 3/1/2021  
Due Date: 3/1/2021  
Case:  
P.O. Number:

**Bill To:**

Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

14A

Description	Hours/Qty	Rate	Amount
Janitorial Services - March 2021 320.572.4530		583.33	583.33
Pool Maintenance Services - March 2021 320.572.4520		910.50	910.50
Contract Administration - March 2021 320.572.46001		1,596.50	1,596.50
Facility Management - Bannon Lakes - March 2021 320.572.3400		5,000.00	5,000.00

MAR 05 2021

**Total** \$8,090.33

**Payments/Credits** \$0.00

**Balance Due** \$8,090.33

3-5-21

# FREEDOM PEST CONTROL

904-272-BUGS (2847)  
INFO@FREEDOMPESTCONTROLFL.COM  
3600 Peoria Rd, Suite 103, Orange Park, FL 32065



## Service Slip/Invoice

INVOICE: 1053929  
DATE: 1/28/2021  
ORDER: 1053929

Job ID: [106210]

Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Location: [106210]

Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
1/28/2021	09:13 AM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	2/24/2021		

Marcus Lopez

Lic:JE276424

Service	Description	Price
MONTHLY	Monthly Pest Control	150.00
		<b>SUBTOTAL</b> \$150.00
		<b>TAX</b> \$0.00
		<b>AMT. PAID</b> \$0.00
		<b>TOTAL</b> \$150.00
		<b>AMOUNT DUE</b> \$150.00

*B. H. 3-5-21*  
*PEST Control*  
*001.320.57200.55/500*  
*30*

RECEIVED

MAR 28 2021

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all service rendered, and agree to pay this cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

# FREEDOM PEST CONTROL

904-272-BUGS (2847)  
INFO@FREEDOMPESTCONTROLFL.COM  
3600 Peoria Rd. Suite 103, Orange Park, FL 32065



## Service Slip/Invoice

INVOICE: 1054157  
DATE: 1/28/2021  
ORDER: 1054157

Bill To: [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Location: [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
1/28/2021	08:24 AM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	1/28/2021		
			Lic:JE276424	

Service	Description	Price
RODENT	Rodent Control	100.00
<div style="text-align: center;"> <p>RECEIVED</p> <p>MAR 23 2021</p> <p><i>B. Hept 1-28-21</i> <i>PEST CONTROL</i> <i>001.320.57200.54500</i> <i>30</i></p> </div>		SUBTOTAL \$100.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$100.00
		AMOUNT DUE \$100.00

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law.  
Customer agrees to pay accrued expenses in the event of collection.

Uncollected balances are subject to collection charges.  
I hereby acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

# FREEDOM PEST CONTROL

904-272-BUGS (2847)  
INFO@FREEDOMPESTCONTROLFL.COM  
3600 Peoria Rd. Suite 103, Orange Park, FL 32065



## Service Slip/Invoice

INVOICE: 1056091  
DATE: 2/24/2021  
ORDER: 1056091

Bill To: [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Location: [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
2/24/2021	09:57 AM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	DUE UPON RECEIPT	2/24/2021		
				Lic:JE276424

Service	Description	Price
---------	-------------	-------

RODENT

Rodent Control

100.00

SUBTOTAL \$100.00  
TAX \$0.00  
AMT. PAID \$0.00  
TOTAL \$100.00

AMOUNT DUE \$100.00

*B. H. 2-26-21*  
*PEST CONTROL*  
*001.320.57200.54500*  
*30*

RECEIVED

MAR 28 2021

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 75

Invoice Date: 3/1/21

Due Date: 3/1/21

Case:

P.O. Number:

**Bill To:**

Bannon Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL

3A

Description	Hours/Qty	Rate	Amount
Management Fees - March 2021 1-310-513-340		3,750.00	3,750.00
Website Administration - March 2021 1-310-513-520		100.00	100.00
Information Technology - March 2021 1-310-513-351		144.42	144.42
Dissemination Agent Services - March 2021 1-310-513-316		583.33	583.33
Office Supplies 1-310-513-510		17.98	17.98
Postage 1-310-513-420		11.84	11.84
Copies 1-310-513-425		219.30	219.30
Telephone 1-310-513-410		154.31	154.31

**Total** \$4,981.18**Payments/Credits** \$0.00**Balance Due** \$4,981.18

CDD meetings. I suggest post to Special Events. Please cut check to me.

