

**BANNON LAKES**  
*Community Development District*

*May 16, 2018*

# Bannon Lakes

## Community Development District

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475 West Town Place, Suite 114, St. Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

May 8, 2018

Board of Supervisors  
Bannon Lakes  
Community Development District

Dear Board Members:

The Bannon Lakes Community Development District Board of Supervisors Meeting is scheduled for **Wednesday, May 16, 2018 at 12:00 p.m.** at the **offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.** Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes from April 18, 2018 Meeting
- IV. Update on Additional Security Camera Installation
- V. Approval of Amended Amenity Policies & Procedures Regarding Club House Room Access
- VI. Consideration of Resolution 2018-02, Approving Proposed Fiscal Year 2019 Budget and Setting a Public Hearing Date for Adoption
- VII. Other Business
- VIII. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager – Report on the Number of Registered Voters (70)
  - D. Field Services – Operations Memorandum
- IX. Supervisor's Requests and Audience Comments
- X. Financial Reports
  - A. Balance Sheet as of April 30, 2018 and Statement of Revenues & Expenditures
  - B. Assessment Receipt Schedule
  - C. Approval of Check Register
  - D. Approval of Funding Request No. 17
- XI. Next Scheduled Meeting – June 20, 2018 at 12:00 p.m. at the offices of GMS
- XII. Adjournment

The third order of business is the approval of minutes from the April 18, 2018 minutes. A copy of the minutes is enclosed for your review.

The fourth order of business is an update on the additional security camera installation.

The fifth order of business is the approval of amended amenity policies and procedures regarding club house room access. A copy of the update policies will be provided under separate cover.

The sixth order of business is the consideration of resolution 2018-02, approving proposed fiscal year 2019 budget and setting a public hearing date for adoption. A copy of the resolution is enclosed for your review. A copy of the budget will be provided under separate cover.

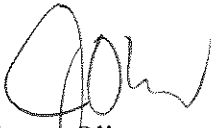
Listed under manager reports is the report of the number of registered voters (70).

Listed under field services is the operations memorandum enclosed for your review.

Copies of the balance sheet and statement of revenues & expenditures, assessment receipt schedule, check register, and funding request are enclosed for your review.

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (904) 940-5850.

Sincerely,

A handwritten signature in black ink, appearing to read 'JO', written over a faint circular stamp.

James Oliver  
District Manager

# *AGENDA*

***Bannon Lakes  
Community Development District  
Agenda***

Wednesday  
May 16, 2018  
12:00 p.m.

Governmental Management Services  
475 West Town Place  
St. Augustine, Florida 32092  
bannonlakescdd.com  
**Call In # 1-888-757-2790 Code 5097001**

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes from April 18, 2018 Meeting
- IV. Update on Additional Security Camera Installation
- V. Consideration of Amended Amenity Policies & Procedures Regarding Club House Room Access
- VI. Consideration of Resolution 2018-02, Approving Proposed Fiscal Year 2019 Budget and Setting a Public Hearing Date for Adoption
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- XII. Adjournment

*MINUTES*

MINUTES OF MEETING  
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District was held on Wednesday, April 18, 2018 at 12:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Art Lancaster	Chairman
John Dodson	Vice Chairman
Sandra Powell	Supervisor
Wes Hinton	Supervisor
Karelyn Travieso	Supervisor (by phone)

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
George Katsaras	District Engineer (by phone)
Brian Stephens	RMS

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 12:00 p.m.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes from February 21, 2018 Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes from the February 21, 2018 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Lancaster seconded by Mr. Hinton with all in favor the Minutes of the February 21, 2018 Meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Ratification of Proposal for Additional Security Camera Installation with Security Engineering & Design Inc.**



Mr. Oliver stated included in your agenda package is a proposal for the purchase and installation of a security camera with Security Engineering & Design Inc.

On MOTION by Ms. Powell seconded by Mr. Dodson with all in favor the Proposal for Additional Security Camera Installation with Security Engineering & Design Inc. was ratified.

**FIFTH ORDER OF BUSINESS**

**Other Business**

Mr. Oliver stated at the next meeting, we will bring a proposed budget for Fiscal Year 2019.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

There being none, the next item followed.

**B. District Engineer – Ratification of Requisition No. 105**

Mr. Katsaras stated included in your agenda package is Requisition No. 105 totaling \$6,102.20 for Landcare Group.

On MOTION by Ms. Powell seconded by Mr. Dodson with all in favor Requisition No. 105 was ratified.

**C. District Manager**

There being none, the next item followed.

**D. Field Services – Operations Memorandum**

Mr. Stephens presented the operations memorandum. The air conditioner was repaired under warranty. Lockable covers have been installed over the thermostats in both the fitness center and social room.

**SEVENTH ORDER OF BUSINESS**

**Supervisor’s Request and Audience Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of February 28, 2018 and Statement of Revenues & Expenditures**

Mr. Oliver stated included in your agenda package is the balance sheet and income statement as of February 28, 2018.

**B. Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is a copy of the assessment receipt schedule.

**C. Approval of Check Register**

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Mr. Lancaster seconded by Ms. Powell with all in favor the Check Register was approved.

**D. Approval of Funding Request Nos. 15 & 16**

Mr. Oliver stated included in your agenda package are Funding Request Nos. 15 and 16.

On MOTION by Mr. Lancaster seconded by Mr. Hinton with all in favor Funding Request Nos. 15 & 16 were approved.

**NINTH ORDER OF BUSINESS**

**Next Scheduled Meeting – May 16, 2018 at 12:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next scheduled meeting is May 16, 2018 at 12:00 p.m. at the Offices of GMS.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Hinton seconded by Mr. Lancaster with all in favor the Meeting was adjourned.

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairperson / Vice Chairperson

*SIXTH ORDER OF BUSINESS*

**RESOLUTION 2018-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2018/2019 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Bannon Lakes Community Development District ("**District**") prior to June 15, 2018, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2018 and ending September 30, 2019 ("**Fiscal Year 2018/2019**"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2018/2019 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: \_\_\_\_\_, 2018

HOUR: \_\_\_\_\_

LOCATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to St. Johns County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 16<sup>th</sup> DAY OF MAY, 2018.**

ATTEST:

**BANNON LAKES COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Its: \_\_\_\_\_

*EIGHTH ORDER OF BUSINESS*

C.

