

BANNON LAKES
Community Development District

May 6, 2020

Bannon Lakes

Community Development District

475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

April 29, 2020

Board of Supervisors
Bannon Lakes
Community Development District

Dear Board Members:

The Bannon Lakes Community Development District Board of Supervisors Meeting is scheduled for **Wednesday, May 6, 2020 at 1:00 p.m.** via *ZOOM*. Following is the advance agenda for the meeting:

Regular Meeting

- I. Call Order
- II. Public Comment
- III. Approval of Minutes of the February 5, 2020 Meeting
- IV. Consideration of Resolution 2020-04, Approving Proposed FY 2021 Budget and Setting a Public Hearing Date for Adoption
- V. Consideration of Resolution 2020-05, Adopting an Internal Controls Policy
- VI. Acceptance of Updated Amenity Facility Policies
- VII. Other Business
- VIII. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager – Report of Number of Registered Voters
 - D. Field Services - Operations Memorandum
 - E. Amenity Report – Amenity Report
- IX. Supervisor's Requests
- X. Audience Comments
- XI. Financial Reports
 - A. Balance Sheet as of March 31, 2020 and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XII. Next Scheduled Meeting – August 5, 2020 at 1:00 p.m. at the Northeast Regional Airport Conference Center 4730 Casa Cola Way, St. Augustine, FL 32095
- XIII. Adjournment

The third order of business is the approval of minutes from the February 5, 2020 meeting. Minutes are enclosed for your review.

The fourth order of business is the consideration of resolution 2020-04, approving the proposed FY2021 budget and setting a public hearing date for adoption. A copy of the resolution is enclosed for your review. A copy of the proposed budget will be provided under separate cover.

The fifth order of business is the consideration of resolution 2020-05, adopting an internal controls policy. A copy of the resolution is enclosed for your review.

The sixth order of business is the acceptance of the updated amenity facility policies. A copy of the policies will be provided under separate cover.

Listed under Field Services is the operations memorandum. A copy of the memorandum is enclosed for your review.

Listed under Amenity Report is the Manager's report. A copy of the report is enclosed for your review.

Copies of the balance sheet and statement of revenue & expenditures, assessment receipt schedule and check register are enclosed for your review.

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (904) 940-5850.

Sincerely,

James Oliver

James Oliver
District Manager

AGENDA

***Bannon Lakes
Community Development District
Revised Agenda***

Wednesday
May 6, 2020
1:00 p.m.

www.BannonLakesCDD.com
ZOOM: <https://zoom.us/join>

- I. Call Order
- II. Public Comment
- III. Approval of Minutes of the February 5, 2020 Meeting
- IV. Consideration of Resolution 2020-04, Approving Proposed FY 2021 Budget and Setting a Public Hearing Date for Adoption
- V. Consideration of Resolution 2020-05, Adopting an Internal Controls Policy
- VI. Acceptance of Updated Amenity Facility Policies
- VII. Ratification of Phase One Re-Opening of District Facilities
- VIII. Other Business
- IX. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager – Report of Number of Registered Voters
 - D. Field Services - Operations Memorandum
 - E. Amenity Report – Amenity Report
- X. Supervisor's Requests
- XI. Audience Comments
- XII. Financial Reports

- A. Balance Sheet as of March 31, 2020 and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XIII. Next Scheduled Meeting – August 5, 2020 at 1:00 p.m. at the Northeast Regional Airport Conference Center 4730 Casa Cola Way, St. Augustine, FL 32095
- XIV. Adjournment

MINUTES

MINUTES OF MEETING
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District was held on Wednesday, February 5, 2020 at 1:00 p.m. at the Northeast Florida Regional Airport Conference Center, 4730 Casa Cola Way, St. Augustine, Florida 32095.

Present and constituting a quorum were:

Art Lancaster	Chairman
John Dodson	Vice Chairman
Linda Scandurra	Supervisor
Chris Hill	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)
Brian Stephens	Operations Manager
Robin Nixon	Amenity Manager
25 Residents	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 1:00 p.m.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Affidavits of Publication

Mr. Oliver stated included in your agenda package is a copy of the affidavits of the St. Augustine Record's publication of required notices of the public hearing to be held today.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the November 6, 2019 Meeting

Mr. Oliver stated included in your agenda package is a copy of the audit committee minutes from the November 6, 2019 meeting.

On MOTION by Mr. Lancaster seconded by Mr. Hill with all in favor the Minutes of the November 6, 2019 Meeting were approved.

FIFTH ORDER OF BUSINESS

Public Hearing to Adopt Amended and Restated Rules of Procedure; Consideration of Resolution 2020-03

Mr. Haber stated what you have in your agenda package is the final version of the amended rules. The board was provided with a resolution at the last meeting that set the public hearing for today. At that time, the board also was provided with a copy of the old rules that were redlined that showed the changes. From day one this District put a set of rules in place. The rules you have in place govern a number of things. From year to year our office monitors the legislative session and if there are changes in the law that would impact the rules then our office makes revisions to your rules and then makes a recommendation to all of the CDDs that we represent.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Public Hearing to Adopt Amended and Restated Rules of Procedure was opened.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor Resolution 2020-03 Adopting the Amended and Restated Rules of Procedure was approved.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Public Hearing to Adopt Amended and Restated Rules of Procedure was closed.

SIXTH ORDER OF BUSINESS

Other Business

Mr. Oliver stated we shared three proposals with the board for some renovations to the dog park, particularly drainage issues. The proposals are to install pavers areas which become muddy after rain storms. Of the three proposals, the best value in terms of lowest cost and best quality was Coastal Pavers. I have already discussed this with the Chairman and Robin.

On MOTION by Mr. Dodson seconded by Ms. Scandurra with all in favor the Proposal from Coastal Pavers for Pavers for Dog Park at a Cost of \$7,100 was approved.

Mr. Lancaster asked what is the timeframe on getting those pavers in?

Ms. Nixon responded I believe it should take four to six weeks.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being none, the next item followed.

B. District Engineer

There being none, the next item followed.

C. District Manager

Mr. Oliver stated the Fiscal Year 2019 financial audit is in progress. We will be presenting it your next meeting.

D. Field Services – Operations Memorandum

Mr. Stephens stated we have repaired one landscape light at the front entrance.

Mr. Lancaster stated I know there was a big concern about landscaping. Do you want to go ahead and address that?

Mr. Greg Hagger responded last year they mulched to the end of the duplexes but never finished mulching down the berm to the end of the court. Robin put me in contact with you and you said you would go out and look at it. Since then, they have come out and trimmed the trees and pulled out all of the dead hedges, but we do not have any mulch.

Mr. Stephens stated they finished cleaning that area yesterday and the mulch is to follow within a week or two. You should see the plant material being replaced next week with the mulch to follow.

A resident stated the light that is in my grass and in between my house and my neighbors house has been out for a while.

Mr. Lancaster stated I think there has been some confusion between the responsibilities of the Community Development District and public right-of-way and what your builders have built. Really, the Community Development District is responsible for just Bannon Lakes Boulevard, the entry along IGP, the amenity center and Duran Drive. The second that you turn off of Bannon Lakes Boulevard or Duran Drive into your community then it is St. Johns County and that lighting would be through FP&L. The best contact is your builder, since they are still

active out there. The roads are public. They have been accepted by St. Johns County, so you can always call St. Johns County Public Works and try to get direction from them.

A resident asked have all of the roads in Bannon Lakes CDD been accepted by the County?

Mr. Lancaster responded I am not sure because each builder is responsible for their own acceptance outside of the District's responsibility.

A resident asked is Bannon Lakes Boulevard going to be extended at all?

Mr. Lancaster responded there is a small extension to be done just past Lennar and then it splits off into two final phases. The total unit count for Bannon Lakes for residential was 999 in the original PUD. That is because the State had caps at that point. Those caps have now gone away. Right now, there are 550 homes that are developed and there are another 440 to go.

A resident asked so you are saying there is going to be two subdivisions back there?

Mr. Lancaster responded right.

A resident asked so one on the right and one on the left?

Mr. Lancaster responded right.

A resident asked do we know who those builders are?

Mr. Lancaster responded not at this time. The development entity is working with them but right now, we do not have a timing for that to happen. We would expect that road to be extended before the end of the year.

A resident asked do you know how much further you are going to take the road down Bannon Lakes Boulevard?

Mr. Lancaster responded it is a very short distance. There is a pond that has been built back there and it basically dead ends into that pond.

A resident asked is the current amenity center going to support that?

Mr. Lancaster responded yes. That amenity center was actually designed oversized for this size of project.

E. Amenity Report – Manager's Report

Ms. Nixon stated we still have food trucks coming out every week. We have had a few seminars recently. We had a health seminar and a traveling one. We had a huge holiday party that was a hit. This Friday we are having our Valentine's Day event.

Mr. Lancaster stated we finally got a new big fan to replace the one at the amenity center.

Mr. Stephens stated I received confirmation yesterday that it will ship today.

Mr. Lancaster stated we fought them pretty hard on that because that is a \$5,000 fan. We did not expect for it to not be warranted because they are supposed to have a 10 year warranty on them.

Ms. Nixon stated our Stairmaster is coming today.

A resident asked is there anyway the fitness center could open at 4 a.m.?

Mr. Lancaster responded I don't have a problem with that.

On MOTION by Mr. Lancaster seconded by Mr. Hill with all in favor to Change the Opening of the Fitness Center to be at 4:00 a.m. was approved.

A resident asked what about keeping the pool open later?

Mr. Oliver responded Florida Department of Health does not allow a pool that is not certified for night swimming to be open later than dusk. The pool hours are dawn to dusk.

A resident asked how do we get rid of the dog poop on the sidewalks?

Ms. Nixon responded it is from the geese.

Mr. Lancaster stated I think we should try to keep the problem areas clean.

Ms. Nixon stated I will send out an email blast to residents reminding them to pick up their dog poop on a regular basis.

EIGHTH ORDER OF BUSINESS

Supervisor's Requests

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Audience Comments

Mr. Lancaster stated we will keep the meeting times as they are currently for now. If we see a need for evening meetings, then we can look into that at a future time.

A resident asked how much is the second HOA?

Mr. Lancaster responded there is a master association, so when a community is put together there are always master covenants and restrictions that are put on the lands. Those are mainly to maintain architectural value and integrity to the community. That is a whole separate Florida Statute and whole separate set of rules. Because a Community Development District

already has a very intricate operating mechanism, it can run pretty much all of the items that an HOA does. As a Developer, you can select an HOA to run the community and the CDD can have a smaller role. The CDD runs so much of the property and an HOA is basically an easement over the property. Leland Management is over the master association. It is really there just for the protections of the community for lien enforcements. The master association for Bannon Lakes really sits very silent. They really don't do much but maintain very minor books and make sure we are meeting our regulations. Everything else is done by your sub association within your own community.

Mr. Haber stated Chapter 190 doesn't give CDDs authority to enforce covenants and restrictions.

A resident asked do we have a company that comes and cleans the facility?

Mr. Lancaster responded it should be done once a week. Robin and I were discussing to get bids on new cleaners.

A resident stated we closed on the last day of August and we paid off \$20,000 to the CDD. I have never received any receipt or statement from the CDD. The builder has been the liaison for me. I also received a statement that I still owed the full amount of CDD fees. The response I got back was sorry we will account for it next year.

Mr. Oliver stated I will look into it. I will get with you after the meeting and get more details. All of that information should be on your closing statement.

A resident stated at the last meeting there was discussion about the entrance getting maintained.

Mr. Lancaster stated I believe we increased our budget with Landcare and started having them maintain the perimeter there. The interior of that property has all kinds of hazards in it because it was a tree farm. We would love to go in there and do a mow of it but there are metal straps that are buried in the ground, so it is going to take development of the property to clean that property.

A resident stated at the last meeting someone asked if you could restripe the yellow lines on Bannon Lakes Boulevard but I haven't seen that happen yet.

Mr. Lancaster stated I will call Vallencourt as soon as we get out of here. I did address it but I didn't follow up.

A resident asked are you going to replace the two trees that were cut down on Bannon Lakes Boulevard?

Mr. Lancaster responded yes. We are going to replace them with two 350 gallon six inch oak trees. We are also replacing the ones that were installed at the amenity center because they were undersized, and they didn't grind the root balls down.

A resident asked are we doing anything to keep people from accessing the area to be developed?

Mr. Lancaster responded St. Johns River Water Management District does leases on that property. We have no control over that.

A resident stated if you go on the website it says it is leased to a gun club.

Mr. Lancaster stated there is a gun club south toward the outlet mall.

A resident stated I am talking about right next to Bannon Lakes.

Mr. Lancaster stated now I know what you are talking about. It is not a gun club. It is called Nine Mile Hunt Club. The original property was owned by a large group called the Nine Mile Gang. John and I bought that property back in 2005 and we called it the Nine Mile Hunt Club. It is all conservation land.

TENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of December 31, 2019 and Statement of Revenues & Expenditures

Mr. Oliver stated included in your agenda package is the balance sheet and income statement as of December 31, 2019.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is a copy of the assessment receipt schedule.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Mr. Lancaster seconded by Mr. Hill with all in favor the Check Register was approved.

ELEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting – May 6, 2020 at
1:00 p.m. at the Northeast Regional Airport
Conference Center, 4730 Casa Cola Way, St.
Augustine, FL 32095**

Mr. Oliver stated the next scheduled meeting date is May 6, 2020 at 1:00 p.m. at this location.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Lancaster seconded by Mr. Hill with all in favor the Meeting was adjourned.
--

Secretary / Assistant Secretary

Chairperson / Vice Chairperson

FOURTH ORDER OF BUSINESS

RESOLUTION 2020-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Bannan Lakes Community Development District (“**District**”) prior to June 15, 2020, proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2020/2021 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set as follows:

DATE: _____, 2020

HOUR: _____

The hearing may be conducted remotely, pursuant to _____ media technology and/or by telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020, and March 20, 2020, as such orders may be extended, respectively, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. In the event that conditions allow the meeting to be held in person, it will be held at the following location:

LOCATION: _____

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to St. Johns County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

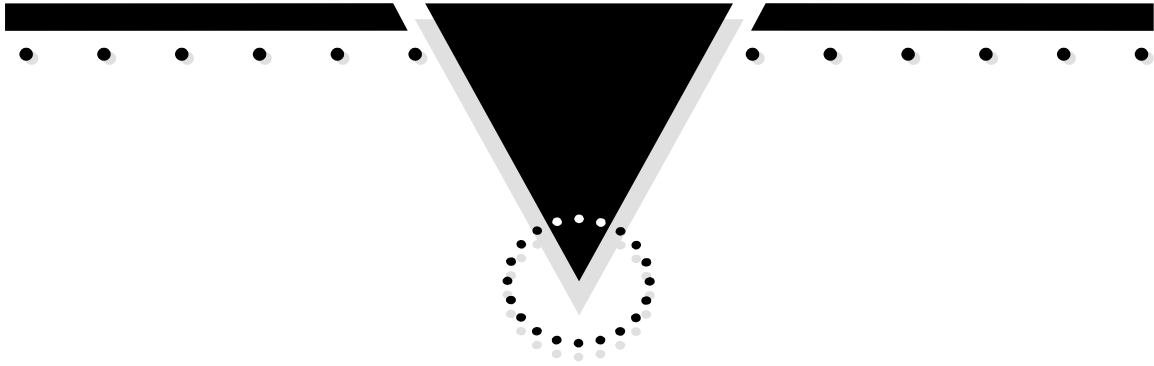
PASSED AND ADOPTED THIS 2nd DAY OF MAY, 2020.

ATTEST:

**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____



*Bannon Lakes
Community Development District*

Proposed Budget

FY 2021

May 6, 2020



Bannon Lakes Community Development District

TABLE OF CONTENTS

GENERAL FUND BUDGET

Summary Revenues and Expenditures	Page 1-2
Narrative – Administrative and Maintenance	Page 3-9
2016 Debt Service Fund	Page 10-12
Capital Reserve Fund	Page 13

Bannon Lakes

Community Development District

General Fund

<i>Description</i>	<i>Adopted Budget FY 2020</i>	<i>Actual Thru 3/31/20</i>	<i>Projected Next 6 Months</i>	<i>Total Projected 9/30/20</i>	<i>Proposed Budget FY 2021</i>
<u>Revenues</u>					
<i>Developer Contributions</i>	\$90,789	\$0	\$41,102	\$41,102	\$85,076
<i>Assessments - Tax Roll</i>	\$377,650	\$373,903	\$3,747	\$377,650	\$444,880
<i>Assessments - Direct</i>	\$127,103	\$63,552	\$63,551	\$127,103	\$59,873
<i>Interest</i>	\$0	\$898	\$600	\$1,498	\$500
<i>Facility Revenue</i>	\$300	\$125	\$100	\$225	\$300
<i>Carryover Surplus</i>	\$0	\$0	\$50,000	\$50,000	\$0
<u>Total Revenues</u>	\$595,842	\$438,478	\$159,100	\$597,579	\$590,629

Expenditures

Administrative

<i>Engineering</i>	\$4,000	\$0	\$2,000	\$2,000	\$4,000
<i>Attorney</i>	\$12,000	\$1,871	\$10,130	\$12,000	\$12,000
<i>Dissemination</i>	\$4,100	\$2,500	\$1,750	\$4,250	\$4,300
<i>Annual Audit</i>	\$4,200	\$500	\$3,300	\$3,800	\$3,900
<i>Arbitrage</i>	\$600	\$0	\$600	\$600	\$600
<i>Assessment Roll</i>	\$5,000	\$5,000	\$0	\$5,000	\$5,000
<i>Trustee fees</i>	\$10,000	\$4,333	\$0	\$4,333	\$10,000
<i>Management Fees</i>	\$45,000	\$22,500	\$22,500	\$45,000	\$45,000
<i>Information Technology</i>	\$1,733	\$867	\$866	\$1,733	\$1,733
<i>Telephone</i>	\$200	\$91	\$109	\$200	\$200
<i>Postage</i>	\$500	\$205	\$295	\$500	\$500
<i>Insurance</i>	\$5,800	\$5,750	\$0	\$5,750	\$6,325
<i>Printing & Binding</i>	\$3,000	\$604	\$996	\$1,600	\$1,600
<i>Legal Advertising</i>	\$2,000	\$413	\$1,087	\$1,500	\$2,000
<i>Other Current Charges</i>	\$700	\$46	\$204	\$250	\$500
<i>Office Supplies</i>	\$1,000	\$32	\$468	\$500	\$500
<i>Website Services</i>	\$1,200	\$0	\$1,200	\$1,200	\$1,200
<i>Dues, Licenses & Subscriptions</i>	\$175	\$175	\$0	\$175	\$175
<u>Administrative Expenditures</u>	\$101,208	\$44,885	\$45,506	\$90,391	\$99,533

Amenty Center

<i>Insurance</i>	\$19,974	\$13,840	\$0	\$13,840	\$16,000
<i>Utilities</i>					
<i>Phone/Internet/Cable</i>	\$6,800	\$2,518	\$2,520	\$5,038	\$5,400
<i>Electric</i>	\$25,000	\$7,374	\$7,800	\$15,174	\$25,000
<i>Water/Irrigation</i>	\$15,000	\$3,985	\$5,100	\$9,085	\$15,000
<i>Gas</i>	\$200	\$0	\$200	\$200	\$200
<i>Refuse</i>	\$3,100	\$1,518	\$1,950	\$3,468	\$3,900
<i>Security</i>					
<i>Security Monitoring</i>	\$600	\$0	\$600	\$600	\$600
<i>Access Cards</i>	\$2,500	\$0	\$2,500	\$2,500	\$2,500
<i>Management Contracts</i>					
<i>Facility Management</i>	\$60,000	\$30,000	\$30,000	\$60,000	\$60,000
<i>Field Mgmt / Admin</i>	\$22,000	\$9,579	\$9,579	\$19,158	\$22,000

Bannon Lakes

Community Development District

General Fund

<i>Description</i>	<i>Adopted Budget FY 2020</i>	<i>Actual Thru 3/31/20</i>	<i>Projected Next 6 Months</i>	<i>Total Projected 9/30/20</i>	<i>Proposed Budget FY 2021</i>
<i>Pool Maintenance</i>	\$12,000	\$6,289	\$5,463	\$11,752	\$12,000
<i>Pool Chemicals</i>	\$10,000	\$2,909	\$4,320	\$7,229	\$10,000
<i>Janitorial</i>	\$7,000	\$3,500	\$3,500	\$7,000	\$7,000
<i>Janitorial Supplies</i>	\$3,450	\$401	\$3,049	\$3,450	\$3,450
<i>Facility Maintenance</i>	\$7,500	\$2,575	\$4,925	\$7,500	\$7,500
<i>Repairs & Maintenance</i>	\$4,310	\$10,301	\$12,600	\$22,901	\$25,000
<i>New Capital Projects</i>	\$0	\$19,583	\$0	\$19,583	\$0
<i>Special Events</i>	\$5,000	\$2,436	\$2,564	\$5,000	\$5,000
<i>Holiday Decorations</i>	\$1,500	\$691	\$809	\$1,500	\$1,500
<i>Fitness Center Repairs/Supplies</i>	\$900	\$230	\$670	\$900	\$900
<i>Office Supplies</i>	\$1,500	\$74	\$926	\$1,000	\$1,500
<i>ASCAP/BMI Licenses</i>	\$500	\$0	\$500	\$500	\$500
<i>Pest Control</i>	\$1,800	\$1,100	\$900	\$2,000	\$2,000
<i>Amenity Center Expenditures</i>	\$210,634	\$118,903	\$100,476	\$219,378	\$226,950
<i>Grounds Maintenance Expenditures</i>					
<i>Hydrology Quality/Mitigation</i>	\$3,000	\$0	\$1,500	\$1,500	\$3,000
<i>Landscape Maintenance</i>	\$141,000	\$74,923	\$74,923	\$149,846	\$149,846
<i>Landscape Contingency</i>	\$20,000	\$8,610	\$11,390	\$20,000	\$20,000
<i>Lake Maintenance</i>	\$7,500	\$3,550	\$3,900	\$7,450	\$7,800
<i>Grounds Maintenance</i>	\$8,000	\$579	\$3,421	\$4,000	\$5,000
<i>Pump Repairs</i>	\$2,000	\$0	\$1,000	\$1,000	\$2,000
<i>Streetlights</i>	\$9,000	\$4,344	\$4,340	\$8,683	\$9,000
<i>Streetlight Repairs</i>	\$5,000	\$2,633	\$2,367	\$5,000	\$5,000
<i>Irrigation Repairs</i>	\$7,500	\$2,412	\$5,088	\$7,500	\$7,500
<i>Miscellaneous</i>	\$5,000	\$330	\$2,500	\$2,830	\$5,000
<i>Reclaim Water</i>	\$76,000	\$14,958	\$15,042	\$30,000	\$50,000
<i>Capital Reserve</i>	\$0	\$0	\$50,000	\$50,000	\$0
<i>Grounds Maintenance Expenditures</i>	\$284,000	\$112,338	\$175,471	\$287,809	\$264,146
<i>Total Expenses</i>	\$595,842	\$276,126	\$321,453	\$597,579	\$590,629
<i>Excess Revenues/(Expenditures)</i>	\$0	\$162,352	(\$162,352)	\$0	\$0

Net Assessments	\$444,880
Add: Discounts and Collections (6%)	\$28,383
Gross Assessments	\$473,263
Assessable Units	536
Per Unit Assessment	\$882.95

Bannon Lakes
Community Development District

GENERAL FUND BUDGET
FISCAL YEAR 2021

REVENUES:

Developer Contributions/ Assessments

The District will enter into a Funding Agreement with the Developer or levy maintenance assessments to Fund the General Fund expenditures the Fiscal Year.

