

MINUTES OF MEETING
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannan Lakes Community Development District was held on Wednesday, April 19, 2017 at 12:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Art Lancaster	Chairman
John Dodson	Vice Chairman
Maston Crapps	Supervisor
Karelyn Travieso	Supervisor (by phone)

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Scott Land	District Engineer (by phone)
Brian Stephens	RMS
Louis Cowling	RMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 12:00 p.m.

SECOND ORDER OF BUSINESS

Public Comment

There were no members of the audience in attendance.

THIRD ORDER OF BUSINESS

Approval of Minutes from February 15, 2017 Meeting

Mr. Oliver stated included in your agenda package are copies of the minutes from February 15, 2017. Are there any additions, corrections or deletions?

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor the Minutes from February 15, 2017 Meeting were approved.

FOURTH ORDER OF BUSINESS

Ratification of Contract for Amenity Center Professional Interior Design Services with Micamy Design Studio

Mr. Oliver stated included in your agenda package is a copy of the contract for amenity center professional interior designs services with Micamy Design Studio.

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor the Contract for Amenity Center Professional Interior Design Services with Micamy Design Studio was ratified.

FIFTH ORDER OF BUSINESS

Consideration of Landscape Maintenance Service Agreement with Landcare Group

Mr. Lancaster suggested adding a line item for the amenity center and other common areas that will be added in the next year.

Mr. Stephens recommended changing the fertilizing to six times a year at a rate of a pound per 1,000 square feet. On page two, where it refers to fertilization again, this should be two separate applications instead of one time a year.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Landscape Maintenance Service Agreement with Landcare Group was approved with Chair to go back and add services for the amenity center and other common areas.

SIXTH ORDER OF BUSINESS

Ratification of Work Authorization for Field Operations Management Services with Riverside Management Services

This item is the same as the next agenda item.

SEVENTH ORDER OF BUSINESS

Consideration of Agreement for Field Operations Management Services with Riverside Management Services

Mr. Oliver stated this agreement is to provide the field operations for the District at a cost of \$15,000 per year.

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor the Agreement for Field Operations Management Services with Riverside Management Services was approved.

EIGHTH ORDER OF BUSINESS

Update on Construction Matters

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being none, the next item followed.

B. District Engineer – Ratification of Requisitions 52 - 71

Mr. Land stated I have provided you with Requisition Nos. 52 through 71.

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor Requisition Nos. 49 - 71 were ratified.

C. District Manager

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisor’s Request and Audience Comments

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of February 28, 2017 and Statement of Revenues & Expenditures

Mr. Oliver stated included in your agenda package is the balance sheet and income statement as of February 28, 2017.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is a copy of the assessment receipt schedule.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is the check register.

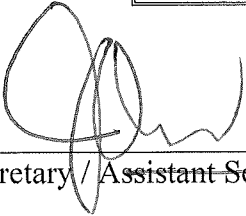
On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Check Register was approved.

THIRTEENTH ORDER OF BUSINESS **Next Scheduled Meeting – May 17, 2017 at 12:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next scheduled meeting is May 17, 2017 at 12:00 p.m. at the Offices of GMS. Riverside Management Services will provide lake maintenance proposals at the next meeting.

FOURTEENTH ORDER OF BUSINESS **Adjournment**

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Meeting was adjourned.



Secretary / Assistant Secretary



Chairperson / Vice Chairperson