

MINUTES OF MEETING  
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannan Lakes Community Development District was held on Wednesday, February 15, 2017 at 12:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Art Lancaster	Chairman
John Dodson	Vice Chairman
Maston Crapps	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Scott Land	District Engineer (by phone)
Daniel Laughlin	GMS

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 12:00 p.m.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There were no members of the audience in attendance.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes from January 18, 2017 Meeting**

Mr. Oliver stated included in your agenda package are copies of the minutes from January 18, 2017. Are there any additions, corrections or deletions?

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor the Minutes from January 18, 2017 Meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Selection of an Audit Committee**

Mr. Oliver stated each year units of government, including CDDs, are required to go through an independent audit. We select the auditor through the RFP process. We would ask the board to appoint itself as the audit committee to review proposals.

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor the Entire Board to Serve as the Audit Committee was approved.

**FIFTH ORDER OF BUSINESS**

**Update on Construction Matters**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

There being none, the next item followed.

**B. District Engineer – Ratification of Requisitions**

Mr. Land stated I have provided you with Requisition Nos. 49 through 51.

On MOTION by Mr. Dodson seconded by Mr. Crapps with all in favor Requisition Nos. 49 - 51 were ratified.

**C. District Manager**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisor’s Request and Audience Comments**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of December 31, 2016 and Statement of Revenues & Expenditures**

Mr. Oliver stated included in your agenda package is the balance sheet and income statement as of December 31, 2016.

**TENTH ORDER OF BUSINESS**

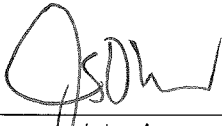
**Next Scheduled Meeting – March 15, 2017 at 12:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next scheduled meeting is March 15, 2017 at 12:00 p.m. at the Offices of GMS.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Dodson seconded by Mr. Crapps with all in favor the Meeting was adjourned.



Secretary / Assistant Secretary



Chairperson / Vice Chairperson