EXPENDITURES:

Administrative:

Supervisors Fees

The Florida Statutes allows each Board member to receive \$200 per meeting not to exceed \$4,000 in one year. The amount for the fiscal year is based upon four supervisors paid for the estimated eight annual meetings with the other supervisors waiving pay.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

Engineering

The District will contract with an engineering firm to provide general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices, etc.

Attorney

The District will contract with Hopping Green & Sams for legal counsel to provide general legal services to the District, e.g. attendance and preparation for monthly meetings, preparation and review of agreements, resolutions, etc.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Governmental Management Services	\$ 292	\$ 3,500
Disclosure Services		800
	\$ 292	\$ 4,300

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The District will contract with a licensed CPA firm to prepare the annual audit.

Bannon Lakes
Community Development District
GENERAL FUND BUDGET
FISCAL YEAR 2021

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2016 Special Assessment Revenue Bonds.

Assessment Roll

The District's assessment roll administration, GMS, LLC, will provide services to prepare assessment rolls to district property owners.

Trustee Fees

The District issued Series 2016 Special Assessment Revenue Bonds which are held with a Trustee at BNY Mellon. The amount of the trustee fees is based on the agreement between BNY Mellon and the District.

Management Fees

The District will contract with Governmental Management Services, LLC for Management, Accounting and Administrative services as part of a Management Agreement with management company.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Governmental Management Services	\$ 3,750	\$ 45,000

Information Technology

The cost related to District's accounting and information systems, District website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Governmental Management Services	\$ 144	\$ 1,733

Telephone

The cost of telephone and fax machine service.

Postage

The cost of mailing agenda packages, overnight deliveries, correspondence, and payments for the District.

Insurance

Represents the estimated cost for public officials and general liability insurance for the District provided by FIA.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Bannon Lakes

Community Development District

GENERAL FUND BUDGET
FISCAL YEAR 2021

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, and etc. in a newspaper of general circulation.

Other Current Charges

Bank charges and any other miscellaneous expenses incurred during the year.

Office Supplies

Miscellaneous office supplies.

Website Compliance

Per Chapter 2014-22, Laws of Florida, all Districts must have a website by October 1, 2015 to provide detailed information on the CDD as well as links to useful websites regarding Compliance issues. This website will be maintained by GMS, LLC and updated monthly

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Amenity Center:

Insurance

The District's Property insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for property insurance related to the Amenity Center.

Phone/Internet/Cable

The District will provide internet & cable television services for the Amenity Center through Comcast.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
AT&T	435 Bannon Lakes Blvd Amenity	\$ 202	\$ 2,424
AT&T	435 Bannon Lakes Blvd Fitness Ctr	\$ 218	\$ 2,616
	Contingency	\$ 30	\$ 360
		\$ 450	\$ 5,400

Electric

The cost of electric associated with the Recreation Facility.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
FPL	435 Bannon Lakes Blvd - Clubhouse	\$ 995	\$ 11,940
FPL	35 Bannon Lakes Blvd #Ent	\$ 26	\$ 312
FPL	435 Bannon Lakes Blvd # Fitness	\$ 174	\$ 2,088
	Contingency	\$ 888	\$ 10,660
		\$ 2,083	\$ 25,000

***Bannon Lakes
Community Development District***

GENERAL FUND BUDGET
FISCAL YEAR 2021

Water/Irrigation

Water, sewer and irrigation systems cost for the district.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
SJCUD	435 Bannon Lakes Blvd	\$ 995	\$ 11,936
	Contingency	\$ 255	\$ 3,064
		\$ 1,250	\$ 15,000

Gas

The District will contract with vendor to provide propane delivery for amenity center use.

Refuse Service

Cost of garbage disposal service will be provided by Republic Services #687 for the District.

Security Monitoring

The District will contract with vendor to provide security monitoring for the Amenity Center.

Access Cards

Represents the estimated cost for access cards purchased by the District's Amenity Center.

Facility Management

Cost to provide management services for the Amenity Center.

Field Management and Admin

The District will contract Riverside Management Services, Inc. for onsite field management of contracts for District Services such as landscaping, amenity & pool facilities, lake maintenance, etc.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Riverside Management Services	\$ 1,597	\$ 22,000

Pool Maintenance

The estimated amount based on proposed contract with Riverside Management Services, Inc. to provide maintenance of the Amenity Center swimming pool.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Riverside Management Services	\$ 911	\$ 10,926
Contingency	\$ 90	\$ 1,074
	\$ 1,000	\$ 12,000

***Bannon Lakes
Community Development District***

GENERAL FUND BUDGET
FISCAL YEAR 2021

Pool Chemicals

The estimated amount based on proposed contract with Riverside Management Services and Poolsure to provide chemicals to maintain the Amenity Center swimming pool.

Janitorial

The estimated amount based on proposed contract with Riverside Management Services, Inc. to provide janitorial services for the Amenity Center.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Riverside Management Services	\$ 583	\$ 7,000

Janitorial Supplies

All supplies needed for janitorial services of the Amenity Center.

Facility Maintenance

The estimated amount based on proposed contract with vendor to provide routine repairs and maintenance for the Amenity Center.

Repair & Maintenance

Regular maintenance and replacement cost incurred by the Amenity Center of the District.

Special Events

Represents estimated costs for the District to host special events for the community throughout the Fiscal Year.

Holiday Decorations

Represents estimated costs for the District to decorate the amenity center throughout the Fiscal Year.

Fitness Center Repairs/Supplies

Represents estimated costs for the Fitness Center repairs of equipment, purchase of supplies, and preventative maintenance contract.

Office Supplies and Equipment

Represents estimated cost for office supplies for the Amenity Center.

ASCAP/BMI Licenses

License fee required to broadcast music to the amenity center.

Bannon Lakes
Community Development District

GENERAL FUND BUDGET
FISCAL YEAR 2021

Grounds Maintenance:

Hydrology Quality/Mitigation

Cost to preserve beneficial aquatic plants in the wetland mitigation area and control nuisance and exotic pest plant populations.

Landscape Maintenance

Cost to maintain the common areas of the District based on a proposed contract with Landcare Group, Inc.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
Landcare Group - Amenity	\$ 5,396	\$ 64,751
Landcare Group - Lakes	\$ 6,331	\$ 75,975
Contingency	\$ 23	\$ 274
	\$ 11,750	\$ 141,000

Landscape Contingency

Other landscape costs that is not under contract which includes landscape light repairs and replacements.

Lake Maintenance

Cost for the maintenance of District lakes based on a contract.

<u>Vendor</u>	<u>Monthly</u>	<u>Annual</u>
The Lake Doctors, Inc.	\$ 465	\$ 5,580
Contingency	\$ 160	\$ 1,920
	\$ 625	\$ 7,500

Grounds Maintenance

Contracted staff for repairs and trash pick-up on District owned property.

Pump Repairs

Provision for pool pump repair or replacements as needed.

Streetlights

FPL provides the District street lighting cost for the community. The amount is based upon the agreement plus estimated cost for fuel charges.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
FPL	100 International Golf Parkway	\$ 730	\$ 8,760
	Contingency	\$ 20	\$ 240
		\$ 750	\$ 9,000

Bannon Lakes
Community Development District

GENERAL FUND BUDGET
FISCAL YEAR 2021

Streetlight Repairs

Estimated costs for street lighting and parking lot repairs and replacements.

Irrigation Repairs

Miscellaneous irrigation repairs and maintenance cost for the District.

Miscellaneous

Any unanticipated and unscheduled maintenance cost to the District.

Reclaimed water

Reclaimed water Services for the District provided by St. Johns County Utility Department.

<u>Vendor</u>	<u>Address</u>	<u>Monthly</u>	<u>Annual</u>
SJCUD	35 Bannon Lakes Blvd	\$ 1,640	\$ 19,680
	435 Bannon Lakes Blvd	\$ 706	\$ 8,473
	Contingency	\$ 1,821	\$ 21,847
		\$ 4,167	\$ 50,000

Capital Reserve

The District will establish a reserve to fund the renewal and replacement of District's capital related facilities.

Bannon Lakes
Community Development District

Debt Service Fund
Series 2016

<i>Description</i>	<i>Adopted Budget FY 2020</i>	<i>Actual Thru 3/31/20</i>	<i>Projected Next 6 Months</i>	<i>Total Projected 9/30/20</i>	<i>Proposed Budget FY 2021</i>
Revenues					
<i>Carry Forward Surplus*</i>	\$512,248	\$537,147	\$0	\$537,147	\$501,145
<i>Interest Income</i>	\$2,000	\$4,749	\$5,190	\$9,939	\$5,000
<i>Special Assessments</i>	\$769,808	\$757,123	\$12,685	\$769,808	\$764,712
<i>Prepayments</i>	\$0	\$133,039	\$0	\$133,039	\$0
<i>TOTAL REVENUES</i>	\$1,284,057	\$1,432,058	\$17,875	\$1,449,933	\$1,270,857
Expenditures					
<u>Series 2016</u>					
<i>Interest - 11/01</i>	\$291,350	\$291,325	\$0	\$291,325	\$282,463
<i>Principal - 11/01</i>	\$180,000	\$190,000	\$0	\$190,000	\$190,000
<i>Special Call - 11/01</i>	\$25,000	\$45,000	\$0	\$45,000	\$0
<i>Interest - 05/01</i>	\$287,300	\$0	\$282,463	\$282,463	\$278,188
<i>Special Call - 05/01</i>	\$0	\$0	\$140,000	\$140,000	\$0
<i>TOTAL EXPENDITURES</i>	\$783,650	\$526,325	\$422,463	\$948,788	\$750,650
<i>EXCESS REVENUES</i>	\$500,407	\$905,733	(\$404,588)	\$501,145	\$520,207

*Reflects excess revenue at fiscal year end less reserve fund balance.

<i>11/1/21 Interest</i>	\$278,188
<i>11/1/21 Principal</i>	\$195,000
	<u>\$473,188</u>

Net Assessments	\$764,712
Add: Discounts and Collections (6%)	\$48,789
Gross Assessments	<u>\$813,500</u>
Assessable Units	\$452
Per Unit Assessment	\$1,799.78

Bannon Lakes

Community Development District

Amortization Schedule

Series 2016, Special Assessment Revenue Bonds

(Term Bonds Due Combined)

Date	Balance	Principal	Interest	Annual
11/1/20	\$ 11,425,000	\$ 190,000	\$ 282,462.50	\$ 472,462.50
5/1/21	\$ 11,235,000	\$ -	\$ 278,187.50	\$ -
11/1/21	\$ 11,235,000	\$ 195,000	\$ 278,187.50	\$ 751,375.00
5/1/22	\$ 11,040,000	\$ -	\$ 273,800.00	\$ -
11/1/22	\$ 11,040,000	\$ 205,000	\$ 273,800.00	\$ 752,600.00
5/1/23	\$ 10,835,000	\$ -	\$ 269,187.50	\$ -
11/1/23	\$ 10,835,000	\$ 215,000	\$ 269,187.50	\$ 753,375.00
5/1/24	\$ 10,620,000	\$ -	\$ 264,350.00	\$ -
11/1/24	\$ 10,620,000	\$ 225,000	\$ 264,350.00	\$ 753,700.00
5/1/25	\$ 10,395,000	\$ -	\$ 259,287.50	\$ -
11/1/25	\$ 10,395,000	\$ 235,000	\$ 259,287.50	\$ 753,575.00
5/1/26	\$ 10,160,000	\$ -	\$ 254,000.00	\$ -
11/1/26	\$ 10,160,000	\$ 245,000	\$ 254,000.00	\$ 753,000.00
5/1/27	\$ 9,915,000	\$ -	\$ 247,875.00	\$ -
11/1/27	\$ 9,915,000	\$ 255,000	\$ 247,875.00	\$ 750,750.00
5/1/28	\$ 9,660,000	\$ -	\$ 241,500.00	\$ -
11/1/28	\$ 9,660,000	\$ 270,000	\$ 241,500.00	\$ 753,000.00
5/1/29	\$ 9,390,000	\$ -	\$ 234,750.00	\$ -
11/1/29	\$ 9,390,000	\$ 285,000	\$ 234,750.00	\$ 754,500.00
5/1/30	\$ 9,105,000	\$ -	\$ 227,625.00	\$ -
11/1/30	\$ 9,105,000	\$ 300,000	\$ 227,625.00	\$ 755,250.00
5/1/31	\$ 8,805,000	\$ -	\$ 220,125.00	\$ -
11/1/31	\$ 8,805,000	\$ 315,000	\$ 220,125.00	\$ 755,250.00
5/1/32	\$ 8,490,000	\$ -	\$ 212,250.00	\$ -
11/1/32	\$ 8,490,000	\$ 330,000	\$ 212,250.00	\$ 754,500.00
5/1/33	\$ 8,160,000	\$ -	\$ 204,000.00	\$ -
11/1/33	\$ 8,160,000	\$ 345,000	\$ 204,000.00	\$ 753,000.00
5/1/34	\$ 7,815,000	\$ -	\$ 195,375.00	\$ -
11/1/34	\$ 7,815,000	\$ 360,000	\$ 195,375.00	\$ 750,750.00
5/1/35	\$ 7,455,000	\$ -	\$ 186,375.00	\$ -
11/1/35	\$ 7,455,000	\$ 380,000	\$ 186,375.00	\$ 752,750.00
5/1/36	\$ 7,075,000	\$ -	\$ 176,875.00	\$ -
11/1/36	\$ 7,075,000	\$ 400,000	\$ 176,875.00	\$ 753,750.00
5/1/37	\$ 6,675,000	\$ -	\$ 166,875.00	\$ -
11/1/37	\$ 6,675,000	\$ 420,000	\$ 166,875.00	\$ 753,750.00
5/1/38	\$ 6,255,000	\$ -	\$ 156,375.00	\$ -
11/1/38	\$ 6,255,000	\$ 440,000	\$ 156,375.00	\$ 752,750.00

Bannon Lakes

Community Development District

Amortization Schedule

Series 2016, Special Assessment Revenue Bonds

(Term Bonds Due Combined)

Date	Balance	Principal	Interest	Annual
5/1/39	\$ 5,815,000	\$ -	\$ 145,375.00	\$ -
11/1/39	\$ 5,815,000	\$ 465,000	\$ 145,375.00	\$ 755,750.00
5/1/40	\$ 5,350,000	\$ -	\$ 133,750.00	\$ -
11/1/40	\$ 5,350,000	\$ 485,000	\$ 133,750.00	\$ 752,500.00
5/1/41	\$ 4,865,000	\$ -	\$ 121,625.00	\$ -
11/1/41	\$ 4,865,000	\$ 510,000	\$ 121,625.00	\$ 753,250.00
5/1/42	\$ 4,355,000	\$ -	\$ 108,875.00	\$ -
11/1/42	\$ 4,355,000	\$ 535,000	\$ 108,875.00	\$ 752,750.00
5/1/43	\$ 3,820,000	\$ -	\$ 95,500.00	\$ -
11/1/43	\$ 3,820,000	\$ 560,000	\$ 95,500.00	\$ 751,000.00
5/1/44	\$ 3,260,000	\$ -	\$ 81,500.00	\$ -
11/1/44	\$ 3,260,000	\$ 590,000	\$ 81,500.00	\$ 753,000.00
5/1/45	\$ 2,670,000	\$ -	\$ 66,750.00	\$ -
11/1/45	\$ 2,670,000	\$ 620,000	\$ 66,750.00	\$ 753,500.00
5/1/46	\$ 2,050,000	\$ -	\$ 51,250.00	\$ -
11/1/46	\$ 2,050,000	\$ 650,000	\$ 51,250.00	\$ 752,500.00
5/1/47	\$ 1,400,000	\$ -	\$ 35,000.00	\$ -
11/1/47	\$ 1,400,000	\$ 685,000	\$ 35,000.00	\$ 755,000.00
5/1/48	\$ 715,000	\$ -	\$ 17,875.00	\$ -
11/1/48	\$ 715,000	\$ 715,000	\$ 17,875.00	\$ 750,750.00
Totals		\$ 11,425,000	\$ 10,135,087.50	\$ 21,560,087.50

Bannon Lakes
Community Development District

Capital Reserve Fund

<i>Description</i>	<i>Proposed Budget FY 2020</i>	<i>Actual Thru 3/31/20</i>	<i>Projected Next 6 Months</i>	<i>Total Projected 9/30/20</i>	<i>Proposed Budget FY 2021</i>
<i>Revenues</i>					
<i>Carry Forward Surplus*</i>	\$0	\$0	\$0	\$0	\$25,000
<i>Capital Reserve Transfer In</i>	\$50,000	\$0	\$50,000	\$50,000	\$0
<i>Interest</i>	\$0	\$0	\$0	\$0	\$0
<i>TOTAL REVENUES</i>	\$50,000	\$0	\$50,000	\$50,000	\$25,000
<i>Expenditures</i>					
<i>Capital Outlay</i>	\$25,000	\$0	\$25,000	\$25,000	\$25,000
<i>TOTAL EXPENDITURES</i>	\$25,000	\$0	\$25,000	\$25,000	\$25,000
<i>EXCESS REVENUES</i>	\$25,000	\$0	\$25,000	\$25,000	\$0

FIFTH ORDER OF BUSINESS

RESOLUTION 2020-05

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
ADOPTING AN INTERNAL CONTROLS POLICY CONSISTENT
WITH SECTION 218.33, FLORIDA STATUTES; PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, the Bannon Lakes Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns County, Florida; and

WHEREAS, consistent with Section 218.33, *Florida Statutes*, the District is statutorily required to establish and maintain internal controls designed to prevent and detect fraud, waste, and abuse as defined in Section 11.45(1), *Florida Statutes*; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets; and

WHEREAS, to demonstrate compliance with Section 218.33, *Florida Statutes*, the District desires to adopt by resolution the Internal Controls Policy attached hereto as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT:**

SECTION 1. The attached Internal Controls Policy attached hereto as **Exhibit A** is hereby adopted pursuant to this Resolution.

SECTION 2. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED THIS 6th DAY OF MAY, 2020.

ATTEST:

**BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman, Board of Supervisors

EXHIBIT “A”

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT INTERNAL CONTROLS POLICY

1. Purpose.

- 1.1. The purpose of this internal controls policy is to establish and maintain internal controls for the Bannon Lakes Community Development District.
- 1.2. Consistent with Section 218.33(3), *Florida Statutes*, the internal controls adopted herein are designed to:
 - 1.2.1. Prevent and detect Fraud, Waste, and Abuse (as hereinafter defined).
 - 1.2.2. Promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.
 - 1.2.3. Support economical and efficient operations.
 - 1.2.4. Ensure reliability of financial records and reports.
 - 1.2.5. Safeguard Assets (as hereinafter defined).

2. Definitions.

- 2.1. “Abuse” means behavior that is deficient or improper when compared with behavior that a prudent person would consider a reasonable and necessary operational practice given the facts and circumstances. The term includes the misuse of authority or position for personal gain.
- 2.2. “Assets” means District assets such as cash or other financial resources, supplies, inventories, equipment and other fixed assets, real property, intellectual property, or data.
- 2.3. “Auditor” means the independent auditor (and its employees) retained by the District to perform the annual audit required by state law.
- 2.4. “Board” means the Board of Supervisors for the District.
- 2.5. “District Management” means (i) the independent contractor (and its employees) retained by the District to provide professional district management services to the District and (ii) any other independent contractor (and its employees) separately retained by the District to provide amenity management services, provided said services include a responsibility to safeguard and protect Assets.

- 2.6. “Fraud” means obtaining something of value through willful misrepresentation, including, but not limited to, intentional misstatements or intentional omissions of amounts or disclosures in financial statements to deceive users of financial statements, theft of an entity’s assets, bribery, or the use of one’s position for personal enrichment through the deliberate misuse or misapplication of an organization’s resources.
- 2.7. “Internal Controls” means systems and procedures designed to prevent and detect fraud, waste, and abuse; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets.
- 2.8. “Risk” means anything that could negatively impact the District’s ability to meet its goals and objectives. The term includes strategic, financial, regulatory, reputational, and operational risks.
- 2.9. “Waste” means the act of using or expending resources unreasonably, carelessly, extravagantly, or for no useful purpose.

3. Control Environment.

3.1. Ethical and Honest Behavior.

- 3.1.1. District Management is responsible for maintaining a work environment that promotes ethical and honest behavior on the part of all employees, contractors, vendors and others.
- 3.1.2. Managers at all levels must behave ethically and communicate to employees and others that they are expected to behave ethically.
- 3.1.3. Managers must demonstrate through words and actions that unethical behavior will not be tolerated.

4. Risk Assessment.

- 4.1. Risk Assessment. District Management is responsible for assessing Risk to the District. District Management’s Risk assessments shall include, but not be limited to:
 - 4.1.1. Identifying potential hazards.
 - 4.1.2. Evaluating the likelihood and extent of harm.
 - 4.1.3. Identifying cost-justified precautions and implementing those precautions.