April 17, 2018

Bannon Lakes CDD  
Governmental Mgmt. Services, LLC  
Attn: Shelby Stephens  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Dear Ms. Stephens:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

Bannon Lakes CDD

70 registered voters in St. Johns County

This number is based on the streets within the legal description on file with the St. Johns County GIS department.

Please contact us if we may be of further assistance.

Sincerely,



Vicky C. Oakes  
Supervisor of Elections

VO/ew



*D.*

# ***Bannon Lakes Community Development District***

**9655 Florida Mining Blvd., Bldg. 300, Suite 305, Jacksonville, Florida 32257**

## **Memorandum**

**Date:** May 16, 2018  
**To:** Bannon Lakes Board of Supervisors  
Jim Oliver, Richard Whetsel  
**From:** Brian Stephens  
Operations Manager  
**Re:** Bannon Lakes CDD  
Monthly Operations Report

The following is a summary of activities related to the field operations of the Bannon Lakes Community Development District.

### **Landscape / Irrigation:**

1. Several irrigation leaks have been repaired.
2. Landcare has replaced two (2) Palm Trees in the pool area.
3. Two (2) new Pine Trees have been ordered for the front berm.
4. New annual flowers have been planted.

### **Amenity / Site:**

1. Cleaning of the pools and club facilities has been done on the weekly schedule.
2. A lighting check is being done monthly for all the District Lighting.
3. Multiple leaks have been repaired on the chemical injector system for the pool.
4. New chemical feeder tubes have been installed on the chlorine side.
5. An additional security camera was installed in the Social Room.

### **Ponds:**

1. Lake Doctors is doing a good job maintaining the lakes.

### **Other Projects:**

1. None at this time.

Should you have any questions or comments regarding the above information, please feel free to contact me at (904) 627-9271 or Rich at (904) 759-8

*TENTH ORDER OF BUSINESS*

A.

*Bannon Lakes*  
*Community Development District*  
*Unaudited Financial Statements*  
*as of*  
*March 31, 2018*

*Bannon Lakes*  
Community Development District  
*Combined Balance Sheet*  
*March 31, 2018*

	<u>General</u>	<u>Debt Service</u>	<u>Capital Project</u>	<u>Memorandum Only</u>
<u>Assets:</u>				
Cash	\$311,374	---	---	\$311,374
Investments:		---	---	
Reserve	---	\$385,750	---	\$385,750
Capitalized Interest	---	\$585,125	---	\$585,125
Construction	---	---	---	\$0
COI	---	---	---	\$0
Due From Developer	\$4,866	---	---	\$4,866
Due From Other	---	---	---	\$0
Custody	---	---	---	\$0
Prepaid Expenses	\$1,000	---	---	\$1,000
Utilities Deposit	---	---	---	\$0
<b>Total Assets</b>	<u>\$317,240</u>	<u>\$970,875</u>	<u>\$0</u>	<u>\$1,288,115</u>
<u>Liabilities:</u>				
Accounts Payable	\$1,761	---	---	\$1,761
Accrued Expenses	---	---	---	\$0
Due to Other	---	---	---	\$0
Due to General Fund	---	---	---	\$0
Contracts Payable	---	---	---	---
Retainage Payable	---	---	---	\$0
<u>Fund Balances:</u>				
Restricted for Debt Service	---	\$970,875	---	\$970,875
Restricted for Capital Projects	---	---	\$0	\$0
Nonspendable	\$1,000	---	---	\$1,000
Unassigned	\$314,479	---	---	\$314,479
<b>Total Liabilities &amp; Fund Equity</b>	<u>\$317,240</u>	<u>\$970,875</u>	<u>\$0</u>	<u>\$1,288,115</u>

**Bannon Lakes**  
**Community Development District**  
**GENERAL FUND**  
**Statement of Revenues & Expenditures**  
**For The Period Ending March 31, 2018**

<i>Adopted</i>	<i>Prorated</i>	<i>Actual</i>	<i>Variance</i>
<i>Budget</i>	<i>Thru 3/31/18</i>	<i>Thru 3/31/18</i>	

**REVENUES:**

<i>Assessment - Tax Roll</i>	\$232,804	\$182,776	\$182,776	\$0
<i>Assessment - Direct</i>	\$206,379	\$115,219	\$115,219	\$0
<i>Developer Contributions</i>	\$151,247	\$4,866	\$4,866	\$0
<b><i>Total Revenues</i></b>	<b>\$590,430</b>	<b>\$302,861</b>	<b>\$302,861</b>	<b>\$0</b>

**EXPENDITURES:**

<i>Supervisors</i>	\$4,000	\$2,000	\$0	\$2,000
<i>FICA Expense</i>	\$306	\$153	\$0	\$153
<i>Engineering</i>	\$4,000	\$1,000	\$1,074	(\$74)
<i>Attorney Fees</i>	\$20,000	\$10,000	\$10,102	(\$102)
<i>Dissemination</i>	\$3,500	\$1,750	\$1,750	(\$0)
<i>Annual Audit</i>	\$4,200	\$0	\$0	\$0
<i>Arbitrage</i>	\$600	\$0	\$0	\$0
<i>Assessment Roll</i>	\$5,000	\$5,000	\$5,000	\$0
<i>Trustee Fees</i>	\$10,000	\$3,333	\$3,000	\$333
<i>Management Fees</i>	\$45,000	\$22,500	\$22,500	\$0
<i>Information Technology</i>	\$1,600	\$800	\$800	\$0
<i>Telephone</i>	\$200	\$100	\$50	\$50
<i>Postage</i>	\$500	\$250	\$88	\$162
<i>Insurance</i>	\$5,500	\$5,500	\$5,500	\$0
<i>Printing and Binding</i>	\$3,000	\$1,000	\$591	\$409
<i>Legal Advertising</i>	\$3,000	\$1,000	\$398	\$602
<i>Other Current Charges</i>	\$700	\$350	\$234	\$116
<i>Office Supplies</i>	\$400	\$200	\$82	\$118
<i>Dues, Licenses &amp; Subscriptions</i>	\$175	\$175	\$175	\$0
<b><i>Total Administrative</i></b>	<b>\$111,681</b>	<b>\$55,111</b>	<b>\$51,345</b>	<b>\$3,767</b>

