

MINUTES OF MEETING  
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannon Lakes Community Development District was held Wednesday, February 17, 2016 at 12:00 p.m. at the Offices of GMS St. Augustine, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Art Lancaster	Chairperson
John Dodson	Vice Chairman
Sandy Powell	Supervisor
Maston Crapps	Supervisor
Karelyn Travieso	Supervisor (by phone)

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Scott Land	District Engineer (by phone)

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 12:00 p.m.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Oath of Office for Newly Elected Officers**

*Mr. Oliver stated prior to the meeting I had administered the oath of office to Ms. Sandy Powell.*

**B. Resolution 2016-39, Election of Officers**

Mr. Oliver stated at the last meeting, the board approved an election of officer's resolution naming Art Lancaster as Chair, John Dodson as the Vice Chairman and the remaining supervisors as Assistant Secretaries. This resolution would approve Sandy Powell as an Assistant Secretary.



On MOTION by Ms. Powell seconded by Mr. Dodson with all in favor Resolution 2016-40 Ratifying Issuance of Series 2016 Bonds was approved.

**SEVENTH ORDER OF BUSINESS                      Ratification of RFQ for Architectural Services**

Mr. Oliver stated the District published a notice of RFQ in the St. Augustine Record on February 12, 2016. The deadline we have in the notice is February 26, 2016 at 9:00 a.m. This is a notice that was put out to select an architectural firm to perform the services that are included, but not limited to, architectural and landscape, architectural professional design services for the improvements for the project.

On MOTION by Mr. Lancaster seconded by Ms. Powell with all in favor the Notice of RFQ for Architectural Services was ratified.

**EIGHTH ORDER OF BUSINESS                      Staff Reports**

**A. District Counsel**

Mr. Haber stated after the closing but before this meeting, there were a number of documents that were signed with respect to the assignment of the Vallencourt contract from the Developer to the CDD. That contract has been assigned to the District, so now that contract is between Vallencourt and the CDD and those funds are going to be used to pay for the improvements to be installed. Art signed those documents.

On MOTION by Mr. Dodson seconded by Ms. Powell with all in favor the Assignment of Vallencourt Contract from the Developer to the CDD was ratified.

**B. District Engineer**

Mr. Oliver stated Scott has prepared Requisition No. 1. This has already been processed. It is in the amount of \$55,439.05.

On MOTION by Mr. Dodson seconded by Ms. Powell with all in favor Requisition No. 1 was ratified.

**C. District Manager**

There being none, the next item followed.

