MINUTES OF MEETING
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District was held Wednesday, April 20, 2016 at 12:00 p.m. at the Offices of GMS St. Augustine, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Art Lancaster	Chairperson
John Dodson	Vice Chairman
Maston Crapps	Supervisor
Karelyn Travieso	Supervisor (by phone)

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Scott Land	District Engineer (by phone)

FIRST ORDER OF BUSINESS **Roll Call**

Mr. Oliver called the meeting to order at 12:00 p.m.

SECOND ORDER OF BUSINESS **Public Comment**

There were no members of the audience in attendance.

THIRD ORDER OF BUSINESS **Approval of Minutes of the February 17, 2016 & March 1, 2016 Meetings**

Mr. Oliver stated included in your agenda package is a copy of the minutes of the February 17, 2016 and March 1, 2016 meetings. Are there any additions, corrections or deletions?

> On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Minutes of the February 17, 2016 & March 1, 2016 Meetings were approved.

FOURTH ORDER OF BUSINESS **Ratification of Professional Architectural Design Services Agreement**

Mr. Oliver stated the board ranked Basham & Lucas as the top ranked architect firm. We have a copy of their fee schedule and their agreement in your agenda package.

Mr. Haber stated we have provided Basham & Lucas with a work authorization.

> On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Work Authorization & Agreement with Basham & Lucas for Architectural Design Services were ratified.

FIFTH ORDER OF BUSINESS **Update Regarding Construction Matters**

There being none, the next item followed.

SIXTH ORDER OF BUSINESS **Acceptance of Audit Committee Recommendation/Authorization to Issue Audit RFP**

Mr. Oliver stated the audit committee met and approved the evaluation criteria for the audit RFP.

> On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Audit Evaluation Criteria & Authorization for Staff to Issue an Audit RFP were accepted.

SEVENTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel

Mr. Haber discussed the legislative session that just ended.

B. District Engineer – Ratification of Requisition Nos. 2, 3 and 5

> On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor Requisition Nos. 2, 3 & 5 were ratified.

C. District Manager

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS **Financial Reports**

A. Balance Sheet and Income Statement

Mr. Oliver stated included in your agenda package is the balance sheet and income statement.

B. Consideration of Funding Request No. 7

Mr. Oliver stated included in your agenda package is Funding Request No. 7.

> On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor Funding Request No. 7 was approved.

NINTH ORDER OF BUSINESS **Supervisor's Request and Audience Comments**

There being none, the next item followed.

TENTH ORDER OF BUSINESS **Next Scheduled Meeting – May 18, 2016 at 12:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next scheduled meeting is May 18, 2016 at 12:00 p.m. at the Offices of GMS.

ELEVENTH ORDER OF BUSINESS **Adjournment**

> On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Meeting was adjourned.

Secretary / ~~Assistant Secretary~~

Chairperson / ~~Vice Chairperson~~