**Amenity Center**

<i>Insurance</i>	\$10,273	\$10,273	\$13,233	(\$2,960)
<i>Utilities</i>				
<i>Telephone</i>	\$4,000	\$0	\$0	\$0
<i>Electric</i>	\$32,500	\$10,833	\$10,297	\$536
<i>Water/Irrigation</i>	\$10,000	\$5,000	\$2,959	\$2,041
<i>Cable</i>	\$0	\$0	\$1,389	(\$1,389)
<i>Refuse</i>	\$2,500	\$1,250	\$972	\$278
<i>Security</i>				
<i>Security Monitoring</i>	\$600	\$0	\$0	\$0
<i>Access Cards</i>	\$500	\$0	\$0	\$0
<i>Management Contracts</i>				
<i>Facility Management</i>	\$30,900	\$0	\$0	\$0
<i>Pool Attendants</i>	\$24,000	\$0	\$0	\$0

***Bannon Lakes***  
***Community Development District***  
***GENERAL FUND***  
***Statement of Revenues & Expenditures***  
***For The Period Ending March 31, 2018***

	<i>Adopted Budget</i>	<i>Prorated Thru 3/31/18</i>	<i>Actual Thru 3/31/18</i>	<i>Variance</i>
<i>Continued Management Contacts</i>				
<i>Field Mgmt/ Admin</i>	\$18,600	\$9,300	\$9,300	\$0
<i>Pool Maintenance</i>	\$8,196	\$4,098	\$4,098	\$0
<i>Pool Chemicals</i>	\$10,000	\$1,667	\$1,677	(\$10)
<i>Janitorial</i>	\$6,480	\$3,240	\$3,240	\$0
<i>Janitorial Suplies</i>	\$3,450	\$0	\$0	\$0
<i>Facility Maintenance</i>	\$7,500	\$3,750	\$3,975	(\$225)
<i>Repairs &amp; Maintenance</i>	\$5,000	\$0	\$0	\$0
<i>Maintenance Reserves</i>	\$0	\$0	\$0	\$0
<i>New Capital Projects</i>	\$0	\$0	\$0	\$0
<i>Special Events</i>	\$3,000	\$0	\$0	\$0
<i>Holiday Decorations</i>	\$1,500	\$0	\$0	\$0
<i>Fitness Center Repairs/Supplies</i>	\$900	\$0	\$0	\$0
<i>Office Supplies</i>	\$250	\$0	\$0	\$0
<i>ASCAP/BMI Licenses</i>	\$500	\$0	\$0	\$0
<b><i>Amenity Center Expenditures</i></b>	<b>\$180,649</b>	<b>\$49,411</b>	<b>\$51,139</b>	<b>(\$1,728)</b>
<b><i>Ground Maintenance Expenditures</i></b>				
<i>Hydrology Quality/Mitigation</i>	\$3,600	\$0	\$0	\$0
<i>Landscape Maintenance</i>	\$135,000	\$90,000	\$87,683	\$2,317
<i>Landscape Contingency</i>	\$20,000	\$6,667	\$5,187	\$1,480
<i>Lake Maintenance</i>	\$7,500	\$3,750	\$2,790	\$960
<i>Ground Maintenance</i>	\$12,000	\$0	\$0	\$0
<i>Pump Repairs</i>	\$2,500	\$0	\$0	\$0
<i>Streetlight Repairs</i>	\$5,000	\$0	\$0	\$0
<i>Irrigation Repairs</i>	\$7,500	\$1,875	\$1,741	\$135
<i>Miscellaneous</i>	\$5,000	\$0	\$0	\$0
<i>Reclaim Water</i>	\$100,000	\$12,500	\$11,893	\$607
<b><i>Total Ground Maintenance Expenditures</i></b>	<b>\$298,100</b>	<b>\$114,792</b>	<b>\$109,293</b>	<b>\$5,498</b>
<b><i>TOTAL EXPENSES</i></b>	<b>\$590,430</b>	<b>\$219,314</b>	<b>\$211,777</b>	<b>\$7,537</b>
<b><i>EXCESS REVENUES (EXPENDITURES)</i></b>	<b>\$0</b>		<b>\$91,085</b>	
<b><i>FUND BALANCE - Beginning</i></b>	<b>\$0</b>		<b>\$224,395</b>	
<b><i>FUND BALANCE - Ending</i></b>	<b>\$0</b>		<b>\$315,479</b>	