5. Control Activities.

5.1. Minimum Internal Controls. The District hereby establishes the following minimum Internal Controls to prevent and detect Fraud, Waste, and Abuse:

5.1.1. Preventive controls designed to forestall errors or irregularities and thereby avoid the cost of corrections. Preventive control activities shall include, but not be limited to, the following:

5.1.1.1. Identifying and segregating incompatible duties and/or implementing mitigating controls.

5.1.1.2. Performing accounting functions in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.1.3. Requiring proper authorizations to access and/or modify accounting software.

5.1.1.4. Implementing computerized accounting techniques (e.g. to help identify coding errors, avoid duplicate invoices, etc.).

5.1.1.5. Maintaining a schedule of the District's material fixed Assets.

5.1.1.6. Maintaining physical control over the District's material and vulnerable Assets (e.g. lock and key, computer passwords, network firewalls, etc.).

5.1.1.7. Retaining and restricting access to sensitive documents.

5.1.1.8. Performing regular electronic data backups.

5.1.2. Detective controls designed to measure the effectiveness of preventive controls and to detect errors or irregularities when they occur. Detective control activities shall include, but not be limited to, the following:

5.1.2.1. Preparing financial reports in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.2.2. Reviewing financial statements and investigating any material variances between budgeted expenses and actual expenses.

5.1.2.3. Establishing and implementing periodic reconciliations of bank, trust, and petty cash accounts.

- 5.1.2.4. Establishing an internal protocol for reporting and investigating known or suspected acts of Fraud, Waste, or Abuse.
- 5.1.2.5. Engaging in periodic physical inventory counts and comparisons with inventory records.
- 5.1.2.6. Monitoring all ACH (electronic) transactions and the sequencing of checks.
- 5.2. Implementation. District Management shall implement the minimum Internal Controls described herein. District Management may also implement additional Internal Controls that it deems advisable or appropriate for the District. The specific ways District Management implements these minimum Internal Controls shall be consistent with Generally Accepted Accounting Principles (GAAP) and otherwise conform to Governmental Accounting Standards Board (GASB) and American Institute of Certified Public Accountants (AICPA) standards and norms.

6. Information and Communication.

- 6.1. Information and Communication. District Management shall communicate to its employees (needing to know) information relevant to the Internal Controls, including but not limited to any changes to the Internal Controls and/or changes to laws, rules, contracts, grant agreements, and best practices.
- 6.2. Training. District Management shall regularly train its employees (needing the training) in connection with the Internal Controls described herein and promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.

7. Monitoring Activities.

- 7.1. Internal Reviews. District Management shall internally review the District's Internal Controls at least once per year. In connection with this internal review, District Management shall:
 - 7.1.1.1. Review its operational processes.
 - 7.1.1.2. Consider the potential risk of Fraud, Waste, or Abuse inherent in each process.
 - 7.1.1.3. Identify the controls included in the process, or controls that could be included, that would result in a reduction in the inherent risk.
 - 7.1.1.4. Assess whether there are Internal Controls that need to be improved or added to the process under consideration.

7.1.1.5. Implement new controls or improve existing controls that are determined to be the most efficient and effective for decreasing the risk of Fraud, Waste or Abuse.

7.1.1.6. Train its employees on implemented new controls or improvements to existing controls.

7.2. External Audits and Other Reviews. Audits and other reviews may be performed on various components of the District's Internal Controls by the Auditor consistent with Government Auditing Standards (GAS). Audits may identify material deficiencies in the Internal Controls and make recommendations to improve them. District Management shall communicate and cooperate with the Board and the Auditor regarding the potential implementation of Auditor recommendations.

Specific Authority: §§ 190.011(5), 218.33(3), *Florida Statutes*

Effective date: [REDACTED], 2020

NINTH ORDER OF BUSINESS

C.

April 16, 2020

Bannon Lakes CDD
Governmental Mgmt. Services, LLC
Attn: Shelby Stephens
475 West Town Place, Suite 114
St. Augustine, FL 32092

Dear Ms. Stephens:

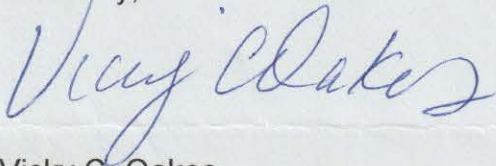
In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

Bannon Lakes CDD

428 registered voters in St. Johns County

Please contact us if we may be of further assistance.

Sincerely,



Vicky C. Oakes
Supervisor of Elections

VO/ew

D.

Bannon Lakes Community Development District

9655 Florida Mining Blvd., Bldg. 300, Suite 305, Jacksonville, Florida 32257

Memorandum

Date: May 2020
To: Bannon Lakes Board of Supervisors
Jim Oliver, Richard Whetsel
From: Brian Stephens
Operations Manager
Re: Bannon Lakes CDD
Monthly Operations Report

The following is a summary of activities related to the field operations of the Bannon Lakes Community Development District.

Landscape / Irrigation:

1. Multiple irrigation repairs have been made.
2. New annual flowers have been installed.
3. Multiple preserve trees have been removed.
4. Three (3) new Oak Trees have been installed behind the playground.
5. Two (2) new Oak Trees were installed along Bannon Lakes Blvd.
6. Landcare is now maintaining all of Duran Drive.

Amenity / Site:

1. Cleaning of the pools is being done three (3) days per week.
2. The Amenity and Fitness Facilities are being cleaned weekly.
3. The interior paint has been touched up in the Clubhouse.
4. New door hinges were installed on the front doors to the Clubhouse.
5. Freedom Pest Control is continuing monthly pest control services for the Amenity Center.
6. Freedom Pest Control has installed rodent stations around the Amenity Facility.
7. New wind screens were purchased and installed on the tennis courts.
8. The filters have been replaced in all of the AC units.

9. Mulch has been installed on the playground.
10. All of the pool furniture and metal patio furniture has been pressure washed.
11. The exterior of the Clubhouse and Fitness Center have been pressure washed.
12. The patio seat cushions have been laundered.
13. A new Chemical injector was installed for the pool.
14. One (1) GFCI outlet was replaced at Bannon Lakes Signs.
15. Multiple holes have been filled in at the Dog Park.

Ponds:

1. Lake Doctors is doing a good job maintaining the lakes.
2. Construction debris has been picked up in all of the lakes.
3. Lake Doctors treated all of the Cattails.

Other Projects:

1. None at this time.

Should you have any questions or comments regarding the above information, please feel free to contact me at (904) 627-9271 or Rich at (904) 759-8923.

E.

Facility Manager Report

Date of report: May 2020

Submitted by: Bre Meeks

CLUBHOUSE USAGE:

- All of the Clubhouse reservations are on hold due to COVID-19 closures.
- Families have been utilizing lawn area for family get-togethers.

CLUBS ACTIVE AT BANNON LAKES

- Mahjong
- “No Drama Mamas”
- Women’s Card Club
- Men’s Card Club
- Mexican Train

*Clubs are still active, but activities have been put on hold due to COVID-19.

REQUESTED UPGRADES TO THE AMENITY COMPLEX:

- None at this time.

FUTURE EVENTS:

- Memorial Day/ End of School Movie Night
- Fourth of July Event

*Scheduling of the above events will be based on the Governor’s guidelines for reopening the Facility.

FACILITY MANAGER TASKS:

- While facilities have been closed we have been creating an electronic record of residents for efficiency and communication purposes.
- We have been updating contacts in Constant Contact to ensure accuracy and completion of resident records.
- We are creating a Welcome Packet for new residents, which will consist of a welcome letter, Amenity Policies and information, CDD/HOA differentiation and information, and access card forms.
- I spoke with Haylie Allegra from Florida Health Care Plans regarding continuation of seminars once the facilities reopen.

TWELFTH ORDER OF BUSINESS

A.

Bannon Lakes
Community Development District
Unaudited Financial Statements
as of
March 31, 2020

Bannon Lakes
Community Development District
Combined Balance Sheet
March 31, 2020

	<u><i>General</i></u>	<u><i>Debt Service</i></u>	<u><i>Memorandum Only</i></u>
<u><i>Assets:</i></u>			
<i>Cash</i>	\$424,192	---	\$424,192
<i>SBA - GF</i>	\$101,172	---	\$101,172
<i>Investments:</i>			
<i>Reserve</i>	---	\$384,750	\$384,750
<i>Revenue</i>	---	\$765,339	\$765,339
<i>Prepayment</i>	---	\$136,962	\$136,962
<i>Construction</i>	---	---	\$0
<i>Due From General Fund</i>	---	\$3,432	\$3,432
<i>Due from Capital</i>	\$1,345	---	\$1,345
<i>Prepaid Expenses</i>	\$1,000	---	\$1,000
<i>Utilities Deposit</i>	\$50	---	\$50
<i>Total Assets</i>	<u><u>\$527,759</u></u>	<u><u>\$1,290,483</u></u>	<u><u>\$1,818,242</u></u>
<u><i>Liabilities:</i></u>			
<i>Accounts Payable</i>	\$10,050	---	\$10,050
<i>Due to Debt</i>	\$3,432	---	\$3,432

<i>Fund Balances:</i>			
<i>Restricted for Debt Service</i>	---	\$1,290,483	\$1,290,483
<i>Restricted for Capital Projects</i>	---	---	\$0
<i>Nonspendable</i>	\$50	---	\$50
<i>Unassigned</i>	\$514,227	---	\$514,227
<i>Total Liabilities & Fund Equity</i>	<u><u>\$527,759</u></u>	<u><u>\$1,290,483</u></u>	<u><u>\$1,818,242</u></u>

Bannon Lakes
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For the Period ending March 31, 2020

	<i>Adopted Budget</i>	<i>Prorated Thru 03/31/20</i>	<i>Actual Thru 03/31/20</i>	<i>Variance</i>
<u>REVENUES:</u>				
<i>Assessment - Tax Roll</i>	\$377,650	\$373,903	\$373,903	\$0
<i>Assessment - Direct</i>	\$127,103	\$63,552	\$63,552	\$0
<i>Developer Contributions</i>	\$90,789	\$0	\$0	\$0
<i>Interest</i>	\$0	\$0	\$898	\$898
<i>Facility Revenue</i>	\$300	\$150	\$125	(\$25)
<i>Total Revenues</i>	\$595,842	\$437,604	\$438,477	\$873
<u>EXPENDITURES:</u>				
<i>Engineering</i>	\$4,000	\$2,000	\$0	\$2,000
<i>Attorney Fees</i>	\$12,000	\$6,000	\$1,871	\$4,130
<i>Dissemination</i>	\$4,100	\$2,050	\$2,500	(\$450)
<i>Annual Audit</i>	\$4,200	\$500	\$500	\$0
<i>Arbitrage</i>	\$600	\$0	\$0	\$0
<i>Assessment Roll</i>	\$5,000	\$5,000	\$5,000	\$0
<i>Trustee Fees</i>	\$10,000	\$4,333	\$4,333	\$0
<i>Management Fees</i>	\$45,000	\$22,500	\$22,500	\$0
<i>Information Technology</i>	\$1,733	\$867	\$867	(\$0)
<i>Telephone</i>	\$200	\$100	\$91	\$9
<i>Postage</i>	\$500	\$250	\$205	\$45
<i>Insurance</i>	\$5,800	\$5,800	\$5,750	\$50
<i>Printing and Binding</i>	\$3,000	\$1,500	\$604	\$896
<i>Legal Advertising</i>	\$2,000	\$1,000	\$413	\$587
<i>Other Current Charges</i>	\$700	\$350	\$46	\$304
<i>Office Supplies</i>	\$1,000	\$500	\$32	\$468
<i>Website Services</i>	\$1,200	\$600	\$0	\$600
<i>Dues, Licenses & Subscriptions</i>	\$175	\$175	\$175	\$0
<i>Total Administrative</i>	\$101,208	\$53,525	\$44,885	\$8,640
<u>Amenity Center</u>				
<i>Insurance</i>	\$19,974	\$19,974	\$13,840	\$6,134
<i>Utilities</i>				
<i>Phone/Internet/Cable</i>	\$6,800	\$3,400	\$2,518	\$882
<i>Electric</i>	\$25,000	\$12,500	\$7,374	\$5,126
<i>Water/Irrigation</i>	\$15,000	\$7,500	\$3,985	\$3,515
<i>Gas</i>	\$200	\$100	\$0	\$100
<i>Refuse</i>	\$3,100	\$1,550	\$1,518	\$32
<i>Security</i>				
<i>Security Monitoring</i>	\$600	\$300	\$0	\$300
<i>Access Cards</i>	\$2,500	\$1,250	\$0	\$1,250
<i>Management Contracts</i>				
<i>Facility Management</i>	\$60,000	\$30,000	\$30,000	\$0

Bannon Lakes
Community Development District
GENERAL FUND
Statement of Revenues & Expenditures
For the Period ending March 31, 2020

	<i>Adopted</i> <i>Budget</i>	<i>Prorated</i> <i>Thru 03/31/20</i>	<i>Actual</i> <i>Thru 03/31/20</i>	<i>Variance</i>
<i>Continued Management Contacts</i>				
<i>Field Mgmt/ Admin</i>	\$22,000	\$11,000	\$9,579	\$1,421
<i>Pool Maintenance</i>	\$12,000	\$6,000	\$6,289	(\$289)
<i>Pool Chemicals</i>	\$10,000	\$5,000	\$2,909	\$2,091
<i>Janitorial</i>	\$7,000	\$3,500	\$3,500	\$0
<i>Janitorial Supplies</i>	\$3,450	\$1,725	\$401	\$1,324
<i>Facility Maintenance</i>	\$7,500	\$3,750	\$2,575	\$1,175
<i>Repairs & Maintenance</i>	\$4,310	\$2,155	\$10,301	(\$8,146)
<i>New Capital Projects</i>	\$0	\$0	\$19,583	(\$19,583)
<i>Special Events</i>	\$5,000	\$2,436	\$2,436	\$0
<i>Holiday Decorations</i>	\$1,500	\$691	\$691	\$0
<i>Fitness Center Repairs/Supplies</i>	\$900	\$450	\$230	\$220
<i>Office Supplies</i>	\$1,500	\$750	\$74	\$676
<i>ASCAP/BMI Licenses</i>	\$500	\$250	\$0	\$250
<i>Pest Control</i>	\$1,800	\$900	\$1,100	(\$200)
<i>Amenity Center Expenditures</i>	\$210,634	\$115,180	\$118,903	(\$3,722)
<i>Ground Maintenance Expenditures</i>				
<i>Hydrology Quality/Mitigation</i>	\$3,000	\$1,500	\$0	\$1,500
<i>Landscape Maintenance</i>	\$141,000	\$70,500	\$74,923	(\$4,423)
<i>Landscape Contingency</i>	\$20,000	\$10,000	\$8,610	\$1,390
<i>Lake Maintenance</i>	\$7,500	\$3,750	\$3,550	\$200
<i>Ground Maintenance</i>	\$8,000	\$4,000	\$579	\$3,421
<i>Pump Repairs</i>	\$2,000	\$1,000	\$0	\$1,000
<i>Streetlights</i>	\$9,000	\$4,500	\$4,344	\$156
<i>Streetlight Repairs</i>	\$5,000	\$2,633	\$2,633	\$0
<i>Irrigation Repairs</i>	\$7,500	\$3,750	\$2,412	\$1,338
<i>Miscellaneous</i>	\$5,000	\$2,500	\$330	\$2,170
<i>Reclaim Water</i>	\$76,000	\$38,000	\$14,958	\$23,042
<i>Total Ground Maintenance Expenditures</i>	\$284,000	\$142,133	\$112,338	\$29,795
<i>TOTAL EXPENSES</i>	\$595,842	\$310,838	\$276,126	\$34,712
<i>EXCESS REVENUES (EXPENDITURES)</i>	\$0		\$162,351	
<i>FUND BALANCE - Beginning</i>	\$0		\$351,926	
<i>FUND BALANCE - Ending</i>	\$0		\$514,277	

Bannon Lakes
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2020

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Revenues:</u>													
Assessments - Tax Roll	\$0	\$25,840	\$213,656	\$132,712	\$0	\$1,695	\$0	\$0	\$0	\$0	\$0	\$0	\$373,903
Assessments - Direct	\$14,968	\$0	\$0	\$48,583	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$63,552
Developer Contributions - FR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$174	\$155	\$156	\$155	\$141	\$117	\$0	\$0	\$0	\$0	\$0	\$0	\$898
Facility Revenue	\$25	\$25	\$25	\$0	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$125
Total Revenues	\$15,167	\$26,020	\$213,837	\$181,450	\$141	\$1,862	\$0	\$0	\$0	\$0	\$0	\$0	\$438,477

Expenditures:

Administrative

Supervisors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Attorney Fees	\$692	\$430	\$170	\$580	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,871
Dissemination	\$592	\$342	\$342	\$142	\$292	\$792	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500
Annual Audit	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Trustee Fees	\$1,333	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,333
Management Fees	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$0	\$0	\$0	\$0	\$22,500
Computer Time	\$144	\$144	\$144	\$144	\$144	\$144	\$0	\$0	\$0	\$0	\$0	\$0	\$867
Telephone	\$7	\$0	\$23	\$27	\$0	\$33	\$0	\$0	\$0	\$0	\$0	\$0	\$91
Postage	\$12	\$32	\$3	\$127	\$9	\$23	\$0	\$0	\$0	\$0	\$0	\$0	\$205
Insurance	\$5,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,750
Printing and Binding	\$8	\$291	\$6	\$9	\$266	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$604
Legal Advertising	\$81	\$0	\$0	\$332	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$413
Other Current Charges	\$67	\$155	\$112	\$85	\$60	(\$433)	\$0	\$0	\$0	\$0	\$0	\$0	\$46
Office Supplies	\$0	\$15	\$0	\$0	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$32
Website Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$18,110	\$5,159	\$4,550	\$8,196	\$4,536	\$4,335	\$0	\$0	\$0	\$0	\$0	\$0	\$44,885

Amenity Center

Insurance	\$13,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,840
Phone/Internet/Cable	\$421	\$420	\$420	\$420	\$201	\$637	\$0	\$0	\$0	\$0	\$0	\$0	\$2,518
Electric	\$1,206	\$1,162	\$1,277	\$1,289	\$1,207	\$1,231	\$0	\$0	\$0	\$0	\$0	\$0	\$7,374
Water/Irrigation	\$538	\$694	\$667	\$695	\$628	\$764	\$0	\$0	\$0	\$0	\$0	\$0	\$3,985
Gas	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Refuse	\$252	\$253	\$253	\$253	\$253	\$253	\$0	\$0	\$0	\$0	\$0	\$0	\$1,518
Security Monitoring	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Management	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
Field Mgmt/ Admin	\$1,597	\$1,597	\$1,597	\$1,597	\$1,597	\$1,597	\$0	\$0	\$0	\$0	\$0	\$0	\$9,579
Pool Maintenance	\$911	\$1,737	\$911	\$911	\$911	\$911	\$0	\$0	\$0	\$0	\$0	\$0	\$6,289
Pool Chemicals	\$600	\$240	\$1,169	\$0	\$720	\$180	\$0	\$0	\$0	\$0	\$0	\$0	\$2,909
Janitorial	\$583	\$583	\$583	\$583	\$583	\$583	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500
Janitorial Supplies	\$0	\$0	\$0	\$380	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$401
Facility Maintenance	\$1,275	\$1,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,575

Bannon Lakes
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2020

	<i>October</i>	<i>November</i>	<i>December</i>	<i>January</i>	<i>February</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>August</i>	<i>September</i>	<i>Total</i>
<u>Amenity Center Continued</u>													
<i>Repairs & Maintenance</i>	\$1,000	\$3,322	\$2,555	\$1,875	\$1,549	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,301
<i>New Capital Projects</i>	\$10,005	\$0	\$0	\$2,483	\$7,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,583
<i>Special Events</i>	\$1,165	\$513	\$416	\$342	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,436
<i>Holiday Decorations</i>	\$0	\$691	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$691
<i>Fitness Center Repairs/Supplies</i>	\$0	\$0	\$0	\$0	\$230	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$230
<i>Office Supplies</i>	\$74	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74
<i>ASCAP/BMI Licenses</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Pest Control</i>	\$350	\$150	\$150	\$150	\$150	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100
<i>Total Amenity Center</i>	\$38,817	\$17,662	\$14,996	\$15,978	\$20,144	\$11,306	\$0	\$0	\$0	\$0	\$0	\$0	\$118,903
<u>Ground Maintenance Expenditures</u>													
<i>Hydrology Quality/Mitigation</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Landscape Maintenance</i>	\$12,487	\$12,487	\$12,487	\$12,487	\$12,487	\$12,487	\$0	\$0	\$0	\$0	\$0	\$0	\$74,923
<i>Landscape Contingency</i>	\$0	\$0	\$1,430	\$0	\$2,295	\$4,885	\$0	\$0	\$0	\$0	\$0	\$0	\$8,610
<i>Lake Maintenance</i>	\$475	\$475	\$650	\$650	\$650	\$650	\$0	\$0	\$0	\$0	\$0	\$0	\$3,550
<i>Ground Maintenance</i>	\$579	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$579
<i>Pump Repairs</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Streetlights</i>	\$727	\$720	\$727	\$723	\$723	\$723	\$0	\$0	\$0	\$0	\$0	\$0	\$4,344
<i>Streetlight Repairs</i>	\$0	\$968	\$0	\$1,665	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,633
<i>Irrigation Repairs</i>	\$790	\$558	\$57	\$642	\$167	\$198	\$0	\$0	\$0	\$0	\$0	\$0	\$2,412
<i>Miscellaneous</i>	\$0	\$0	\$0	\$0	\$330	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$330
<i>Reclaim Water</i>	\$2,178	\$4,089	\$2,015	\$2,187	\$2,819	\$1,672	\$0	\$0	\$0	\$0	\$0	\$0	\$14,958
<i>Total Ground Maintenance Expenditures</i>	\$17,235	\$19,298	\$17,365	\$18,354	\$19,471	\$20,615	\$0	\$0	\$0	\$0	\$0	\$0	\$112,338
<i>Total Expenses</i>	\$74,162	\$42,118	\$36,911	\$42,528	\$44,151	\$36,256	\$0	\$0	\$0	\$0	\$0	\$0	\$276,126
<i>Excess Revenues (Expenditures)</i>	(\$58,995)	(\$16,098)	\$176,926	\$138,922	(\$44,010)	(\$34,395)	\$0	\$0	\$0	\$0	\$0	\$0	\$162,351