Thanks,  
Jim

Jim Oliver  
Governmental Management Services, LLC  
475 West Town Place, Suite 114  
World Golf Village  
St. Augustine, Florida 32092  
P: (904) 940-5850 ext. 406  
F: (904) 940-5899  
E-mail: [joliver@gmsnf.com](mailto:joliver@gmsnf.com)

Bannon  
Lakes

Begin forwarded message:

From: [copier@gmsnf.com](mailto:copier@gmsnf.com)  
Subject: Message from "RNP002673E8704D"  
Date: February 26, 2021 at 4:01:16 PM EST  
To: "Jim Oliver" <[joliver@gmsnf.com](mailto:joliver@gmsnf.com)>

This E-mail was sent from "RNP002673E8704D" (MP C6004ex).

Scan Date: 02.26.2021 16:01:16 (-0500)  
Queries to: [copier@gmsnf.com](mailto:copier@gmsnf.com)

**FASTSIGNS**  
More than fast. More than signs.

2303 N Ponce de Leon Blvd  
Ste A  
Saint Augustine, FL 32084  
(904) 800-1776

More than fast. More than signs. ®  
[fastsigns.com/2202](http://fastsigns.com/2202)

PAID  
IN  
FULL ✓

**INVOICE**  
**2202-5510**

Payment Terms: Cash Customer

Created Date: 1/19/2021

DESCRIPTION: Signage for Bannon Lakes

Bill To: Governmental Management Services  
TBD  
St Augustine, FL 32084  
US

Pickup At: FASTSIGNS  
2303 N Ponce de Leon Blvd  
Ste A  
Saint Augustine, FL 32084  
US

666A

Ordered By: Jim Oliver  
Email: [joliver@gmsnf.com](mailto:joliver@gmsnf.com)

Salesperson: Travis May

Work Phone: (904) 940-5850 x 406

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	Single Sided Yard Signs	4	\$21.3275	\$85.31	\$85.31
1.1	Coroplast 4 mil.				
	Part Qty: 1				

1,320.572 · 4914  
Spec events Signs for CDD meetings

	Width: 24.00"	Yard signs for Bannock Lakes CDD meetings \$90.86 Reimburse Jim Oliver
	Height: 18.00"	
	Sides: 1	
	Text:	
	Two of each file:	
	(2) Monday	
	(2) Wednesday	
1.2	Vinyl - Calendered (Overlay) -	
	Part Qty: 1	
	Width: 24.00"	
	Height: 18.00"	
1.3	Wire Stake -	
	Part Qty: 1	

Subtotal:	\$85.31
Taxable Amount:	\$85.31
Taxes:	\$5.55
Grand Total:	\$90.86
Amount Paid:	\$90.86
<b>BALANCE DUE:</b>	<b>\$0.00</b>

TRANSACTIONS		
Date	Type	Amount
1/19/2021	AMEX (Online) - 2007	\$90.86

Thank you for choosing FASTSIGNS® of St. Augustine!

# INVOICE



3543 State Road 419, Winter Springs, FL 32708  
PH: 800-666-5253

<b>Bill To</b>
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Invoice #	563752
Account #	723475
Invoice Date	3/1/2021
Due Date	3/11/2021
Rep	MAS

Invoice Questions: <a href="mailto:Lakes@lakedoctors.com">Lakes@lakedoctors.com</a> Payment Questions: <a href="mailto:Payments@lakedoctors.com">Payments@lakedoctors.com</a>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	
Item	Description	Amount
	Monthly Water Management Service (R)	650.00
<div style="text-align: center;"> </div>		
<b>Customer Total Balance</b>		<b>\$1,300.00</b>
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		<b>Total Invoice</b> <b>\$650.00</b>

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit [www.lakedoctors.com](http://www.lakedoctors.com) for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

<b>Bill To</b>
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	563752
Account #	723475
Date	3/1/2021

Go Green! Contact us at [Payments@lakedoctors.com](mailto:Payments@lakedoctors.com) to have your invoices emailed.

