

MINUTES OF MEETING
BANNON LAKES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bannan Lakes Community Development District was held on Wednesday, January 17, 2018 at 12:00 p.m. at the Offices of GMS, 475 West Town Place, Suite 114, St. Augustine, FL 32092.

Present and constituting a quorum were:

Art Lancaster	Chairman
John Dodson	Vice Chairman
Maston Crapps	Supervisor
Karelyn Travieso	Supervisor (by phone)

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)
George Katsaras	District Engineer (by phone)
Brian Stephens	RMS
Jason Greenwood	GMS
Darrin Mossing	GMS
Darrin Mossing Jr.	GMS
Ernesto Torres	GMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 12:00 p.m.

SECOND ORDER OF BUSINESS

Public Comment

There were no members of the public in attendance.

THIRD ORDER OF BUSINESS

Affidavit of Publication

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

**Approval of Minutes from November 15,
2017 Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes from the November 15, 2017 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Minutes of the November 15, 2017 Meeting were approved.

FIFTH ORDER OF BUSINESS

Update on Construction Matters

Mr. Lancaster stated everything the CDD had under construction is complete.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Haber stated the boundary amendment was approved yesterday at the County Commission meeting. As of yesterday, the commercial parcel is no longer within the boundaries of the CDD.

B. District Engineer

1. Ratification of Requisitions 102-104

Mr. Katsaras stated included in your agenda package are Requisition Nos. 102 through 104.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor Requisition Nos. 102-104 were ratified.

C. District Manager

There being none, the next item followed.

D. Field Services – Operations Memorandum

Mr. Stephens presented the operations memorandum.

EIGHTH ORDER OF BUSINESS

Supervisor’s Request and Audience Comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of November 30, 2017 and Statement of Revenues & Expenditures

Mr. Oliver stated included in your agenda package is the balance sheet and income statement as of November 30, 2017.

B. Assessment Receipt Schedule

Mr. Oliver stated included in your agenda package is a copy of the assessment receipt schedule.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is the check register.

On MOTION by Mr. Lancaster seconded by Mr. Crapps with all in favor the Check Register was approved.

D. Construction Funding Request No. 5

Mr. Oliver stated included in your agenda package is the check register totaling \$30,696.48.

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Check Register was approved.

TENTH ORDER OF BUSINESS

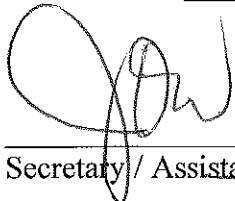
**Next Scheduled Meeting – February 21, 2018
at 12:00 p.m. at the Offices of GMS**

Mr. Oliver stated the next scheduled meeting is February 21, 2018 at 12:00 p.m. at the Offices of GMS.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Lancaster seconded by Mr. Dodson with all in favor the Meeting was adjourned.


Secretary / Assistant Secretary


Chairperson / Vice Chairperson