Bannon Lakes
Community Development District
DEBT SERVICE FUND
Statement of Revenues & Expenditures
For the Period ending March 31, 2020

	<i>Adopted Budget</i>	<i>Prorated Thru 03/31/20</i>	<i>Actual Thru 03/31/20</i>	<i>Variance</i>
<u>REVENUES:</u>				
<i>Interest Income</i>	\$2,000	\$1,000	\$4,749	\$3,749
<i>Special Assessments - Tax Roll</i>	\$769,808	\$757,123	\$757,123	\$0
<i>Prepayments</i>	\$0	\$0	\$133,039	\$133,039
<i>TOTAL REVENUES</i>	\$771,808	\$758,123	\$894,911	\$136,788
<u>EXPENDITURES:</u>				
<u>Series 2016</u>				
<i>Interest Expense - 11/01</i>	\$291,350	\$291,350	\$291,325	\$25
<i>Principal Expense - 11/01</i>	\$180,000	\$180,000	\$190,000	(\$10,000)
<i>Principal Expense - 11/01 (Prepayment)</i>	\$25,000	\$25,000	\$45,000	(\$20,000)
<i>Interest Expense - 05/01</i>	\$287,300	\$0	\$0	\$0
<i>TOTAL EXPENDITURES</i>	\$783,650	\$496,350	\$526,325	(\$29,975)
<u>OTHER SOURCES/(USES)</u>				
<i>Interfund Transfer In/(Out)</i>	\$0	\$0	\$0	\$0
<i>TOTAL OTHER SOURCES AND USES</i>	\$0	\$0	\$0	\$0
<i>EXCESS REVENUES (EXPENDITURES)</i>	(\$11,842)		\$368,586	
<i>FUND BALANCE - Beginning</i>	\$512,248		\$921,897	
<i>FUND BALANCE - Ending</i>	\$500,407		\$1,290,483	

Bannon Lakes
Community Development District
CAPITAL PROJECTS FUND
Statement of Revenues & Expenditures
For the Period ending March 31, 2020

	Series 2016
<u>REVENUES:</u>	
<i>Developer Contribution</i>	\$0
<i>Interest Income</i>	\$0
<i>TOTAL REVENUES</i>	\$0
<u>EXPENDITURES:</u>	
<i>Capital Outlay</i>	\$0
<i>TOTAL EXPENDITURES</i>	\$0
<u>OTHER SOURCES/(USES)</u>	
<i>Interfund Transfer In (Out)</i>	\$0
<i>TOTAL OTHER SOURCES/(USES)</i>	\$0
<i>EXCESS REVENUES (EXPENDITURES)</i>	\$0
<i>FUND BALANCE - Beginning</i>	\$0
<i>FUND BALANCE - Ending</i>	\$0

Bannon Lakes
Community Development District
Long Term Debt Report

Series 2016 Special Assessment Bonds		
Interest Rate:		4.5% -5.0%
Maturity Date:		11/1/48
Reserve Fund Definition:	50% of Max Annual Debt Service	
Reserve Fund Requirement:		\$382,750.00
Reserve Balance:		\$384,750.00
Bonds outstanding - 1/31/2016		\$11,850,000
Less: May 1, 2016		\$0
Less: May 1, 2019 (Prepayment)		(\$50,000)
Less: November 1, 2019		(\$190,000)
Less: November 1, 2019 (Prepayment)		(\$45,000)

Current Bonds Outstanding	\$11,565,000
---------------------------	--------------

B.

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2020 ASSESSMENT RECEIPTS

ASSESSED	# UNITS	SERIES 2016 DEBT SERVICE NET	FY20 O&M NET	TOTAL ASSESSED
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	65.57	-	27,627.53	27,627.53
RREF III-P-EP CYPRESS CREEK FARMS LLC (ACRES)	68.86	-	29,013.76	29,013.76
RREF III-P-EP BANNON LAKES JV LLC (ACRES)	7.67	-	3,231.71	3,231.71
SUBTOTAL ADMIN O&M	142.10	-	59,873.00	59,873.00
LENNAR HOMES, LLC	81	-	67,230.00	67,230.00
SUBTOTAL PLATTED LOTS	81	-	67,230.00	67,230.00
TAX ROLL ASSESSED	455	764,711.77	377,650.00	1,142,361.77
TOTAL ASSESSED	678	764,711.77	504,752.99	1,269,464.76

DUE / RECEIVED	BALANCE DUE	SERIES 2016 DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	13,813.77	-	13,813.76	13,813.76
RREF III-P-EP CYPRESS CREEK FARMS LLC (ACRES)	14,506.88	-	14,506.88	14,506.88
RREF III-P-EP BANNON LAKES JV LLC (ACRES)	1,615.85	-	1,615.86	1,615.86
SUBTOTAL ADMIN O&M	29,936.50	-	29,936.50	29,936.50
LENNAR HOMES, LLC	33,615.00	-	33,615.00	33,615.00
SUBTOTAL PLATTED LOTS	33,615.00	-	33,615.00	33,615.00
TAX ROLL RECEIPTS	10,793.90	757,486.20	374,081.67	1,131,567.87
TOTAL RECEIPTS	74,345.40	757,486.20	437,633.17	1,195,119.37

DIRECT INVOICES DUE IN INSTALLMENTS OF 25% DUE 10/15/19, 1/1/20, 4/1/20, 7/1/20

LENNAR PARCEL DOES NOT HAVE BOND DEBT ISSUED AT THIS TIME ANTICIPATED ISSUE DURING FY20

THERE IS AN ADDITIONAL \$90,789 DUE FOR DEVELOPER CONTRIBUTION

TAX ROLL RECEIPTS

DISTRIBUTION	DATE	SERIES 2016 DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/19/19	13,516.60	6,675.12	20,191.72
2	11/25/19	3,348.18	1,653.49	5,001.67
3	11/26/19	35,459.61	17,511.59	52,971.20
4	12/13/19	229,781.74	113,476.84	343,258.58
5 (11/26-12/6)	12/19/19	202,854.44	100,178.89	303,033.33
6 (11/2-11/3)	01/14/20	223,023.63	110,139.37	333,163.00
7 (11/9-12/31)	01/29/20	44,943.18	22,195.02	67,138.20
INTEREST (10/1-12/31)	01/30/20	764.10	377.35	1,141.45
8 (1/1-1/31)	03/30/20	3,431.95	1,694.85	5,126.80
INTEREST	04/14/20	362.77	179.15	541.92
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
TOTAL TAX ROLL RECEIPTS		757,486.20	374,081.67	1,131,567.87

PERCENT COLLECTED DIRECT	0.00%	50.00%	50.00%
PERCENT COLLECTED TAX ROLL	99.06%	99.06%	99.06%
PERCENT COLLECTED TOTAL	99.06%	86.70%	94.14%

C.

Bannon Lakes Community Development District

Check Run Summary

1/1/20 - 03/31/20

<i>Date</i>	<i>Check Numbers</i>	<i>Amount</i>	<i>Amount</i>
<i>General Fund</i>			
1/1/20 - 1/31/20	579-592	\$ 688,401.69	
2/1/20 - 2/29/20	593-611	\$ 42,832.10	
3/1/20 - 3/31/20	612-628	\$ 80,411.91	
<i>Total Checks</i>			<i>\$ 811,645.70</i>
1/21/20	St Johns County Utility Dept	\$ 2,881.68	
1/21/20	AT&T	\$ 201.87	
1/28/20	FPL	\$ 2,012.78	
1/28/20	AT&T	\$ 217.95	
2/19/20	St Johns County Utility Dept	\$ 3,446.06	
2/19/20	AT&T	\$ 200.86	
2/25/20	FPL	\$ 1,930.70	
3/3/20	AT&T	\$ 217.95	
3/18/20	St Johns County Utility Dept	\$ 2,436.00	
3/20/20	AT&T	\$ 200.86	
3/25/20	FPL	\$ 1,954.71	
3/27/20	AT&T	\$ 217.95	
<i>Total Paid Electronically</i>			<i>\$ 15,919.37</i>
<i>Total General Fund</i>			<i>\$ 827,565.07</i>

* Fedex Invoices will be available upon request

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/09/20	00030	12/23/19 1024120	201912 320-57200-54500	DEC PEST CONTROL	*	150.00	
				FREEDOM PEST CONTROL			150.00 000579
1/09/20	00003	1/01/20 59	202001 310-51300-34000	JAN MANAGEMENT FEES	*	3,750.00	
		1/01/20 59	202001 310-51300-35100	JAN INFORM TECHNOLOGY	*	144.42	
		1/01/20 59	202001 310-51300-31600	JAN DISSEMINATION SERVICE	*	291.67	
		1/01/20 59	202001 310-51300-51000	OFFICE SUPPLIES	*	.33	
		1/01/20 59	202001 310-51300-42000	POSTAGE	*	21.93	
		1/01/20 59	202001 310-51300-42500	COPIES	*	9.15	
		1/01/20 59	202001 310-51300-41000	TELEPHONE	*	27.40	
		1/01/20 59	202001 310-51300-31600	OCT-DEC DA REIMBURSEMENT	*	150.00-	
				GOVERNMENTAL MANAGEMENT SRVCS LLC			4,094.90 000580
1/09/20	00017	1/01/20 479081	202001 330-53800-46800	JAN LAKE MAINTENANCE	*	650.00	
				LAKE DOCTORS, INC.			650.00 000581
1/09/20	00013	1/01/20 9392	202001 330-53800-46200	JAN LANSCAPE MAINTENANCE	*	12,487.14	
				LANDCARE GROUP, INC.			12,487.14 000582
1/09/20	00019	12/16/19 13129559	201912 320-57200-45210	POOL CHEMICALS	*	585.00	
				POOLSURE			585.00 000583
1/09/20	00018	12/16/19 68710253	201912 320-57200-45800	JAN REFUSE	*	253.30	
				REPUBLIC SERVICES #687			253.30 000584
1/09/20	00014	12/17/19 72	201911 320-57200-49400	NOV SP EVENTS SUPPLIES	*	663.38	
				RIVERSIDE MANAGMENT SERVICES, INC			663.38 000585
1/09/20	00014	12/17/19 73	201911 320-57200-45200	NOV POOL MAINTENANCE	*	826.35	
		12/17/19 73	201911 320-57200-60000	NOV REPAIR/MAINTENANCE	*	1,721.76	

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		12/17/19 73	201911 320-57200-45920		*	690.54	
		HOLIDAY DECORATIONS		RIVERSIDE MANAGMENT SERVICES, INC			3,238.65 000586
1/09/20 00014	1/01/20 74	202001 320-57200-45300		JAN JANITORIAL SERVICES	*	583.33	
	1/01/20 74	202001 320-57200-45200		JAN POOL MAINTENANCE	*	910.50	
	1/01/20 74	202001 320-57200-46001		JAN OPER MNGM SERVICES	*	1,596.50	
	1/01/20 74	202001 320-57200-34000		JAN FACILITY MNGM SERVICE	*	5,000.00	
				RIVERSIDE MANAGMENT SERVICES, INC			8,090.33 000587
1/16/20 00005	12/31/19 112088	201911 310-51300-31500		NOV GENERAL COUNSEL	*	430.00	
				HOPPING GREEN & SAMS			430.00 000588
1/23/20 00037	1/21/20 01212020	202001 300-20700-10200		SJC TAX DIST 4	*	229,781.74	
	1/21/20 01212020	202001 300-20700-10200		SJC TAX DIST 5	*	202,854.44	
	1/21/20 01212020	202001 300-20700-10200		SJC TAX DIST 6	*	223,023.63	
				BANNON LAKES CDD C/O BANK OF NEW			655,659.81 000589
1/31/20 00014	1/15/20 75	201912 320-57200-45210		DEC POOL CHEMICALS	*	583.53	
	1/15/20 75	201912 320-57200-60000		DEC REPAIRS&REPLACEMENT	*	1,294.66	
				RIVERSIDE MANAGMENT SERVICES, INC			1,878.19 000590
1/31/20 00014	1/15/20 76	201912 320-57200-49400		DEC SP EVENT SUPPLIES	*	116.04	
				RIVERSIDE MANAGMENT SERVICES, INC			116.04 000591
1/31/20 00026	1/23/20 01232020	202001 310-51300-42000		2019 NOTICE POSTAGE	*	104.95	
				ST. JOHNS COUNTY TAX COLLECTOR			104.95 000592
2/07/20 00030	8/08/19 1014176	201910 320-57200-54500		ANNUAL TERMITE CTRL RENEW	*	200.00	
				FREEDOM PEST CONTROL			200.00 000593
2/07/20 00003	2/01/20 60	202002 310-51300-34000		FEB MANAGEMENT FEES	*	3,750.00	

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		2/01/20 60	202002 310-51300-35100		*	144.42	
		FEB INFORM TECHNOLOGY					
		2/01/20 60	202002 310-51300-31600		*	291.67	
		FEB DISSEMINATION SERVICE					
		2/01/20 60	202002 310-51300-51000		*	15.03	
		OFFICE SUPPLIES					
		2/01/20 60	202002 310-51300-42000		*	8.72	
		POSTAGE					
		2/01/20 60	202002 310-51300-42500		*	265.50	
		COPIES					
				GOVERNMENTAL MANAGEMENT SRVCS LLC			4,475.34 000594
2/07/20 00017		2/01/20 484653	202002 330-53800-46800		*	650.00	
		FEB LAKE MAINTENANCE					
				LAKE DOCTORS, INC.			650.00 000595
2/07/20 00018		1/16/20 68710317	202002 320-57200-45800		*	253.46	
		FEB REFUSE					
				REPUBLIC SERVICES #687			253.46 000596
2/07/20 00014		11/26/19 70	201910 320-57200-45100		*	650.00	
		OCT PRESSURE WASHING SRVC					
				RIVERSIDE MANAGMENT SERVICES, INC			650.00 000597
2/07/20 00014		11/26/19 71	201911 320-57200-45100		*	1,300.00	
		NOV PRESSURE WASHING SRVC					
				RIVERSIDE MANAGMENT SERVICES, INC			1,300.00 000598
2/07/20 00052		1/28/20 252-2264	202001 310-51300-32300		*	3,000.00	
		FY20 TRUSTEE FEE SE 2015					
		1/28/20 252-2264	202001 300-15500-10000		*	1,000.00	
		FY21 TRUSTEE FEE SE 2015					
				THE BANK OF NEW YORK MELLON			4,000.00 000599
2/13/20 00053		2/11/20 248	202002 320-57200-63000		*	3,547.50	
		DEPOSIT DOG PARK PAVERS					
				COASTAL PAVERSCAPES			3,547.50 000600
2/13/20 00005		1/31/20 112568	201912 310-51300-31500		*	169.50	
		DEC GENERAL COUNSEL					
				HOPPING GREEN & SAMS			169.50 000601
2/13/20 00014		2/01/20 77	202002 320-57200-45300		*	583.33	
		FEB JANITORIAL SERVICES					
		2/01/20 77	202002 320-57200-45200		*	910.50	
		FEB POOL MAINTENANCE					

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		2/01/20 77	202002 320-57200-46001		*	1,596.50	
		FEB OPERATIONS MANAGEMENT					
		2/01/20 77	202002 320-57200-34000		*	5,000.00	
		FEB FACILITY MANAGEMENT					
				RIVERSIDE MANAGMENT SERVICES, INC			8,090.33 000602
2/21/20 00054		1/14/20 1041	202001 320-57200-62000		*	2,483.00	
		TENN-AIR WINDSCREEN					
				COURT SURFACES			2,483.00 000603
2/21/20 00030		1/22/20 1026027	202001 320-57200-54500		*	150.00	
		JAN PEST CONTROL					
				FREEDOM PEST CONTROL			150.00 000604
2/21/20 00013		12/31/19 9511	201912 330-53800-46400		*	56.75	
		DEC IRRIGATION SERVICE					
				LANDCARE GROUP, INC.			56.75 000605
2/21/20 00013		2/19/20 9628	202002 330-53800-46200		*	2,295.00	
		REPLACE OAK TREES					
				LANDCARE GROUP, INC.			2,295.00 000606
2/21/20 00002		1/02/20 I0324572	202001 310-51300-48000		*	94.24	
		NOTICE RULE DEVELOPMENT					
		1/03/20 I0324572	202001 310-51300-48000		*	161.55	
		NOTICE OF RULEMAKING					
		1/28/20 I0325375	202001 310-51300-48000		*	76.29	
		NOTICE OF MEETING 2/5/20					
				THE ST AUGUSTINE RECORD			332.08 000607
2/27/20 00013		1/31/20 9609	202001 330-53800-46400		*	642.00	
		JAN IRRIGATION SERVICE					
				LANDCARE GROUP, INC.			642.00 000608
2/27/20 00013		2/01/20 9568	202002 330-53800-46200		*	12,487.14	
		FEB LANDSCAPE MAINTENANCE					
				LANDCARE GROUP, INC.			12,487.14 000609
2/27/20 00013		2/17/20 9624	202002 330-53800-46300		*	330.00	
		GRINDING OF 4 STUMPS					
				LANDCARE GROUP, INC.			330.00 000610
2/27/20 00019		2/05/20 13129559	202002 320-57200-45210		*	720.00	
		POOL CHEMICALS					
				POOLSURE			720.00 000611

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/05/20	00003	3/01/20 61	202003 310-51300-34000		*	3,750.00	
			MAR MANAGEMENT FEES				
		3/01/20 61	202003 310-51300-35100		*	144.42	
			MAR INFORM TECHNOLOGY				
		3/01/20 61	202003 310-51300-31600		*	291.67	
			MAR DISSEMINATION SERVICE				
		3/01/20 61	202003 310-51300-51000		*	.36	
			OFFICE SUPPLIES				
		3/01/20 61	202003 310-51300-42000		*	23.00	
			POSTAGE				
		3/01/20 61	202003 310-51300-42500		*	24.90	
			COPIES				
		3/01/20 61	202003 310-51300-41000		*	33.36	
			TELEPHONE				
				GOVERNMENTAL MANAGEMENT SRVCS LLC			4,267.71 000612
3/05/20	00013	3/01/20 9656	202003 330-53800-46200		*	12,487.14	
			MAR LANDSCAPE MAINTENANCE				
				LANDCARE GROUP, INC.			12,487.14 000613
3/05/20	00013	3/03/20 9679	202003 330-57200-46210		*	380.00	
			FILL IN SOD				
				LANDCARE GROUP, INC.			380.00 000614
3/05/20	00018	2/16/20 68710385	202003 320-57200-45800		*	252.85	
			MAR REFUSE				
				REPUBLIC SERVICES #687			252.85 000615
3/05/20	00014	2/25/20 79	202001 320-57200-49400		*	134.72	
			JAN SP EVENT SUPPLIES				
				RIVERSIDE MANAGMENT SERVICES, INC			134.72 000616
3/05/20	00014	2/25/20 80	202001 320-57200-60000		*	1,875.18	
			JAN REPAIR/MAINTENANCE				
		2/25/20 80	202001 320-57200-45310		*	380.31	
			JAN JANITORIAL SUPPLIES				
		2/25/20 80	202001 320-57200-60100		*	229.89	
			JAN FOTNESS REPAIR/SUPPLY				
				RIVERSIDE MANAGMENT SERVICES, INC			2,485.38 000617
3/05/20	00014	3/01/20 78	202003 320-57200-45300		*	583.33	
			MAR JANITORIAL SERVICES				
		3/01/20 78	202003 320-57200-45200		*	910.50	
			MAR POOL MAINTENANCE				
		3/01/20 78	202003 320-57200-46001		*	1,596.50	
			MAR CONTRACT ADMIN				

BANL -BANNON LAKES- BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
TOTAL FOR REGISTER						811,645.70	

BANL -BANNON LAKES- BPEREGRINO

**FREEDOM
PEST CONTROL**
904-272-BUGS (2847)

3600 Peoria Rd, Suite 103
Orange Park, FL 32065



Service Slip/Invoice

INVOICE: 1024120
DATE: 12/23/2019
ORDER: 1024120

Bill To: [106210]

Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Location: [106210]

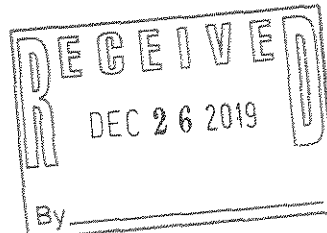
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
12/23/2019	11:56 AM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	12/23/2019		

Service	Description	Price
MONTHLY	Monthly Pest Control	150.00
SUBTOTAL		\$150.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$150.00

AMOUNT DUE \$150.00

B. A. H. 12-26-19
PEST CONTROL
001.320.57200.54500
V-30 @



Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

This receipt acknowledges the satisfactory completion of all services rendered and agrees to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 59

Invoice Date: 1/1/20

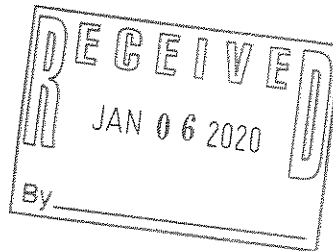
Due Date: 1/1/20

Case:

P.O. Number:

Bill To:

Bannon Lakes CDD
475 West Town Place
Suite 114
St. Augustine, FL



Description	Hours/Qty	Rate	Amount
Management Fees - January 2020 <i>1,310, 513, 340</i>		3,750.00	3,750.00
Information Technology - January 2020 <i>-857</i>		144.42	144.42
Dissemination Agent Services - January 2020 <i>-816</i>		291.67	291.67
Office Supplies <i>570</i>		0.33	0.33
Postage <i>425</i>		21.93	21.93
Copies <i>425</i>		9.15	9.15
Telephone <i>410</i>		27.40	27.40
DA Reimbursement for Oct. - Dec. <i>316</i>		-150.00	-150.00
<i>V-B @</i>			

Total \$4,094.90

Payments/Credits \$0.00

Balance Due \$4,094.90

INVOICE



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

Invoice #	479081
Account #	723475
Invoice Date	1/1/2020
Due Date	1/11/2020
Rep	MAS