**Bannon Lakes**  
**Community Development District**  
*General Fund*  
*Month-By-Month Income Statement*  
*Fiscal Year 2018*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<b>REVENUES</b>													
Assessments - Tax Roll	\$0	\$4,984	\$101,343	\$11,639	\$64,810	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$182,776
Assessments - Direct	\$34,681	\$18,675	\$10,583	\$51,281	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,219
Developer Contributions	\$0	\$0	\$0	\$0	\$4,866	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,866
<b>Total Revenues</b>	<b>\$34,681</b>	<b>\$23,659</b>	<b>\$111,925</b>	<b>\$62,920</b>	<b>\$64,810</b>	<b>\$4,866</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$302,861</b>
<b>EXPENDITURES</b>													
<b>Administrative</b>													
Supervisors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA Expense	\$0	\$0	\$1,074	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,074
Engineering	\$1,956	\$1,198	\$687	\$5,235	\$1,026	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,102
Attorney Fees	\$292	\$292	\$292	\$292	\$292	\$292	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750
Dissemination	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Trustee Fees	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
Management Fees	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$0	\$0	\$0	\$0	\$22,500
Computer Time	\$133	\$133	\$133	\$133	\$133	\$133	\$0	\$0	\$0	\$0	\$0	\$0	\$800
Telephone	\$28	\$28	\$28	\$7	\$7	\$7	\$0	\$0	\$0	\$0	\$0	\$0	\$50
Postage	\$29	\$28	\$28	\$3	\$3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88
Insurance	\$5,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,500
Printing and Binding	\$96	\$110	\$175	\$3	\$127	\$80	\$0	\$0	\$0	\$0	\$0	\$0	\$591
Legal Advertising	\$158	\$81	\$0	\$83	\$0	\$76	\$0	\$0	\$0	\$0	\$0	\$0	\$398
Other Current Charges	\$37	\$40	\$38	\$43	\$41	\$43	\$0	\$0	\$0	\$0	\$0	\$0	\$234
Office Supplies	\$15	\$15	\$16	\$0	\$15	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$82
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
<b>Total Administrative</b>	<b>\$17,169</b>	<b>\$5,657</b>	<b>\$6,192</b>	<b>\$12,540</b>	<b>\$5,384</b>	<b>\$4,402</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$51,345</b>
<b>Amenity Center</b>													
Insurance	\$13,233	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,233
Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$2,328	\$3,290	\$0	\$2,776	\$1,579	\$324	\$0	\$0	\$0	\$0	\$0	\$0	\$10,297
Water/Irrigation	\$366	\$474	\$621	\$444	\$557	\$497	\$0	\$0	\$0	\$0	\$0	\$0	\$2,959
Cable	\$0	\$0	\$0	\$0	\$704	\$686	\$0	\$0	\$0	\$0	\$0	\$0	\$1,389
Gas	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Refuse	\$161	\$160	\$162	\$162	\$162	\$164	\$0	\$0	\$0	\$0	\$0	\$0	\$972
Security Monitoring	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Attendants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Field Mgmt/ Admin	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	\$0	\$0	\$0	\$0	\$0	\$0	\$9,300
Pool Maintenance	\$683	\$683	\$683	\$683	\$683	\$683	\$0	\$0	\$0	\$0	\$0	\$0	\$4,098
Pool Chemicals	\$0	\$938	\$0	\$729	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,677
Janitorial	\$540	\$540	\$540	\$540	\$540	\$540	\$0	\$0	\$0	\$0	\$0	\$0	\$3,240
Facility Maintenance	\$534	\$692	\$431	\$1,039	\$902	\$377	\$0	\$0	\$0	\$0	\$0	\$0	\$3,975
Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Events	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Bannon Lakes**  
**Community Development District**  
*General Fund*  
*Monthly Income Statement*  
*Fiscal Year 2018*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Amenity Center Continued</u>													
Holiday Decorations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fitness Center Repairs/Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASCAT/BMI Licenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Amenity Center</b>	\$19,395	\$8,327	\$3,987	\$7,923	\$6,686	\$4,821	\$0	\$0	\$0	\$0	\$0	\$0	\$51,139
<u>Ground Maintenance Expenditures</u>													
Hydrology Quality/Mitigation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscape Maintenance	\$19,736	\$20,671	\$11,071	\$13,271	\$11,071	\$11,863	\$0	\$0	\$0	\$0	\$0	\$0	\$87,683
Lake Maintenance	\$5,187	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,187
Ground Maintenance	\$465	\$465	\$465	\$465	\$465	\$465	\$0	\$0	\$0	\$0	\$0	\$0	\$2,790
Pump Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Streetlight Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Irrigation Repairs	\$450	\$71	\$142	\$623	\$124	\$332	\$0	\$0	\$0	\$0	\$0	\$0	\$1,741
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reclaim Water	\$2,062	\$2,702	\$2,096	\$1,667	\$762	\$2,605	\$0	\$0	\$0	\$0	\$0	\$0	\$11,893
<b>Total Ground Maintenance Expenditures</b>	\$27,900	\$23,908	\$13,774	\$16,026	\$12,422	\$15,264	\$0	\$0	\$0	\$0	\$0	\$0	\$109,293
<b>Total Expenses</b>	\$64,464	\$37,891	\$23,953	\$36,489	\$24,492	\$24,487	\$0	\$0	\$0	\$0	\$0	\$0	\$211,777
<b>Excess Revenues (Expenditures)</b>	(\$29,783)	(\$14,232)	\$87,972	\$26,430	\$40,319	(\$19,621)	\$0	\$0	\$0	\$0	\$0	\$0	\$91,085

*Bannon Lakes Community Development District  
Funding Requests*

<i>Funding Request #</i>	<i>Date of Request</i>	<i>Check Date Received Developer</i>	<i>Check Amount Developer</i>	<i>Requested Funding Amount FY 2018</i>	<i>Balance Due From Developer</i>
15	3/8/17			\$497.50	\$497.50
16	4/5/18			\$4,368.78	\$4,368.78
TOTAL			\$0.00	\$4,866.28	\$4,866.28

**Bannon Lakes**  
**Community Development District**  
**DEBT SERVICE FUND**  
**Statement of Revenues & Expenditures**  
**For The Period Ending March 31, 2018**

	Approved Budget	Prorated Thru 3/31/18	Actual Thru 3/31/18	Variance
--	--------------------	--------------------------	------------------------	----------

**REVENUES:**

Interest Income	\$50	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$50</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**EXPENDITURES:**

**Series 2016**

Interest Expense - 11/01	\$292,563	\$292,563	\$292,563	\$0
Interest Expense - 05/01	\$292,563	\$0	\$0	\$0
Principal Expense - 05/01	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$585,126</b>	<b>\$292,563</b>	<b>\$292,563</b>	<b>\$0</b>

**OTHER SOURCES/(USES)**

Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Bond Proceeds	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES AND USES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$585,076)</b>		<b>(\$292,563)</b>	
---------------------------------------	--------------------	--	--------------------	--

FUND BALANCE - Beginning	\$1,462,812		\$1,263,437	
FUND BALANCE - Ending	<u>\$877,736</u>		<u>\$970,875</u>	

**Bannon Lakes**  
Community Development District  
**CAPITAL PROJECTS FUND**  
Statement of Revenues & Expenditures  
For The Period Ending March 31, 2018

Series 2016
----------------

**REVENUES:**

Developer Contribution	\$0
Interest Income	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>

**EXPENDITURES:**

Capital Outlay	\$0
Cost of Issuance	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>

**OTHER SOURCES/(USES)**

Bond Proceeds	\$0
Interfund Transfer In (Out)	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>