**For address and contact updates, please email us at**  
**[Frontdesk@lakedoctors.com](mailto:Frontdesk@lakedoctors.com).**

**The Lake Doctors, Inc.**  
**3543 State Road 419**  
**Winter Springs, FL 32708**

IF PAYING BY CREDIT CARD, FILL OUT BELOW		
____ Mastercard	____ Visa	____ American Express
Card # _____		
Card Verification # _____		
Exp. Date # _____		
Print Name _____		
Billing Address: _____	Check box if same as above	
Signature _____		



Irrigation • Landscape • Maintenance  
35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	3/1/2021	11615

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Monthly maintenance for the month of March	1	12,642.14	12,642.14
<p><i>B/L Sept 3-5-21</i> <i>LANDSCAPE MAINT.</i> <i>001.330.53800.46200</i> <i>13</i></p> <p>RECEIVED MAR 28 2021</p>			
Thank you for your business!		Total	\$12642.14
		Payments/Credits	\$0.00
		Balance Due	\$12,642.14



Irrigation • Landscape • Maintenance  
35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	3/12/2021	11649

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Project			Project #
83 Fallen Oak Dr.			M101
Description	Quantity	Rate	Amount
Grind tree stump on lake bank.  Stump Grinding Service  <i>B. Stephens - 3-15-21 LANDSCAPE <del>CONSTRUCTION</del> MAINT. OO. 330.53800.462.00 13</i>  <b>RECEIVED</b>  MAR 23 2021	1	110.00	110.00
Attn. Brian Stephens		<b>Total</b>	\$110.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$110.00



Irrigation • Landscape • Maintenance  
35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	3/15/2021	11651

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Project			Project #
Pool Equipment Wall			M101
Description	Quantity	Rate	Amount
At Amenity Center pool equipment outside wall, remove & replace dead Podocarpus and Loropetalum. Chlorine spill.			
Podocarpus, Maki (Podocarpus macrophyllus "Maki"), #15	18	70.00	1,260.00
Loropetalum (Loropetalum chinense), #7	4	25.00	100.00
Mulch, Brown, Per Yard	1	37.00	37.00
Labor, General	18	35.00	630.00
Dump Fee Per Trip	1	100.00	100.00
~~~~~ REVISION 1 ~~~~~ March 12, 2021 > Removed 4 Fill Dirt. (-\$140.00) Total change to estimate -\$140.00			
~~~~~ REVISION 2 ~~~~~ March 12, 2021 > Removed 1 IR Parts. (-\$100.00) > Removed 2 IR Labor. (-\$70.00) Total change to estimate -\$170.00			
RECEIVED MAR 23 2021			
Attn. Brian Stephens		Total	\$2,127.00
		Payments/Credits	\$0.00
		Balance Due	\$2,127.00

**Riverside Management Services, Inc**

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice**

Invoice #: 109

Invoice Date: 3/11/2021

Due Date: 3/11/2021

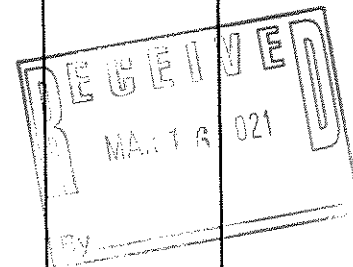
Case:

P.O. Number:

**Bill To:**

Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Facility Maintenance February 1 - February 28, 2021		1,890.16	1,890.16
Maintenance Supplies		72.19	72.19
<i>Bkpts 3-15-21</i>			
<i>Grounds Maint. - \$460.00</i>			
<i>001.330.53800.46100</i>			
<i>Repairs &amp; Maint. - \$1502.35</i>			
<i>001.320.57200.60000.</i>			
<i>14A</i>			