Bill To

BANNON LAKES CDD
GMS MANAGEMENT
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FLORIDA 32092

Invoice Questions:
Lakes@lakedoctors.com
Payment Questions:
Payments@lakedoctors.com

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	
Item	Description	Amount
	Monthly Water Management Service (R) Water Mgmt Serv - Additional Area Added Effective December 2019	475.00 175.00
Customer Total Balance \$650.00		
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice \$650.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	479081
Account #	723475
Date	1/1/2020

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



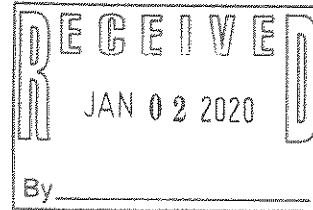
IF PAYING BY CREDIT CARD, FILL OUT BELOW		
___ Mastercard	___ Visa	___ American Express
Card #		
Card Verification #		
Exp. Date #		
Print Name		
Billing Address:	___ Check box if same as above	
Signature		



Irrigation • Landscape • Maintenance
 35 Enterprise Drive
 Bunnell, FL 32110
 (386) 586-3321

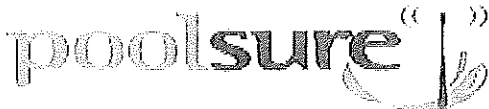
Invoice

Terms	Date	Invoice #
Net 30	1/1/2020	9392



Bannon Lakes CDD
 475 W. Town Place, Suite 114
 St. Augustine, FL 32092

Project			Project #
Bannon Lakes Amenity Center			M101
Description	Quantity	Rate	Amount
Monthly maintenance for the month of January <i>V-13 (A)</i> <i>1,330.538.462</i>	1	12,487.14	12,487.14
Thank you for your business!		Total	\$12487.14
		Payments/Credits	\$0.00
		Balance Due	\$12,487.14



Invoice

Date
Invoice #12/16/2019
131295590530

1707 Townhurst Dr
Houston TX 77043
ar@poolsure.com
800-858-POOL (7665)
www.poolsure.com

Terms	Net 20
Due Date	1/5/2020
PO #	
Delivery Ticket #	Sales Order #1329279
Delivery Date	12/16/2019
Delivery Location	Bannon Lakes Pool
Customer #	13BAN025

Bill To

Riverside Management Services
Bannon Lakes CDD
9655 Florida Minning Blvd West
bldg 300 suite 305
Jacksonville FL 32257

Ship To

Bannon Lakes CDD
435 Bannon Lakes Blvd
St. Augustine FL 32095

LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	300	gal	1.50	450.00
160-050	Pool Acid bulk by Gallon	45	gal	3.00	135.00
<p><i>B. Hapt 12.18.19</i> <i>Pool Chemicals</i> <i>001, 320, 57200, 45210</i> <i>V-19 (A)</i></p> <p>RECEIVED DEC 26 2019 By _____</p>					

Total 585.00
Amount Due \$585.00

Remittance Slip

Customer
13BAN025
Invoice #
131295590530

Amount Due \$585.00

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295590530



8619 Western Way
Jacksonville FL 32256-036060
Customer Service (904) 731-2456
RepublicServices.com/Support

Account Number 3-0687-0010861
Invoice Number 0687-001025304
Invoice Date December 16, 2019
Previous Balance \$506.76
Payments/Adjustments -\$253.46
Current Invoice Charges **\$253.30**

Total Amount Due	Payment Due Date
\$506.60	Past Due

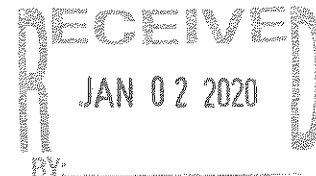
PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 11/21	553	-\$253.46

CURRENT INVOICE CHARGES

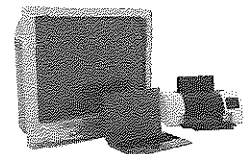
Description	Reference	Quantity	Unit Price	Amount
Bannon Lakes Cdd 435 Bannon Lakes Dr CSA A172389154 St. Augustine, FL Contract: 9687022 (C51) 1 Waste Container 6 Cu Yd, 1 Lift Per Week Pickup Service 01/01-01/31			\$175.80	\$175.80
Administrative Fee				\$5.95
Total Fuel/Environmental Recovery Fee				\$59.87
Total Franchise - Local				\$11.68
CURRENT INVOICE CHARGES, Due by January 05, 2020				\$253.30

V18 1,320, 572, 458 (A)



Electronics Recycling with BlueGuard™

Convenient recycling solutions that are safe for your business and good for our planet. To learn more, visit RepublicServices.com/Electronics



Past Due	30 Days	60 Days	90+ Days
	\$253.30	\$0.00	\$0.00



8619 Western Way
Jacksonville FL 32256-036060

Please Return This
Portion With Payment

Total Enclosed

Return Service Requested

L2RCACDTIO 011139



BANNON LAKES CDD
LOUIS COWLING
475 W TOWN PL
STE 114
ST AUGUSTINE FL 32092-3648



Total Amount Due **\$506.60**
Payment Due Date **Past Due**
Account Number **3-0687-0010861**
Invoice Number **0687-001025304**

☐

For Billing Address Changes,
Check Box and Complete Reverse

Make Checks Payable To:



REPUBLIC SERVICES #687
PO BOX 9001099
LOUISVILLE KY 40290-1099

30687001086100000010253040000253300000506607

L2RCACDTIO 011139 1NNNNNNNN NNN NNN 001 001 022281 21481584.1

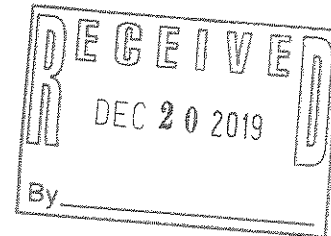
Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
12/17/2019	72

Bill To
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Special Event Supplies <i>Nov.</i> <i>320,572.4940</i> <i>V-14 (A)</i>	663.38	663.38
		Total	\$663.38

RMW
12.18.19

SPECIAL EVENT

Period Ending 12/05/19

<u>DISTRICT</u>	<u>DATE</u>	<u>EVENT</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
BL					
BANNON LAKES	11/12/19	Holidays	48" White with Snowflakes Tree Skirt	28.74	R.N.
	11/12/19	Holidays	Snowman Tree Topper	17.24	R.N.
	11/12/19	Holidays	Shatterproof Ornaments 50 ct (2)	4.93	R.N.
	11/12/19	Holidays	Ornament Hooks 100 pk	50.58	R.N.
	11/14/19	Holidays	Replacement Bows (6)	27.46	B.S.
	11/21/19	Holidays	Santa Hat & Jungle Bell Necklaces 12pk (3)	49.32	R.N.
	11/21/19	Holidays	Set of 3 Lighted Gift Present Boxes	43.62	R.N.
	11/21/19	Holidays	Christmas Wrapping Paper 4 rls	15.32	R.N.
	11/21/19	Holidays	Ugly Sweater Medals 1st, 2nd & 3rd Place	34.49	R.N.
	11/21/19	Holidays	Candy Canes 18 ct (3)	22.95	R.N.
	11/24/19	Holidays	9' Holiday Garland (2)	78.75	B.S.
	11/24/19	Holidays	9' Holiday Garland (2)	39.38	B.S.
	11/24/19	Holidays	Candy Cane Set of 3 (2)	39.35	B.S.
	11/24/19	Holidays	Tree Ornaments	14.77	B.S.
	11/24/19	Holidays	Tree Ornaments	14.75	B.S.
	11/25/19	Holidays	30" Wreath (2)	78.36	B.S.
	11/28/19	Holidays	9" Holiday Garland (4)	103.36	B.S.
TOTAL				<u>\$663.38</u>	

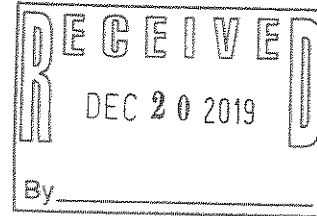
Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
12/17/2019	73

Bill To
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Facility Maintenance November 1 - November 30, 2019	2,080.89	2,080.89
	Maintenance Supplies	1,157.76	1,157.76
	<i>JB kept 12-18-2019</i>		
	<i>Pool MAINT - \$ 826.35</i>		
	<i>001.320.57200.45200 ✓</i>		
	<i>Repairs & MAINT - \$ 1721.76</i>		
	<i>001.320.57200.60000 ✓</i>		
	<i>Holiday Decorations - \$ 690.54</i>		
	<i>001.320.57200.45920</i>		
	<i>V-14 (A)</i>		
Total			\$3,238.65

RMS

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF NOVEMBER 2019

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
11/5/19	3.5	K.B.	Blew leaves and debris off pool deck, tennis courts, basketball courts and sidewalks, dusted spider webs, fixed tennis court windscreens, removed debris around basketball court
11/5/19	6	A.J.	Checked and changed all trash receptacles, removed debris in all common areas and dog parks, cleaned fitness center and all bathrooms, touched up clubhouse
11/12/19	8	R.W.	Replace mulch in playground
11/12/19	4	A.J.	Repaired tennis windscreens, cleaned fence in dog park, blew leaves and debris off parking lot curbs
11/13/19	7	R.W.	Re-mulch playground
11/13/19	8	B.M.	Decorate signs for Christmas, moved mulch and laid mulch in playground
11/13/19	4	A.J.	Installed mulch in playground
11/19/19	3	A.J.	Emptied dog waste bags in dog park, inspected and removed debris from all ponds and parking lots
11/19/19	2	K.B.	Changed chlorine pump for pool, dusted under pavilion for spider webs and eggs, blew leaves and debris off courts and fixed windscreens
11/25/19	7	L.F.	Installed holiday decorations, picked up supplies, replaced GFI outlet
11/26/19	4.5	A.J.	Removed debris around all common areas, lake and dog park, checked and changed trash receptacles at dog park, remove debris from the lakes

TOTAL 57

MILES 193

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.446

MAINTENANCE BILLABLE PURCHASES

Period Ending 12/05/19

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
BL				
BANNON LAKES	11/11/19	Stenner Pump for Pool	501.49	B.S.
	11/12/19	Pine Sol	10.32	B.S.
	11/12/19	13 gallon Trash Bags 140 ct	16.07	B.S.
	11/12/19	Swiffer Refill 24 pk	14.92	B.S.
	11/12/19	Eraser Pad 6 pk	4.68	B.S.
	11/12/19	Paper Towels 12 Rolls	18.37	B.S.
	11/12/19	Toilet Paper 24 Rolls (2)	29.83	B.S.
	11/13/19	Command Clips 16 pk (4)	47.29	B.S.
	11/14/19	Stenner Pool Injector Add. Charge for Correct Part	236.81	B.S.
	11/25/19	Electrical Tape 6 pk	8.00	L.F.
	11/25/19	4" Cable Tie 40 pk (3)	10.01	L.F.
	11/25/19	Timer	28.73	L.F.
	11/25/19	Suction Cup Hooks (2)	7.54	L.F.
	11/25/19	12' Extension Cord (2)	18.33	L.F.
	11/25/19	3 to 1 Adapter (4)	11.41	L.F.
	11/25/19	25' Extension Cord (2)	27.32	L.F.
	11/25/19	50' Extension Cord (3)	48.20	L.F.
	11/25/19	60' Extension Cord	17.11	L.F.
	11/25/19	15A GFCI	21.83	L.F.
	11/25/19	Hooks 40 pk	4.35	L.F.
	11/25/19	Timer	28.73	L.F.
	11/25/19	15' Extension Cord (2)	20.42	L.F.
	11/27/19	Softsoap 1 gallon (2)	25.25	K.B.

TOTAL \$1,157.76

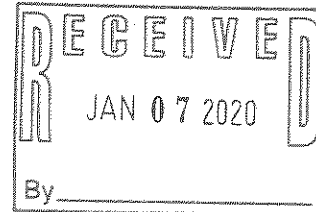
Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
1/1/2020	74

Bill To
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - January 2020 320,572,4530	583.33	583.33
	Pool Maintenance Services - January 2020 320,572,4520	910.50	910.50
	Operations Management Services - January 2020 320,572,46001	1,596.50	1,596.50
	Facility Management Services - January 2020 320,572,3400	5,000.00	5,000.00
	V-14 (A)		
Total			\$8,090.33

2m
1.3.20

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

V-5 (A)
1,310,573.315

===== STATEMENT =====

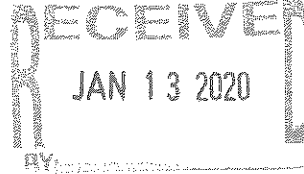
December 31, 2019

Bannon Lakes Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 112088
Billed through 11/30/2019

General Counsel

BLCDD 00001 WSH



FOR PROFESSIONAL SERVICES RENDERED

11/06/19	KSB	Prepare for and attend board meeting.	1.40 hrs
11/29/19	MCE	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.30 hrs
Total fees for this matter			\$430.00

MATTER SUMMARY

Buchanan, Katie S.	1.40 hrs	245 /hr	\$343.00
Eckert, Michael C.	0.30 hrs	290 /hr	\$87.00

TOTAL FEES \$430.00

TOTAL CHARGES FOR THIS MATTER \$430.00

BILLING SUMMARY

Buchanan, Katie S.	1.40 hrs	245 /hr	\$343.00
Eckert, Michael C.	0.30 hrs	290 /hr	\$87.00

TOTAL FEES \$430.00

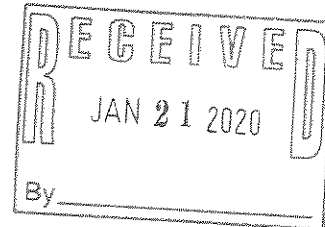
TOTAL CHARGES FOR THIS BILL \$430.00

Please include the bill number on your check.

Bannon Lakes
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request



Date	Amount	Authorized By
January 21, 2020	\$655,659.81	Sheryl Fulks

Payable to:

Bannon Lakes CDD c/o BNY Mellon #37	(A)
-------------------------------------	-----

Date Check Needed:

Budget Category:

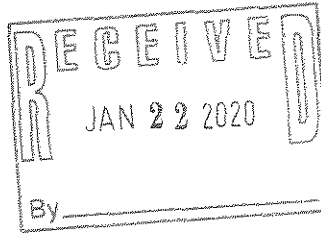
ASAP	1-300-20700-10200
------	-------------------

Intended Use of Funds Requested:

12/13/19 SJC Tax Dist 4	229,781.74
12/19/20 SJC Tax Dist 5	202,854.44
1/14/20 SJC Tax Dist 6	223,023.63
	655,659.81
(Attach supporting documentation for request.)	

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice



Invoice #: 75
Invoice Date: 1/15/2020
Due Date: 1/15/2020
Case:
P.O. Number:

Bill To:
Bannon Lakes CDD
9655 Florida Mining Blvd W
Suite 305
Jacksonville, FL 32257

Description	Hours/Qty	Rate	Amount
Facility Maintenance December 1 - December 31, 2019		752.66	752.66
Maintenance Supplies		1,125.53	1,125.53
<i>B. Hupf 1-15-20</i>			
<i>Pool Chemicals - \$ 583.53</i>			
<i>001. 320. 57200. 45210</i>			
<i>Repairs + MAINT. - \$ 1,294.66</i>			
<i>001. 320. 57200. 60000</i>			
<i>V-14 (A)</i>			
Total			\$1,878.19
Payments/Credits			\$0.00
Balance Due			\$1,878.19

RMS

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
 MAINTENANCE BILLABLE HOURS
 FOR THE MONTH OF DECEMBER 2019

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
12/3/19	4	A.J.	Removed debris around common areas and along roads
12/10/19	4	A.J.	Removed debris around all common areas, checked and changed all trash receptacles, blew leaves and debris off tennis courts
12/10/19	1	K.B.	Ph pump on pool was not working, p/u supplies and changed pump hose
12/17/19	3.5	A.J.	Removed debris around all common areas and playground, checked and changed all trash removed debris in dog park and emptied dog pots
12/24/19	2	K.B.	Changed out stener pump for the acid side
12/31/19	3	R.W.	Removed debris at amenity center, pool, parking lot, common areas and dog park
12/31/19	3	A.J.	Removed debris around lakes and common areas, blew leaves and debris off tennis courts, checked and changed trash receptacles in dog park and in common areas

TOTAL 20.5

MILES 79

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

Period Ending 01/06/20

DISTRICT	DATE	SUPPLIES	PRICE	EMPLOYEE
BL				
BANNON LAKES	12/17/19	Kitchenaid Service on Oven	377.00	R.N.
	12/19/19	Replacement Acid Pump for Pool	583.53	B.S.
	12/20/19	Kitchenaid Service on Refrigerator	165.00	R.N.
		TOTAL	\$1,125.53	

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 76

Invoice Date: 1/15/2020

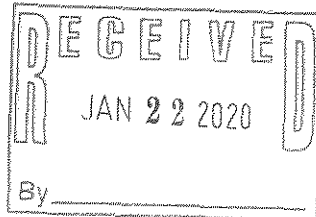
Due Date: 1/15/2020

Case:

P.O. Number:

Bill To:

Bannon Lakes CDD
9655 Florida Mining Blvd W
Suite 305
Jacksonville, FL 32257



Description	Hours/Qty	Rate	Amount
Special Event Supplies		116.04	116.04
<i>Dec</i> <i>1,320.572,4940</i> <i>K14 (A)</i>			
Total			\$116.04
Payments/Credits			\$0.00
Balance Due			\$116.04

2nd
1,20,2020

SPECIAL EVENT

Period Ending 01/05/20

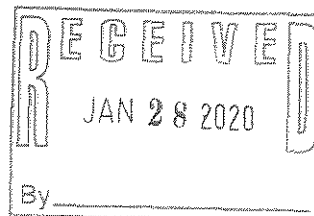
<u>DISTRICT</u>	<u>DATE</u>	<u>EVENT</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
BL					
BANNON LAKES	12/21/19	Christmas	Wendy's Gift Card	17.25	R.N.
	12/21/19	Christmas	Visa Cards (2) with processing fees	98.79	R.N.
TOTAL				<u>\$116.04</u>	



P.O. Box 9001
ST. AUGUSTINE, FLORIDA 32085
P: 904 209 2250
F: 904 209 2283
WWW.SJCTAX.US

January 23, 2020

Bannon Lakes CDD
% GMS, LLC
475 West Town Place, Ste 114
St. Augustine, FL 32092



INVOICE

In accordance with Florida Statute 197.322(3): "Postage shall be paid out of the general fund of each local governing board, upon statement thereof by the tax collector".

Your share of the postage for the mailing of the 2019 Real Estate, Tangible Personal Property, Railroad and Non Ad Valorem notices is as follows:

Postage Due: \$ 104.95

If you have any questions, please contact me or Christopher Swanson at 209-2251.

Sincerely,

26 (A)
1,310,513.420

Dennis W. Hollingsworth, C.F.C.
St. Johns County Tax Collector

INNOVATION INTEGRITY EXPERTISE

MAILING ADDRESS FOR ALL LOCATIONS: P.O. BOX 9001, ST. AUGUSTINE, FL 32085-9001

ST. AUGUSTINE - MAIN
4030 LEWIS SPEEDWAY
ST. AUGUSTINE, FL 32084

DUPONT CENTER
6658 US 1 SOUTH
ST. AUGUSTINE, FL 32086

JULINGTON CREEK
725 FLORA BRANCH BLVD
SAINT JOHNS, FL 32259

PONTE VEDRA
151 SAWGRASS CORNERS DR, STE 100
PONTE VEDRA BEACH, FL 32082

**FREEDOM
PEST CONTROL**
904-272-BUGS (2847)

3600 Peoria Rd, Suite 103
Orange Park, FL 32065



Service Slip/Invoice

INVOICE: 1014176
DATE: 8/8/2019
ORDER: 1014176

Bill To: [106211]
Bannon Lakes CDD
Bannon Lakes Fitness Center
435 Bannon Lakes Blvd
Saint Augustine, FL 32095

Work Location: [106211]
Bannon Lakes CDD
Bannon Lakes Fitness Center
435 Bannon Lakes Blvd
Saint Augustine, FL 32095

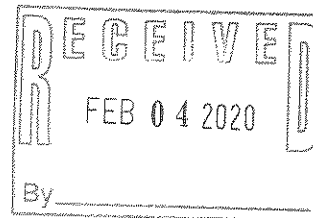
Work Date	Time	Target Pest	Technician	Time In
8/8/2019	09:46 AM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	8/8/2019		

Service	Description	Price
TC-5RP	Annual Termite Control Renewal	200.00
		SUBTOTAL \$200.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$200.00

AMOUNT DUE \$200.00

Bkpt 2-4-20
PEST CONTROL
001, 320, 57200, 54500

(A) 30



Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law.
Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

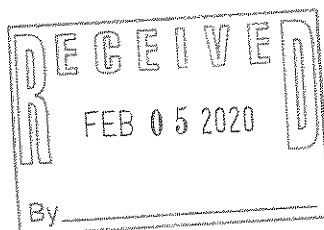
Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 60
Invoice Date: 2/1/20
Due Date: 2/1/20
Case:
P.O. Number:

Bill To:

Bannon Lakes CDD
475 West Town Place
Suite 114
St. Augustine, FL



Description	Hours/Qty	Rate	Amount
Management Fees - February 2020 1,310.573-340		3,750.00	3,750.00
Information Technology - February 2020 287		144.42	144.42
Dissemination Agent Services - February 2020 316		291.67	291.67
Office Supplies 570		15.03	15.03
Postage 420		8.72	8.72
Copies 425		265.50	265.50

3 (A)

Total \$4,475.34

Payments/Credits \$0.00

Balance Due \$4,475.34

INVOICE



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

Invoice #	484653
Account #	723475
Invoice Date	2/1/2020
Due Date	2/11/2020
Rep	MAS

Bill To
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Invoice Questions: Lakes@lakedoctors.com Payment Questions: Payments@lakedoctors.com
--

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	
Item	Description	Amount
	Monthly Water Management Service (R) Water Mgmt Serv - Additional Area Added Effective December 2019	475.00 175.00
	<div style="text-align: center;"> <p>17(A)</p> <p>1,330.538.468</p> <p>RECEIVED</p> <p>FEB 05 2020</p> </div>	
	Customer Total Balance	\$650.00
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice \$650.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice #	484653
Account #	723475
Date	2/1/2020

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW		
____ Mastercard	____ Visa	____ American Express
Card #		
Card Verification #		
Exp. Date #		
Print Name		
Billing Address:	____ Check box if same as above	
Signature		



8619 Western Way
Jacksonville FL 32256-036060

Customer Service (904) 731-2456
RepublicServices.com/Support

Account Number	3-0687-0010861
Invoice Number	0687-001031797
Invoice Date	January 16, 2020
Previous Balance	\$506.60
Payments/Adjustments	-\$506.60
Current Invoice Charges	\$253.46

Total Amount Due \$253.46	Payment Due Date February 05, 2020
--	---

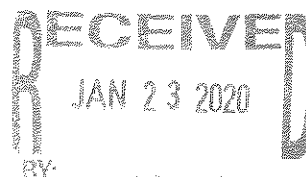
PAYMENTS/ADJUSTMENTS

<u>Description</u>	<u>Reference</u>	<u>Amount</u>
Payment - Thank You 12/19	565	-\$253.30
Payment - Thank You 01/16	584	-\$253.30

CURRENT INVOICE CHARGES

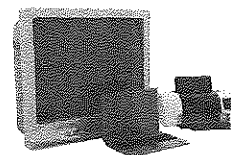
<u>Description</u>	<u>Reference</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Bannon Lakes Cdd 435 Bannon Lakes Dr CSA A172389154				
St. Augustine, FL Contract: 9687022 (C51)				
1 Waste Container 6 Cu Yd, 1 Lift Per Week				
Pickup Service 02/01-02/29			\$175.80	\$175.80
Administrative Fee				\$5.95
Total Fuel/Environmental Recovery Fee				\$60.01
Total Franchise - Local				\$11.70
CURRENT INVOICE CHARGES				\$253.46

V-18 (A)
1,320, 572, 458



Electronics Recycling with BlueGuard™

Convenient recycling solutions that are safe for your business and good for our planet. To learn more, visit RepublicServices.com/Electronics



REPUBLIC
SERVICES

**8619 Western Way
Jacksonville FL 32256-036060**

**Please Return This
Portion With Payment**

Total Enclosed

Return Service Requested



L2RCACDTKW 014851



BANNON LAKES CDD
LOUIS COWLING
475 W TOWN PL
STE 114
ST AUGUSTINE FL 32092-3648

Total Amount Due	\$253.46
Payment Due Date	February 05, 2020
Account Number	3-0687-0010861
Invoice Number	0687-001031797



For Billing Address Changes,
Check Box and Complete Reverse.