<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>
---------------------------------------	------------

FUND BALANCE - Beginning	\$0
--------------------------	-----

FUND BALANCE - Ending	\$0
-----------------------	-----

***Bannon Lakes***  
***Community Development District***  
***Long Term Debt Report***

<b>Series 2016 Special Assessment Bonds</b>	
Interest Rate:	4.5% -5.0%
Maturity Date:	11/1/48
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$385,750.00
Reserve Balance:	\$385,750.00
Bonds outstanding - 1/31/2016	\$11,850,000
Less: May 1, 2016	\$0
<hr/>	
<b>Current Bonds Outstanding</b>	<b>\$11,850,000</b>

*B.*

*Bannon Lakes Community Development District  
475 West Town Place, Suite 114  
St. Augustine, FL 32092  
FY18 Assessment Receipts*

ASSESSED TO	# Units	SERIES 2016 DEBT SERVICE ASMNT	FY 18 O&M ASMNT	TOTAL ASMTS
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	65.78	-	29,657.42	29,657.42
RREF III-P-EP CYPRESS PARK FARMS LLC (ACRES)	68.86	-	31,046.07	31,046.07
<b>SUBTOTAL ADMIN O&amp;M</b>	<b>134.64</b>	<b>-</b>	<b>60,703.49</b>	<b>60,703.49</b>
RREF III-P-EP BANNON LAKES JV LLC	61	-	50,630.00	50,630.00
AVH NORTH FLORIDA, LLC	51	-	42,330.00	42,330.00
KB HOME JACKSONVILLE, LLC	90	-	74,700.00	74,700.00
PULTE HOME CORPORATION	33	-	27,390.00	27,390.00
<b>SUBTOTAL SERIES 2016 LOTS</b>	<b>235</b>	<b>-</b>	<b>195,050.00</b>	<b>195,050.00</b>
<b>TAX ROLL ASSESSED</b>	<b>221</b>	<b>-</b>	<b>183,430.00</b>	<b>183,430.00</b>
<b>TOTAL ASSESSED</b>	<b>591</b>	<b>-</b>	<b>439,183.49</b>	<b>439,183.49</b>

DUE / RECEIVED	BALANCE DUE	SERIES 2016 DEBT SERVICE RECEIVED	FY 17 O&M RECEIVED	TOTAL RECEIVED
RREF III-P-EP ARAGON INVESTMENTS LLC (ACRES)	14,828.70	-	14,828.72	14,828.72
RREF III-P-EP CYPRESS PARK FARMS LLC (ACRES)	15,523.03	-	15,523.04	15,523.04
<b>SUBTOTAL ADMIN O&amp;M</b>	<b>30,351.73</b>	<b>-</b>	<b>30,351.76</b>	<b>30,351.76</b>
RREF III-P-EP BANNON LAKES JV LLC	12,657.50	-	37,972.50	37,972.50
AVH NORTH FLORIDA, LLC	21,165.00	-	21,165.00	21,165.00
KB HOME JACKSONVILLE, LLC	37,350.00	-	37,350.00	37,350.00
PULTE HOME CORPORATION	6,847.50	-	20,542.50	20,542.50
<b>SUBTOTAL SERIES 2016 LOTS</b>	<b>78,020.00</b>	<b>-</b>	<b>117,030.00</b>	<b>117,030.00</b>
<b>TAX ROLL RECEIPTS</b>	<b>537.51</b>	<b>-</b>	<b>182,892.49</b>	<b>182,892.49</b>
<b>TOTAL RECEIPTS / DUE</b>	<b>108,909.24</b>	<b>-</b>	<b>330,274.25</b>	<b>330,274.25</b>

NO LOTS PLATTED IN TIME TO BE PLACED ON 2018 PROPERTY TAX BILLS. ASSESSMENTS INVOICED DIRECTLY WITH PAYMENTS DUE IN INSTALLMENTS OF 25% DUE 10/15/16, 1/1/17, 4/1/17, 7/1/17

THERE IS AN ADDITIONAL \$151,246.51 DUE FOR DEVELOPER CONTRIBUTION

SERIES 2016 BONDS ISSUED ON 456 UNITS. UNDER CAPITALIZED INTEREST UNTIL 11/1/18 - ASMTS START FY19

**TAX ROLL RECEIPTS**

DISTRIBUTION	DATE	SERIES 2016 DEBT SERVICE RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/06/17	-	-	-
2	11/15/17	-	1,661.35	1,661.35
3	11/28/17	-	3,322.71	3,322.71
4	12/11/17	-	-	-
5	12/27/17	-	101,342.64	101,342.64
INTEREST	01/04/18	-	9.25	9.25
6	1/24/18	-	11,629.48	11,629.48
7	2/24/18	-	64,810.14	64,810.14
8	3/13/18	-	-	-
9	4/18/18	-	-	-
INTEREST	4/30/18	-	116.62	116.62
		-	-	-
		-	-	-
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>-</b>	<b>182,892.19</b>	<b>182,892.19</b>

PERCENT COLLECTED DIRECT	0%	57.63%	57.63%
PERCENT COLLECTED TAX ROLL	0%	99.71%	99.71%
PERCENT COLLECTED	0%	75.20%	75.20%



C.

*Bannon Lakes  
Community Development District*

*Check Run Summary*

*May 3, 2018*

<i>Date</i>	<i>Check Numbers</i>	<i>Amount</i>
<i>General Fund</i>		
<i>4/5/18</i>	<i>248-251</i>	<i>\$ 18,074.12</i>
<i>4/12/18</i>	<i>252-254</i>	<i>\$ 796.50</i>
<i>4/26/18</i>	<i>255-258</i>	<i>\$ 1,270.26</i>
	<i>Total Checks</i>	<i>\$ 20,140.88</i>
<i>4/4/18</i>	<i>FPL</i>	<i>\$ 1,657.63</i>
<i>4/11/18</i>	<i>AT&amp;T</i>	<i>\$ 644.58</i>
<i>4/26/18</i>	<i>St. Johns County Utility</i>	<i>\$ 5,777.97</i>
	<i>Total Paid Electronically</i>	<i>\$ 8,080.18</i>
<i>Total General Fund</i>		<i>\$ 28,221.06</i>