**Total** \$1,962.35**Payments/Credits** \$0.00**Balance Due** \$1,962.35

3-17-21  
*[Signature]*

RMS

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF FEBRUARY 2021**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
2/2/21	6.5	B.H.	Pressure washed sidewalk, checked and changed trash receptacles and dog pots, removed debris at amenity center, roadways, parks and common areas
2/4/21	6.5	B.H.	Pressure washed sidewalk, removed debris at amenity center, roadways, parks and common areas, checked and changed trash receptacles and dog pots
2/9/21	6.5	B.H.	Fixed windcreens, removed debris at amenity center, roadways, parks and common areas, checked and changed trash receptacles and dog pots
2/11/21	6.5	B.H.	Removed debris at amenity center, roadways, parks and common areas, checked and changed trash receptacles and dog pots
2/16/21	7	B.H.	Fixed windcreens, removed debris at amenity center, roadways, parks and common areas, checked and changed trash receptacles and dog pots
2/18/21	7	B.H.	Pressure washed pavilion, checked and changed trash receptacles and dog pots, removed debris at amenity center, roadways, parks and common areas
2/23/21	7	B.H.	Removed debris at amenity center, roadways, parks and common areas, checked and changed trash receptacles and dog pots
2/25/21	6	B.H.	Pressure washed pavilion, checked and changed trash receptacles and dog pots, removed debris at amenity center, roadways, parks and common areas

TOTAL

53

MILES

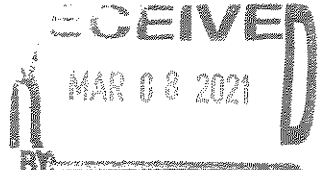
79

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

## Period Ending 03/05/21

DISTRICT	DATE	SUPPLIES	PRICE	EMPLOYEE
BL				
BANNON LAKES	2/9/21	Zip Ties 1000pk	30.85	B.H.
	2/8/21	42 Gallon Trash Bags 50ct	29.87	B.H.
	2/9/21	Large Gloves	11.47	B.H.
		TOTAL	\$72.19	

10	11	12	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
01/31		Balance Forward						\$260.28	
02/04	P163154	Payment - Lockbox 799						\$-94.24	
PREVIOUS AMOUNT OWED:					\$260.28				
NEW CHARGES THIS PERIOD:					\$0.00				
CASH THIS PERIOD:					(\$94.24)				
DEBIT ADJUSTMENTS THIS PERIOD:					\$0.00				
CREDIT ADJUSTMENTS THIS PERIOD:					\$0.00				
We appreciate your business.									
So that we may serve you better, please remit the amount due. New business is dependent on prompt payments. Please include the remittance stub and input your account number on your check. Thank you.									



1-31-513-48  
2

**INVOICE AND STATEMENT OF ACCOUNT**

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$0.00		\$166.04	\$0.00	\$0.00	\$0.00		\$166.04

ADVERTISER INFORMATION			
1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER
	02/01/2021 - 02/28/2021		15652
7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
	15652		BANNON LAKES CDD - GMS

**MAKE CHECKS PAYABLE TO**

The St. Augustine Record Dept 1261  
 PO Box 121261  
 Dallas, TX 75312-1261

Payment is due upon receipt.

The St. Augustine Record

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261  
 PO Box 121261  
 Dallas, TX 75312-1261

1		2	
BILLING PERIOD		ADVERTISER/CLIENT NAME	
02/01/2021 - 02/28/2021		BANNON LAKES CDD - GMS	

COMPANY	23	* UNAPPLIED AMOUNT	3	TERMS OF PAYMENT
SA 7	\$166.04	\$0.00		NET 15 DAYS

21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS
	\$0.00		\$166.04	\$0.00	\$0.00

4	PAGE #	5	BILLING DATE	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	24	STATEMENT NUMBER
			02/28/2021		15652		15652		

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



8 - 2200

BANNON LAKES CDD - GMS  
 475 W TOWN PL STE 114  
 SAINT AUGUSTINE FL 32092-3649



The St. Augustine Record  
 Dept 1261  
 PO Box 121261  
 Dallas, TX 75312-1261

VAK PAK INC.  
Manufacturing  
P.O. BOX 3264  
JACKSONVILLE, FL, 32206

INVOICE  
VAK PAK INC.  
Manufacturing

"THE name in Quality Swimming pool.  
Fountain and Water Feature Systems"  
Phone: (904) 353-4403  
Fax: (904) 358-2014  
Email:

Number: 27525  
Page: 1  
Date: 01/31/21

Sold To Cust No ONETIM

Ship To

RIVERSIDE MANAGEMENT SERVICES  
W. BLDG 300 SUITE 305  
JACKSONVILLE FL 32257-

Shipped Via: JOB NAME/P.O. # : Our Reference #: Salesperson Ordered By:  
BANNON LAK Q27456 KC

