

MINUTES OF MEETING
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannan Lakes Community Development District was held on Wednesday, November 15, 2017 at 12:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Art Lancaster	Chairman
John Dodson	Vice Chairman
Maston Crapps	Supervisor
Karelyn Travieso	Supervisor (by phone)

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)
Scott Land	District Engineer (by phone)
Brian Stephens	RMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 12:00 p.m.

SECOND ORDER OF BUSINESS

Public Comment

There were no members of the public in attendance.

THIRD ORDER OF BUSINESS

Affidavit of Publication

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Minutes from September 20, 2017 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes from the September 20, 2017 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Minutes of the September 20, 2017 Meeting were approved.

FIFTH ORDER OF BUSINESS Update Regarding Amenity Center Operations

Mr. Stephens stated the palm tree got reset on the pool deck.

SIXTH ORDER OF BUSINESS Update on Construction Matters

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS Other Business

There being none, the next item followed

EIGHTH ORDER OF BUSINESS Staff Reports

A. District Counsel

Mr. Haber stated the petition to amend the District’s boundaries has been filed. The County had a question about the parcel ID number of the land to be removed.

B. District Engineer

1. Ratification of Requisition 93-94, 99-101

Mr. Land presented Requisition Nos. 93 and 94 and 99 through 101.

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor Requisition Nos. 93-94 & 99-101 were ratified.

2. Consideration of Revised Proposal for Engineering Services with ETM

Mr. Oliver presented the revised proposal for Engineering Services with ETM.

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor the Revised Proposal for Engineering Services with ETM was approved.

C. District Manager

There being none, the next item followed.

D. Field Services – Operations Memorandum

Mr. Stephens presented the operations memorandum.

NINTH ORDER OF BUSINESS Supervisor’s Request and Audience Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS **Financial Reports**

A. Balance Sheet as of September 30, 2017 and Statement of Revenues & Expenditures

Mr. Oliver stated included in your agenda package is the balance sheet and income statement as of September 30, 2017.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is a copy of the assessment receipt schedule.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor the Check Register was approved.

D. Construction Funding Request No. 2-4

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor the Check Register was approved.

ELEVENTH ORDER OF BUSINESS

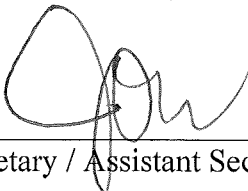
**Next Scheduled Meeting – December 20, 2017
at 12:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next scheduled meeting is December 20, 2017 at 12:00 p.m. at the Offices of GMS.

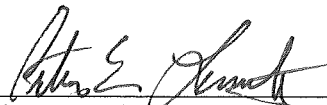
TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Dodson seconded by Mr. Lancaster with all in favor the Meeting was adjourned.



Secretary / Assistant Secretary



Chairperson / Vice Chairperson