CHECK DATE	VEND#	INVOICE DATE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT
4/05/18	00003	4/02/18	36	201804	310-51300-34000				*	3,750.00	
		4/02/18	36	201804	310-51300-35100				*	133.33	
		4/02/18	36	201804	310-51300-31600				*	291.67	
		4/02/18	36	201804	310-51300-51000				*	1.08	
		4/02/18	36	201804	310-51300-42000				*	17.51	
		4/02/18	36	201804	310-51300-42500				*	26.70	
		4/02/18	36	201804	310-51300-41000				*	9.89	
								GOVERNMENTAL MANAGEMENT SRVCS LLC			4,230.18 000248
4/05/18	00013	4/01/18	5822	201804	330-53800-46200				*	5,395.89	
								LANDSCAPE MAINT-AMEN			
4/05/18	00013	4/01/18	5823	201804	330-53800-46200				*	5,675.05	
								LANDSCAPE MAINT-LAKES			
								LANDSCAPE MAINT-LAKES			
4/05/18	00014	4/02/18	21	201804	320-57200-45300				*	540.00	
								JANITORIAL SERVICES			
4/05/18	00013	4/02/18	21	201804	320-57200-45200				*	683.00	
								POOL MAINTENANCE			
4/05/18	00013	4/02/18	21	201804	320-57200-46001				*	1,550.00	
								OPERATIONS MANAGEMENT			
								RIVERSIDE MANAGEMENT SERVICES, INC			2,773.00 000251
4/12/18	00017	4/01/18	355616	201804	330-53800-46800				*	465.00	
								LAKE MAINTENANCE			
4/12/18	00013	3/31/18	5894	201803	330-53800-46400				*	60.00	
								IRRIGATION REPAIRS			
4/12/18	00013	3/31/18	5895	201803	330-53800-46400				*	271.50	
								IRRIGATION REPAIRS			
4/26/18	00005	3/30/18	99606	201802	310-51300-31500				*	898.71	
								PREPARE/TRAVEL MEETING			
								HOPPING GREEN & SAMS			898.71 000255

BANL -BANNON LAKES- BSANCHEZ

\*\*\* CHECK DATES 04/01/2018 - 04/30/2018 \*\*\*  
 BANNON LAKES - GENERAL FUND  
 BANK A BANNON LAKES-GENERAL

CHECK DATE	VEND#	INVOICE DATE	INVOICE YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT
4/26/18	00005	3/30/18	99607	201802	310-51300-31500		HOPPING GREEN & SAMS	*	127.25	127.25 000256
4/26/18	00018	4/16/18	68789082	201805	320-57200-45800		BOUNDRY AMENDMENT	*	168.01	168.01
4/26/18	00002	3/13/18	I0301784	201803	310-51300-48000		REPUBLIC SERVICES #687	*	76.29	168.01 000257
							THE ST AUGUSTINE RECORD			76.29 000258

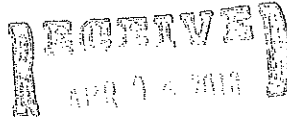
TOTAL FOR BANK A 20,140.88  
 TOTAL FOR REGISTER 20,140.88

BANL --BANNON LAKES-- BSANCHEZ

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**



Invoice #: 36  
Invoice Date: 4/2/18  
Due Date: 4/2/18  
Case:  
P.O. Number:

**Bill To:**  
Bannon Lakes CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL

BY: .....

Description	Hours/Qty	Rate	Amount
Management Fees - April 2018 1-31-513-34		3,750.00	3,750.00
Information Technology - April 2018 1-31-513-35		133.33	133.33
Dissemination Agent Services - April 2018 1-31-513-316		291.67	291.67
Office Supplies 1-31-513-51		1.08	1.08
Postage 1-31-513-42		17.51	17.51
Copies 1-31-513-425		26.70	26.70
Telephone 1-31-513-41		9.89	9.89
3			
<b>Total</b>			<b>\$4,230.18</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,230.18</b>



# Landcare Group

Irrigation • Landscape • Maintenance

P.O. Box 893

Bunnell, FL 32110

Tel. 386-586-3321 Fax 386-586-3330

# Invoice

Terms	Date	Invoice #
Net 30	4/1/2018	5822

Bill To
Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092

RECEIVED  
APR 03 2018

BY: .....

Project		Project #	
Bannon Lakes Amenity Center		M101	
Description	Quantity	Rate	Amount
Monthly maintenance for the month of April  1.33 · 538.462 13	1	5,395.89	5,395.89
Thank you for your business!		<b>Total</b>	\$5,395.89
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$5,395.89



# Landcare Group

Irrigation - Landscape - Maintenance

P.O. Box 893

Bunnell, FL 32110

Tel. 386-586-3321 Fax 386-586-3330

# Invoice

Terms	Date	Invoice #
Net 30	4/1/2018	5823

<b>Bill To</b>
Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092

RECEIVED  
APR 03 2018

BY: .....

Project		Project #	
Common Areas & Lakes		M102	
Description	Quantity	Rate	Amount
Monthly maintenance for the month of April  1.33-538.462 13	1	5,675.05	5,675.05
Thank you for your business!		<b>Total</b>	\$5,675.05
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$5,675.05

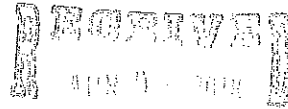
Riverside Management Services, Inc

# Invoice

9655 Florida Mining Blvd West  
Suite 305  
Jacksonville, FL 32257

Date	Invoice #
4/2/2018	21

Bill To
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257



BY: .....

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - April 2018 320,572,4530	540.00	540.00
	Pool Maintenance Services - April 2018 320,572,4520	683.00	683.00
	Operations Management Services- April 2018 320,572,46001	1,550.00	1,550.00
<b>Total</b>			<b>\$2,773.00</b>

2mw  
4-3-18





3543 State Road 419, Winter Springs, FL 32708

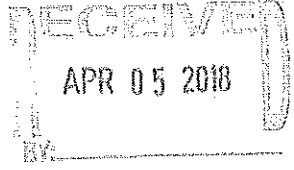
# INVOICE

Invoice #	355616
Account #	723475
Invoice Date	4/1/2018
Due Date	4/11/2018

<b>Bill To</b>
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Invoice Questions:  
Please call us at  
1-800-666-5253 or  
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service	465.00
<b>Customer Total Balance</b>		<b>\$465.00</b>



**INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.**

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.  
Please do not send any correspondence with your payment as it may delay our response to your inquiry.  
Follow us on Facebook & Instagram!!