Item Number	Description	Shipped	Unit Price	Extended
	DATE OF SERVICE/REPAIR IS 01/15/21 BY			1507.20
	RON COREY			
	LABOR			1253.26

B. H. 2-4-21  
Repairs + Maint.  
001.320.57200.60200

31

RECEIVED

MAR 23 2021

TAX EXEMPT  
FORM

** Thank You For Your Business **

RECEIVED BY _____

Sub-Total : 2760.46  
Tax : 112.87  
Total : 2873.33  
Paid :  
Net Due : 2873.33

**FREEDOM  
PEST CONTROL**  
904-272-BUGS (2847)

INFO@FREEDOMPESTCONTROL.COM  
3600 Peoria Rd. Suite 103, Orange Park, FL 32065



**Service Slip/Invoice**

INVOICE: 1057980  
DATE: 3/22/2021  
ORDER: 1057980

Bill To: [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Location: [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
3/22/2021	01:30 PM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	DUE UPON RECEIPT	3/22/2021		
				Lic:JE276424

Service	Description	Price
MONTHLY	Monthly Pest Control	150.00
<p><i>Handwritten:</i> B. Hapt 4-2-21 Mar Pest Control 000.320.57200.54500</p> <p><i>Handwritten:</i> 30A</p>		SUBTOTAL \$150.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$150.00
		AMOUNT DUE \$150.00



Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

Hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

**PLEASE PAY FROM THIS INVOICE**

**FREEDOM  
PEST CONTROL  
904-272-BUGS (2847)**

INFO@FREEDOMPESTCONTROLFL.COM



Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Service	Description	Price
MONTHLY	Monthly Pest Control	150.00
<p>30A</p> <p>Bt Hpt 3-22-21</p> <p>Pest Control</p> <p>001.320.57200.54500</p>		<p>SUBTOTAL \$150.00</p> <p>TAX \$0.00</p> <p>AMT. PAID \$0.00</p> <p>TOTAL \$150.00</p>
		<p>AMOUNT DUE \$150.00</p>

RECEIVED

APR 06 2021

By _____

PLEASE PAY FROM THIS INVOICE

**FREEDOM  
PEST CONTROL**  
904-272-BUGS (2847)

INFO@FREEDOMPESTCONTROLFL.COM  
3600 Peoria Rd. Suite 103, Orange Park, FL 32065



**Service Slip/Invoice**

INVOICE: 1058201  
DATE: 3/22/2021  
ORDER: 1058201

Bill To: [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

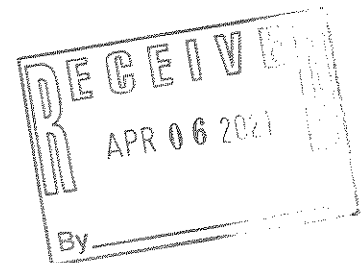
Work Location: [106210]  
Bannon Lakes CDD  
Bannon Lakes Resident's Club  
435 B Bannon Lakes Blvd  
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
3/22/2021	12:41 PM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	DUE UPON RECEIPT	3/22/2021		
				Lic:JE276424

Service	Description	Price
RODENT	Rodent Control	100.00
<p><i>B. Hapt 4-2-21</i> <i>Mar Pest Control</i> <i>001.320.67200.54800</i></p>		
SUBTOTAL		\$100.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$100.00

AMOUNT DUE \$100.00

30A



Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

By acknowledging the satisfactory completion of all service rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 76

Invoice Date: 4/1/21

Due Date: 4/1/21

Case:

P.O. Number:

**Bill To:**Bannon Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL

3A

Description	Hours/Qty	Rate	Amount
1 Management Fees - April 2021		3,750.00	3,750.00
2 Website Administration - April 2021		100.00	100.00
3 Information Technology - April 2021		144.42	144.42
4 Dissemination Agent Services - April 2021		583.33	583.33
5 Office Supplies		0.21	0.21
6 Postage		12.31	12.31
7 Copies		8.10	8.10

1. 1. 310. 513. 340  
2. 1. 310. 513. 530  
3. 1. 310. 513. 357  
4. 1. 310. 513. 316  
5. 1. 310. 513. 51000  
6. 1. 310. 513. 42000  
7. 1. 310. 513. 42500