Make Checks Payable To:



REPUBLIC SERVICES #687
PO BOX 9001099
LOUISVILLE KY 40290-1099

30687001086100000010317970000253460000253469

L2RCACDTKW 014851 11111111111111111111 001 001 029705 21526348.

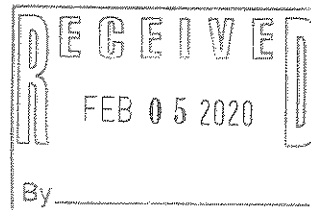
Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
11/26/2019	70

Bill To
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Pressure Washing Services - October 2019	650.00	650.00
	<i>B. Stephens 2.4.20</i> <i>FACILITY MAINT.</i> <i>001.320, 57200, 45100 14 (A)</i> <i>Pool Deck Furnishings</i>		
Total			\$650.00

Riverside Management Services, Inc.

9655 Florida Mining Blvd W., Bldg. 300, Suite 305, Jacksonville, FL 32257

Service Detail

Bill To: Bannon Lakes CDD

Invoice Date: 10/31/19

Due Date: Upon Receipt

Amount Due: \$ 650.00

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/17/19	Pressure Wash Pool Deck and Patio Furniture	\$ 650.00

TOTAL AMOUNT DUE: \$ 650.00

Should you have any questions, please contact Rich Whetsel @ (904) 759-8923
or rwhetsel@gmsnf.com

Remit Payment

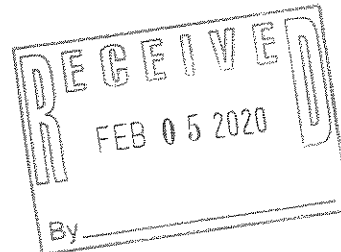
Riverside Management Services, Inc

Invoice

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Date	Invoice #
11/26/2019	71

Bill To
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Pressure Washing Services - November 2019	1,300.00	1,300.00
	<i>Bkpt 2-4-20</i> <i>001.320.57200.45100</i> <i>Facility Maint. 14 (A)</i> <i>Clubhouse AND FITNESS EXTERIOR</i>		
Total			\$1,300.00

Riverside Management Services, Inc.

9655 Florida Mining Blvd W., Bldg. 300, Suite 305, Jacksonville, FL 32257

Service Detail

Bill To: Bannon Lakes CDD

Invoice Date: 11/30/19

Due Date: Upon Receipt

Amount Due: \$1,300.00

PRESSURE WASHING SERVICES

<u>Date</u>	<u>Description</u>	<u>Amount</u>
11/19/19	Pressure Wash Amenity Center and Fitness Center Bldgs.	\$ 650.00
11/20/19	Pressure Wash Amenity and Split Rail Fence at entrance to amenity	\$ 650.00
		<hr/> <u>\$1,300.00</u>

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

Should you have any questions, please contact Rich Whetsel @ (904) 759-8923
or rwhetsel@gmsnf.com

Remit Payment



BNY MELLON

The Bank of New York Mellon
Trust Company, N.A.

INVOICE

000114 XBFRSDD1 000000

BANNON LAKES CDD
ATTN: JIM OLIVER
475 WEST TOWN PLACE, SUITE 114, WORLD GOLF VILLAGE
ST. AUGUSTINE, FL 32092

Invoice Number: 252-2264486
Account Number: BANNON2016
Invoice Date: 28-Jan-20
Cycle Date: 25-Jan-20
Administrator: Thomas Radicioni
Phone Number: (904) 645-1985
Currency: USD

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES
2015

	Quantity	Rate	Proration	Subtotal	Total
Flat					
Administration Fee					4,000.00
For the period: January 25, 2020 to January 24, 2021					
One Time Charges					
Redemption Notice Fee					0.00

FY20 $9/12 \times 4000 = 3000 \Rightarrow 1,310.573, 323$ Invoice Total: 4,000.00
 FY21 $3/12 \times 4000 = 1000 \Rightarrow 1,300, 155, 100$ Satisfied To Date: 0.00
 Balance Due: 4,000.00

Terms: Payable upon receipt. Please reference the invoice and account number with your remittance.
 Our Tax ID Number is 95-3571558. Please fax Taxpayer Certification requests to (732) 667-9576.
 The Bank of New York Mellon Trust Company, N.A is located at 400 South Hope Street - Suite 400,
 Los Angeles, CA 90071

Check Payment Instructions:
 The Bank of New York Mellon
 Corporate Trust Department
 P.O. Box 392013
 Pittsburgh, PA 15251-9013
 Please enclose billing stub.

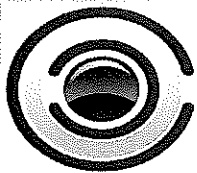
Wire and ACH Payment Instructions:
 The Bank of New York Mellon
 ABA Number: 021000018
 Account Number: 8901245259
 Account Name: BNY Mellon - Fee Billing Wire Fees
 Please reference Invoice Number: 252-2264486

Billing Stub

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
 SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2015

Invoice Number: 252-2264486
 Account Number: BANNON2016
 Invoice Date: 28-Jan-20
 Cycle Date: 25-Jan-20
 Administrator: Thomas Radicioni
 Phone Number: (904) 645-1985
 Amount: 4,000.00 USD

000000616701252122644860000000000004000001



PROPOSAL

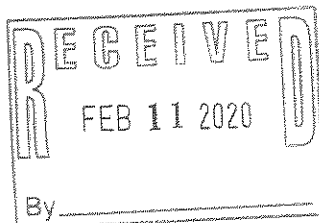
Coastal PaverScapes

"Get Inspired"

326 Shamrock Rd.
St. Augustine, FL 32086
Phone 904-226-3237
www.CoastalPaverScapes.com
CoastalPaverscapes@yahoo.com

INVOICE # 248
DATE: FEBRUARY 11, 2020

DATE DUE FEBRUARY 14, 2020



TO Bannon Lakes
435 Bannon Lakes Blvd.
St. Augustine, FL 32095
C/O Robin Nixon
904-347-4575
RMS Management

1-32-572-63
53

SALESPERSON	JOB/REF	PAYMENT TERMS	DUE DATE
TW	REF	Cash/Check or (Card +3%)	Upon Completion

QTY	DESCRIPTION	FT ²	LINE TOTAL
	DOG PARK PAVERS Remove grass for paver installation Install paver base (2"-3' depth), compact and level out for paver installation Install new pavers per drawing Wash sand through joints and install concrete restraining edges around perimeter as needed Reset benches as needed Remove all debris from demolition/installation	Up to 920 ft ²	6,100.00
	Optional Upgrade 1: Paver Sealer to protect from stains, UV rays, also helps stabilize joints.		995.00
	Relocate/Cap irrigation (up to 3 heads)	Allowance	N/A
	Pavers: Old Towne 3pc. Color: Sierra Wall Block: N/A		
	Deposit required to Commence work - 50%		
	Remaining Balance due upon completion		

TOTAL PROJECT	7,095.00
AMOUNT DUE FOR DEPOSIT	3,547.50
REMAINING BALANCE	\$3,547.50

Proposal prepared by: Timothy West

This is a proposal on the goods/services named, subject to the conditions noted below: Coastal PaverScapes will provide all materials needed for installation. ANY ITEMS NOT STATED ARE NOT ASSUMED TO BE INCLUDED. Please feel free to ask if there is something you are not sure about.

Customer's Obligations:

1. Verify and obtain any application/authorization, including payment of any fees, required by the HOA (if applicable).

Coastal PaverScapes will not be liable for:

1. Property damage from delivery/installation/demolition equipment or any person(s) not under management of Coastal PaverScapes..

2. Damages relating to brick delivery and paver base delivery that is possible in areas that pavers and base are delivered. Additional fees will apply if any repairs are requested.

3. Shipping delays, weather delays, and/or production lead times.

General:

1. Additional delivery/material as well as labor fees may apply if additional material is needed due to additions to original project or changes made by the customer.
2. Any additional pavers/materials are property of Coastal PaverScapes unless otherwise noted in this contract.
3. All hardscape materials are purchased from Artistic Paver Mfg., Belgard or Tremron company unless otherwise noted in this contract.
4. Due to differences in production materials and other factors, brick colors may vary from each production run.
5. While the estimator tries to be as accurate as possible when measuring, in some cases additional material will need to be ordered to complete the project, at the customer's expense.
6. Concrete restraining edges are not meant to be driven on. Any repairs required resulting from this activity will be at the customers expense.
7. All new installations are guaranteed with a 3 year Workmanship Warranty, all repairs are guaranteed with a 90 day Workmanship Warranty by Coastal PaverScapes. All hardscape material (pavers, wall block, etc..) is guaranteed by a warranty from their respective manufacturer.
8. All sealing applications include a 1 year warranty.

Returns/Refunds:

1. There will be NO RETURNS or REFUNDS on delivered material period.

To accept this proposal, sign here and return: _____

Client/Client's Representative

By signing above, I agree to the payment outlined in this proposal for installation and authorize Coastal PaverScapes to commence work on the project. I have read and understood the conditions of this quote and recognize that this proposal now serves as a contract.

THANK YOU FOR YOUR BUSINESS!

Hopping Green & Sams

Attorneys and Counselors

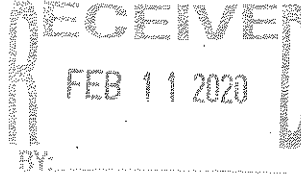
119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

January 31, 2020

Bannon Lakes Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 112568
Billed through 12/31/2019



1-31-513-315
5

General Counsel

BLCDD 00001 WSH

FOR PROFESSIONAL SERVICES RENDERED

12/20/19	WSH	Review and revise minutes; confer with Stephens regarding same.	0.30 hrs
12/30/19	MCE	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.30 hrs
Total fees for this matter			\$169.50

MATTER SUMMARY

Eckert, Michael C.	0.30 hrs	290 /hr	\$87.00
Haber, Wesley S.	0.30 hrs	275 /hr	\$82.50

TOTAL FEES \$169.50

TOTAL CHARGES FOR THIS MATTER

\$169.50

BILLING SUMMARY

Eckert, Michael C.	0.30 hrs	290 /hr	\$87.00
Haber, Wesley S.	0.30 hrs	275 /hr	\$82.50

TOTAL FEES \$169.50

TOTAL CHARGES FOR THIS BILL

\$169.50

Please include the bill number on your check.

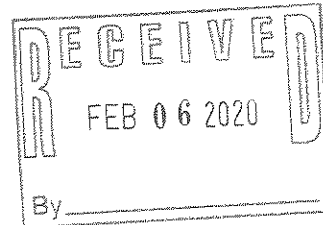
Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
2/1/2020	77

Bill To
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257



P.O. No.	Terms	Project

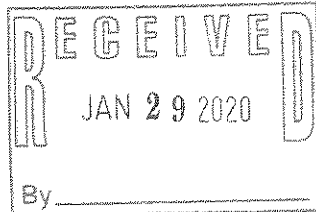
Quantity	Description	Rate	Amount
	Janitorial Services - February 2020 320,572.4530	583.33	583.33
	Pool Maintenance Services - February 2020 320,572,4520	910.50	910.50
	Operations Management Services - February 2020 320,572.46001	1,596.50	1,596.50
	Facility Management Services - February 2020 320,572.3400	5,000.00	5,000.00
	14		
		Total	\$8,090.33

RMW
2.6.20



INVOICE

BILL TO
Bannon Lakes
c/o Riverside Management
9655 Lorida Mining Blvd
Bldg 300, Suite 305
Jacksonville, FL 32257



INVOICE
DATE
TERMS

1041
01/14/2020
Due on receipt

DESCRIPTION

AMOUNT

Bannon Lakes Tenn-Air Windscreen

As per email/ fax quote dated November 22, 2019:

Green 6 ft Tenn-Air windscreen 526' with heat cut vents

2,483.00

Thank you for your business!

Melissa@courtsurfacesfla.com

BALANCE DUE

\$2,483.00

B. Hupke 1-17-20
MAINT. RESERVES
001. 320. 57200. 62000
POSTED

51 (A)

**FREEDOM
PEST CONTROL**
904-272-BUGS (2847)

3600 Peoria Rd, Suite 103
Orange Park, FL 32065



Service Slip/Invoice

INVOICE: 1026027
DATE: 1/22/2020
ORDER: 1026027

Bill To: [106210]
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

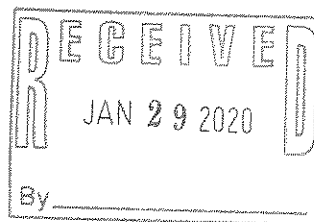
Work Location: [106210]
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
1/22/2020	01:39 PM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	1/22/2020		

Service	Description	Price
MONTHLY	Monthly Pest Control	150.00
		SUBTOTAL \$150.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$150.00
		AMOUNT DUE \$150.00

B. Steph 1.22.20
PEST CONTROL
001.320.57200.54500
(A) 30

POSTED



Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

Hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

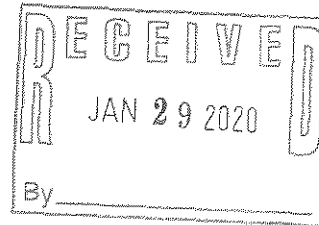


35 Enterprise Drive
Bunnell, FL 32110
(386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	12/31/2019	9511

Bannon Lakes CDD
475 W. Town Place, Suite 114
St. Augustine, FL 32092



Project			Project #
Bannon Lakes CDD			M101
Description	Quantity	Rate	Amount
Irrigation Maintenance Service for December - see attached list.	1	\$6.75	\$6.75
<p><i>Bkpt 1-17-20</i> <i>IRRIGATION REPAIRS</i> <i>001.330.53800.46/00</i> <i>13 (A)</i></p> <p>POSTED</p>			
Thank you for your business!			Total \$56.75
			Payments/Credits \$0.00
			Balance Due \$56.75

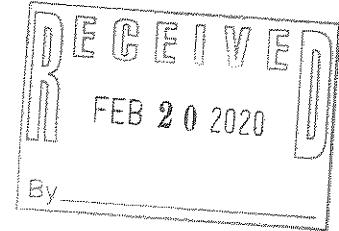


Irrigation • Landscape • Maintenance
35 Enterprise Drive
Bunnell, FL 32110
(386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	2/19/2020	9628

Bannon Lakes CDD
475 W. Town Place, Suite 114
St. Augustine, FL 32092



Project			Project #
Bannon Lakes Amenity Center			M101
Description	Quantity	Rate	Amount
Replace Oak Trees at Amenity Center, behind pool & tennis			
Oak, Southern Live (Quercus virginiana), 4" Cal. 12' Ht.	3	765.00	2,295.00
<p>~~~~~ REVISION 1 ~~~~~ November 26, 2019 by AK > Removed 1 QV 6". (-\$1,380.00) > Increased quantity of QV 4" from 1 to 3. Increased price of QV 4" from \$765.00 to \$2,295.00. (+\$1,530.00) Total change to estimate +\$150.00 ~~~~~</p> <p>1,330,538.462 V-13 (A)</p> <p>POSTED</p>			
Attn Brian Stephens		Total	\$2,295.00
		Payments/Credits	\$0.00
		Balance Due	\$2,295.00

10	11	12	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
12/29		Balance Forward						\$0.00	
01/02 01/02	I03245724-01022020	RULE DEVELOPMENT	SA St Augustine Record	1.00 x 5.2500	5.25	1	\$8.98	\$47.15	
01/02 01/02	I03245724-01022020	RULE DEVELOPMENT	SA St Aug Record Online	1.00 x 5.2500	5.25	1	\$8.97	\$47.09	
01/03 01/03	I03245720-01032020	RULEMAKING RULES OF PROCEDURE	SA St Augustine Record	1.00 x 9.0000	9	1	\$8.98	\$80.82	
01/03 01/03	I03245720-01032020	RULEMAKING RULES OF PROCEDURE	SA St Aug Record Online	1.00 x 9.0000	9	1	\$8.97	\$80.73	
01/28 01/28	I03253758-01282020	REG MTG BOS 2/5/20	SA St Augustine Record	1.00 x 4.2500	4.25	1	\$8.98	\$38.17	
01/28 01/28	I03253758-01282020	REG MTG BOS 2/5/20	SA St Aug Record Online	1.00 x 4.2500	4.25	1	\$8.97	\$38.12	
PREVIOUS AMOUNT OWED:				\$0.00					
NEW CHARGES THIS PERIOD:				\$332.08					
CASH THIS PERIOD:				\$0.00					
DEBIT ADJUSTMENTS THIS PERIOD:				\$0.00					
CREDIT ADJUSTMENTS THIS PERIOD:				\$0.00					
We appreciate your business.									

2 (A)
1, 310, 573, 480

POSTED

RECEIVED
FEB 14 2020
BY: _____

2 (A)
 1,310,513,480

POSTED

RECEIVED
 FEB 14 2020
 BY: _____

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

SBI™

21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE	
	\$332.08		\$0.00	\$0.00	\$0.00	\$0.00		\$332.08	
SALES REP/PHONE #		ADVERTISER INFORMATION							
Melissa Rhinehart 904-819-3423		1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
			12/30/2019 - 02/02/2020		15652		15652		BANNON LAKES CDD - GMS

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

Payment is due upon receipt.

The St. Augustine Record

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

ADVERTISING INVOICE and STATEMENT

1		BILLING PERIOD		2		ADVERTISER/CLIENT NAME													
		12/30/2019 - 02/02/2020				BANNON LAKES CDD - GMS													
COMPANY		23		TOTAL AMOUNT DUE		* UNAPPLIED AMOUNT		3		TERMS OF PAYMENT									
SA 7				\$332.08		\$0.00				NET 15 DAYS									
21		CURRENT NET AMOUNT		22		30 DAYS		60 DAYS		OVER 90 DAYS									
		\$332.08				\$0.00		\$0.00		\$0.00									
4		PAGE #		5		BILLING DATE		6		BILLED ACCOUNT NUMBER		7		ADVERTISER/CLIENT NUMBER		24		STATEMENT NUMBER	
						02/02/2020				15652				15652				0000063052	

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



9 - 2616

BANNON LAKES CDD - GMS
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

The St. Augustine Record
 Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261



Fri, Jan 3, 2020
8:52:03AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Acct: 15652
Phone: 9049405850

E-Mail:

Client: BANNON LAKES CDD - GMS

Name: BANNON LAKES CDD - GMS
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE

State: FL

Zip: 32092

Ad Number: 0003245720-01

Start: 01/03/2020

Placement: SA Legals

Copy Line: NOTICE OF RULEMAKING REGARDING THE AMENDED AND RESTATED RULES OF PROCEDURE OF THE BANNON

Caller: Shelby Stephens

Issues: 1

Rep: Melissa Rhinehart

Paytype: BILL

Stop: 01/03/2020

 **POSTED**

RECEIVED
JAN 07 2020
BY: _____

Fri, Jan 3, 2020
8:52:03AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Lines	106
Depth	9.00
Columns	1
Price	\$161.55

**NOTICE OF RULEMAKING
REGARDING THE AMENDED AND
RESTATED RULES OF
PROCEDURE OF THE BANNON
LAKES COMMUNITY
DEVELOPMENT DISTRICT**

A public hearing will be conducted by the Board of Supervisors of the Bannon Lakes Community Development District ("District") on February 5, 2020 at 1:00 p.m. at Northeast Florida Regional Airport Conference Center, 4730 Coca Cola Way, St. Augustine, FL 32093.

In accord with Chapters 120 and 190, Florida Statutes, the District hereby gives the public notice of its intent to adopt its proposed Amended and Restated Rules of Procedure. The purpose and effect of the proposed Amended and Restated Rules of Procedure is to provide for efficient and effective District operations and to ensure compliance with recent changes to Florida law. Prior notice of rule development was published in the St. Augustine Record on January 2, 2020.