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
<b>Total Invoice</b>	<b>\$465.00</b>

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

<b>Bill To</b>
BANNON LAKES CDD GMS MANAGEMENT 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FLORIDA 32092

Amount Enclosed
-----------------

Invoice #	355616
Account #	723475
Date	4/1/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!  
Email address: \_\_\_\_\_

Please Check Box if New Address and Make Changes Above

**The Lake Doctors, Inc.**  
3543 State Road 419  
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW

\_\_\_\_ Mastercard \_\_\_\_ Visa \_\_\_\_ American Express

Card # \_\_\_\_\_

Card Verification # \_\_\_\_\_

Exp. Date # \_\_\_\_\_

Print Name \_\_\_\_\_

Billing Address: \_\_\_\_\_ Check box if same as above

Signature \_\_\_\_\_



# Landcare Group

Irrigation • Landscape • Maintenance

P.O. Box 893

Bunnell, FL 32110

Tel. 386-586-3321 Fax 386-586-3330

# Invoice

Terms	Date	Invoice #
Net 30	3/31/2018	5894

Bill To
Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092

RECEIVED  
APR 11 2018

BY: .....

1-33-538-464

13

Project		Project #	
Bannon Lakes Amenity Center		M101	
Description	Quantity	Rate	Amount
Irrigation Service for March- 3/9 @ Park: 2 ft. 1-1/4" PVC, 1-1/4" x 1/2" tee, 1-1/4" coupling, (2) MPR nozzles, 1 hr. Labor	1	60.00	60.00
Thank you for your business!		<b>Total</b>	\$60.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$60.00



# Landcare Group

Irrigation • Landscape • Maintenance

P.O. Box 893

Bunnell, FL 32110

Tel. 386-586-3321 Fax 386-586-3330

# Invoice

Terms	Date	Invoice #
Net 30	3/31/2018	5895

<b>Bill To</b>
Bannon Lakes CDD 475 W. Town Place, Suite 114 St. Augustine, FL 32092

RECEIVED  
APR 1 2018

BY: .....

1-33-538-464  
13

Project		Project #	
Bannon Lakes CDD		M102	
Description	Quantity	Rate	Amount
Irrigation Service for March- see attached list.	1	271.50	271.50
Thank you for your business!		<b>Total</b>	\$271.50
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$271.50

**Bannon Lakes CDD**

<u>Date</u>	<u>Location</u>	<u>Material</u>	<u>Material</u>	<u>Labor</u>	<u>Total Cost</u>
3/9	Parkway	(3) 1/2" couplings, (2) 1/2" street ells, (6) tree bubblers, 6P, MPR nozzle, (3) 1/2" poly couplings, (6) 1/2" caps	\$ 52.50	\$ 87.50	\$ 140.00
3/12	Front entrance	(2) MPR nozzles	\$ 20.00	\$ 17.50	\$ 37.50
3/14	Parkway	Rotor, (3) MPR nozzles, 1/2" street ell	\$ 41.50	\$ 52.50	\$ 94.00
<b>Total Due</b>					<b>\$ 271.50</b>

# Hopping Green & Sams

Attorneys and Counselors

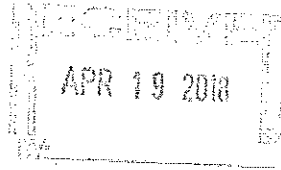
119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

===== STATEMENT =====

March 30, 2018

Bannon Lakes Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 99606  
Billed through 02/28/2018



1-31-513-315  
5

**General Counsel**

**BLCDD 00001 WSH**

**FOR PROFESSIONAL SERVICES RENDERED**

02/08/18	WSH	Review correspondence regarding amenity facilities; confer with Oliver regarding same; review minutes and confer with Stephens.	0.40 hrs
02/20/18	WSH	Prepare for board meeting.	0.20 hrs
02/21/18	WSH	Prepare for, travel to and back and participate in board meeting.	2.10 hrs
02/28/18	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
Total fees for this matter			\$849.00

**DISBURSEMENTS**

Travel	46.35
Travel - Meals	3.36
Total disbursements for this matter	\$49.71

**MATTER SUMMARY**

Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50
Haber, Wesley S.	2.70 hrs	275 /hr	\$742.50

TOTAL FEES	\$849.00
TOTAL DISBURSEMENTS	\$49.71

**TOTAL CHARGES FOR THIS MATTER** \$898.71

**BILLING SUMMARY**

Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50
Haber, Wesley S.	2.70 hrs	275 /hr	\$742.50

TOTAL FEES	\$849.00
TOTAL DISBURSEMENTS	\$49.71

=====

**TOTAL CHARGES FOR THIS BILL**

**\$898.71**

**Please include the bill number on your check.**

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

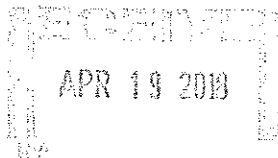
===== STATEMENT =====

March 30, 2018

Bannon Lakes Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 99607  
Billed through 02/28/2018

**Boundary Amendment**  
**BLCDD 00104 WSH**



1-31-513-315  
5

**DISBURSEMENTS**

Travel	118.74
Travel - Meals	8.51
Total disbursements for this matter	\$127.25

**MATTER SUMMARY**

TOTAL DISBURSEMENTS	\$127.25
<b>TOTAL CHARGES FOR THIS MATTER</b>	<b>\$127.25</b>

**BILLING SUMMARY**

TOTAL DISBURSEMENTS	\$127.25
<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$127.25</b>

**Please include the bill number on your check.**



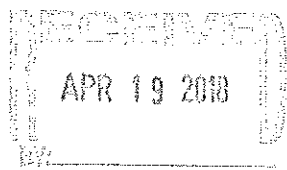




Questions on this invoice call:

(866) 470-7133 Option 2

10	11	12/14	13	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT
03/04		Balance Forward						\$158.86
03/05	P10587	Payment - Lockbox 232						\$-82.57
03/13 03/13	I03017849-03132018	REG MEETING 3/21/18	SA St Augustine Record	1.00 x 4.2500	4.25	1	\$17.95	\$76.29
PREVIOUS AMOUNT OWED:				\$158.86				
NEW CHARGES THIS PERIOD:				\$76.29				
CASH THIS PERIOD:				(\$82.57)				
DEBIT ADJUSTMENTS THIS PERIOD:				\$0.00				
CREDIT ADJUSTMENTS THIS PERIOD:				\$0.00				
We appreciate your business.								
So that we may serve you better, please remit the amount due. New business is dependent on prompt payments. Please include the remittance stub and input your account number on your check. Thank you.								