RECEIVED  
APR 07 2021  
By

**Total** \$4,598.37**Payments/Credits** \$0.00**Balance Due** \$4,598.37

# Grau and Associates

951 W. Yamato Road, Suite 280  
Boca Raton, FL 33431-  
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Bannon Lakes Community Development District  
1408 Hamlin Avenue, Unit E  
Saint Cloud, FL 34771

Invoice No. 20700  
Date 04/02/2021

## SERVICE

Audit FYE 09/30/2020

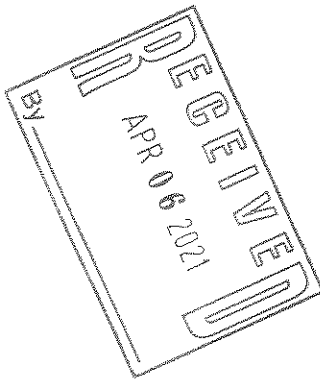
1-310-513-322

## AMOUNT

\$ 3,900.00

Current Amount Due \$ 3,900.00

12A



0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
3,900.00	0.00	0.00	0.00	0.00	3,900.00

Payment due upon receipt.

# INVOICE



3543 State Road 419, Winter Springs, FL 32708  
PH: 800-666-5253

**Bill To**

BANNON LAKES CDD  
GMS MANAGEMENT  
475 WEST TOWN PLACE  
SUITE 114  
ST AUGUSTINE, FLORIDA 32092

Invoice # 570258

Account # 723475

Invoice Date 4/1/2021

Due Date 4/11/2021

Rep MAS

**Invoice Questions:**

Lakes@lakedoctors.com

**Payment Questions:**

Payments@lakedoctors.com

Purchase Order Number

Terms

Invoice Date Reflects Month of  
Service Provided

NET 10 DAYS

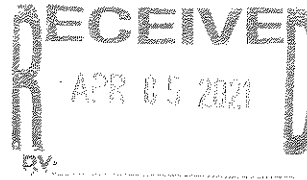
Item

Description

Amount

Monthly Water Management Service (R)

650.00



1-330-538-468

April lake maintenance

**Customer Total Balance \$1,300.00**

Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!

**Total Invoice**

**\$650.00**

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit [www.lakedoctors.com](http://www.lakedoctors.com) for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

**Bill To**

BANNON LAKES CDD  
GMS MANAGEMENT  
475 WEST TOWN PLACE  
SUITE 114  
ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice # 570258

Account # 723475

Date 4/1/2021

Go Green! Contact us at [Payments@lakedoctors.com](mailto:Payments@lakedoctors.com) to have your invoices emailed.

**For address and contact updates, please email us at  
[Frontdesk@lakedoctors.com](mailto:Frontdesk@lakedoctors.com).**

**The Lake Doctors, Inc.  
3543 State Road 419  
Winter Springs, FL 32708**

IF PAYING BY CREDIT CARD, FILL OUT BELOW

____ Mastercard ____ Visa ____ American Express

Card # _____

Card Verification # _____

Exp. Date # _____

Print Name _____

Billing Address: ____ Check box if same as above

_____  
Signature _____



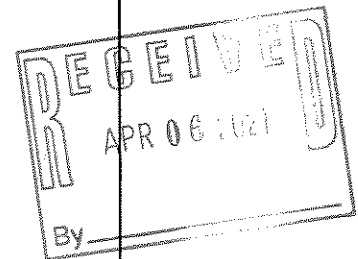
Irrigation • Landscape • Maintenance  
35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	4/1/2021	11753

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Monthly maintenance for the month of April <i>Landscape Maint</i>  <i>13A</i>  <i>B. Stephens 4-2-21</i> <i>LANDSCAPE MAINT.</i> <i>001.330.53800.46200</i>	1	12,642.14	12,642.14
Attn. Brian Stephens		Total	\$12642.14
		Payments/Credits	\$0.00
		Balance Due	\$12,642.14





8619 Western Way  
Jacksonville FL 32256-036060

**Customer Service** (904) 731-2456  
RepublicServices.com/Support

**Important Information**

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

**Account Number** 3-0687-0010861  
**Invoice Number** 0687-001127535  
**Invoice Date** March 16, 2021  
**Previous Balance** \$488.00  
**Payments/Adjustments** -\$558.00  
**Current Invoice Charges** **\$425.55**