The Amended and Restated Rules of Procedure may address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, pre-qualification, construction contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as any other area of the general operation of the District.

Specific legal authority for the adoption of the proposed amended and Restated Rules of Procedure includes Sections 190.011(5), 190.011(15) and 190.035, Florida Statutes (2019). The specific laws implemented in the Amended and Restated Rules of Procedure include, but are not limited to, Sections 112.08, 112.3143, 112.31446, 112.3145, 119.07, 119.0701, 189.063, 189.069(2)(a)16, 190.006, 190.007, 190.008, 190.011(3), 190.011(5), 190.011(15), 190.033, 190.035, 218.33, 218.391, 255.03, 255.0518, 255.0525, 255.20, 264.0065, 266.011, 266.0113, 266.0114, 267.017, 267.055 and 267.084, Florida Statutes (2019).

A copy of the proposed Amended and Restated Rules of Procedure may be obtained by contacting the District Manager's Office at 475 West Town Place Suite 114, St. Augustine, Florida 32092 or by calling (904) 940-5850.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice to the District Manager's Office.

This public hearing may be postponed to a date, time, and place to be specified on the record at the hearing without additional notice. If anyone chooses to appeal any decision of the Board with respect to any matter considered at a public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, staff or Supervisors may participate in the public hearing by speaker telephone.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8771 or a 800-955-8770 for aid in contacting the District Office.

Bannon Lakes Community
Development District



Fri, Jan 3, 2020
8:52:03AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augusting Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Jim Oliver, District Manager
0003245720 January 3, 2020

THE ST. AUGUSTINE RECORD
Affidavit of Publication

BANNON LAKES CDD - GMS
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15652
AD# 0003245720-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

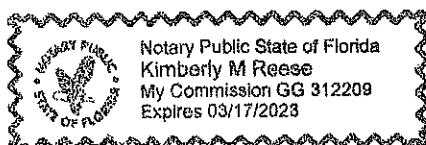
STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF ACTION** in the matter of **RULEMAKING RULES OF PROCEDURE** was published in said newspaper on **01/03/2020**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

Sworn to and subscribed before me this JAN 03 2020
by [Signature] who is personally known to me
or who has produced as identification

[Signature]
(Signature of Notary Public)



**NOTICE OF RULEMAKING
REGARDING THE AMENDED AND
RESTATED RULES OF
PROCEDURE OF THE BANNON
LAKES COMMUNITY
DEVELOPMENT DISTRICT**

A public hearing will be conducted by the Board of Supervisors of the Bannon Lakes Community Development District ("District") on February 5, 2020 at 1:00 p.m. at Northeast Florida Regional Airport Conference Center, 4750 Casa Cola Way, St. Augustine, FL 32095.

In accord with Chapters 120 and 190, Florida Statutes, the District hereby gives the public notice of its intent to adopt its proposed Amended and Restated Rules of Procedure. The purpose and effect of the proposed Amended and Restated Rules of Procedure is to provide for efficient and effective District operations and to ensure compliance with recent changes to Florida law. Prior notice of rule development was published in the St. Augustine Record on January 2, 2020.

The Amended and Restated Rules of Procedure may address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, prequalification, construction, contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as any other area of the general operation of the District.

Specific legal authority for the adoption of the proposed amended and Restated Rules of Procedure includes Sections 190.011(5), 190.011(15) and 190.035, Florida Statutes (2019). The specific laws implemented in the Amended and Restated Rules of Procedure include, but are not limited to, Sections 112.08, 112.3143, 112.31446, 112.3145, 119.07, 119.0701, 189.053, 189.069(2)(a)16, 190.006, 190.007, 190.008, 190.011(3), 190.011(5), 190.011(15), 190.033, 190.035, 218.33, 218.391, 255.05, 255.0618, 255.0525, 255.20, 286.0105, 286.011, 286.0113, 286.0114, 287.017, 287.055 and 287.084, Florida Statutes (2019).

A copy of the proposed Amended and Restated Rules of Procedure may be obtained by contacting the District Manager's Office at 475 West Town Place Suite 114, St. Augustine, Florida 32092 or by calling (904) 940-5850.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within twenty one (21) days after publication of this notice to the District Manager's Office.

This public hearing may be continued to a date, time, and place to be specified on the record at the hearing without additional notice. If anyone chooses to appeal any decision of the Board with respect to any matter considered at a public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, staff or Supervisors may participate in the public hearing by speaker telephone.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8771 or 1-800-955-8770 for aid in contacting the District Office.

Bannon Lakes Community
Development District
Jim Oliver, District Manager
0003245720 January 3, 2020

Thu, Jan 2, 2020
9:33:23AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Acct: 15652
Phone: 9049405850
E-Mail:
Client: BANNON LAKES CDD - GMS

Name: BANNON LAKES CDD - GMS
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE

State: FL

Zip: 32092

Ad Number: 0003245724-01

Start: 01/02/2020

Placement: SA Legals

Copy Line: NOTICE OF RULE DEVELOPMENT BY THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT In accord with (

Caller: Shelby Stephens

Issues: 1

Rep: Melissa Rhinehart

Paytype: BILL

Stop: 01/02/2020

Lines 63
Depth 5.25
Columns 1
Price \$94.24

NOTICE OF RULE DEVELOPMENT BY THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

In accord with Chapters 120 and 190, *Florida Statutes*, the Bannon Lakes Community Development District ("District") hereby gives notice of its intention to develop Amended and Restated Rules of Procedure to govern the operations of the District.

The Amended and Restated Rules of Procedure will address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, pre-qualification, construction contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as any other area of the general operation of the District.

The purpose and effect of the Amended and Restated Rules of Procedure is to provide for efficient and effective District operations and to ensure compliance with recent changes to Florida law. The legal authority for the adoption of the proposed Amended and Restated Rules of Procedure includes sections 190.011(5), 190.011(15) and 190.035, *Florida Statutes* (2019). The specific laws implemented in the Amended and Restated Rules of Procedure include, but are not limited to, sections 112.06, 112.3143, 112.31446, 112.3145, 119.07, 119.0701, 189.053, 189.069(2)(a)16, 190.006, 190.007, 190.008, 190.011(3), 190.011(5), 190.011(15), 190.033, 190.035, 218.33, 218.391, 255.05, 255.0518, 255.0525, 255.20, 286.0105, 286.011, 286.0113, 286.0114, 287.017, 287.055 and 287.084, *Florida Statutes* (2019).

A copy of the proposed Amended and Restated Rules of Procedure may be obtained by contacting the District Manager, c/o Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Phone: (904) 940-5850.

Jim Oliver, District Manager
Bannon Lakes Community
Development District
0003245724 January 2, 2020

POSTED

RECEIVED
JAN 07 2020
BY:

THE ST. AUGUSTINE RECORD
Affidavit of Publication

BANNON LAKES CDD - GMS
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15652
AD# 0003245724-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

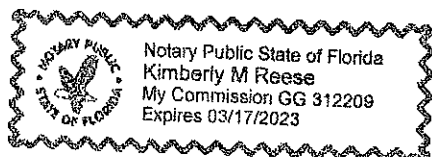
Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF INTENT** in the matter of **RULE DEVELOPMENT** was published in said newspaper on **01/02/2020**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

Sworn to and subscribed before me this day of **JAN 02 2020**

by *Melissa Rhinehart* who is personally known to me
or who has produced as identification

Kimberly M Reese
(Signature of Notary Public)



**NOTICE OF RULE DEVELOPMENT
BY THE BANNON LAKES
COMMUNITY DEVELOPMENT
DISTRICT**

In accord with Chapters 120 and 190, *Florida Statutes*, the Bannon Lakes Community Development District ("District") hereby gives notice of its intention to develop Amended and Restated Rules of Procedure to govern the operations of the District.

The Amended and Restated Rules of Procedure will address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, pre-qualification, construction contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as any other area of the general operation of the District.

The purpose and effect of the Amended and Restated Rules of Procedure is to provide for efficient and effective District operations and to ensure compliance with recent changes to Florida law. The legal authority for the adoption of the proposed Amended and Restated Rules of Procedure includes sections 190.011(5), 190.011(15) and 190.035, *Florida Statutes* (2019). The specific laws implemented in the Amended and Restated Rules of Procedure include, but are not limited to, sections 112.08, 112.3143, 112.31446, 112.3145, 119.07, 119.0701, 189.053, 189.069(2)(a)16, 190.006, 190.007, 190.008, 190.011(3), 190.011(5), 190.011(16), 190.033, 190.035, 218.33, 218.391, 255.05, 255.0518, 255.0525, 255.20, 286.0105, 286.011, 286.0113, 286.0114, 287.017, 287.055 and 287.084, *Florida Statutes* (2019).

A copy of the proposed Amended and Restated Rules of Procedure may be obtained by contacting the District Manager, c/o Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Phone: (904) 940-5850.

Jim Oliver, District Manager
Bannon Lakes Community
Development District
0003245724 January 2, 2020

Tue, Jan 28, 2020
9:18:50AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record
One News Place
St. Augustine, FL 32086

Acct: 15652
Phone: 9049405850
E-Mail:
Client: BANNON LAKES CDD - GMS

Name: BANNON LAKES CDD - GMS
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE

State: FL

Zip: 32092

Ad Number: 0003253758-01

Start: 01/28/2020

Placement: SA Legals

Copy Line: NOTICE OF MEETING BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board of S

Caller: SHELBY STEPHENS

Issues: 1

Rep: Melissa Rhinehart

Paytype: BILL

Stop: 01/28/2020

Lines 50
Depth 4.25
Columns 1
Price \$76.29

NOTICE OF MEETING BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

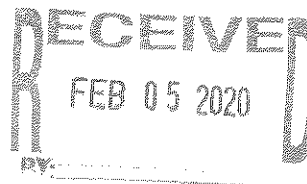
The regular meeting of the Board of Supervisors of the Bannan Lakes Community Development District will be held on Wednesday, February 5, 2020 at 1:00 p.m. at the Northeast Florida Regional Airport Conference Center, 4730 Casa Cola Way, St. Augustine, Florida 32095. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. This meeting is not sponsored by the Authority, its Staff or the Airport.

James Oliver
District Manager
0003253758 January 28, 2020

 POSTED

 RECEIVED
FEB 05 2020

THE ST. AUGUSTINE RECORD
Affidavit of Publication

BANNON LAKES CDD - GMS
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15652
AD# 0003253758-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **REG MTG BOS 2/5/20** was published in said newspaper on **01/28/2020**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

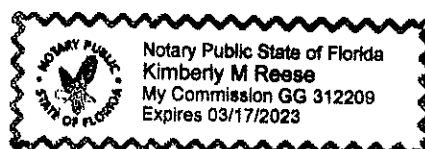
Sworn to (or affirmed) and subscribed before me by means of

☒ physical presence or
☐ online notarization

this _____ day of **JAN 28 2020**

by *Melissa Rhinehart* who is personally known to
me or who has produced as identification

Kimberly M Reese
(Signature of Notary Public)



NOTICE OF MEETING
BANNON LAKES COMMUNITY
DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District will be held on Wednesday, February 5, 2020 at 1:00 p.m. at the Northeast Florida Regional Airport Conference Center, 4730 Casa Cola Way, St. Augustine, Florida 32095. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. This meeting is not sponsored by the Authority, its Staff or the Airport.

James Oliver
District Manager
0003253758 January 28, 2020



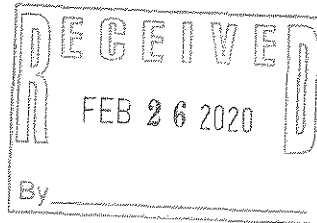
Landcare Group
Irrigation • Landscape • Maintenance

35 Enterprise Drive
Bunnell, FL 32110
(386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	1/31/2020	9609

Bannon Lakes CDD
475 W. Town Place, Suite 114
St. Augustine, FL 32092



Project			Project #
Bannon Lakes CDD			M1101
Description	Quantity	Rate	Amount
Irrigation Maintenance Service for January- see attached list.	1	642.00	642.00
<p><i>B. H. 2-13-20</i> <i>IRRIGATION REPAIRS</i> <i>001.3300.53800.46400</i> <i>73 (A)</i></p>			
Thank you for your business!			Total \$642.00
			Payments/Credits \$0.00
			Balance Due \$642.00

Bannon Lakes CDD

<u>Date</u>	<u>Location</u>	<u>Description</u>	<u>Material</u>	<u>Labor</u>	<u>Total Cost</u>
1/9	Bannon Lakes Blvd.	(2) 6Ps, (10) MPR nozzles, (3) 1/2" couplings, 1 ft. 1/2" flex, 1/2" street ell, tree bubbler	\$ 137.50	\$ 122.50	\$ 260.00
1/10	Bannon Lakes lake bank, exit side	2" slip-fix, 2" coupling	\$ 22.00	\$ 52.50	\$ 74.50
1/13	Bannon Lakes lake bank, entry side	Hunter solenoid, (18) DBYs, 10" valve box & lid, 14" valve box & lid, nozzle	\$ 62.50	\$ 245.00	\$ 307.50
Total Due					\$ 642.00

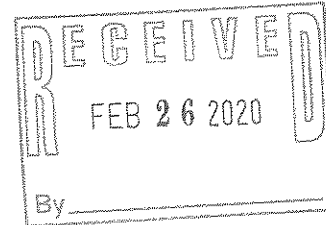


Irrigation • Landscape • Maintenance
 35 Enterprise Drive
 Bunnell, FL 32110
 (386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	2/1/2020	9568

Bannon Lakes CDD
 475 W. Town Place, Suite 114
 St. Augustine, FL 32092



Project			Project #
Bannon Lakes Amenity Center			M101
Description	Quantity	Rate	Amount
Monthly maintenance for the month of February	1	12,487.14	12,487.14
<i>B. Steph 2.3.20</i> <i>LANDSCAPE MAINT.</i> <i>OGI. 330. 53800. 46200</i> <i>13 (A)</i>			
Thank you for your business!		Total	\$12487.14
		Payments/Credits	\$0.00
		Balance Due	\$12,487.14

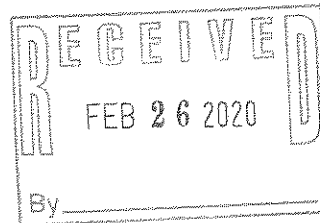


Irrigation • Landscape • Maintenance
 35 Enterprise Drive
 Bunnell, FL 32110
 (386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	2/17/2020	9624

Bannon Lakes CDD
 475 W. Town Place, Suite 114
 St. Augustine, FL 32092



Project			Project #
Amenity Center Stump Grinding			M101
Description	Quantity	Rate	Amount
Grinding of 4 stumps around the Amenity Center on 2/7/2020			
Stump Grinding Service	1	330.00	330.00
<i>BApt 2-18-20</i> <i>MISCELLANEOUS</i> <i>001. 330. 53800. 46300</i> <i>/3 (A)</i>			
Attn Brian Stephens		Total	\$330.00
		Payments/Credits	\$0.00
		Balance Due	\$330.00



Invoice

Date
Invoice #2/5/2020
131295591082

1707 Townhurst Dr
Houston TX 77043
ar@poolsure.com
800-858-POOL (7665)
www.poolsure.com

Terms	Net 20
Due Date	2/25/2020
PO #	
Delivery Ticket #	Sales Order #1329599
Delivery Date	2/5/2020
Delivery Location	Bannon Lakes Pool
Customer #	13BAN025

Bill To

Riverside Management Services
Bannon Lakes CDD
9655 Florida Minning Blvd West
bldg 300 suite 305
Jacksonville FL 32257

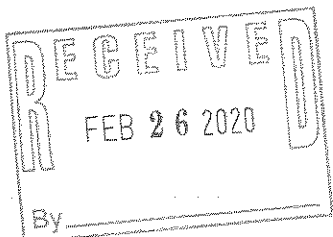
Ship To

Bannon Lakes CDD
435 Bannon Lakes Blvd
St. Augustine FL 32095

LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	480	gal	1.50	720.00
<p><i>B. Hapt 2-12-20</i> <i>Pool Chemicals</i> <i>001. 320. 57200. 45210</i> <i>19 (A)</i></p>					

Total 720.00
Amount Due \$720.00



Remittance Slip

Customer
13BAN025
Invoice #
131295591082

Amount Due \$720.00

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



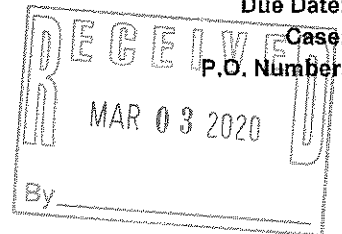
131295591082

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 61
Invoice Date: 3/1/20
Due Date: 2/25/20

Bill To:
Bannon Lakes CDD
475 West Town Place
Suite 114
St. Augustine, FL



Description	Hours/Qty	Rate	Amount
Management Fees - March 2020 <i>1,310,573.340</i>		3,750.00	3,750.00
Information Technology - March 2020 <i>387</i>		144.42	144.42
Dissemination Agent Services - March 2020 <i>316</i>		291.67	291.67
Office Supplies <i>570</i>		0.36	0.36
Postage <i>425</i>		23.00	23.00
Copies <i>1128</i>		24.90	24.90
Telephone <i>410</i>		33.36	33.36
<i>3 (A)</i>			
Total			\$4,267.71
Payments/Credits			\$0.00
Balance Due			\$4,267.71

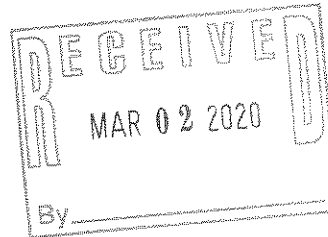


Irrigation • Landscape • Maintenance
35 Enterprise Drive
Bunnell, FL 32110
(386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	3/1/2020	9656

Bannon Lakes CDD
475 W. Town Place, Suite 114
St. Augustine, FL 32092



Project			Project #
Common Area & Amenity Center			M101
Description	Quantity	Rate	Amount
Monthly maintenance for the month of March 1/3 (A) 1,330.538.462	1	12,487.14	12,487.14
Thank you for your business!		Total	\$12487.14
		Payments/Credits	\$0.00
		Balance Due	\$12,487.14

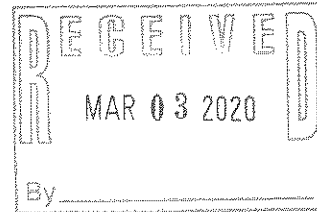


Irrigation • Landscape • Maintenance
35 Enterprise Drive
Bunnell, FL 32110
(386) 586-3321

Invoice

Terms	Date	Invoice #
Net 30	3/3/2020	9679

Bannon Lakes CDD
475 W. Town Place, Suite 114
St. Augustine, FL 32092



Project			Project #
Sod at Stump Grinding Site			M101
Description	Quantity	Rate	Amount
Fill in sod where stump was ground at the Amenity Center			
Sod, St. Augustine, PV (Stenotaphrum secundatum 'Floratum'), Per 500 SF Pallet	1	380.00	380.00
Attn Brian Stephens			Total
			\$380.00
			Payments/Credits
			\$0.00
			Balance Due
			\$380.00



REPUBLIC
SERVICES

8619 Western Way
Jacksonville FL 32256-036060

Customer Service (904) 731-2456
RepublicServices.com/Support

Important Information

Your next invoice may reflect a rate adjustment. Please contact us with any questions.

Account Number 3-0687-0010861
Invoice Number 0687-001038575
Invoice Date February 16, 2020
Previous Balance \$253.46
Payments/Adjustments -\$253.46
Current Invoice Charges **\$252.85**

Total Amount Due \$252.85	Payment Due Date March 07, 2020
--	--

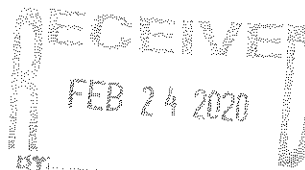
PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 02/17	596	-\$253.46

CURRENT INVOICE CHARGES

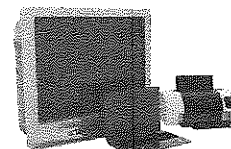
Description	Reference	Quantity	Unit Price	Amount
Bannon Lakes Cdd 435 Bannon Lakes Dr CSA A172389154 St. Augustine, FL Contract: 9687022 (C51) 1 Waste Container 6 Cu Yd, 1 Lift Per Week Pickup Service 03/01-03/31			\$175.80	\$175.80
Administrative Fee				\$5.95
Total Fuel/Environmental Recovery Fee				\$59.44
Total Franchise - Local				\$11.66
CURRENT INVOICE CHARGES				\$252.85

18 (A)
1,320, 572.458



Electronics Recycling with BlueGuard™

Convenient recycling solutions that are safe for your business and good for our planet. To learn more, visit RepublicServices.com/Electronics



L2RCACDTMJ 014543 1NNNNNNNN NNN NNN 001 001 029089 21570923.1



8619 Western Way
Jacksonville FL 32256-036060

Please Return This
Portion With Payment

Total Enclosed

Return Service Requested

L2RCACDTMJ 014543



BANNON LAKES CDD
LOUIS COWLING
475 W TOWN PL
STE 114
ST AUGUSTINE FL 32092-3648



Total Amount Due	\$252.85
Payment Due Date	March 07, 2020
Account Number	3-0687-0010861
Invoice Number	0687-001038575



For Billing Address Changes,
Check Box and Complete Reverse

Make Checks Payable To:



REPUBLIC SERVICES #687
PO BOX 9001099
LOUISVILLE KY 40290-1099

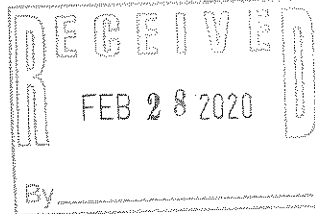
30687001086100000010385750000252850000252855

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 79
Invoice Date: 2/25/2020
Due Date: 2/25/2020
Case:
P.O. Number:

Bill To:
Bannon Lakes CDD
9655 Florida Mining Blvd W
Suite 305
Jacksonville, FL 32257



Description	Hours/Qty	Rate	Amount
Special Event - 2/05/20 - Maintenance Supplies		134.72	134.72
1,320,572,4940			
14 ⑦			

Total \$134.72

Payments/Credits \$0.00

Balance Due \$134.72

Rmw
2.27.20

SPECIAL EVENT

Period Ending 02/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>EVENT</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
BL					
BANNON LAKES	1/22/20	All Events	Backdrop Stand	41.39	R.N.
	1/22/20	Valentines	Valentines Backdrop Screen	19.54	R.N.
	1/23/20	Valentines	Valentine Rose/Heart (9)	11.01	R.N.
	1/23/20	Valentines	Assorted Hearts Pink/Red	1.23	R.N.
	1/23/20	Valentines	Brach Candy Hearts (2)	2.45	R.N.
	1/23/20	Valentines	Nerds Candy (4)	4.89	R.N.
	1/23/20	Valentines	Valentine Glitter Gel Clings (2)	2.45	R.N.
	1/23/20	Valentines	Assorted Valentine Bopper Headbands (2)	2.45	R.N.
	1/23/20	Valentines	Valentine Metal Words 3pk	1.23	R.N.
	1/23/20	Valentines	Valentine Refrigerator Magnet	0.31	R.N.
	1/23/20	Valentines	Valentine Heart Wood Décor	1.23	R.N.
	1/23/20	Valentines	Heart Shaped Foam 8" 12pk (2)	2.45	R.N.
	1/23/20	Valentines	Valentines Glasses/Rings Loot Assortment (2)	2.45	R.N.
	1/23/20	Valentines	Valentine Love Message Table Décor	1.23	R.N.
	1/23/20	Valentines	Valentine Canvas Message Banner	1.23	R.N.
	1/23/20	Valentines	Rose Petals Red & Pink Assortment 300ct	1.23	R.N.
	1/23/20	Valentines	Foam Hearts 100ct	1.23	R.N.
	1/23/20	Valentines	Plastic Oval Basket (2)	2.45	R.N.
	1/23/20	Valentines	Heart Doilies 2 sizes	1.23	R.N.
	1/23/20	Valentines	Poster Taok 2oz	1.23	R.N.
	1/23/20	Valentines	Valentines Day 2020 Inflated 9" (2)	2.45	R.N.
	1/23/20	Valentines	Suction Cups 9pc	1.23	R.N.
	1/23/20	Valentines	Valentine Mini Heart Pops (4)	4.89	R.N.
	1/23/20	Valentines	Heart Shaped Bowl (2)	2.45	R.N.
	1/23/20	Valentines	Valentine Heart with Arrow (2)	2.45	R.N.
	1/23/20	Valentines	Glitter Felt Heart Wreath (2)	2.45	R.N.
	1/23/20	Valentines	Valentine Heart Tinsel Garland (2)	2.45	R.N.
	1/23/20	Valentines	Popcorn Bags 8ct (11)	13.46	R.N.