1-31-513-48  
2

**INVOICE AND STATEMENT OF ACCOUNT**

AGING OF PAST DUE ACCOUNTS

\* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE	
	\$76.29		\$76.29	\$0.00	\$0.00	\$0.00		\$152.58	
SALES REP/PHONE #		ADVERTISER INFORMATION							
Melissa Rhinehart 904-819-3423		1	BILLING PERIOD	4	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
			03/05/2018 - 04/01/2018		15652		15652		BANNON LAKES CDD - GMS

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261  
PO Box 121261  
Dallas, TX 75312-1261

Payment is due upon receipt.

The St. Augustine Record

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261  
PO Box 121261  
Dallas, TX 75312-1261

ADVERTISING INVOICE and STATEMENT

1		BILLING PERIOD		2		ADVERTISER/CLIENT NAME					
		03/05/2018 - 04/01/2018				BANNON LAKES CDD - GMS					
COMPANY		23		TOTAL AMOUNT DUE		* UNAPPLIED AMOUNT		3		TERMS OF PAYMENT	
SA 7				\$152.58		\$0.00				NET 15 DAYS	
21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS						
	\$76.29		\$76.29	\$0.00	\$0.00						
4	PAGE #	5	BILLING DATE	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	24 STATEMENT NUMBER			
			04/01/2018		15652		15652	0000009435			

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



15652 - 8 - 9435

BANNON LAKES CDD - GMS  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649



The St. Augustine Record  
Dept 1261  
PO Box 121261  
Dallas, TX 75312-1261

BANNON LAKES CDD - GMS  
475 W TOWN PLACE, STE 114  
SAINT AUGUSTINE, FL 32092

ACCT: 15652  
AD# 0003017849-01  
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY  
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA  
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared JAMIE WILLIAMS who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a NOTICE OF MEETING in the matter of REG MEETING 3/21/18 was published in said newspaper on 03/13/2018.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

**NOTICE OF MEETING  
BANNON LAKES COMMUNITY  
DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bannan Lakes Community Development District will be held on Wednesday, March 21, 2018 at 12:00 p.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, FL 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
0003017849 March 13, 2018

Sworn to and subscribed before me this \_\_\_\_\_ day of **MAR 13 2018**

by Jamie Williams who is personally known to me or who has produced as identification

Tiffany M. Lowe  
(Signature of Notary Public)



(Seal)

*D.*

# Bannon Lakes

Community Development District

Funding Request #17

May 3, 2018

PAYEE	GENERAL FUND
<b>1 Hopping Green &amp; Sams</b> Mar Boundary Amendment Inv #99607 3/30/18	\$ 127.25
<b>2 Riverside Management Services, Inc.</b> Emergency Staffing Inv #25 4/26/18	\$ 1,055.63
<b>Total Funding Request</b>	<b>\$ 1,182.88</b>

Please make check payable to: **Bannon Lakes CDD**  
c/o GMS LLC  
475 West Town Place  
Suite 114  
St. Augustine FL 32092

Signature: \_\_\_\_\_  
Chairman/Vice Chairman

Signature: \_\_\_\_\_  
Secretary/Asst. Secretary

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

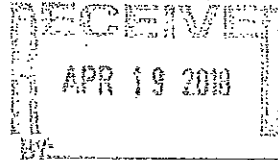
===== STATEMENT =====

March 30, 2018

Bannon Lakes Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114.  
St. Augustine, FL 32092

Bill Number 99607  
Billed through 02/28/2018

**Boundary Amendment**  
**BLCDD 00104 WSH**



1-31-513-315  
5

**DISBURSEMENTS**

Travel	118.74
Travel - Meals	8.51
Total disbursements for this matter	\$127.25

**MATTER SUMMARY**

TOTAL DISBURSEMENTS	\$127.25
<b>TOTAL CHARGES FOR THIS MATTER</b>	<b>\$127.25</b>

**BILLING SUMMARY**

TOTAL DISBURSEMENTS	\$127.25
<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$127.25</b>

**Please include the bill number on your check.**

Riverside Management Services, Inc

9655 Florida Mining Blvd West  
Suite 305  
Jacksonville, FL 32257

# Invoice

Date	Invoice #
4/26/2018	25

Bill To
Bannon Lakes CDD 9655 Florida Mining Blvd W Suite 305 Jacksonville, FL 32257

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Emergency Staffing	1,000.00	1,000.00
	Recreation	55.63	55.63
<b>Total</b>			<b>\$1,055.63</b>

*Rmw*  
*5-3-18*

BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF APRIL 2010

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/12/10	3	L.F.	Assisted residents with entry to Amenity Center facilities
4/13/10	0	S.D.	Assisted residents with entry to Amenity Center facilities
4/14/10	8	S.D.	Assisted residents with entry to Amenity Center facilities
4/15/10	8	S.A.	Assisted residents with entry to Amenity Center facilities
4/16/10	0.5	S.D.	Assisted residents with entry to Amenity Center facilities
4/17/10	3.5	S.D.	Assisted residents with entry to Amenity Center facilities
TOTAL	<u>40</u>		
MILES	<u>125</u>		*Mileage is reimbursable per section 112.081 Florida Statutes Mileage Rate 2008-0.445

Emergency staffing due to facility access failure system

\$ 1400.  
 55.63  
 -----  
 \$ 1455.63