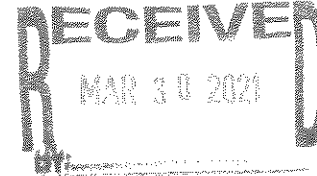
<b>Total Amount Due</b> <b>\$355.55</b>	<b>Payment Due Date</b> <b>April 05, 2021</b>
--------------------------------------------	--------------------------------------------------

**PAYMENTS/ADJUSTMENTS**

Description	Reference	Amount
Inv# 001106250 Dated 12/15/20		-\$35.00
Re: Service Interrupt		
Inv# 001120410 Dated 02/15/21		-\$35.00
Re: Service Interrupt		
Payment - Thank You 03/15	816	-\$488.00

**CURRENT INVOICE CHARGES**

Description	Reference	Quantity	Unit Price	Amount
Bannon Lakes Cdd 435 Bannon Lakes Dr CSA A172389154				
St. Augustine, FL Contract: 9687022 (C51)				
1 Waste Container 6 Cu Yd, 1 Lift Per Week				
Pickup Service 04/01-04/30			\$297.10	\$297.10
Administrative Fee				\$5.95
Total Fuel/Environmental Recovery Fee				\$102.61
Total Franchise - Local				\$19.89
<b>CURRENT INVOICE CHARGES</b>				<b>\$425.55</b>



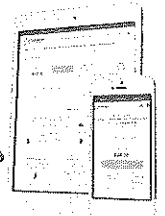
18A

April Refuse

Simple account access at your fingertips.

Download the Republic Services app or visit RepublicServices.com today.

1-320-572-458



8619 Western Way  
Jacksonville FL 32256-036060

Please Return This  
Portion With Payment

**Total Enclosed**

Return Service Requested



00012073  
M103

BANNON LAKES CDD  
LOUIS COWLING  
475 W TOWN PL  
STE 114  
ST AUGUSTINE FL 32092-3648

<b>Total Amount Due</b>	<b>\$355.55</b>
<b>Payment Due Date</b>	<b>April 05, 2021</b>
<b>Account Number</b>	<b>3-0687-0010861</b>
<b>Invoice Number</b>	<b>0687-001127535</b>



For Billing Address Changes,  
Check Box and Complete Reverse.

Make Checks Payable To:



REPUBLIC SERVICES #687  
PO BOX 9001099  
LOUISVILLE KY 40290-1099

30687001086100000011275350000425550000355552

Disclosure Services LLC

1005 Bradford Way  
Kingston, TN 37763

# Invoice

Date	Invoice #
3/26/2021	6

Bill To
Bannon Lakes CDD C/O GMS

Terms	Due Date
Net 30	4/25/2021

Description	Amount
Amortization Schedule Series 2016 5-1-21 Prepay \$30,000 <i>Amort</i>  1-310-513-316 40A	250.00
<div>RECEIVED APR 15 2021 By _____</div>	

Total	\$250.00
Payments/Credits	\$0.00
Balance Due	\$250.00

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info



35 Enterprise Drive  
Bunnell, FL 32110  
(386) 586-3321

# Invoice

Terms	Date	Invoice #
Net 30	3/31/2021	11777

Bannon Lakes CDD  
475 W. Town Place, Suite 114  
St. Augustine, FL 32092

Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Irrigation Maintenance Service for March - see attached list.  1-330-538-462 Mar Irrigation Maintenance  13A	1	305.50	305.50
<div data-bbox="980 1465 1295 1680" data-label="Image"> </div>			
Thank you for your business!			<b>Total</b> \$305.50
			<b>Payments/Credits</b> \$0.00
			<b>Balance Due</b> \$305.50

Bannon Lakes CDD

<u>Date</u>	<u>Location</u>	<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Total Cost</u>
3/4	Amenity Center	6P, nozzle, 1/2" coupling	\$ 19.50	\$ 17.50	\$ 37.00
3/10	Bannon Lakes Blvd.	ICD-100, Hunter solenoid, (4) DBYs, 1/2" street ell, 1/2" coupling, 1/2" bubbler	\$ 182.00	\$ 52.50	\$ 234.50
3/24	Berm	30 ft. drip line, (2) 1/2" couplings, 1/2" cap	\$ 16.50	\$ 17.50	\$ 34.00
Total Due					\$ 305.50