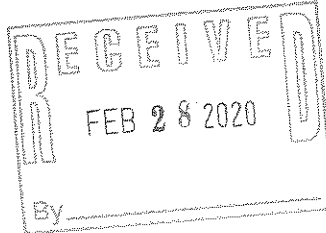
TOTAL \$134.72

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 80
Invoice Date: 2/25/2020
Due Date: 2/25/2020
Case:
P.O. Number:

Bill To:
Bannon Lakes CDD
9655 Florida Mining Blvd W
Suite 305
Jacksonville, FL 32257



Description	Hours/Qty	Rate	Amount
Facility Maintenance January 1 - January 31, 2019		1,644.28	1,644.28
Maintenance Supplies		841.10	841.10
<i>Bkpt 2-26-20</i> <i>Repairs & Maint. -- \$1875.18</i> <i>001.320, 572.00, 600.00</i> <i>JANITORIAL Supplies -- \$380.31</i> <i>001.320, 572.00, 453.10</i> <i>Fitness Repairs & Supplies -- \$229.89</i> <i>1,320, 572.60</i> <i>14 (A)</i>			
Total			\$2,485.38
Payments/Credits			\$0.00
Balance Due			\$2,485.38

RMS

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JANUARY 2020

1/

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
1/7/20	2	K.B.	Removed windcreens and folded them to store in storage closet
1/7/20	4	A.J.	Removed debris in all common areas, checked and changed trash receptacles at dog park and common areas
1/8/20	4.5	K.B.	Dusted for cob webs, took down Christmas trees, touched up paint on walls in clubhouse, threw out old windcreens, cleaned windows
1/9/20	4	K.H.	Dusted buildings for spider webs applied bleach spray to mold and mildew along awnings of buildings and walkways
1/9/20	1	K.B.	Replaced door sweeps on woman and men's restroom
1/14/20	4.5	A.J.	Checked and changed all trash receptacles, removed debris in all common areas, playground and dog park
1/14/20	4	R.W.	Installed new windcreens
1/21/20	3.5	A.J.	Removed debris in all common areas, dog park and playground, checked and changed all trash receptacles in all common areas, dog park and playground
1/21/20	8	L.F.	Installed new windcreens
1/28/20	5.5	A.J.	Removed debris in all common areas and lakes, checked and changed all trash receptacles in common areas and dog park, straightened up tennis court
1/28/20	3.5	K.B.	Put up the remaining windcreens, total of 7

TOTAL 44.5

MILES 195

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.446

MAINTENANCE BILLABLE PURCHASES

Period Ending 02/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
BL				
BANNON LAKES	1/8/20	Desk Top Calendar	4.91	R.N.
	1/8/20	Jumbo Toilet Paper 12 Rolls/case	61.60	R.N.
	1/8/20	Paper Towels 12 rolls	19.52	B.S.
	1/8/20	Toilet Tissue 18 rolls	20.67	B.S.
	1/8/20	Glass Cleaner Spray 23 oz	3.76	B.S.
	1/8/20	Gladd Cleaner Aftersol 32 oz	3.78	B.S.
	1/8/20	Mr. Clean Cleaner	8.59	B.S.
	1/8/20	33-39 gallon Trash Bags 50ct (2)	32.13	B.S.
	1/8/20	Swiffer Wet Refill Pads 17ct	9.74	B.S.
	1/8/20	Scrub Brush	4.57	B.S.
	1/8/20	Swiffer Wet Refill Liquid	9.74	B.S.
	1/8/20	Door Sweep (2)	31.05	B.S.
	1/8/20	Door Hinge (8)	73.42	B.S.
	1/9/20	Stenner Pump Tube (2)	93.15	B.S.
	1/22/20	Antibacterial Gym Wipes 4 rolls/case (2)	229.89	R.N.
	1/30/20	Hoover Backpack Vacuum	78.37	R.N.
	1/30/20	Janitorial Cart	123.04	R.N.
	2/4/20	60lb Asphalt Patch (2)	33.28	K.H.
			0.00	
		TOTAL	<u>\$841.10</u>	

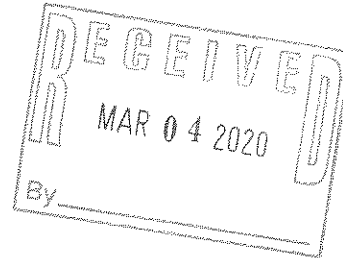
Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305

Invoice

Date	Invoice #
3/1/2020	78

Bill To
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - March 2020 320,572,4530	583.33	583.33
	Pool Maintenance Services - March 2020 320,572,4520	910.50	910.50
	Contract Administration - March 2020 320,572,4601	1,596.50	1,596.50
	Facility Management - Bannon Lakes - March 2020 320,572,3400	5,000.00	5,000.00
	14 A		
		Total	\$8,090.33

Rev
3,2,20

Bannon Lakes
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

Date	Amount	Authorized By
March 9, 2020	\$45,707.28	Sheryl Fulks

Payable to:

Bannon Lakes CDD c/o BNY Mellon #37

Date Check Needed:

Budget Category:

ASAP	1-300-20700-10200
------	-------------------

Intended Use of Funds Requested:

1/29/20 SJC Tax Dist 7	44,943.18
1/31/20 SJC Tax Dist 8	764.10
	45,707.28
<i>(Attach supporting documentation for request.)</i>	

Bannon Lakes Community Development District
Fy20 Assessment Receipts

ASSESSED TO	# Units	SERIES 2016 DEBT SERVICE ASMNT	FY 20 O&M ASMNT	TOTAL ASMTS
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	65.57	-	27,627.53	27,627.53
RREF III-P-EP CYPRESS PARK FARMS LLC (ACRES)	68.86	-	29,013.76	29,013.76
RREF III-P-EP BANNON LAKES JV LLC (ACRES)	7.67		3,231.71	3,231.71
SUBTOTAL ADMIN O&M	142.10	-	59,873.00	59,873.00
LENNAR HOMES LLC	81	-	67,230.00	67,230.00
SUBTOTAL SERIES 2016 LOTS	81	-	67,230.00	67,230.00
				-
TAX ROLL ASSESSED	455	764,711.77	377,650.00	1,142,361.77
TOTAL ASSESSED	678	764,711.77	504,753.00	1,269,464.77

DUE / RECEIVED	BALANCE DUE	SERIES 2016 DEBT SERVICE RECEIVED	FY 20 O&M RECEIVED	TOTAL RECEIVED
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	13,813.77	-	13,813.76	13,813.76
RREF III-P-EP CYPRESS PARK FARMS LLC (ACRES)	14,506.88	-	14,506.88	14,506.88
RREF III-P-EP BANNON LAKES JV LLC (ACRES)	1,615.85		1,615.86	1,615.86
SUBTOTAL ADMIN O&M	29,936.50	-	29,936.50	29,936.50
LENNAR HOMES LLC	33,615.00	-	33,615.00	-
SUBTOTAL SERIES 2016 LOTS	33,615.00	-	33,615.00	-
TAX ROLL RECEIPTS	16,462.62	753,691.48	372,207.67	1,125,899.15
TOTAL RECEIPTS / DUE	80,014.12	753,691.48	435,759.17	1,155,835.65

DIRECT INVOICES DUE IN INSTALLMENTS OF 25% DUE 10/15/19, 1/1/20, 4/1/20, 7/1/20

LENNAR PACEL DOES NOT HAVE BOND DEBT ISSUED AT THIS TIME ANTICIPATED ISSUE DURING FY20

THERE IS AN ADDITIONAL \$90,789 DUE FOR DEVELOPER CONTRIBUTION

TAX ROLL RECEIPTS

DISTRIBUTION	DATE	SERIES 2016 DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/19/19	13,516.60	6,675.12	20,191.72
2	11/25/19	3,348.18	1,653.49	5,001.67
3	11/26/19	35,459.61	17,511.59	52,971.20
4	12/13/19	229,781.74	113,476.84	343,258.58
5 (11/26-12/6)	12/19/19	202,854.44	100,178.89	303,033.33
6 (11/2-11/3)	01/14/20	223,023.63	110,139.37	333,163.00
7 (11/9-12/31)	1/29/20	44,943.18	22,195.02	67,138.20
8	1/31/20	764.10	377.35	1,141.45
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
TOTAL TAX ROLL RECEIPTS		753,691.48	372,207.67	1,125,899.15

PERCENT COLLECTED DIRECT	0.00%	50.00%	23.55%
PERCENT COLLECTED TAX ROLL	98.56%	98.56%	98.56%
PERCENT COLLECTED	98.56%	86.33%	91.05%

Beacon Electrical Contractors, Inc.

731 Duval Station Rd. Suite 107-306

Jacksonville, Florida 32218

Phone: 904-338-5394

Fax: 904-751-6583



INVOICE #191031

Date: 10-22-19

To: Riverside Management Services, Inc.
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

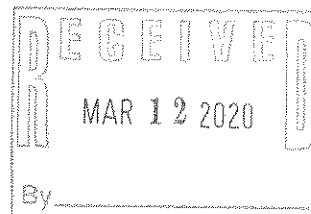
Attn: Brian Stephens

Phone:

Email: bstephans@riversidemngtsvc.com

B. Stephens 3.5.20
Payable R.M.
001.320.57200.60000
SS (A)

WORK COMPLETED at Bannon Lakes Blvd.:



Labor and materials for:

- Trouble shoot circuit and power to fan, operating properly.
- Discussed with BAF technical support indicating possible faulty fuses and/or fuse board.
- Determined any additional work could potentially invalidate warranty.

TOTAL INVOICE AMOUNT

\$ 360.00

Net Due Upon Receipt

All work has been completed in a workmanlike manner according to standard practices and the National Electrical Codes. All work has a *one-year warranty* effective as of the date of this invoice.

Beacon Electrical Contractors, Inc.

731 Duval Station Rd. Suite 107-306
Jacksonville, Florida 32218
Phone: 904-338-5394
Fax: 904-751-6583



E-MAILED

12/2/19

INVOICE #191127

Date: 11-7-19

To: Riverside Management Services, Inc.
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

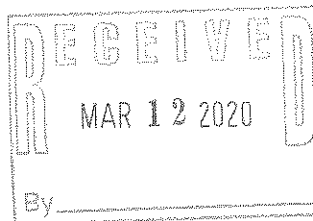
Attn: Brian Stephens
Phone:
Email: bstephans@riversidemgtsvc.com

B. Stephens 3.5.20
R & M
201.320.57200.60000
35-*(A)*

WORK COMPLETED 11-7-19 at Bannon Lakes Clubhouse

Labor and materials for:

- Troubleshoot landscape entrance lights and pole lights.
- Install 3 new pole light drivers.
- Trouble shoot 4 pole lights and determined fixtures needs to be replaced.



TOTAL INVOICE AMOUNT

\$ 968.00

All work has been completed in a workmanlike manner according to standard practices and the National Electrical Codes. All work has a *one-year warranty* effective as of the date of this invoice.

Beacon Electrical Contractors, Inc.

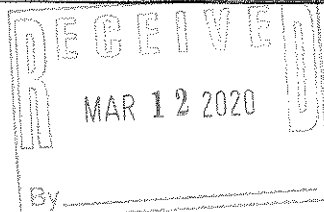
731 Duval Station Rd. Suite 107-306

Jacksonville, Florida 32218

Phone: 904-338-5394

Fax: 904-751-6583

E-MAILED
3/3



INVOICE #200222

Date: 2-12-20

To: Riverside Management Services, Inc.
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

Attn: Brian Stephens
Phone:
Email: bstephans@riversidemngtsvc.com

B. Stephens 3.5.20
R+M
201.320.57200.60000

WORK COMPLETED 2-14-20 @ 435 Bannan Lakes Blvd.:

25 (A)

Labor and materials:

-Remove and install new Big Ass Fan (customer supplied).


TOTAL INVOICE AMOUNT .

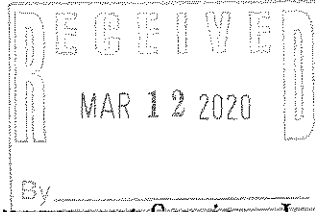
\$ 474.00

All work has been completed in a workmanlike manner according to standard practices and the National Electrical Codes. All work has a one-year warranty effective as of the date of this invoice.

Beacon Electrical Contractors, Inc.

731 Duval Station Rd. Suite 107-306
Jacksonville, Florida 32218
Phone: 904-338-5394
Fax: 904-751-6583

 E-MAILED
3/3



INVOICE #200218

Date: 2-14-20

To: Riverside Management Services, Inc.
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

Attn: Brian Stephens
Phone:
Email: bstephans@riversidemgtsvc.com

B. Stephens 3-8-20
R+M
001.320.57200.60000
35 (A)

WORK COMPLETED 2-14-20 @ 435 Bannon Lakes Blvd.:

Labor, materials and equipment:

- Replace two metalhalide lamps and ballasts in parking area.
- Repair light fixture at main entrance.

TOTAL INVOICE AMOUNT

\$ 1,665.00

All work has been completed in a workmanlike manner according to standard practices and the National Electrical Codes. All work has a one-year warranty effective as of the date of this invoice.

FREEDOM PEST CONTROL

904-272-BUGS (2847)
3600 Peoria Rd, Suite 103
Orange Park, FL 32065



Service Slip/Invoice

INVOICE: 1027916
DATE: 2/24/2020
ORDER: 1027916

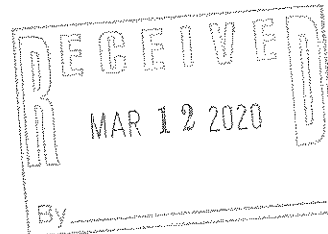
Bill To: [106210]
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Location: [106210]
Bannon Lakes CDD
Bannon Lakes Resident's Club
435 B Bannon Lakes Blvd
St. Augustine, FL 32092

Work Date	Time	Target Pest	Technician	Time In
2/24/2020	10:11 AM		2MARCUS	
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	2/24/2020		

Service	Description	Price
MONTHLY	Monthly Pest Control	150.00
		SUBTOTAL \$150.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$150.00
		AMOUNT DUE \$150.00

B. Hest 2-26-20
Pest Control
001.320.57200.54500
30 (A)



Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

5 (A)
1,810, 573, 815

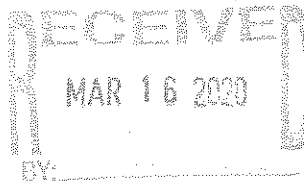
STATEMENT

February 29, 2020

Bannon Lakes Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 113300
Billed through 01/31/2020

General Counsel
BLCDD 00001 WSH



FOR PROFESSIONAL SERVICES RENDERED

01/08/20	WSH	Review correspondence from US Census Bureau and prepare correspondence to Oliver regarding same.	0.20 hrs
01/21/20	KFJ	Prepare internal controls policy resolution; confer with Haber.	0.20 hrs
01/22/20	WSH	Review proposed agenda.	0.20 hrs
01/29/20	WSH	Confer with Oliver regarding developer funding agreement.	0.20 hrs
01/30/20	WSH	Confer with Oliver regarding developer funding agreement; review agenda for February meeting.	0.50 hrs
01/31/20	MCE	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.30 hrs
01/31/20	WSH	Review and revise budget funding agreement and prepare correspondence to Lancaster regarding same.	0.60 hrs
Total fees for this matter			\$579.50

MATTER SUMMARY

Jusevitch, Karen F.- Paralegal	0.20 hrs	125 /hr	\$25.00
Eckert, Michael C.	0.30 hrs	290 /hr	\$87.00
Haber, Wesley S.	1.70 hrs	275 /hr	\$467.50
TOTAL FEES			\$579.50

TOTAL CHARGES FOR THIS MATTER

\$579.50

BILLING SUMMARY

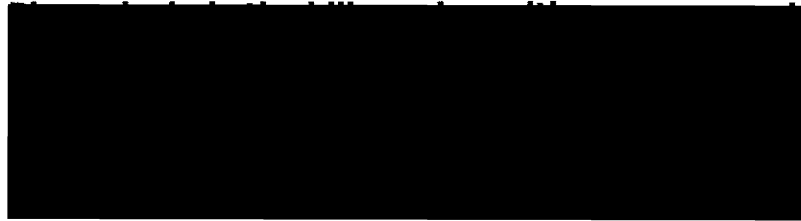
Jusevitch, Karen F.- Paralegal	0.20 hrs	125 /hr	\$25.00
Eckert, Michael C.	0.30 hrs	290 /hr	\$87.00
Haber, Wesley S.	1.70 hrs	275 /hr	\$467.50

TOTAL FEES

\$579.50

TOTAL CHARGES FOR THIS BILL

\$579.50



INVOICE



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

Bill To

BANNON LAKES CDD
GMS MANAGEMENT
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FLORIDA 32092

Invoice # 490474

Account # 723475

Invoice Date 3/1/2020

Due Date 3/11/2020

Rep MAS

Invoice Questions:

Lakes@lakedoctors.com

Payment Questions:

Payments@lakedoctors.com

Purchase Order Number

Terms

Invoice Date Reflects Month of
Service Provided

NET 10 DAYS

Item

Description

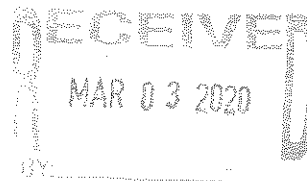
Amount

Monthly Water Management Service (R)
Water Mgmt Serv - Additional Area Added Effective December 2019

475.00

175.00

17 (A)
1,330.538. 4/68



Customer Total Balance \$650.00

Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!

Total Invoice

\$650.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To

BANNON LAKES CDD
GMS MANAGEMENT
475 WEST TOWN PLACE
SUITE 114
ST AUGUSTINE, FLORIDA 32092

Amount Enclosed

Invoice # 490474

Account # 723475

Date 3/1/2020

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

IF PAYING BY CREDIT CARD, FILL OUT BELOW

____ Mastercard ____ Visa ____ American Express

Card # _____

Card Verification # _____

Exp. Date # _____

Print Name _____

Billing Address: ____ Check box if same as above

Signature _____

**For address and contact updates, please email us at
Frontdesk@lakedoctors.com.**

**The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708**



Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
3/20/2020	3

Bill To
Bannon Lakes CDD C/O GMS

RECEIVED

MAR 20 2020

Terms	Due Date
Net 30	4/19/2020

Description	Amount
Amortization Schedule Series 2016 5-1-20 Prepay \$140,000 40 (A) 1,810,573.316	500.00
Total \$500.00	
Payments/Credits \$0.00	
Balance Due \$500.00	

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

LifeSafe Services LLC
5971 Powers Avenue, #108
Jacksonville, FL 32217
(888) 767-0050

RECEIVED

MAR 25 2020

INVOICE

**CLIENT – BILL TO:**

025-27147
Riverside Management - Bannan Lakes
45 Bannan Lakes Blvd
St Augustine, FL 32095

LOCATION

025-27147
Riverside Management - Bannan Lakes
45 Bannan Lakes Blvd
St Augustine, FL 32095

INVOICE #	PURCHASE ORDER #	DATE	TOTAL	TERMS
111077458		12/11/2019	\$1,328.90	Net 45

EQUIPMENT & SERVICES	QTY	RATE	AMOUNT
M5066A Phillips Onsite	1	1,060.00	1,060.00T
Basic Service for Client-Owned Automated External Defibrillator (AED) Annual Billing	1	200.00	200.00

To pay by credit card, please call Sheryl @ (888) 767-0050, ext 13. Thank you!

REMIT TO:
LIFESAFE SERVICES LLC
5971 Powers Ave, Suite 108
Jacksonville, FL 32217

SUBTOTAL: 1,260.00
SHIPPING:
TAX: ~~68.90~~
TOTAL: 1,328.90
BALANCE DUE: \$1,328.90

55 @
1,328.90. 500

*Tax exempt
form*