**Riverside Management Services, Inc**

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice**

Invoice #: 110

Invoice Date: 4/1/2021

Due Date: 4/1/2021

Case:

P.O. Number:

**Bill To:**

Bannon Lakes CDD  
9655 Florida Mining Blvd W  
Suite 305  
Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Janitorial Services - April 2021 320.572.4530		583.33	583.33
Pool Maintenance Services - April 2021 320.572.4520		910.50	910.50
Contract Administration - April 2021 320.572.46001		1,596.50	1,596.50
Facility Management - Bannon Lakes - April 2021 320.572.3400		5,000.00	5,000.00
<div>14A</div> <div>RECEIVED APR 10 2021 By _____</div>			
<b>Total</b>			<b>\$8,090.33</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$8,090.33</b>

4-12-21  
QR

*D.*

# Bannon Lakes

Community Development District

Construction Funding Request #26

January 3, 2021

Req.	PAYEE	Series 2016 Contruction
151	<b>Clary &amp; Associates Inc</b> Additional Location and Soft Digs for Force Main Route Inv 2020-696	\$ 15,400.00
Total Funding Request		\$ 15,400.00

Please make check payable to: **Bannon Lakes CDD**  
c/o GMS LLC  
475 West Town Place  
Suite 114  
St. Augustine FL 32092

Signature: _____  
Chairman/Vice Chairman

Signature: _____  
Secretary/Asst. Secretary

**REQUISITION NO. 151**  
**(2016 Acquisition and Construction Account)**

**BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT**  
**(ST. JOHNS COUNTY, FLORIDA)**

**\$11,850,000**  
**Special Assessment Revenue Bonds, Series 2016**

The undersigned, a Responsible Officer of Bannan Lakes Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), dated as of January 1, 2016 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 151
- (B) Name of Payee: Clary & Associates, Inc.
- (C) Amount Payable: Total: \$15,400.00
- (D) Bannan Lakes CDD Invoice #2020-696
- (E) Fund or Account from which disbursement to be made: 2016 Acquisition and Construction Account

The undersigned hereby certifies that:

1. this requisition is for Costs of the 2016 Project payable from the 2016 Acquisition and Construction Account that have not previously been paid;
2. each disbursement set forth above is a proper charge against the 2016 Acquisition and Construction Account;

---


The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

Dated July 2, 2019

**BANNON LAKES COMMUNITY  
DEVELOPMENT DISTRICT**

By:   
Arthur E. Lancaster  
Chairperson, Board of Supervisors

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than Costs of Issuance, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified on the date hereof.

ENGLAND, THIMS & MILLER, INC.

By:  12/18/2020  
Title: District Engineer

# Clary & Associates, Inc.

3830 Crown Point Road Suite A • Jacksonville, Florida 32257 • (904)260-2703

INVOICE NO: 2020-696  
DATE: 11/30/20

PAGE 1

3352  
EASTLAND  
700 PONTE VEDRA LAKES BLVD  
PONTE VEDRA BEACH FL 32082

DELIVER TO:

ORDERED BY: ART

DESCRIPTION: 10/21/20

W.O. NO. 2020-696

LOT : F.M.  
SUBDIVISION: BANNON LAKES UNIT -  
SECTION : 1 TOWNSHIP: 6S RANGE: 28E  
ADDRESS : NINE MILE RD  
ST. JOHNS  
IN NAME OF : ADDITIONAL LOCATION AND SOFT DIGS FOR  
FORCE MAIN ROUTE ALONG IGP (SEE SKETCH  
FROM JASON CREWS @ ETM FOR LIMITS)

28 SOFT DIGS REQUIRED TO LOCATE EXISTING UTILITES WITHIN THE PROPOSED FORCE MAIN  
ROUTE


UTIL SOFT DIG (SUE LEVEL A)

15,400.00



Payable to:  
BL CDD Gms

TOTAL DUE \$15,400.00

Approval   
Entity Bannon Lakes  
Account AIR CDD  
Entered 12/17/20  
Draw CC 54  
Note Reg 151

PAYMENT DUE 10 DAYS FROM RECEIPT  
PLEASE REFER TO INVOICE NUMBER WHEN MAKING PAYMENT